

**Oracle® Retail CWDirect Order Management
System**
Reports Guide
Release 18.0

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Note: The rebranding for the latest version of this document is in development as part of post MICROS acquisition activities. References to former MICROS product names may exist throughout this document.

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Suspended A/P Batch Listing

Purpose: Use this report to review the suspended batches in your company and their control totals.

How to print: Select **Print List** at the Work with A/P Invoice Batches screen (**MAPE**).

CWDirect Rel 2.5		Suspended A/P Batch Listing			EKAPLAN ACR0404		1/13/98 12:22:08			Page 1	
EZK Mail Order											
Batch	Batch		--# of Inv--		--# of Units--		--Total Dollars--				
Number	Date	User ID	Keyed	Actual	Keyed	Actual	Keyed	Actual			
515	12/10/97	EKAPLAN	6	7	0	1049			.00	1501950.00	
517	12/11/97	EKAPLAN	3	3	0	111			.00	1200.00	
519	12/11/97	EKAPLAN	2	1	0	2			.00	120.00	
528	12/24/97	EKAPLAN	2	2	16	16			.00	170.00	
575	1/06/98	EKAPLAN	1	2	0	23			.00	21423.00	
577	1/07/98	EKAPLAN	1	1	0	5			.00	206.38	
582	1/07/98	EKAPLAN	1	1	0	100			.00	100.00	
589	1/09/98	EKAPLAN	1	1	0	100			.00	85.00	
593	1/13/98	EKAPLAN	2	2	0	240			.00	500.00	
597	1/13/98	EKAPLAN	0	1	0	2			.00	10.00	

Contents:

- batch number
- batch date
- user ID of the person who created the batch
- number of invoices entered as a batch control, and actual number
- number of units entered as a batch control, and actual units
- total dollars entered as a batch control, and actual total

A/P Purchase Journal with Discounts

How to print: Select **OK** at the Print Purchase Journal with Discounts screen (**PPJD**). The system also generates this report when you accept an A/P invoice batch at the Work with A/P Invoice Batches screen (**MAPE**).

CWDirect A/P Purchase Journal w/Discounts EKAPLAN ACR0363 1/12/98 11:18:02 Page 1										
EZK Mail Order										
Activity Date 1/12/98										
Batch # 591 G/L # 20011 A/P										
----- Date -----										
Invoice #	Invoice	Due	Gross Cost	Disct 1	Invoice Amount	PO/DS	Amount	G/L Recp	Cost	Variance
	GL Number				Disct 2	Disct 3				
Vendor	12 JACK'S JOKE SHOP									
000000015CI	1/01/98	1/31/98			71.16CR	935				
1	10080100 INVENTORY		2.12CR	.21CR	.00	.00	2.50CR	.00		2.5000CR
2	10080100 INVENTORY		.00	.00	.00	.00	5.92CR	.00		5.9200CR
3	10080100 INVENTORY		6.02CR	.60CR	.00	.00	7.50CR	.00		7.5000CR
4	10080100 INVENTORY		.00	.00	.00	.00	20.86CR	.00		20.8600CR
5	10080100 INVENTORY		6.06CR	.61CR	.00	.00	7.50CR	.00		7.5000CR
6	10080100 INVENTORY		.00	.00	.00	.00	20.42CR	.00		20.4200CR
7	10080100 INVENTORY		2.34CR	.23CR	.00	.00	2.50CR	.00		2.5000CR
8	10080100 INVENTORY		.00	.00	.00	.00	3.96CR	.00		3.9600
935INV	1/01/98	3/02/98			200.00	935				
1	10080100 INVENTORY		21.19	2.11	.00	.00	25.00	17.17		7.8300
2	10080100 INVENTORY		60.15	6.01	.00	.00	75.00	48.73		26.2700
3	10080100 INVENTORY		60.64	6.06	.00	.00	75.00	49.12		25.8800
4	10080100 INVENTORY		23.37	2.33	.00	.00	25.00	18.94		6.0600
941B	1/01/98	3/02/98			24.97	941				
1	10080100 INVENTORY		27.74	2.77	.00	.00	24.97	24.97		.0000
	Vendor	12	Total		153.81					
Vendor	201 TOY WORKS									
899INV	1/01/98	1/31/98			450.00	899				
1	10080100 INVENTORY		500.00	50.00	.00	.00	450.00	500.00		50.0000CR
	Vendor	201	Total		450.00					
Batch #	591 G/L #	20011			603.81					
			Grand Total		603.81					

Contents:

- activity date. This can represent:
 - the date the invoices were posted to A/P, when you generate this report by entering a date through the Print Purchase Journal with Discounts menu option or by accepting a suspended batch. If you override the batch date when you created the batch, the override date appears here; also, this is the date the system uses to post the batch to A/P and the General Ledger Interface file.
 - the date you created the batch, when you generate this report for a suspended batch in A/P entry. In this case, the invoices have not yet been posted to A/P.
- batch number. This number appears only if you use batch entry of A/P invoices.

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- the general ledger account number credited by posting the invoices, and its description
- general ledger number. This field is not currently implemented.
- vendor number and description
- A/P invoice number. Vendor charge back credits end with **CR**, and invoice charge backs end with **CI**.
- invoice date and due date
- total invoice amount. Credit balances end with **CR**
- matching purchase order number, if any
- matching drop ship invoice number, if any (below the A/P invoice number)
- for each item or charge on the invoice:
 - line number on the invoice
 - general ledger number to be debited for the item or charge, and its description
 - original extended gross cost, if the *Enter Gross Invoice Amount (F03)* system control value is **selected**. This is normally the extended receipt cost, unless you overrode the gross cost while entering the A/P invoice. The extended cost is calculated by multiplying the unit cost by the quantity.
 - extended discount applied for each of the three discounts available at the A/P invoice detail level
 - the extended cost posted to A/P. This cost may differ from the receipt cost if you changed the unit cost or quantity while entering the A/P invoice.
 - general ledger receipt cost, which is the extended cost posted to the Inventory Transaction History file and the General Ledger Interface file at receiving. This value is determined by the costing method defined in the *Costing Method (A25)* system control value.
 - variance between the A/P cost and the general ledger receipt cost.
 - invoice charge back. An asterisk (*) appears next to lines on suspended invoices that will produce an invoice charge back when you accept the batch; in any other situation, this column does not appear on the report.
- dollar total for the vendor
- dollar total for the batch. This total appears only if you use batch entry.

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- grand total for the report (posting date or batch)

A/P Purchases Journal

Purpose: Use this report to review the invoices that are posted to A/P on a specified date.

How to print: Select **OK** at the Print Purchases Journal screen (**PPJN**).

CWDirect	A/P Purchases Journal	EKAPLAN	ACR0251	1/12/98 10:08:27	Page	1
	EZK Mail Order					
Activity Date	1/12/98					
Batch #	587 G/L #	20011 A/P				
	-----	Date	-----			
Vendor	40 CAMBRIDGE TIRE					
628	1/08/98 4/08/98			205.00	628	
1		30003 EXPENSES		102.50		
2		30003 EXPENSES		102.50		
		Vendor	40 Total	205.00		
Vendor	201 TOY WORKS					
UN1234567	1/12/98 2/11/98			100.00		
1		10080100 MISC EXPENSES		100.00		
		Vendor	201 Total	305.00		
Batch #	587 G/L #	20011		Total	305.00	

Contents:

- activity date: the date when the invoices were posted to A/P
- batch number. This number appears only if you use batch entry of A/P invoices.
- the general ledger account number credited by posting the invoices, and its description
- vendor number and description
- A/P invoice number. Vendor charge back credits end with **CR**, and invoice charge backs end with **CI**.
- invoice date and due date
- total invoice amount. Credit balances end with **CR**.
- matching purchase order or drop ship invoice number
- for each item or charge on the invoice:
- line number on the invoice

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- general ledger number to be debited for the item or charge, and its description
- extended A/P cost. The extended cost is calculated by multiplying the unit cost by the quantity.
- total for the vendor
- total for the batch, if batching is in effect
- grand total for the activity date

Open AP/PO Report by G/L

How to print: The system generates this report when you complete the Print Open AP/PO Receipts Report screen if *By G/L #* is selected and *Summary only* is not selected.

CWDirect	Rel 4.0	Open AP/PO Report by G/L	EKAPLAN	APR0111	4/24/00	9:44:19	Page	1
		EZK Mail Order						
Selection Criteria								
General Ledger		ALL						
Transaction Date Range		7/01/99 to 12/31/00						
General Ledger Number		99999 INV G/L JOKESHOP						
Vendor		12 JACK'S JOKE SHOP						
PO Number	Item	SKU	Description	Qty	Cost	Extended Cost	Trans Date	
1035	AN1234		ARTIFICIAL PICNIC ANTS	10	2.5000	25.00	9/07/99	
Total for PO						25.00		
Total for Vendor						25.00		
Total for GL 99999						25.00		
CWDirect	Rel 4.0	Open AP/PO Report by G/L	EKAPLAN	APR0111	4/24/00	9:44:19	Page	2
		EZK Mail Order						
Selection Criteria								
General Ledger		ALL						
Transaction Date Range		7/01/99 to 12/31/00						
General Ledger Number		10080100 INVENTORY						
Vendor		12 JACK'S JOKE SHOP						
PO Number	Item	SKU	Description	Qty	Cost	Extended Cost	Trans Dat	
995	SL4567	BLUE	FUZZY SLIPPERS	2	3.2500	6.50	10/15/99	
Total for PO						6.50		
1027	PU6565	YELW 12	SENSIBLE 1-INCH HEEL PUMP	110	5.0500	555.50	9/02/99	
Total for PO						555.50		
1047	SH1000		NRML SPECIAL CARE SHAMPOO	20	1.5000	30.00	9/09/99	
1047	SH1000		KIDS SPECIAL CARE SHAMPOO	50	1.5000	75.00	9/09/99	
Total for PO						105.00		
1048	GE9999	YELW	GEL WRITER PEN	25	.5000	12.50	10/11/99	
Total for PO						12.50		
Total for Vendor						679.50		
Total for GL 10080100						679.50		
Final total for all GLs						704.50		

Contents:

- **Selection criteria:** From the Print Open AP/PO Receipts Report screen:

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- **General ledger:** The general ledger number specified for the report. **ALL** displays if you did not specify a general ledger number.
- **Transaction date range:** The transaction date range specified for the report. **ALL** displays if you did not specify a date range.
- **General ledger number:** The general ledger number credited by the purchase order receipt; this is the *Account #* field in the PO Detail file. **0** displays for purchase order receipts not assigned to a general ledger number.
- **Vendor:** The vendor defined for the purchase order.

For each received purchase order line:

- **PO number:** The purchase order number that contains received purchase order lines.
- **Item:** The item number on the purchase order that was received.
- **SKU:** The SKU, if any defined for the item.
- **Description:** A description of the item.
- **Qty:** The quantity of the item that was received but not yet been posted to an A/P invoice. For example, if you received 20 units on 3/15, and have posted 5 units to an A/P invoice, a quantity of 10 displays here.
- **Cost:** The unit cost at which the item was received, net of any discounts.
- **Extended cost:** The extended cost at which the item was received, calculated by multiplying the quantity by the unit cost.
- **Trans date:** The date when the item was received.
- **Total for PO:** The total extended cost received but not yet posted to an A/P invoice for the purchase order.
- **Total for vendor:** The total extended cost received but not yet posted to an A/P invoice for the vendor.
- **Total for GL:** The total extended cost received but not yet posted to an A/P invoice for the general ledger number, across all vendors.
- **Final total for all GLs:** The total extended cost received but not yet posted to an A/P invoice across all general ledger numbers selected for the report.

Open AP/PO Report by Vendor/PO

How to print: The system generates this report when you complete the Print Open AP/PO Receipts Report screen if *By vendor* and *Sort by PO* are selected and *Summary only* is not selected.

CWDirect Rel 4.0	Open AP/PO Report by Vendor/PO				EKAPLAN APR0112		4/24/00 9:44:32 Page 1		
				EZK Mail Order					
Selection Criteria									
Vendor		ALL							
Transaction Date Range		7/01/99 to 12/31/00							
Vendor		12 JACK'S JOKE SHOP							
PO Number	Item	SKU	Description	Qty	Cost	Extended Cost	GL #	Transaction Date	
995	SL4567	BLUE	FUZZY SLIPPERS	2	3.2500	6.50	10080100	10/15/99	
Total for PO						6.50			
1027	PUMPS	YELW 12	SENSIBLE 1-INCH HEEL PUMP	10	5.0500	50.50	10080100	9/02/99	
Total for PO						50.50			
1035	ANTS		ARTIFICIAL PICNIC ANTS	10	2.5000	25.00	99999	9/07/99	
Total for PO						25.00			
1046	PU6565	YELW 12	SENSIBLE 1-INCH HEEL PUMP	110	5.0500	555.50	10080100	9/03/99	
Total for PO						555.50			
1047	SH1000		NRML SPECIAL CARE SHAMPOO	20	1.5000	30.00	10080100	9/09/99	
1047	SH1000		KIDS SPECIAL CARE SHAMPOO	50	1.5000	75.00	10080100	9/09/99	
Total for PO						105.00			
1048	GE9999	YELW	GEL WRITER PEN	25	.5000	12.50	10080100		
Total for PO						15.00			
Total for Vendor						704.50			
Final Total						704.50			

Contents:

- **Selection criteria:** Selection criteria from the Print Open AP/PO Receipts Report screen:
 - **Vendor:** The vendor specified for the report. **ALL** displays if you did not specify a vendor.
 - **Transaction date range:** The transaction date range specified for the report. **ALL** displays if you did not specify a date range.
- **Vendor:** The vendor code and description associated with the purchase order.

For each received purchase order line:

- **PO number:** The purchase order number that contains received purchase order lines.

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- **Item:** The item number on the purchase order that was received.
- **SKU:** The SKU code, if any, defined for the item.
- **Description:** A description of the item.
- **Qty:** The quantity of the item that was received on the indicated date that has not yet been posted to an A/P invoice. For example, if you received 20 units on 3/15, and have posted 5 units to an A/P invoice, a quantity of 10 displays on the report.
- **Cost:** The unit cost at which the item was received, net of any discounts.
- **Extended cost:** The extended cost at which the item was received, calculated by multiplying the quantity by the unit cost.
- **GL #:** The general ledger number credited by the purchase order receipt; this is the *Account #* field in the PO Detail file. **0** displays if the receipt is not associated with a general ledger number.
- **Transaction date:** The date when the item was received.
- **Total for PO:** The total extended cost that is not yet posted to an A/P invoice for the purchase order.
- **Total for vendor:** The total extended cost that is not yet posted to an A/P invoice for the vendor.
- **Final total:** The total extended cost that is not yet posted to an A/P invoice, across all purchase order and vendors.

Open AP/PO Report by Vendor/Date

How to print: The system generates this report when you complete the Print Open AP/PO Receipts Report screen if *By vendor* and *Sort by date* are selected and *Summary only* is not selected.

CWDirect Rel 4.0	Open AP/PO Report by Vendor/Date				EKAPLAN	APR0115	4/24/00	9:44:40	Page 1
EZK Mail Order									
Selection Criteria									
Vendor	ALL								
Transaction Date Range	7/01/99 to 12/31/00								
Vendor	12 JACK'S JOKE SHOP								
Transaction Date	PO Number	Item	SKU	Description	Qty	Cost	Extended Cost	GL #	
9/02/99	1027	PU6565	YELW 12	SENSIBLE 1-INCH HEEL PUMP	110	5.0500	555.50	10080100	
Total for Transaction Date							555.50		
9/07/99	1035	AN1234		ARTIFICIAL PICNIC ANTS	10	2.5000	25.00	99999	
Total for Transaction Date							25.00		
9/09/99	1047	SH1000	NRML	SPECIAL CARE SHAMPOO	20	1.5000	30.00	10080100	
9/09/99	1047	SH1000	KIDS	SPECIAL CARE SHAMPOO	50	1.5000	75.00	10080100	
Total for Transaction Date							105.00		
10/11/99	1048	GE9999	YELW	GEL WRITER PEN	25	.5000	12.50	10080100	
Total for Transaction Date							12.50		
10/15/99	995	SL4567	BLUE	FUZZY SLIPPERS	2	3.2500	7.50	10080100	
Total for Vendor							704.50		
Final Total							704.50		

Contents:

- **Selection criteria:** Selection criteria from the Print Open AP/PO Receipts Report screen:
 - **Vendor:** The vendor you selected for the report. **ALL** displays if you did not specify a vendor.
 - **Transaction date range:** The transaction date range you selected for the report. **ALL** displays if you did not specify a date range.
- **Vendor:** The vendor code and description associated with the purchase order.

For each received purchase order line:

- **Transaction date:** The date when an item on the purchase order was received.
- **PO number:** The purchase order number that contains received purchase order lines.

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- **Item:** The item number on the purchase order that was received.
- **SKU:** The SKU code, if any, defined for the item.
- **Description:** A description of the item.
- **Qty:** The quantity that was received on the indicated date that has not yet been posted to an A/P invoice. For example, if you received 20 units on 3/15, and have posted 5 units to an A/P invoice, a quantity of 10 displays on the report.
- **Cost:** The unit cost at which the item was received, net of any discounts.
- **Extended cost:** The extended cost at which the item was received, calculated by multiplying the quantity by the unit cost.
- **GL #:** The general ledger number credited by the purchase order receipt. **0** displays if the receipt is not associated with a general ledger number.
- **Total for transaction date:** The total extended cost that is not yet posted to an A/P invoice for the transaction date.
- **Total for vendor:** The total extended cost that is not yet posted to an A/P invoice for the vendor.
- **Final total:** The total extended cost that is not yet posted to an A/P invoice, across all vendors and transaction dates.

Open AP/PO Summary Report by G/L

How to print: The system generates this report when you complete the Print Open AP/PO Receipts Report screen if *By G/L #* is selected.

CWDirect Rel 4.0	Open AP/PO Summary Report By G/L	EKAPLAN	APR0113	4/24/00	9:44:30	Page	1
	EZK Mail Order						

Selection Criteria

General Ledger ALL

Transaction Date Range 7/01/99 to 12/31/00

General Ledger Number 99999 INV G/L JOKESHOP

Vendor 12 JACK'S JOKE SHOP

PO Number	Qty	GL Total for PO
1035	10	25.00
Total for Vendor	12	25.00
Total for GL	99999	25.00

General Ledger Number 10080100 INVENTORY

Vendor 12 JACK'S JOKE SHOP

PO Number	Qty	GL Total for PO
995	2	6.50
1027	110	555.50
1047	70	105.00
1048	25	12.50
Total for Vendor	12	679.50
Total for GL	10080100	679.50
Final total for all GLs		704.50

Contents:

- **Selection criteria:** Selection criteria from the Print Open AP/PO Receipts Report screen:
 - **General ledger:** The general ledger number selected for the report. **ALL** displays if you did not specify a general ledger number.
 - **Transaction date range:** The transaction date range selected for the report. **ALL** displays if you did not specify a date range.
- **General ledger number:** The general ledger number credited by the purchase order receipt. **0** displays for receipts not assigned to a general ledger number.
- **Vendor:** The code and description of the vendor associated with the purchase order receipt.

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- **PO number:** The purchase order number received.
- **Qty:** The total quantity of all items received for the purchase order and general ledger number.
- **GL total for PO:** The extended cost of items received for the purchase order and general ledger number.
- **Total for vendor:** The extended cost of items received for the general ledger number and vendor.
- **Total for GL:** The extended cost of items received for the general ledger number.
- **Final total for all GLs:** The total for all general ledger numbers for the selected receipt transaction date range and general ledger numbers that have not yet been posted to an A/P invoice.

Open AP/PO Summary Report--Vendor/PO

How to print: The system generates this report when you complete the Print Open AP/PO Receipts Report screen if *By vendor* and *Sort by PO* are selected.

CWDirect	Rel 9.5	Open AP/PO Summary Report-Vendor/PO	KBOTTGER	APR0114	5/24/05 13:05:24	Page 1
KAB Co						
Selection Criteria						
Vendor	ALL					
Transaction Date Range	1/01/05 to 5/24/05					
Vendor	202	PET SUPPLIES				
PO Number	# of Items	Qty	PO Total	1st Receipt		
1525	2	7	35.00	5/24/05		
1526	2	7	55.00	5/24/05		
1528	1	12	12.00	5/24/05		
Total for Vendor	202		102.00			
Vendor	12345	12345				
PO Number	# of Items	Qty	PO Total	1st Receipt		
1331	1	5	5.00	1/10/05		
Total for Vendor	12345		5.00			
Vendor	9782723	BOTTGER COLLABORATE INDUSTRIES				
PO Number	# of Items	Qty	PO Total	1st Receipt		
1521	1	1	1.50	5/23/05		
1522	1	1	1.50	5/23/05		
1523	1	1	1.50	5/23/05		
Total for Vendor	9782723		4.50			
Final Total			111.50			

Contents:

- **Selection criteria:** Selection criteria from the Print Open AP/PO Receipts Report screen:
 - **Vendor:** The vendor selected for the report. **ALL** displays if you did not specify a vendor.
 - **Transaction date range:** The date range selected for the report. **ALL** displays if you did not specify a date range.
- **Vendor:** The code and description of the vendor associated with the purchase order receipt.
- **PO number:** The purchase order number received.
- **# of items:** The number of received, unposted purchase order detail lines for the purchase order.

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- **Qty:** The total unit quantity of all received, unposted items for the purchase order.
- **PO total:** The extended cost of all received, unposted items for the purchase order.
- **1st receipt:** The date the first item on the PO was received.
- **Total for vendor:** The extended cost of received, unposted items for the general ledger number and vendor.
- **Final total:** The extended cost of received, unposted items for the general ledger number.

Open AP/PO Summary Report--Vendor/Date

How to print: The system generates this report when you complete the Print Open AP/PO Receipts Report screen if *By vendor* and *Sort by date* are selected.

CWDirect Rel 4.0	Open AP/PO Summary Report-Vendor/Date	EKAPLAN	APR0117	4/24/00	9:44:43	Page	1
	EZK Mail Order						
Selection Criteria							
Vendor	ALL						
Transaction Date Range	7/01/99 to 12/31/00						
Vendor	12	JACK'S JOKE SHOP					
Trans Date	# of PO	Date Total					
9/02/99	1	555.50					
9/07/99	1	25.00					
9/09/99	1	105.00					
10/11/99	1	12.50					
10/15/99	1	6.50					
Total for Vendor	12	704.50					
Final Total		704.50					

Contents:

- **Selection criteria:** Selection criteria from the Print Open AP/PO Receipts Report screen:
 - **Vendor:** The vendor selected for the report. **ALL** displays if you did not specify a vendor.
 - **Transaction date range:** The date range selected for the report. **ALL** displays if you did not specify a date range.
- **Vendor:** The code and description of the vendor associated with the purchase order receipt.
- **Trans date:** The date when the purchase order was received.
- **# of PO:** The total number of purchase orders with receipts that occurred on that date.
- **Date total:** The extended cost of all items received on that date.
- **Total for vendor:** The total extended cost of all items received for the vendor.
- **Final total:** The total extended cost of all items received for the selection criteria for the report.

A/P Invoice Upload Report

How to print: The system generates this report through the **CDC** job, available through the WMS Background Jobs (**WPBJ**) menu option. The report is generated for the user who started the **CDC** job when the job processes any uploaded invoices that are not in error. Until you end this job, the report is in **OPN** status and you cannot view or print it. The system also generates this report when you select **Process** at the Work with A/P Invoice Upload screen (**WAPU**) and produce open or suspended A/P invoices.

CWDirect	Rel 6.0	A/P Invoice Upload Report					EKAPLAN	APR0129	5/13/02 16:23:14	Page	1	
EZK Mail Order												
SUSPENDED												
Batch#: 680												
Vendor#	Invoice#	PO#	Date	Item	SKU	Uploaded Units	Original Units	Uploaded Cost	Original Cost	Merch Total	Other Total	Breach
3	INV1319	1319	5/13/02							10.00	8.25	
3	INV1319	1319	5/13/02	HDRFRTCHG		1		1.00				
3	INV1319	1319	5/13/02	HDRHNDCHG		1		2.00				
3	INV1319	1319	5/13/02	HDROTHCHG		1		3.00			VND-HDROTH	
3	INV1319	1319	5/13/02	MILLET		5	5					
3	INV1319	1319	5/13/02	CT123		5	5	2.00	2.00			
3	INV1319	1319	5/13/02	DTLFRTCHG		1		.50				
3	INV1319	1319	5/13/02	DTLHNDCHG		1		.75				
3	INV1319	1319	5/13/02	DTLOTHCHG		1		1.00				
** END OF REPORT **												
CWDirect	Rel 6.0	A/P Invoice Upload Report					EKAPLAN	APR0129	5/13/02 16:23:14	Page	2	
EZK Mail Order												
OPEN												
Batch#: 680												

Contents: This report lists each suspended and open batch produced through the A/P invoice upload. If there are A/P invoice upload records for multiple companies, the report includes each company, starting each on a separate page. The system puts an uploaded invoice in open status if the *A/P Invoice Upload Auto Accept Batch H73*) system control value is **selected**, and if the entire invoice passes each of the checks against additional charges and unit or cost variance described below. For each batch, the report includes:

- A/P batch number
- vendor number
- for the A/P invoice total:
 - vendor number

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- invoice number
- purchase order number
- invoice date (the date specified by the vendor, as opposed to the date that the invoice was uploaded)
- merchandise total for all included detail lines
- total of all header-level and detail-level freight, handling, and other charges
- for each A/P invoice detail line, header or detail charge:
 - vendor number
 - invoice number
 - purchase order number
 - invoice date (the date specified by the vendor, not the date that the invoice was uploaded)
 - item number. Charges are identified as:
 - **HDRFRTCHG** = header-level freight charge
 - **HDRHNDCHG** = header-level handling charge
 - **HDROTHCHG** = header-level other charge
 - **DTLFRTCHG** = detail-level freight charge
 - **DTLHNDCHG** = detail-level handling charge
 - **DTLOTHCHG** = detail-level other charge
- SKU, if any
- quantity specified in the uploaded invoice (for header or detail charges, the quantity is **1**)
- original units shipped on the purchase order
- unit cost specified in the uploaded invoice
- original unit cost from the purchase order

- indication whether the particular invoice line has breached a threshold. The system performs the checks described below only if the *A/P Invoice Upload Auto Accept Batch (H73)* system control value is **selected**. These checks are performed only on regular (debit) invoices. Possible breaches are:
 - **VND-HDRFRT** = The header-level freight charge exceeds the limit specified for the vendor.
 - **VND-HDRHND** = The header-level handling charge exceeds the limit specified for the vendor.
 - **VND-HDROTH** = The header-level "other" (miscellaneous) charge exceeds the limit specified for the vendor.
 - **VND-DTLFRT** = The detail-level freight charge exceeds the limit specified for the vendor. The system checks the vendor's limit if there is no limit specified for the vendor item, or if the vendor item limit is not exceeded.
 - **VND-DTLHND** = The detail-level handling charge exceeds the limit specified for the vendor. The system checks the vendor's limit if there is no limit specified for the vendor item, or if the vendor item limit is not exceeded.
 - **VND-DTLOTH** = The detail-level "other" (miscellaneous) charge exceeds the limit specified for the vendor. The system checks the vendor's limit if there is no limit specified for the vendor item, or if the vendor item limit is not exceeded.
 - **VIT-DTLFRT** = The detail-level freight charge exceeds the limit specified for the vendor item.
 - **VIT-DTLHND** = The detail-level handling charge exceeds the limit specified for the vendor item.
 - **VIT-DTLOTH** = The detail-level "other" (miscellaneous) charge exceeds the limit specified for the vendor item.
 - **COST VAR %** = The unit cost exceeds or falls short of the A/P transaction cost by the *A/P Invoice Upload Cost Variance Percent (H75)*.
 - **UNIT VAR %** = The unit quantity exceeds or falls short of the A/P transaction quantity by the *A/P Invoice Upload Unit Variance Percent (H74)*.

A/P Invoice Upload Error List

How to print: The system generates this report when you select **Process** at the Work with A/P Invoice Upload Screen. A separate report is generated for each company that has uploaded A/P invoice records in error.

CWDirect	Rel 6.0	A/P Invoice Upload Error List	EKAPLAN	APR0130	5/13/02 16:10:59	Page	1
EZK Mail Order							
Vendor#	Invoice#	Date	PO#	Ln#	Error		
	3 long descri	5/10/02	0	1	Invalid Terms Code		
	3 long descri	5/10/02	1240	2	No Related AP Transaction		
	3 long descri	5/10/02	0	2	No Related AP Transaction		
	3 1234567890	5/10/02	0	2	Cannot Process Mult POs		

Contents: This report lists each uploaded A/P invoice in error, including:

- vendor number
- invoice number
- invoice date (the date specified by the vendor, as opposed to the date that the invoice was uploaded)
- purchase order number; this field is blank if the invoice includes multiple purchase orders, or if the purchase order number was not specified in the uploaded invoice
- invoice detail line that is in error
- error description

Accounts Payable Due List

Purpose: Use this report to evaluate the checks that have been generated and determine which checks should be printed, adjusted, or deleted from the A/P Checks file. The Accounts Payable Due List identifies the A/P checks that are ready to print, in vendor number sequence.

How to print: Select **Submit** on the Generate A/P Checks Screen (**MCHK**) to create check records for all eligible A/P checks.

CWDirect

Accounts Payable Due List

KLETENDRE ACR0138 5/21/98 17:38:12 Pg1

The KL Mail Order Company

Ending Due Date: 6/01/98

Vendor #: 101

Invoice #:

Discount: T

Net Debit Balance Only: Y

Amount to Disburse:

Vendor Remit To

Vendor Name

-----Due Date-----

Invoice#

Invoice Date

Gross

Net

Total

Discount

Pay

101

DOUG CROSS

Print Checks YES

Factor NO

US VENDOR

12

5/21/98

5/22/98

5/22/98

213.75

21.38

192.37

13

5/21/98

5/22/98

5/22/98

20.00

2.00

18.00

14

5/21/98

5/22/98

5/22/98

41.95

4.20

37.75

15

5/21/98

5/22/98

5/22/98

92.21

9.22

82.99

16

5/21/98

5/22/98

5/22/98

125.47

12.55

112.92

34

5/21/98

5/22/98

5/22/98

95.00

8.49

86.51

7

5/21/98

5/21/98

5/21/98

10.00-

.00

10.00-

8

5/21/98

5/22/98

5/22/98

125.13

12.51

112.62

80

5/21/98

5/22/98

5/22/98

211.82

21.18

190.64

9

5/21/98

5/21/98

5/21/98

600.00-

.00

600.00-

Vendor Totals

315.33

91.53

223.80

Final totals

315.33

91.53

223.80

Contents:

- The selection criteria for the report:
 - Ending due date

CWDirect 18.0

- Vendor number
- Invoice number
- Discount
- Net debit balance only flag
- Amount to disburse
- Vendor number
- Vendor name
- A/P Invoice number
- Invoice date
- Gross due date
- Net due date
- Total
- Discount
- Net payment
- Print checks indicator (Identifies whether an actual check will be printed for a vendor, as defined in the Vendor record. A check will not be printed, for example, if payments are made to the vendor via wire transfers).
- Factor indicator (Indicates whether payments will be made directly to the vendor or to a third-party, as defined in the Vendor record. If the *Factor* field is **selected**, the system will make the check payable to the factor's name and address. A bank is an example of a factor).
- Vendor totals
- Final totals

Using this report: Once you review this report, you can decide whether to:

- print the actual checks for each vendor

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- make adjustments to the pending checks
- delete checks from the A/P Checks file

Each check listed on this report is available for you to update or print through Work with A/P Checks (WCHK).

Accounts Payable Held Invoices Report

Purpose: Use this report to identify which invoices or vendors are on hold. As a result, no checks will be issued.

How to print: Select **Submit** on the Generate A/P Checks Screen (**MCHK**).

CWDirect		Accounts Payable Held Invoices			KLETENDRE APR0018 5/22/98 11:46:23 Pg1				
The KL Mail Order Company									
Vendor	Vendor name		Hold	Vendor Invoice #	Invoice	Due	Discount	Pay	Number
Checks?		date	Date	Amount		Amount			
101	US VENDOR		N	19	5/22/98	5/23/98		8.41	75.67
101	US VENDOR		N	20	5/22/98	5/23/98		9.15	82.37
101	US VENDOR		N	21	5/22/98	5/23/98		8.31	74.74
101	US VENDOR		N	22	5/22/98	5/23/98		3.65	32.85
101	US VENDOR		N	23	5/22/98	5/23/98		7.50	67.50
Final totals								37.02	333.13

Contents:

- Vendor number
- Vendor name
- Hold vendor checks (indicates whether vendor checks will be held automatically at Check Generation time and must be released from hold to be issued).
- Invoice number
- Invoice date
- Due date
- Discount amount
- Pay amount

Accounts Payable Net Credit Balance Invoices Report

Purpose: Use this report to identify the invoices for a vendor that has a net credit balance for a specific time period.

When generated: Select the *Net debit balance only* field and select **Submit** on the Generate A/P Checks Screen (**MCHK**).

CWDirect Rel 3.0 A/P Net Credit Balance Invoices Rpt KLETENDRE ACR0436 5/22/9813:55:47 Pg1

The KL Mail Order Company

Vendor Number	Vendor Name	Invoice #	Invoice Date	---- Due Date ----	Discount Amount	Pay Amount
101	US VENDOR	12	5/21/98	5/22/98	21.38DR	192.37DR
		13	5/21/98	5/22/98	2.00DR	18.00DR
		14	5/21/98	5/22/98	4.20DR	37.75DR
		15	5/21/98	5/22/98	9.22DR	82.99DR
		16	5/21/98	5/22/98	12.55DR	112.92DR
		17	5/22/98	5/23/98	8.43DR	75.83DR
		18	5/22/98	5/23/98	1.00DR	9.00DR
		24	5/22/98	5/23/98	3.00DR	27.00DR
		25	5/22/98	5/23/98		50.00DR
		27	5/22/98	5/22/98		100.00CR
		28	5/22/98	5/23/98	3.00DR	27.00DR
		30	5/22/98	5/23/98	1.50DR	13.50DR
		31	5/22/98	5/22/98		500.00CR
		34	5/21/98	5/22/98	8.49DR	86.51DR
		7	5/21/98	5/21/98		10.00CR
		8	5/21/98	5/22/98	12.51DR	112.62DR
		80	5/21/98	5/22/98	21.18DR	190.64DR
		9	5/21/98	5/21/98		600.00CR
Subtotal for Vendor 101					108.46DR	173.87CR
Final totals					108.46DR	173.87CR

Contents:

- Vendor number
- Vendor name
- Invoice number
- Invoice date

CWDirect 18.0

- Gross due date
- Net due date
- Discount amount
- Pay amount
- Subtotal for vendor
- Final totals

Disbursements Journal

Purpose: Use this journal to obtain information about which invoices were paid and how funds were disbursed for purchases. This report lists the disbursements only for the current check run.

How to print: Select **OK** at the Enter Division and Bank Screen (**PCHK**).

CWDirect		Disbursements Journal				LEE_H ACR0173 7/19/94 15:03:22 Page 1		
Vendor Name		Mail Order Company						
Print Invoice #	Date	G/L #	Description	----- Amount -----		Discount	Net	
<hr/>								
GENERATED CHECKS								
100	LINENS UNLIMITED							
100-478-1	5/05/94	10010000	CURRENT ASSETS	2.00		.00	2.00	
100-100-100	5/05/94	10010000	CURRENT ASSETS	2.00		.00	2.00	
Check # 321 Date 7/19/94							4.00	
						Generated	4.00	
200	ACCESSORIES UNLIMITED							
200-1-1-1	5/05/94	10010000	CURRENT ASSETS	2.95		.00	2.95	
200-2-1-1	5/05/94	10010000	CURRENT ASSETS	2.95		.00	2.95	
Check # 322 Date 7/19/94							5.90	
						Generated	5.	
						Total Generated	9.90	
						Total Generated	9.90	
						Total Manual	.00	
						Total Disbursement	9.90	

Contents:

- Vendor number
- Vendor name
- Check printed indicator (prints an **X** if a check was printed for the vendor; otherwise is blank if *Print check* field in Vendor record is **unselected**)
- Invoice number
- Invoice date
- G/L account number to which payment will post
- G/L account number description

CWDirect 18.0

- Invoice amount
- Discount amount
- Net invoice amount (Invoice amount - Discount amount)
- A/P check number (user-assigned or preprinted; if *Print checks* field in Vendor record is **unselected**, check # = 0, unless overridden)
- Check date
- Total generated
- Total manual
- Total disbursement

A/P Checks

How to print: Select **OK** at the Enter Division and Bank Screen (**PCHK**).

Checks and vendors: A physical check prints for a vendor only if the *Print checks* field in the Vendor record is **selected**.

If the *Print checks* field in the Vendor record is **unselected**, the check appears on the [Disbursements Journal](#), but no check prints. Usually, you wire payment to these vendors.

The *Max # of Invoices on a Check (C53)* system control value controls how many invoices to include on a check. In any case, the system will not include more than 10 invoices on a check.

Notice that the system prints a dummy check first to assist you in aligning the check forms in the printer.

```

XXXXXXXXXXXX  XX/XX/XX          XXXXXXXX          X,XXX,XXX.XX-  X,XXX,XXX.XX-  X,XXX,XXX.XX-
XXXXXXXXXX  XX/XX/XX  XXXXXXXX  XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX  X,XXX,XXX.XX-
                                                XXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
                                                XX/XX/XX          X,XXX,XXX.XX-
                XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
                XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
                XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
                XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
1                1/05/96                500.00                500.00
2                1/05/96                500.00                500.00
3                12/12/95                9,000.00                9,000.00
        152      1/09/96          12      JACK'S JOKE SHOP                10,000.00
                                                152
Ten Thousand Dollars and Zero Cents
                                                1/09/96                $10,000.00
        JACK'S JOKE SHOP
        10 SPEEN STREET
        FRAMINGHAM MA 01701

```

Contents:

- Invoice number
- Invoice date

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- Invoice amount
- Discount amount, if any
- Payment amount (Invoice amount - discount amount)
- Check number
- Check date
- Vendor number
- Vendor name
- Check total

This information prints on the A/P check:

- Check number
- Check amount in words
- Check date
- Check amount in numerals
- Vendor name and address

A/P Ledger

How to print: Complete the A/P Ledger Date Range Window (DAPI).

CWDirect Rel 3.0			A/P Ledger				EZK Mail Order		EKAPLAN		ACR0111		3/31/98 15:01:12		Page 1	
			Ledger Run From				1/01/98		Through		1/31/98					
Invoice #			Invoice		Posted Gross Net		Invoice		Discount		Paid		Check		Paid	
Vendor :			2 READING WORKS				Amount		Amount		Amount		Balance		PO #	
IN123			O	1/01/98	1/13/98	90	60	10.00	150.00	10.00	90.00	50.00	166	1/13/98	0	
IN456			O	1/01/98	1/13/98	90	60	10.00	150.00	10.00	90.00	50.00	168	1/13/98	0	
IN789			P	1/01/98	1/14/98	90	60	10.00	150.00	15.00	135.00	.00	181	1/14/98	0	
Vendor			2 totals				450.00		35.00		315.00		100.00			
Vendor :			10 HOMEWORKS													
INV2854			O	1/01/98	1/12/98	30	30	.00	15.95	.00	.00	15.95	0		0	
INV2858			O	1/01/98	1/15/98	30	30	.00	44.00	.00	.00	44.00	0		0	
INV2861			O	1/01/98	1/16/98	30	30	.00	100.00	.00	.00	100.00	0		0	
INV2862			O	1/01/98	1/16/98	30	30	.00	200.00	.00	.00	200.00	0		0	
2860			O	1/01/98	1/16/98	30	30	.00	85.00	.00	.00	85.00	0		0	
2868			O	1/01/98	1/16/98	20	5	10.00	170.00	.00	.00	170.00	0		0	
Vendor			10 totals				614.95		.00		.00		614.95			
Final totals							1064.95		35.00		315.00		714.95			

Contents:

- Run date range: the range of dates included on the report
- Vendor number
- Vendor name
- For each vendor:
 - Invoice number: the number on the vendor's invoice for the merchandise or service purchased
 - Invoice status (**H**=held; **P** = paid; **C** = check issued; **O** = open, no disbursements have been made). If you use batch A/P invoice entry, suspended invoices are not included on the report.
 - Invoice date: the date on the vendor's invoice for the merchandise or service purchased

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- Posted date: the date when you posted the vendor's invoice to the Accounts Payable system
- Gross days: the number of days in which the invoice is due, (may default to the days associated with the vendor's payment terms code)
- Net days: the number of days after the invoice date (but before the due date) that you can take the discount
- Discount percentage: the discount that will be applied to each detail line on the invoice, if paid within the payment terms
- Invoice amount: the total charge for the merchandise or service purchased
- Discount amount: the dollar discount applied to the invoice
- Paid amount: the payment remitted to the vendor, calculated by subtracting the discount amount from the invoice amount
- Balance: the amount left to pay on the invoice
- Check number: the number of the check used to pay the vendor
- Paid date: the date on which a disbursement was made to the vendor for the merchandise or service purchased
- PO #: the number of the purchase order on which the merchandise or service was ordered from the vendor
- Vendor totals: the total open A/P for the vendor
- Grand total of open A/P: the overall total open A/P for all vendors

A/P Reconciliation List

How to print: Select **OK** at the Reconciliation List Date Window (**WREC**).

CWDirect A/P Reconciliation List LEE_H ACR0227 7/13/94 15:59:42 Page 1						
Recon/Void Date	Check Printed	Check #	Check Date	Vendor Number	Vendor Name	Check Amount
UNRECONCILED	GENERATED CHECKS					
	X	7010	7/13/94	1000	VENDOR 1000	150.00
	X	7011	7/13/94	1001	VENDOR 1001 REMIT TO	2.99
	X	7014	7/13/94	27	SWATCH WATCHES	140.10
	X	7015	7/13/94	100	COMMERCIALWARE	121.25
	X	7018	7/13/94	1000	VENDOR 1000	2.95
					Total	417.29
UNRECONCILED	GENERATED CHECKS DIRECT					
	X	7016	7/13/94	100	COMMERCIALWARE	145.50
					Total	145.50
UNRECONCILED	MANUAL CHECKS					
		162	6/01/94	14	COLE HANN REMIT TO	533.50
					Total	533.50
					Total Generated	417.29
					Total Manual	533.50
					Total Generated Direct	145.50
					Total Manual Direct	.00
					Total	1096.29

CWDirect A/P Reconciliation List LEE_H ACR0227 7/13/94 15:59:42 Page 2						
Recon/Void Date	Check Printed	Check #	Check Date	Vendor Number	Vendor Name	Check Amount
VOIDED	GENERATED CHECKS					
7/13/94		0	7/13/94	14	COLE HANN REMIT TO	33.95
7/13/94	X	7017	7/13/94	100	COMMERCIALWARE	97.00
					Total	130.95
					Total Generated	130.95
					Total Manual	.00
					Total Generated Direct	.00
					Total Manual Direct	.00
					Total	130.95

CWDirect 18.0

CWDirect	A/P Reconciliation List			LEE_H ACR0227 7/13/94 15:59:42 Page 3			
	CWDirect Company						
Recon/Void Date	Check Printed	Check #	Check Date	Vendor Number	Vendor Name		Check Amount
<hr/>							
RECONCILED	GENERATED	CHECKS					
7/13/94	X	7013	7/13/94	15	TIMBERLAND		97.00
					Total		97.00
					Total Generated		97.00
					Total		97.00
Final totals					Total Generated		645.24
					Total Manual		533.50
					Total Generated Direct		145.50
					Total Manual Direct		.00
					Total		1324.24

Contents:

- Reconciliation/void date
- Check printed indicator (prints an **X** if a check was printed; otherwise is blank if a manual check was cut)
- Check number (system-generated if no check number was entered on the Work with A/P Checks Screen (**WCHK**))
- Check date (date generated if no check date was entered on the Work with A/P Checks screen)
- Vendor number
- Vendor name
- Check amount

Order in which checks are listed in:

- Unreconciled checks, sorted by:
 - system-generated
 - direct disbursement
 - manual (off-line)
- Voided checks, sorted by:

CWDirect 18.0

- system-generated
- direct disbursement
- manual (off-line)
- Reconciled checks, sorted by:
 - system-generated
 - direct disbursement
 - manual (off-line)

The system inserts a page break between the unreconciled, voided, and reconciled checks. The system subtotals checks by check type, then provides an overall total so that you can balance your account.

A/P Purchases Summary Report by Invoice Posted Date

Purpose: Use this report to review your A/P purchases in chronological (date) sequence and verify that you have posted all your vendor invoices to the Accounts Payable system to ensure that they are paid.

How to print: Select this report on the Print Summary Report Select Screen (**PAPS**).

CWDirect

A/P Purchases Summary

Sorted By Invoice Posted Date

CWDirect Company

LEE_H ACR0249 7/20/94 8:58:03 Page 1

Purchases Journal Summary from 7/01/94 to 7/20/94

Activity Date	Invoice #	Inv Date	Due Date	Vendor Name	Merch	Other	Total
7/06/94	164A	7/01/94	7/01/94	100 LINENS UNLIMITED	50.00	.00	50.00
					Total for	7/06/94	50.00
7/19/94	78B6	7/01/94	7/01/94	100 LINENS UNLIMITED	100.00	10.00	110.00
					Total for	7/19/94	110.00
						Total	160.00

Contents:

- **Date range:** the dates through which you specified to run this report. This report can be run for a single day if you entered the same date in the *From* and *To* date fields on the Print Summary Report Select Screen.
- **Activity date:** the date on which you posted a vendor invoice to the Accounts Payable system.
- **Invoice number:** the number of the vendor's invoice for the merchandise or service purchased.
- **Invoice date:** the date on the vendor's invoice.
- **Due date:** the date on which the vendor's invoice is due to be paid, based on the vendor payment terms (terms code).
- **Vendor number**
- **Vendor name**
- **Merchandise:** the total charge on the vendor's invoice for item(s) purchased.
- **Other:** the sum of the miscellaneous charges on the vendor's invoice, which may include sales tax, freight, etc.

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- **Total:** the sum of the merchandise and other charges on the invoice.
- **Subtotal by date:** the total of A/P postings for each date.
- **Grand total:** the overall total of A/P postings for the specified date range.

Purchase Journal Summary Report by Vendor Number

Purpose: Use this report to review your A/P purchases for each vendor and verify that you have posted all your vendor invoices to the Accounts Payable system to ensure that they are paid.

How to print: Select this report on the Print Summary Report Select Screen (**PAPS**).

CWDirect A/P Purchases Summary LEE_H ACR0247 7/20/94 8:58:15 Page 1
 Sorted By Vendor
 CWDirect Company

Purchases Journal Summary from 7/01/94 to 7/20/94

Vendor Name	Activity Date	Invoice #	Inv Date	Due Date	Merch	Other	Total
100 LINENS UNLIMITED	7/06/94	164A	7/01/94	7/01/94	50.00	.00	50.00
100 LINENS UNLIMITED	7/19/94	78B6	7/01/94	7/01/94	100.00	10.00	110.00
					Vendor Total		160.00
					Total		160.00

Contents:

- **Date range:** the dates through which you specified to run this report. This report can be run for a single day if you entered the same date in the *From* and *To* date fields on the Print Summary Report Select Screen.
- **Vendor number**
- **Vendor name**
- **Activity date:** the date on which you posted a vendor invoice to the Accounts Payable system.
- **Invoice number:** the number of the vendor's invoice for the merchandise or service purchased.
- **Invoice date:** the date on the vendor's invoice.
- **Due date:** the date on which the vendor's invoice is due to be paid, based on the vendor payment terms (terms code).
- **Merchandise:** the total charge on the vendor's invoice for item(s) purchased.
- **Other:** the sum of the miscellaneous charges on the vendor's invoice, which may include sales tax, freight, etc.
- **Total:** the sum of the merchandise and other charges on the invoice.

CWDirect 18.0

- **Subtotal by vendor:** the total of A/P postings for each date.
- **Grand total:** the overall total of A/P postings for all vendors within the specified date range.

Disbursements Journal Summary Report by Check Printed Date

Purpose: Use this report to review your vendor payments, in disbursement date sequence.

How to print: Select this report on the Print Summary Report Select Screen (**PAPS**).

CWDirect Disbursements Journal Summary LEE_H ACR0239 7/20/94 8:58:36 Page 1
 Sorted by Check Printed Date
 CWDirect Company

Disbursements Journal Summary from 7/01/94 to 7/20/94

Print Date	Check #	Total	Discount	Paid	Vendor	Name
7/01/94	111	100.00	10.00	90.00	14	COLE HANN
7/01/94	112	100.00	.00	100.00	100	LINENS UNLIMITED
		Total for 7/01/94		190.00		
7/02/94	111	150.00	.00	150.00	14	COLE HANN
		Total for 7/02/94		150.00		
7/06/94	315	100.00	.00	100.00	14	COLE HANN
7/06/94	316	1000.00	.00	1000.00	100	LINENS UNLIMITED
7/06/94	317	50.00	5.00	45.00	100	LINENS UNLIMITED
7/06/94	318	130.00	.00	130.00	100	LINENS UNLIMITED
7/06/94	319	150.00	.00	150.00	100	LINENS UNLIMITED
		Total for 7/06/94		1425.00		
7/19/94	321	4.00	.00	4.00	100	LINENS UNLIMITED
7/19/94	322	5.90	.00	5.90	200	ACCESSORIES UNLIMITED
		Total for 7/19/94		9.90		
		Total Disbursement		1774.90		

Contents:

- **Date range:** the dates through which you specified to run this report. This report can be run for a single day if you entered the same date in the *From* and *To* date fields on the Print Summary Report Select Screen (**PAPS**).
- **Print date:** the date on which the check was printed to pay the vendor invoice for the merchandise or service purchased.
- **Check #:** the number of the check (system-generated or manually-assigned) used to pay the vendor. Prints a **0** if the *Print checks* field in the Vendor record is **unselected**. This indicates that no physical check is printed for the vendor; instead, you pay the vendor via a wire transfer or a direct deposit.
- **Total:** the dollar amount of the invoice.

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- **Discount:** the dollar amount of the discount applied to the invoice.
- **Paid:** the net total on the vendor invoice, which is the total invoice amount minus the discount amount. This is the amount that you paid the vendor.
- **Vendor number**
- **Vendor name**
- **Subtotal by date:** the total disbursement (vendor payments) on a given day.
- **Grand total:** the overall total of A/P disbursements for the specified date range.

Disbursements Journal Summary Report by Vendor Number

Purpose: Use this report to review your A/P payments to each vendor.

How to print: Select this report on the Print Summary Report Select Screen (PAPS).

CWDirect Disbursements Journal Summary LEE_H ACR0243 7/20/94 8:58:49 Page 1
 Sorted By Vendor
 Mail Order Company

Disbursements Journal Summary from 7/01/94 to 7/20/94

Vendor	Name	Date	Check #	Total	Discount	Paid
14	COLE HANN	7/01/94	111	100.00	10.00	90.00
		7/02/94		150.00	.00	150.00
		7/06/94		100.00	.00	100.00
					Vendor Total	340.00
100	LINENS UNLIMITED	7/01/94	112	100.00	.00	100.00
		7/06/94		1000.00	.00	1000.00
		7/06/94		50.00	5.00	45.00
		7/06/94		130.00	.00	130.00
		7/06/94		150.00	.00	150.00
		7/19/94		4.00	.00	4.00
					Vendor Total	1429.00
200	ACCESSORIES UNLIMITED	7/19/94	322	5.90	.00	5.90
					Vendor Total	5.90
					Total Disbursement	1774.90

Contents:

- **Date range:** the dates through which you specified to run this report. This report can be run for a single day if you entered the same date in the *From* and *To* date fields on the Print Summary Report Select Screen.
- **Vendor number**
- **Vendor name**
- **Print date:** the date on which the check was printed to pay the vendor invoice for the merchandise or service purchased.

CWDirect 18.0

- **Check #:** the number of the check (system-generated or manually-assigned) used to pay the vendor. Prints a **0** if the *Print checks* field in the Vendor record is unselected. This indicates that no physical check is printed for the vendor; instead, you pay the vendor via a wire transfer or a direct deposit.
- **Total:** the dollar amount of the invoice.
- **Discount:** the dollar amount of the discount applied to the invoice.
- **Paid:** the net total on the vendor invoice, which is the total invoice amount minus the discount amount. This is the amount that you paid the vendor.
- **Subtotal by vendor:** the total disbursement (vendor payments) for each vendor.
- **Grand total:** the overall total of A/P disbursements for all vendors within the specified date range.

Purchases/Disbursements Summary Report

Purpose: Use this report to review every transaction to every General Ledger account number, including postings for purchases to A/P and expense accounts and postings or disbursements from A/P, cash, and discount accounts. This provides another view of your A/P activity over the specified date range. Each purchase and disbursement listed on this report will credit and debit a General Ledger account.

How to print: Select this report at the Print Summary Report Select Screen (**PAPS**).

CWDirect Purchases/Disbursements Summary LEE_H ACR0265 7/20/94 8:59:02 Page 1

CWDirect Company

Purchases & Disbursements Summary from 7/01/94 to 7/20/94

Vendor Name	Invoice #	Activity Date	Debit	Credit	Total
Account # 1007000 INVENTORY					
14 COLE HANN	62	7/01/94		100.00	
14 COLE HANN	1001	7/01/94		90.00	
100 LINENS UNLIMITED	78994	7/01/94		1000.00	
100 LINENS UNLIMITED	666	7/01/94		45.00	
100 LINENS UNLIMITED	44	7/01/94		130.00	
100 LINENS UNLIMITED	777LEE	7/01/94		150.00	
100 LINENS UNLIMITED	76233	7/01/94		100.00	
	Total			1765.00	1765.00CR
Account # 10010100 CASH					
14 COLE HANN	1001	7/06/94	90.00		
14 COLE HANN	1002	7/06/94	150.00		
100 LINENS UNLIMITED	44	7/06/94	130.00		
100 LINENS UNLIMITED	666	7/06/94	45.00		
100 LINENS UNLIMITED	76233	7/06/94	100.00		
100 LINENS UNLIMITED	777LEE	7/06/94	150.00		
100 LINENS UNLIMITED	78994	7/06/94	1000.00		
	Total		1765.00		1765.00
Account # 10030100 ACCOUNTS PAYABLE					
100 LINENS UNLIMITED	76233	7/01/94	100.00		
	Total		1765.00		1765.00
14 COLE HANN	62	7/06/94		100.00	
14 COLE HANN	1001	7/06/94		90.00	
14 COLE HANN	1002	7/06/94		150.00	
100 LINENS UNLIMITED	76233	7/06/94		100.00	
	Total			1765.00	1765.00CR
	Final total		3530.00	3530.00	0.00

Contents:

- **Date range:** the dates through which you specified to run this report. This report can be run for a single day if you entered the same date in the From and To date fields on the Print Summary Report Select Screen.
- **G/L account number:** the General Ledger account number against which this A/P transaction posted.
- **G/L account description**
- **Vendor number**
- **Vendor name**
- **Invoice number:** the number of the vendor's invoice for the merchandise or service purchased.
- **Activity date:** the date on which you posted a vendor invoice to the Accounts Payable system for a purchase or you generated a check for an Accounts Payable disbursement.
- **Debit:** the dollar amount you are debiting this General Ledger account; this is offset by a credit.
- **Credit:** the dollar amount you are crediting this General Ledger account; this is offset by a debit.
- **Total:** the sum of the credits or debits to the General Ledger account.
- **Activity type:** prints PURCHASE if this transaction represents a posting to the General Ledger for a purchase
- **Final total for all postings:** the grand total of all debits and credits and the balance

A/P Aging Summary Report

How to print: At the Print A/P Aging Screen (**MPAP**) select **OK**. A message displays informing you that the report has been printed.

Job 357999/LIZ_P/AP_AGING submitted to job queue QBATCH in library

CWDirect Rel 2.1 A/P Aging Summary LIZ_P APR0096 7/18/97 11:17:34 Page 1

The Mail Order Company

Name/Vendor#	Phone#	Total	CURRENT	1-3	4-6	7-9	10-12	13+
OMAR PRODUCTIONS		3650.00	1300.00	1200.00			1150.00	
909 5088796428								
		Final Total	CURRENT	1-3	4-6	7-9	10-12	13+
		3650.00	1300.00	1200.00			1150.00	

Contents:

- vendor name (not remit to name)
- vendor number
- vendor phone number (no extension number appears)
- total due
- current due (the aging buckets are defined by system control values such as *A/P Aging 1 Column Heading (C22)*)
- 1-30 days past due
- 31-60 days past due
- 61-90 days past due
- 91-120 days past due
- over 120 days past due
- final total

Vendor Charge Back Notification

How to print: Select **OK** at the Print Vendor Charge Back Notifications Screen (**PVCN**) or the Reprint Notifications Screen (**PVCN**).

*** Vendor Charge Back Notification ***

EZK Mail Order
10 SPEEN STREET

FRAMINGHAM, MA 01701 USA

Charge To:
HARDWARE SHOP
10 MAIN STREET
FRAMINGHAM, MA 01701

Comments:

Page No.: 1
Charge Back No.: 14
Create Date: 1/28/97
Return Auth No.: 123456789012345
PO No.:
Invoice No.: 000000014CR
Print Date: 2/07/97
Reason: OVERSHIPMENT

Ship To:
COMPUTERTOWN
10 SPRING STREET
FRAMINGHAM, MA 01701

Instructions:

No.	DEPT/CLASS	VEMDPR/ITEM NO.	ITEM NO.	CLR	SIZE	WDTH	QUANTITY	U/M	UNIT COST	EXTENDED COST
1	4		AB100				100	EA	1.7550	175.50
			BLUE MOUSE PAD							
2			CD200				2	EA	15.0000	10.00
			100-CD CASE							
						HANDLING CHARGE				10.00
									TOTAL	215.50

Contents:

- name and address of your company
- page number of the vendor charge back notification
- vendor charge back number
- date the charge back was created
- return authorization number
- purchase order number
- A/P invoice credit number
- date printed
- charge back reason (description of the reason code)

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- name and address of the vendor against whom you are processing the credit (the *Charge vendor*)
- ship to" address for the charge back, which defaults to the *Charge vendor's* name and address; however, you may have overridden the default using **Override Address** at the Vendor Charge Back Detail Screen (**WVCB**)
- any messages you entered for the charge back by selecting **Messages**, if you set the *Print?* flag to **Y**
- any instructions for the vendor (this field is not currently implemented)
- the line number of the item on the vendor charge back
- the department code for the item
- the item class for the item
- the vendor/item code for the item with the *Charge vendor*
- the item code for the item in your own company, including any SKU detail
- directly below the vendor/item code and the item code, the descriptions associated with each
- the quantity of the item being charged back
- the unit of measure for the item (not the vendor/item)
- the unit cost of the item from the vendor charge back
- the extended cost of the item (quantity times unit cost)
- the description and amount of any additional charges on the charge back
- the total amount of the charge back

Vendor Charge Back Report

How to print: Select **OK** at the Print Vendor Charge Back Report Screen (**PVCB**).

CWDirect Rel 2.0		Vendor Charge Back Report		ELISE_K APR0071		2/10/97 9:18:16	Page	1
		PO #/						
<u>Vendor#</u>	<u>Vdr Name/Address</u>	<u>Chg Back#</u>	<u>Sts</u>	<u>Item</u>	<u>SKU</u>	<u>Description</u>	<u>Quantity</u>	<u>Cost</u>
34	GARDNER GOURMET SUPPLY 10 SPEEN STREET FRAMINGHAM MA 01701							
		14	P	279-PNG		PIZZA STONE	100	5.7550
		14	P	279-131		DELUXE CLASSIC TOASTER	2	15.0000
		28	P	AB300		GOURMET POWER BLENDER	10	22.0000
		28	P	AB300		GOURMET POWER BLENDER	10	22.0000
		29	P	AB300		GOURMET POWER BLENDER	1	22.0000
		30	P	AB400		GARLIC PRESS	1	1.0000
		880						
		13	P	279-131		DELUXE CLASSIC TOASTER	20	15.5000

Contents:

- *Invoice vendor* number
- *Invoice vendor* name and address
- purchase order number on the vendor charge back, if any
- charge back number
- status of the vendor charge back. Valid values are:
 - **O** = Open
 - **P** = Processed
 - **S** = Shipped
 - **R** = Reversed
- item code (your item code, as opposed to the vendor/item)
- SKU code
- item description or SKU description, if a SKUed item

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- item quantity being charged back
- item cost from the charge back. This amount represents the unit cost if you use standard or average costing; it represents the extended cost if you use FIFO Costing.
- any additional charges for the charge back

G/L Interface Posting List

How to print: Select **Print** at the Print General Ledger Interface screen (**DGLI**).

CWDirect	Print General Ledger Interface				ELISE_K GLR0030 2/05/98 15:01:53 Page 1			
	Sarah`s Joke Shop							
	Date	Ent	Div	Journal Source	G/L #	Description	Debit	Credit
	1/26/98	100	01	SALE/MERCH SALE	60100	100 01 MERCHANDISE SALES	.00	100.00
	1/26/98	100	01	SALE/CASH CHECK	31001	100 01 CASH CHECK	61.00	.00
	1/26/98	100	01	SALE/ACC RCV	10201	100 01 ACCOUNTS RECEIVABLE SALES	40.95	.00
	1/26/98	100	01	SALE/TAX	32000	100 01 SALES TAX	.00	1.95
	1/26/98	100	01	CASH ACT/RCV	10102	100 01 ACCOUNTS RECEIVABLE CASH	17.35	.00
	1/26/98	100	01	CASH/DEF LIAB	31001	100 01 DEFERRED LIABILITY CASH	.00	17.35
1/26/98	Totals:						119.30	119.30
	2/03/98	100	01	CASH ACT/RCV	10102	100 01 ACCOUNTS RECEIVABLE CASH	23.31	.00
	2/03/98	100	01	CASH/DEF LIAB	31001	100 01 DEFERRED LIABILITY CASH	.00	23.31
2/03/98	Totals:						23.31	23.31
	2/04/98	100	01	SALE/MERCH RTN	60202	100 01 MERCHANDISE RETURN SALE	206.00	.00
	2/04/98	100	01	SALE/CC	10202	100 01 CREDIT CARD SALE	.00	160.65
	2/04/98	100	01	SALE/TAX	32000	100 01 SALES TAX	9.60	.00
	2/04/98	100	01	SALE/ACC RCV	10201	100 01 ACCOUNTS RECEIVABLE SALE	.00	56.95
	2/04/98	100	01	SALE/MERCH DISC	60201	100 01 MERCHANDISE DISCOUNT SALE	45.00	.00
	2/04/98	100	01	SALE/MERCH SALE	60100	100 01 MERCHANDISE SALES	.00	45.00
	2/04/98	100	01	SALE/ADD'L CHRG	60400	100 01 ADDITIONAL CHARGES SALES	2.00	.00
2/05/98	Totals:						262.60	262.60
	2/05/98	100	01	SALE/MERCH DISC	60201	100 01 MERCHANDISE DISCOUNT SALE	.00	25.00
	2/05/98	100	01	SALE/CC	10202	100 01 CREDIT CARD SALE	26.25	.00
	2/05/98	100	01	CASH ACT/RCV	10102	100 01 ACCOUNTS RECEIVABLE CASH	44.83	.00
	2/05/98	100	01	CASH/DEF LIAB	31001	100 01 DEFERRED LIABILITY CASH	.00	44.83
	2/05/98	100	01	SALE/TAX	32000	100 01 SALES TAX	.00	1.25
2/05/98	Totals:						71.08	71.08
	Final Totals:						476.29	476.29

Contents:

- Date of transaction
- Entity
- Division
- Journal source
- G/L number
- G/L number description

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- Debit amount
- Credit amount
- Total debit and credit amount by date
- Total debit and credit amount for the report

General Ledger Control Report

How to print: Select **Submit** at the General Ledger Control Report screen (**PGLC**).

CWDirect Rel 3.5 General Ledger Control Report LETENDRE GLR0056 10/16/98 13:28:06 Page 1
KAL Company

From: 5/01/98 to: 10/16/98	Trans Total	G/L Total	Out of Balance
Journal Source			
Sale/Merchandise Sale	2,031.60	2,021.60-	10.00
Sale/Freight	172.00	172.00-	
Sale/Additional Freight			
Sale/Additional Charge			
Sale/Handling	5.00	5.00-	
Sale/Tax	131.26	130.76-	.50
Sale/GST			
Sale/PST			
Sale/Cash/Check	1,134.56	1,124.06	10.50
Sale/Credit Card	664.50	664.50	
Sale/Coupon/GC	5.00	5.00	
Sale/AR	535.80	535.80	
Sale/COD			
Cash/AR	253.50	253.50	
Cash/Sundry Debit	470.00	470.00	
Cash/Sundry Credit	465.00-	465.00-	
Cash/Credit Card Deposit			
Cash/Deferred Liability	3,840.30	3,840.30-	
Coupon/Deferred Liability			
A/R	258.50-	258.50-	
A/R Adjustment	100.99	100.99	
Refund/Cancel			
Refund/Refund	345.50	345.50	
Refund/Write Off			
A/P Purchases	1,087.68	1,087.68-	
A/P Cash			
A/P Expense	1,087.68-	1,087.68	
A/P Disbursements	182.92-	182.92	
Inventory Value	13,542.52	3,950.00	9,592.52
Inventory Offset	13,542.52-	3,950.00-	9,592.52-

Contents:

- date range included on the report
- journal source (the description of the transaction(s) that caused the posting(s))
- transaction total (total dollar value of all transactions for the journal source)
- G/L total (the dollar total posted to the General Ledger Interface file for the journal source)

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- out of balance (total dollar value out of balance for the journal source) A journal source might be out of balance because:
 - the G/L numbers are set up incorrectly
 - the G/L numbers are not defined
 - there are incomplete transactions for the journal source

Accounts Receivable Reports

- [A/R Batch Payment List](#)
- [A/R Invoice](#)
- [A/R Statement](#)
- [Daily Cash Receipts Journal](#)
- [Monthly Cash Receipts Journal](#)
- [Summary Aging Report](#)
- [A/R Aging Summary Report](#)
- [Detail Aging Report](#)
- [A/R Control Report](#)
- [A/R Adjustments Journal](#)
- [A/R Adjustment Summary](#)
- [Cash Receipts Sundry Journal](#)

A/R Batch Payment List

Purpose: The system produces this report each time you process an A/R batch or group of batches through High Speed A/R Payment Entry and Batch Processing (WABP). This report lists:

- the invoices that have been processed by batch number
- a total for each batch
- the status of each invoice
- the payment amount for each invoice
- any errors that occurred during processing

Batch #		87	Payment date 11/13/96			Division 01	Bank # KAL	
Invoice#	Bill	To#	Sts	Check#	Opn	Item#	Amount	Error Code
71	175	P		10023		146	126.00	Processed
72	175	P		12654		151	126.00	Processed
73	175	P		20056		152	126.00	Processed
74	175	P		10004		153	126.00	Processed
75	175	P		20008		154	126.00	Processed
76	175	P		12403		155	367.50	Processed
77	175	P		10009		156	367.50	Processed
78	175	P		11004		157	36.75	Processed
79	175	P		10001		158	300.00	Underpayment
80	170	P		111005		159	367.50	Invoice/Bill To Mismatch
81	175	P		0		160	126.00	Processed
82	175	P		4005		161	52.00	Overpayment
Total amount deposited:							1,527.75	
Total amount in error:							719.50	
Total amount processed:							2,247.25	

Contents:

- batch number
- payment date

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- division
- bank number
- invoice number
- bill to number
- status (the status of a payment within the batch. Valid values are:
 - **E** = an error occurred during processing
 - **P** = the payment has been processed)
- check number
- open item number
- amount
- error code (a code that identifies the status or error that occurred for this invoice during processing). Error codes that can occur during A/R batch payment processing are:
 - overpayment (the payment amount entered for this invoice exceeds the invoice amount).
 - underpayment (the payment amount entered for this invoice is less than the invoice amount).
 - invoice status closed (the invoice has already been paid and is now in a closed status).
 - bill-to does not exist (an invalid bill-to number was entered for this invoice).
 - invoice does not exist (an invalid invoice number was entered for this invoice).
 - invoice/bill-to mismatch (a bill-to number was entered for the wrong invoice).
 - miscellaneous/other error (this message defaults when an error not generated by one of the first six problems, for example, a system error, occurs).
- total amount deposited
- total amount in error
- total amount processed

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Any invoices that report an error did not process. You must enter them again in a new batch.

A/R Invoice

How to print: Complete the Print Invoices screen (**PINV**).

						2025
MARA PLUMBING SUPPLY						
290 WORCESTER STREET						96
						103
GRAFTON, MA 01519 US						
MARA, PHILIP J						
30 PIGEON HILL ROAD						
GRAFTON, MA 01519 USA						
A/R						
50	50	EA	FE2X3	FIRE EXTINGUISHER INSPECTION TAG		18.00
50	50	EA	PT1	PROPERTY ID STIKTAGS - BLANK MSG 100 CT.		29.95
50	50	EA	ST1X3R	COLORED SCOT-TAGS - RED		28.75
				3835.00	192.09	6.50
						4.95

Contents:

- Invoice Number: the invoice number is assigned during pick slip generation or Billing Async, depending on the setting of the *Generate Invoice Number at Pick Gen (H80)* system control value
- Date: the date the invoice was generated during Billing Async
- Customer Account Number: the Bill To account number (for orders paid on-account/Accounts Receivable only) or the Customer Sold To number
- Customer Order Number: the order number referenced on the invoice
- Purchase Order Number: the purchase order number from the Order Ship To file, entered on the Work with Order Ship to Properties screen (**Properties** at the Work with Order Screen) or the Work with Order/Recap screen in Order Entry
- Shipped to: the delivery address on the order, consisting of:
 - Company Name
 - Name
 - Initial

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- Last Name
- Street Address
- Apartment Number
- Address Lines 2-4
- City
- State
- Postal Code
- Sold to: the name and address of the buyer on the order, which is the Bill To (for A/R orders only) or the Sold To, consisting of:
 - Company Name
 - Name
 - Initial
 - Last Name
 - Street Address
 - Apartment Number
 - Address Lines 2-4
 - City
 - State
 - Postal Code
- Remit to: this information is taken from the Company Address file. This is the address to which the customer should send payment, and contains:
 - Company Name
 - Name
 - Initial
 - Last Name
 - Street Address
 - Apartment Number

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- Address Lines 2-4
- City
- State
- Postal Code
- Units Ordered: the quantity ordered from the *Ordered* field on the Order Detail record
- Units Shipped: the quantity shipped from the *Qty Shipped* field on the Invoice Detail record
- UM: the stocking unit of measure for the item from the *Unit/Measure* field in the Item file
- Item Number: the item and SKU numbers from the Invoice Detail file.
- Description: the item description from the Item file
- Price: the selling price of the item from the *Price* field in the Invoice Detail file
- Amount: the extended amount of the invoice detail line, calculated by multiplying the price times the quantity shipped in the Invoice Detail file. This is the selling price of the item, after the discount, if any.
- Notes: up to 3 lines of "I" type Order Information lines can be printed here. These messages are entered by selecting **Messages** in Order Entry or Order Maintenance. The print code should be set to an I for any message that you wish to print here
- Sub-total: the total of all extended amounts for all detail lines on the invoice
- Tax: the tax amount from the *Tax* field on the Invoice Ship to record
- Freight Charges: the total of the amounts in the *Freight and Additional Freight* fields on the Invoice Ship To record (*7 positions with a 2-place decimal, numeric*).
- Additional Charges: the total amount of additional charges in the Ship To file (*7 positions, with a 2-place decimal, numeric*).
- Handling Charges: the total amount of handling charges from the Invoice Ship To file (*7 positions with a 2-place decimal, numeric*).
- Total: the subtotal, the tax amount, freight charges, additional charges and handling charges on the order (*11 positions with a 2-place decimal, numeric*).

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- Amount. Paid: for “prepaid” pay methods (all pay types with a pay category of 1 or 5) the total in the *Amount to Charge* fields on all Order Payment Methods. For credit card pay methods, the total of the Invoice Detail Pay Methods. These two amounts will be added together to determine the Amount Paid. This total on the invoice represents the amount paid thus far on the order (*7 positions with a 2-place decimal, numeric*).
- Balance Due: all of the Invoice Detail Payment Methods for A/R and C.O.D. This represents what the customer owes for that shipment. On partial shipments, the balance due should be until the amount paid has been exhausted (this will typically be the last shipment).

A/R Statement

How to print: Complete the Print Statements screen (PSTS).

EZK Mail Order 24 PRIME PARK WAY SECOND FLOOR NATICK, MA 01760 USA 7/13/04 442 COMMERCIALWARE MS. ARIEL B PIONUS 24 PRIME PARK WAY SECOND FLOOR NATICK, MA 01760 USA					EZK Mail Order 24 PRIME PARK WAY SECOND FLOOR NATICK, MA 01760 USA 7/13/04 442	
9/09/03	6774	PO # 123	9008	31.33	21.33	6774 21.33
3/04/04	7004		9051	29.82	29.82	7004 29.82
3/04/04	7005		9058	29.82	29.82	7005 29.82
This statement reflects account activity up to 7/04						
Thank you. We appreciate your business					90.97	90.97
CURRENT	31-90	91-150	151-210	211-270	271+	
.00	.00	59.64	.00	.00	31.33	

Contents: The contents of the base A/R statement (program **ACR0288**) are:

- company name and address (included only if the *Print Company Address on Statements (D58)* system control value is **selected**). Repeated on the right.
- current date. Repeated on the right.
- bill-to customer number. Repeated on the right.
- bill-to customer name and address
- for each invoice:
 - the invoice date
 - the invoice number. Repeated on the right.
 - the purchase order number, if any
 - the order number

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- the total invoice amount
- the remaining invoice amount after applying any payments. Repeated on the right.
- the statement messages, if any
- the aging bucket totals for the bill-to customer

If the *Statement Print Program (B85)* system control value is set to **ACR0525**, the prefix description is spelled out, provided the *Validate Prefix (I27)* system control value is **selected**. Also, when you use this print program, the invoice details include:

- the invoice date
- the customer sold-to number
- the pick control number (not included if the pick slip was confirmed through Manually Confirming Shipments (**MCON**), Repeated to the right.
- the order number
- the total invoice amount
- the remaining invoice amount. Repeated to the right.

The other information on the statement is the same as with the base printing program.

9/09/03	1092	10467	9008	31.33	21.33	10467	21.33
3/04/04	1092	3457395	9051	29.82	29.82	3457395	29.82
3/04/04	1093	3457398	9058	29.82	29.82	3457398	29.82

Daily Cash Receipts Journal

How to print:

1. At the Print Cash Receipts Journal screen (PCJR), enter the date that corresponds to the daily journal you want to print.
2. Select **Daily** in the *Type of journal* field.
3. Select **OK** to submit the specified report for print.

CWDirect Rel 6.0		Cash Receipts Journal				KBOTTGER ACR0273 4/19/02 8:36:09 Page 1					
						KAB Co.					
Date :	4/19/02										
Bank :	JPY JAPANESE BANK										
Batch :	1189										
Acct	Bill To Name	Note	Tran	Check #	Deposit	Ty	Inv#	Detail A/R	Deferred Liab	A/R CC	Contribution Sundry G/L#
51	LETENDRE, ROBERT R		Cash		38.47					.00	.00
						IN	1527	23.08	3,000.00		
						CR	1528	7.69	1,000.00		
						IN	1527	23.08	3,000.00		
Batch	1189 Totals:	Deposit			38.47	Alternate Currency Totals:				7,000.00	
		Adjustments00						
		A/R			53.85						
		Deferred Liability:			.00						
		A/R Credit Card . .			.00						
		Contribution00						
		Sundry00						
Bank JPY Totals:		Deposit			38.47	Alternate Currency Totals:				7,000.00	
		Adjustments00						
		A/R			53.85						
		Deferred Liability:			.00						
		A/R Credit Card . .			.00						
		Contribution00						
		Sundry00						
Totals for	4/19/02 :	Deposit			38.47						
		Adjustments00						
		A/R			53.85						
		Deferred Liability:			.00						
		A/R Credit Card . .			.00						
		Contribution00						
		Sundry00						

Contents:

- **Date:** The date the report was generated.
- **Bank:** The bank to receive deposits.
- **Batch:** The cash batch number; a sequential, system-assigned number. For all miscellaneous or adjustment transactions, the system defaults a batch number from the Default Cash Receipts Batch Number (E84) system control value (a separate page prints for each batch).
- **Acct:** Account number, if an A/R customer.
- **Bill to name:** Customer bill to name for A/R receipts, or Customer sold to name.
- **Note:** the receipt source, such as an order number.
- **Tran:** transaction type, such as a check or cash.
- **Check #:** check number associated with the transaction.
- **Deposit:** deposit amount in the local currency.
- **Type:** A/R transaction type.
- **Inv #:** invoice number associated with the transaction.
- **Detail A/R:** the amount applied to each A/R invoice in the local currency. If you use alternate currency pricing (the *Use Alternate Currency Pricing (H89)* system control value is **selected**) and the transaction is associated with an alternate currency, the amount also prints in the alternate currency. CWDirect uses this calculation to determine the alternate currency amount: $\text{transaction amount} \times \text{conversion rate from the Order Header Extended file} = \text{alternate currency amount}$. If the *Decimalized currency* field for the alternate currency is **selected**, CWDirect includes the decimals in the alternate currency amount; if the *Decimalized currency* field is **unselected**, CWDirect rounds the alternate currency amount to the nearest whole unit of currency. For example, if the transaction amount is 24.00 in the local currency and the conversion rate is 2.36, the alternate currency amount is 56.64. If the *Decimalized currency* field for the alternate currency is **unselected**, the alternate currency amount is 57.00.
- **Deferred liability:** the amount applied to deferred liability in the local currency.
- **A/R CC:** the amount applied to credit card A/R in the local currency.

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- **Contribution:** the amount applied to contributions in the local currency.
- **Sundry:** the amount applied to sundries in the local currency.
- **G/L #:** the general ledger number for the transaction.
- **Alternate currency totals:** the total alternate currency amount for all of the A/R invoices in the cash batch. Not included if the invoices in the batch are not associated with an alternate currency, or if the *Use Alternate Currency Pricing (H89)* system control value is **unselected**.

The report also provides column totals by batch, bank, and date for the following:

- **Alternate currency totals:** the total alternate currency amount for all of the A/R invoices associated with the bank. Not included if the invoices for the bank are not associated with an alternate currency, or if the *Use Alternate Currency Pricing (H89)* system control value is **unselected**.
- **Deposit:** the total deposit amount in the local currency for the cash batch, bank, and date.
- **Adjustments:** the total adjustment amount in the local currency for the cash batch, bank, and date.
- **A/R:** the total A/R amount in the local currency for the cash batch, bank, and date.
- **Deferred liability:** the total deferred liability amount in the local currency for the cash batch, bank, and date.
- **A/R credit card:** the total A/R credit card amount in the local currency for the cash batch, bank, and date.
- **Contribution:** the total contribution amount in the local currency for the cash batch, bank, and date.
- **Sundry:** the total sundry amount in the local currency for the cash batch, bank, and date.

Note: Both the daily and monthly report include totals by currency if the *Multi Currency by Offer (E03)* system control value is **selected**.

Monthly Cash Receipts Journal

How to print:

1. At the Print Cash Receipts Journal screen (**PCRJ**), enter the date that corresponds to the accounting period you want to print a journal for.
2. Select **Monthly** in the *Type of journal* field.
3. Select **OK** to submit the specified report for print.

For more information: Each of the fields is described above under the [Daily Cash Receipts Journal](#).

CWDirect	Monthly Cash Receipts Journal	LEE_H	ACR0277	9/16/94 11:11:09	Page 1
Mail Order Company					
From 8/28/94 to 9/30/94					
Date	Deposit	A/R	Deferred Liab	A/R CC	Sundry
8/29/94	11,335.56	196.95	18,718.29	7,572.50-	7.18
Totals :	11,335.56	196.95	18,718.29	7,572.50-	7.18

Summary Aging Report

How to print: Select **Accept** at the A/R Aging Reports screen (**MPAR**) if the *Summary aging report* field is set to **Y**.

CWDirect Rel 3.5 Summary Aging Report EKAPLAN ACR0088 9/29/98 12:27:31 Page 1
EZK Mail Order

Selection criteria:

Balance Due (greater than or equal to) 500.00
121 days past due

Account No. Name/Address

12

MRS EVELYN REDWOOD
210 REEDSDALE AVENUE

Credit limit . : 10000
Open A/R . . . : 528.00
On Order . . . : 355.00-
Phone #'s - Day :
Eve:
Fax:

ISLE OF WIGHT
USA

MA 02186

CURRENT	1-30	31-60	61-90	91-120	121+	
.00	.00	.00	.00	.00	.00	578.00
50.00-	.00	.00	.00	.00	.00	578.00
Final totals						
CURRENT	1-30	31-60	61-90	91-120	121+	Total A/R Balance
.00	144.00-	25.85	20.18	1,936.00	17,465.30	19,303.33

Contents:

- selection criteria:
 - balance due minimum, if specified
 - minimum number of days past due, if specified
- bill-to account number
- company name/address
- credit limit
- total open A/R balance net of credits
- total open orders
- phone numbers

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- day
- evening
- third (fax or mobile, based on the setting of the *Third Phone Number Type (L53)* system control value)
- totals due in each aging bucket you have set up in the System Control file (**Note:** Net credits print only in the second row of buckets; otherwise, the buckets are the same.)
- totals for all bill-to customers appearing on the report

Note: The *Net A/R credits in each age 'bucket' when aging A/R items* system control value controls whether credits fall into the appropriate aging buckets based on their due dates, or remain in the most current bucket. If this system control value is selected, the totals that print in each aging bucket will be net of credits.

A/R Aging Summary Report

How to print: This report prints when you select **Accept** at the A/R Aging Reports screen (**MPAR**) if the *Summary aging report (condensed)* field is selected.

CWDirect Rel 3.5		A/R Aging Summary EKAPLAN ACR0389 9/29/98 12:27:36 Page 1						
Condensed Version		EZK Mail Order						
Selection Criteria:								
Balance Due (greater than or equal to)		500.00						
121 days past due								
Name/Acct#	Phone#	Total	CURRENT	1-30	31-60	61-90	91-120	121+
		528.00						528.00
12 508)	555-1111							
MAGICAL MOMENTS		640.00						640.00
28 603)	555-2222							
SADDLEBROOK		10510.50						10510.50
57								
BEGELMAN'S		1180.75				64.00		1116.75
154 215)	555-7777							
MENLO COFECTIONS		592.18						592.18
155								
	Final Total		CURRENT	1-30	31-60	61-90	91-120	121+
		19303.33	84.00-		25.85	80.18	1936.00	17465.30

Contents:

- selection criteria:
 - balance due minimum, if specified
 - minimum number of days past due, if specified
- company name
- bill-to account number
- day phone number (no extension)
- total A/R due for the bill-to customer
- totals due in each aging bucket you have set up in the System Control file
- totals for all bill-to customers appearing on the report

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Note: The *Net A/R credits in each age 'bucket' when aging A/R items* system control value controls whether credits fall into the appropriate aging buckets based on their due dates, or remain in the most current bucket. If this system control value is selected, the totals that print in each aging bucket will be net of credits.

Detail Aging Report

How to print: This report prints when you select **Accept** at the A/R Aging Reports screen (**MPAR**) if the *Detail aging report* field is selected.

CWDirect Rel 3.5 Detail Aging Report EKAPLAN ACR0087 9/29/98 12:27:39 Page 3

EZK Mail Order

Current period: 9/01/98 - 9/30/98

Selection criteria:

Balance Due (greater than or equal to) 500.00

121 days past due

Account No. Name/Address

155 MR. PETER W VAN VOORHIS Credit limit : 10000

78 HARLEM STREET 3 Open A/R . . . : 592.18

On Order . . . : 20.96

Phone #'s - Day : (508) 555-1111

Eve :

Fax :

WORCESTER MA 01701

Invoice No.	Inv date	Due date	Amount	Discount	Paid	Balance	Pay date
IN 1348	9/26/97	9/26/97	210.00	.00	.00	210.00	
IN 1351	9/28/97	9/28/97	20.96	.00	.00	20.96	
IN 1352	9/28/97	9/28/97	20.96	.00	.00	20.96	
CM 1355	9/29/97	9/29/97	210.00	.00	.00	210.00	
CM 1356	9/29/97	9/29/97	20.96	.00	.00	20.96	
CM 1354	9/29/95	9/29/97	20.96	.00	.00	20.96	
IN 1365	10/12/97	10/12/97	20.96	.00	.00	20.96	
IN 1689	11/30/97	11/30/97	6.19	.00	.00	6.19	
IN 1692	11/30/97	11/30/97	36.19	.00	.00	36.19	
22 964	1/25/98	1/31/98	25.00	.00	.00	25.00	
CURRENT		1-30	31-60	61-90	91-120	121+	Open A/R
Aging . . . : .00		.00	.00	.00	.00	592.18	592.18
Cash aging : .00		.00	.00	.00	.00	592.18	592.18

CURRENT		1-30	31-60	61-90	91-120	121+	Open A/R
Aging . . . : 0.00-		1,174.10-	960.18	123.20	3,784.00	18,189.83	21,883.11

Contents:

- selection criteria:
 - balance due minimum, if specified
 - minimum number of days past due, if specified
- bill-to account number
- company name and address

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- bill-to customer's credit limit
- bill-to customer's total open accounts receivable
- total open orders for the bill-to customer
- daytime, evening, and third (fax or mobile, based on the setting of the *Third Phone Number Type (L53)* system control value) phone numbers
- for each of the customer's open items:
 - open item type, as defined in the A/R Type file
 - invoice number
 - date when the invoice was created
 - date when the invoice is/was due
 - total invoice amount; a minus sign indicates a credit
 - discount, if any
 - paid amount, if any
 - balance remaining on the invoice
 - date when the open item was paid in full
- totals due in each aging bucket you have set up in the System Control file for each bill-to customer (**Note:** The first row of aging buckets represents the regular aging buckets for the bill-to customer, calculated either by the open items' due date or the invoice date depending on the setting of the *Age by Date Type (C02)* system control value. The second row of aging buckets represents the cash aging buckets for the bill-to customer, calculated based on the open items' expected receipt date.)
- totals due in each aging bucket for all customers on the report

A/R Control Report

How to print: Complete the A/R Control Report Screen (**PARC**).

```

CWDirect Rel3.0 A/R Control Report JCES ACR0402 10/20/98 10:29:17 Page 1
              The KL Mail Order Company
From:  9/20/98 to 10/20/98
A/R Starting Balance :           5,507.00
A/R Ending Balance  . :           4,006.00
-----
A/R Net Change . . . . :           1,501.00-
A/R Sales . . . . . :             69.60
A/R Credits . . . . . :              .00
A/R Cash . . . . . :           1,295.60
A/R Sundry . . . . . :              .00
A/R Adjustments . . . :           200.00-
A/R Refunds . . . . . :              .00 (created today - not processed today)
A/R Refunds . . . . . :           219.00 (processed today - not created today)
A/R Refunds . . . . . :              .00 (processed today - orig categ NON A/R)
A/R Refunds . . . . . :              .00 (converted A/R credits)
-----
Transaction Total . . :           1,645.00-
Out of Balance . . . :           144.00
Final totals

```

Contents:

- date range included on the report
- A/R starting balance (The total A/R balance at the first date on the report; calculated as:

Open balance of A/R Open Item records (prior to the start date) + paid amount of A/R Payment Detail (after the start date)).

- A/R ending balance (The total A/R balance at the last date on the report; calculated as:

Open balance of A/R Open Item records (prior to the end date) + paid amount of A/R Payment Detail (after the end date)).

- A/R Net Change (The total difference between the A/R starting and ending balances; calculated as:

A/R ending balance - A/R stating balance).

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- A/R Sales (The total of positive Invoice Payment records with a pay category of A/R or COD within the selected date range).
- A/R Credits (The total of negative Invoice Payment records with a pay category of A/R or COD within the selected date range).
- A/R Adjustments (Any adjustments made to update the customer's A/R account; calculated as:

The Open Item - Debit total of A/R Cash Receipts).

- A/R Refunds (created today/not processed today) (A/R refund credits processed on a different date than the invoice date).
- A/R Refunds (processed today/not created today) (The total of refund records with an original and current category of A/R or COD that were processed on a different date than the created date).
- A/R Refunds (processed today/original category NON A/R) (The total of refund records with a current category of A/R or COD and an original category of Cash, Credit card, or Coupon/credit).
- A/R Refunds (converted A/R credits) (A/R refunds converted to checks in Processing A/R Refunds (**MARC**)).
- transaction total: (Total dollar value of all A/R transactions; calculated as:

(A/R Sales + A/R Credits + A/R Adjustments + A/R Refunds converted A/R credits) - (A/R Cash - A/R Refund created today/not processed today - A/R Refund processed today/not created today - A/R Refund processed today/original category NON A/R)).

- out of balance: (Total dollar value out of balance; calculated as:

A/R Net Change - the Transaction Total).

A/R Adjustments Journal

How to print: You can print this report by completing the Print A/R Adjustments Journal Report Screen (ARAJ).

CWDirect Rel 3.0 A/R Adjustments Journal JCESTARO ACR0395 10/26/98 11:22:21 Page 1

The KL Mail Order Company

From: 12/01/97 To: 10/26/98

Trans Dt	Open	Item#	Bill To#	Name	Amount	Type	Debit G/L	Credit G/L
1/06/98		956	3	LETENDRE, PAM	47.25-	CM	1	2
1/06/98		957	3	LETENDRE, PAM	47.25-	CM	1	2
1/06/98		960	3	LETENDRE, PAM	30.00-	CM	4	3
Date Total:					124.50-			
4/29/98		1229	4	MIRANDA, BERNADETTE T	10.00	DL	31000	31000
4/29/98		1231	4	MIRANDA, BERNADETTE T	10.00-	OA	4	3
Date Total:					.00			
5/05/98		1234	4	MIRANDA, BERNADETTE T	20.00-	CM	3	2
5/05/98		1235	4	MIRANDA, BERNADETTE T	10.00-	CM	4	3
5/05/98		1238	7	BAXTER, CLARA W	5.00	IN	1	2
5/05/98		1239	7	BAXTER, CLARA W	10.00	IN	1	2
5/05/98		1240	7	BAXTER, CLARA W	15.00	IN	1	2
5/05/98		1244	7	BAXTER, CLARA W	13.00	DL	6	5
5/05/98		1245	7	BAXTER, CLARA W	33.00	DL	6	5
5/05/98		1246	7	BAXTER, CLARA W	32.99	DL	6	5
5/05/98		1247	7	BAXTER, CLARA W	72.00	DL	6	5
Date Total:					150.99			
5/06/98		1253	7	BAXTER, CLARA W	50.00-	CM	1	2
5/06/98		1254	7	BAXTER, CLARA W	45.00	DL	6	5
5/06/98		1255	7	BAXTER, CLARA W	30.00	IN	1	2
5/06/98		1256	7	BAXTER, CLARA W	75.00-	OA	4	3
Date Total:					50.00-			
9/18/98		1280	9	LETENDRE, KAREN A	5.00-	CM	1	2
Date Total:					5.00-			
9/21/98		1286	4	MIRANDA, BERNADETTE T	200.00-	CM	1	2
Date Total:					200.00-			
Final Total:					228.51-			

Contents:

- date range included on the report
- for each A/R adjustment transaction:
 - date of the cash receipts adjustment transaction
 - open item number
 - bill-to account number
 - bill-to customer name

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- amount of the adjustment transaction
- A/R transaction type, as defined in the A/R Type file
- debit general ledger number
- credit general ledger number
- dollar total for transactions for each date (net of credits)
- final dollar total for all transactions (net of credits) for the selected date range

A/R Adjustment Summary

How to print: You can print this report by completing the Print A/R Adjustments Journal Report Screen (ARAJ).

CWDirect Rel 3.0 A/R Adjustment Summary JCESTARO ACR0425 10/26/98 11:22:23 Page 1
 By Date/Account# The KL Mail Order Company
 From: 12/01/97 To: 10/26/98

Trans Dt	Account#	Description	Total
1/06/98	1	DEBIT INVOICE GL	94.50
1/06/98	2	CREDIT INVOICE GL	94.50-
1/06/98	3	OPEN ACCOUNT CREDIT	30.00-
1/06/98	4	OPEN ACCOUNT DEBIT	30.00
4/29/98	1	DEBIT INVOICE GL	10.00
4/29/98	2	CREDIT INVOICE GL	10.00-
4/29/98	3	OPEN ACCOUNT CREDIT	20.00-
4/29/98	4	OPEN ACCOUNT DEBIT	20.00
4/29/98	31000	DEFERRED LIABILITY	
5/05/98	1	DEBIT INVOICE GL	30.00
5/05/98	2	CREDIT INVOICE GL	50.00-
5/05/98	3	OPEN ACCOUNT CREDIT	10.00
5/05/98	4	OPEN ACCOUNT DEBIT	10.00
5/05/98	5	CREDIT DEFERRED LIABILITY	150.99-
5/05/98	6	DEBIT DEFERRED LIABILITY	150.99
5/06/98	1	DEBIT INVOICE GL	80.00
5/06/98	2	CREDIT INVOICE GL	80.00-
5/06/98	3	OPEN ACCOUNT CREDIT	75.00-
5/06/98	4	OPEN ACCOUNT DEBIT	75.00
5/06/98	5	CREDIT DEFERRED LIABILITY	45.00-
5/06/98	6	DEBIT DEFERRED LIABILITY	45.00
9/18/98	1	DEBIT INVOICE GL	5.00
9/18/98	2	CREDIT INVOICE GL	5.00-
9/21/98	1	DEBIT INVOICE GL	200.00
9/21/98	2	CREDIT INVOICE GL	200.00-

Contents:

- date range included on the report
- date when cash receipt transactions occurred
- general ledger account number and description
- total postings for each general ledger number for a specific date as a result of adjustment transactions

Cash Receipts Sundry Journal

How to print: Complete the Cash Sundry Journal Screen (PCRS).

CWDirect Rel 3.0 Cash Receipts Sundry Journal JCEST ACR0429 12/10/98 10:12:36 page 1

The KL Mail Order Company

From: 10/01/98 To: 12/10/98

Trans Date Bill To# Name

11/09/98	13	COMMERCIALWARE ATTN: CESTARO, JENNIFER
	G/L Acct#	Sundry Amount Open Itm# Type
	4	150.99 0
	3	150.99- 0
	11	5.99 0
	60300	5.99- 0

Total for 11/09/98

--

11/12/98

7 BAXTER, CLARA W

G/L Acct#	Sundry Amount	Open Itm#	Type
7	10.00	0	
60500	.40	1240	IN

11/12/98

9 LETENDRE, KAREN A

G/L Acct#	Sundry Amount	Open Itm#	Type
7	10.00	0	

11/12/98

7 BAXTER, CLARA W

G/L Acct#	Sundry Amount	Open Itm#	Type
7	12.00	0	
7	15.00	0	
10203	2.50	1255	IN

11/12/98

7 BAXTER, CLARA W

G/L Acct#	Sundry Amount	Open Itm#	Type
7	15.00	0	
7	10.00	1296	IN

Total for 11/12/98

64.91

--

12/09/98

4 MIRANDA, BERNADETTE T

G/L Acct#	Sundry Amount	Open Itm#	Type
60500	50.00-	1310	CM

12/09/98

4 MIRANDA, BERNADETTE T

G/L Acct#	Sundry Amount	Open Itm#	Type
1213	29.00-	1299	CM

Total for 12/09/98

79.00-

Final total

14.09-

Contents:

- the selected date range included on the report
- the date when the transaction occurred
- bill-to number (a system-assigned number that identifies a bill-to customer)
- bill-to name (the name associated with a bill-to customer account)
- the general ledger account (number associated with the transaction)
- sundry amount (the total amount of sundry postings to a specific G/L account and bill-to customer) The sundry amount is entered in cash receipts by using subfile Select **Detail entry** or Select **Sundry entry** from the Pay Open Items screen.
- open item number (a unique number to identify an open item.) An open item number prints only if the sundry transaction was performed through detail entry. The following transactions can be performed against an open item to a bill-to customer's account:
 - Writeoff
 - Adjustment
 - Discount
- type (a code that identifies an A/R transaction type) A type prints only if the sundry transaction was performed through detail entry. Standard types are:
 - Invoice
 - On-account
 - Credit memo
- dollar total of sundry transactions by date
- final dollar total of all transactions for the selected dates

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Customer Address Changes Report

How to print:

The system generates this report automatically when you:

- select **OK** at the Process Shared Changes Screen through the Identify Customer Changes Across Companies (**ICCC**) menu option
- select **Process** or **Print List** at the Display Pending Changes Screen in Process Customer Changes Across Companies (**PCAC**)

Note: Updates that the system processed automatically because the names and addresses matched exactly do not appear on this report; however, you can review them through Process Customer Changes Across Companies (**PCAC**).

```

CommercialWare, Inc.           Customer Address Changes           ELISE_K   CSR0668   5/31/96 15:34:06 Page
                                PENDING
-----S O U R C E-----
Comp Customer  Name
27      296    MS. DINAH BROWN
          41 CHATHAM STREET 3R
          WORCESTER MA 01609
27      377    MR. WENDELL WINTER
          10 SPRINGER LANE
          FRAMINGHAM MA 01701
27      377    MR. WENDELL WINTER
          10 SPRINGER LANE
          FRAMINGHAM MA 01701
123     12529  MRS ROSE A KAPLAN
          1841 BUTTONWOOD AVENUE
          TOMS RIVER NJ 08853
123     12541  MR. DONALD DUGAN
          10 SPEEN STREET
          FRAMINGHAM MA 01701
123     12541  MR. DONALD DUGAN
          10 SPEEN STREET
          FRAMINGHAM MA 01701
555     12552  MR. ROGER L REED
          10 SPEEN STREET
          FRAMINGHAM MA 01701
555     12552  MR. ROGER L REED
          10 SPEEN STREET
          FRAMINGHAM MA 01701
** END OF REPORT **

-----T A R G E T-----
Comp Customer  Name
123     12532  MS. DINAH BROWN
          41 CHATHAM STREET 3R
          WORCESTER MA 01609
123     12542  MS. WENDY WINTER
          10 SPEEN STREET
          FRAMINGHAM MA 01701
555     12554  MS. WENDY WINTER
          10 SPEEN STREET
          FRAMINGHAM MA 01701
27      302    MRS ROSE A KAPLAN
          1841 BUTTONWOOD AVE.
          TOMS RIVER NJ 08853
27      376    MS. DONICA DUGAN
          10 SPRING STREET
          FRAMINGHAM MA 01701
555     12553  MR. DONALD DUGAN
          10 SPEEN STREET
          FRAMINGHAM CENTER MA 01701
27      375    MR. ROGER REED
          10 SPEEN STREET
          FRAMINGHAM MA 01701
123     12540  MR. ROGER REED
          10 SPEEN STREET
          FRAMINGHAM MA 01701

```

Contents:

- company number
- customer number
- complete customer name (prefix, first name, middle initial, last name, and suffix)
- street address
- city, state, and postal code

Statuses included on this report: The report also contains the status of each address change.

- When you generate the report through Identify Customer Changes Across Companies (**ICCC**) or by selecting **Process** at Process Customer Changes Across Companies (**PCAC**), the status is always **UPD**.
- When you generate this report by selecting **Print List** at the Display Pending Changes Screen in Process Customer Changes Across Companies (**PCAC**), the report includes both address changes that were processed automatically (status = **P**, or **PRC** on the report) and those with updates pending (status = **U**, or **UPD** on the report).

How to use this report: You can identify which of the pending address changes are for “true” matches, and which changes you want the system to bypass. For example, the sample report on the previous page displays some false matches, where two different customers coincidentally share the same match code.

Example: Customer #377 in company #27 is not a true match for the source customers in companies #123 or #555. However, Customer #12541 in company #123 is a true match for the source customer in company #555 only, not the source customer in company #27.

You can review source and target customer information in more detail through Process Customer Changes Across Companies (**PCAC**).

Customer Exposure Report by Reason Code

How to print: Complete the Customer Exposure Report Selection Screen (**PCER**).

CWDirect Rel 3.5 Customer Exposure By Reason Code LWARREN CSR0765 4/16/99 13:05:25 Page 1

EZK MAIL ORDER COMPANY

Date Range From 4/12/99 To 4/16/99

Reason	# Open	# Work In Process	# Resolved	Open/OutsideRange
	3	1	1	9
Reason D CUSTOMER RECEIVED DAMAGED PACKAGE	1	1	1	12
Reason L PACKAGE LATE IN ARRIVING	1	0	0	11
Reason NG PRODUCT UNSATISFACTORY	0	1	0	22
Reason P CUSTOMER DID NOT RECEIVE PACKAGE	2	1	3	0
Final Totals:				

Contents:

- the date range you entered at the Customer Exposure Report Selection Screen (**PCER**)
- the customer action reason code selected for the customer action note. Notes not associated with a reason code are included in the first reason line (notice that the code and description, described below, are blank).
- the description of the customer action reason code
- the number of open action notes entered within the date range for each reason code
- the number of work-in-process customer action notes entered within the date range for each reason code
- the number of resolved action notes entered within the date range for each reason code
- the number of customer action notes entered outside of the date range for each reason code
- total numbers of open, resolved, and remaining action notes (final totals)

Customer Exposure Report by User

How to print: Complete the Customer Exposure Report Selection Screen (**PCER**).

CWDirect Rel 3.5		Customer Exposure By User		LWARREN	CSR0764	4/16/99 12:53:02 Page 1	
EZK MAIL ORDER COMPANY							
Date Range	From	4/12/99	To	4/16/99			
User	Reason Code	Description		# Open	# Work In Process	# Resolved	Open/OutsideRan
KLETENDRE	L	PACKAGE LATE IN ARRIVING		1	0	0	11
KLETENDRE	NG	PRODUCT UNSATISFACTORY		0	1	0	0
KLETENDRE	P	CUSTOMER DID NOT RECEIVE PACKAGE		1	0	0	8
Subtotal for:		:	KLETENDRE	2	1	0	19
LWARREN				3	1	1	2
LWARREN	D	CUSTOMER RECEIVED DAMAGED PACKAGE		1	1	1	10
LWARREN	P	CUSTOMER DID NOT RECEIVE PACKAGE		1	1	3	9
Subtotal for:		:	LWARREN	5	3	5	21
Final Totals:				7	4	5	40

Contents:

- the date range you entered at the Customer Exposure Report Selection Screen (**PCER**)
- the name of the user who entered the note (*not* the user assigned to resolve the note). If the notes were added through a house list selection, this is the name of the person who ran the drop.
- the customer action reason code selected for the customer action note. Notes not associated with a reason code are included in the first reason line (notice that the code and description, described below, are blank).
- the description of the customer action reason code
- the number of open action notes entered within the date range for each reason code for the user
- the number of work-in-process action notes entered within the date range for each reason code for the user
- the number of resolved action notes entered within the date range for each reason code for the user
- the number of customer action notes entered outside of the date range for each reason code (number remaining) for the user
- subtotals in each category for the user

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- total numbers of open, work in process, resolved, and remaining action notes (final totals)

Customer Detail Exposure Report by Reason Code

How to print: Complete the Print Customer Detail Exposure Report Screen (**PCAR**).

CWDirect Rel 2.0 Customer Detail Exposures By Reason KAREN_L CSR0792 1/24/97 14:23:12 Page 1

The Mail Order Company

Reason Code D CUSTOMER RECEIVED DAMAGED PACKAGE
Open/Resolved STATUS

Date Range From 1/24/97 To 1/24/97

Sold To Customer #: 12541 Bill To #: 177 Open A/R: .00

22 LANCASTER
WORCESTER, MA 01701 USA

Phone # Day: 413 - 782-7520 Ext# 342
Phone # Eve: 413 - 799-3166 Ext#
Phone # Fax: 0 -

Action Note: SEND CUSTOMER AN EXCHANGE ITEM

Reason code D Totals Open A/R Total: .00

Reason Code O CUSTOMER WAS OVERCHARGED
Open/Resolved STATUS

Date Range From 1/24/97 To 1/24/97

Sold To Customer #: 12544 Bill To #: 170 Open A/R: 17.85

SANDER HOSPITAL
ROBIN ROAD
LAWRENCE, MA 01701 USA

Phone # Day: 508 - 820-4789 Ext# 123
Phone # Eve: 508 - 827-4765 Ext#
Phone # Fax: 439 - 121-8375

Action Note: SEND REFUND CHECK TO CUSTOMER

Reason code O Totals Open A/R Total: 17.85

Contents:

- the customer action reason code selected for the customer action note
- the description of the customer action reason code
- the date range you entered at the Print Customer Detail Exposure Report Screen (**PCAR**)
- the sold-to customer number

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- the bill-to customer number
- the amount of accounts receivable open for the bill-to customer
- the street address for the customer
- the city, state, zip and country for the customer
- the day phone number and extension for the customer
- the evening phone number and extension for the customer
- the third number and extension for the customer third (fax or mobile, based on the setting of the *Third Phone Number Type (L53)* system control value)
- the action note
- the reason code totals
- the total amount of accounts receivable open

Customer API Report: Customers Eligible for Purge

How to print: Complete the Print Customer API Reports screen (**WCAI**) with the *Print customers eligible for purge* flag **selected**, or select **Purge** at the Work with Customer API (WCAI) screen.

CWDirect	Rel 8.5	Customer API Report	EKAPLAN	IXR0045	9/09/04	9:28:58	Page	1
		EZK Mail Order						
Customers Eligible For Purge								
Date	Time	Act	Customer#	Alternate#	Name			
9/09/04	9:28:19	D	1163	CWCustomerIn				
9/09/04	9:28:41	D	1164	CWCustomerIn				

Contents: For each Delete request that is not ineligible for deletion:

- *Date* that the Delete request was received by the CUSTOMER_IN process.
- *Time* that the Delete request was received by the CUSTOMER_IN process.
- *Act* (Action): Always **D** (Delete request)
- *Customer#*: The *cst_cust_nbr* indicated in the Inbound Customer Message (CWCustomerIn).
- *Alternate#*: The *cst_interface_cust_nbr* indicated in the Inbound Customer Message (CWCustomerIn).
- *Name*: The name (including the *cst_fname*, *cst_initial*, *cst_lname*, *cst_company_name*) from the Inbound Customer Message (CWCustomerIn)

Note:

- Customer API Delete requests are retained only if the *Defer Purge During Customer API (I89)* system control value is **selected**. If this system control value is **unselected**, the system processes Delete requests that are error-free immediately.
- If you manually delete a customer after receiving the Delete request but before generating the purge, the Delete request remains in the API work file and is listed on the report until you manually delete the Delete request.

Customer API Report: Customers Ineligible for Purge

How to print: Complete the Print Customer API Reports screen (**WCAI**) with the *Print customers ineligible for purge* flag **selected**.

CWDirect	Rel 8.5	Customer API Report	EKAPLAN	IXR0045	9/09/04	9:28:58	Page	1
EZK Mail Order								
Customers Ineligible For Purge								
Date	Time	Act	Customer#	Alternate#	Name			
9/09/04	9:22:15	D	612	000234567890		Orders exist for customer		
9/09/04	9:23:05	D	4	000012345678		Orders exist for customer		
9/09/04	10:30:12	D	99999	000009876543		No match found		
9/09/04	10:34:11	D	1159	000000034343		Ship to on existing order		
9/09/04	10:36:58	D	1154	222222222222		Customer history exists		

Contents: For each customer API Delete request that is currently in **I** (ineligible for deletion) status:

- *Date* that the Delete request was received by the CUSTOMER_IN process.
- *Time* that the Delete request was received by the CUSTOMER_IN process.
- *Act* (Action): Always **D** (Delete request)
- *Customer#*: The *cst_cust_nbr* indicated in the Inbound Customer Message (CWCustomerIn), or selected based on the alternate customer number.
- *Alternate#*: The *cst_interface_cust_nbr* indicated in the Inbound Customer Message (CWCustomerIn).
- *Name*: The name (including the *cst_fname*, *cst_initial*, *cst_lname*, *cst_company_name*) from the Inbound Customer Message (CWCustomerIn)
- *Reason*. Possible reasons are:
 - No Match Found. The *cst_cust_nbr* specified in the Delete request does not exist. The system does not assign this reason code if the Delete request specified a *cst_interface_cust_nbr*, and the system could not find a matching customer.
 - Orders Exist for Customer. The Delete request specified a customer sold to on one or more existing orders.
 - Ship to on Existing Order. The Delete request specified a customer who is the recipient on one or more existing orders.

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- **History Exists.** The Delete request specified a customer who has one or more Customer Sold To Order History records. The system does not put the order in error status if the customer has a record in the Order Billing History file but not the Customer Sold To Order History file.

Note: This report lists Delete requests only if their status is **I** (ineligible for deletion). Delete requests in error because the system is unable to identify the customer are in **E** status, and are not included in this report; however, they are included in the [Customer API Report: Customers In Error](#).

Working with Delete requests in I status: You will not be able to process these deletions; instead, you can delete the Delete requests at the Work with Customer API screen (**WCAI**).

Customer API Report: Customers In Error

How to print: Complete the Print Customer API Reports screen (**WCAI**) with the *Print customers in error* flag **selected**.

CWDirect	Rel 8.5	Customer API Report	EKAPLAN	IXR0045	9/09/04	9:28:58	Page	1
EZK Mail Order								
Customers In Error								
Date	Time	Act	Customer#	Alternate#	Name			
9/07/04	17:24:26	A	1158		Teasdale, Camille			
9/08/04	13:59:38	A	1165		BURKETT, JESSE			
9/08/04	15:50:08	A	1168		ACME ENTERPRISES ATTN: HATHAWAY			
9/08/04	15:53:58	A	1170	00001234467	VANDALAY INDUSTRIES ATTN: VANDA			

Contents: For each customer API Add, Change, or Delete request currently in **E** (error) status):

- *Date* that the request was received by the CUSTOMER_IN process.
- *Time* that the Delete request was received by the CUSTOMER_IN process.
- *Act* (Action): Possible values are:
 - **A** = Add a customer
 - **C** = Change an existing customer
 - **D** = Delete an existing customer
- *Customer#*: The *cst_cust_nbr* indicated in the Inbound Customer Message (CWCustomerIn), or selected based on the alternate customer number.
- *Alternate#*: The *cst_interface_cust_nbr* indicated in the Inbound Customer Message (CWCustomerIn).
- *Name*: The name (including the *cst_fname*, *cst_initial*, *cst_lname*, *cst_company_name*) from the Inbound Customer Message (CWCustomerIn)

To fix errors: Use the Change Customer API screen (**WCAI**) to identify errors in a Change or Add customer API request that are preventing the request from processing. For example, the system uses many of the same edits that take place when you create a customer in order entry or customer maintenance.

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You will not be able to process Delete requests in error; instead, you can delete the Delete requests at the Work with Customer API screen (**WCAI**).

Ship Via/Item Header Report

Use this report to review the shippable orders for one or all ship vias broken out by item, including total orders, total units, and oldest arrival date.

How to print: Select **Print List** at the First Inquiry by Ship Via/Item Screen (**SVII**) (includes all ship vias in your company) or the Second Inquiry by Ship Via/Item Screen (**SVII**) (includes only the ship via you had selected at the first screen).

CWDirect Rel 3.0 Ship Via/Item Header Report EKAPLAN OER1030 3/10/98 1 824:48 Page 1

EZK Mail Order

Last Update Information: 3/10/98 at 10:14:21 by EKAPLAN

Ship Via. .: 1 UPS

Item	SKU	Item Description	Total Orders	Total Units	Oldest Arrival Date
JMN003		JEOPARDY DESK CALENDAR	42	115	3/08/98
JMN004		NEW WORDS DESK CALENDAR	88	111	3/07/98
JMN005		VAN GOGH WALL CALENDAR	8	25	3/09/98
JMN006		RENOIR WALL CALENDAR	51	53	3/09/98
JMN100		DACHSHUND WALL CALENDAR	21	25	3/10/98
Total Ship Via. .: 1 UPS			210	329	

Ship Via. .: 2 East Coast Shippers, Inc.

Item	SKU	Item Description	Total Orders	Total Units	Oldest Arrival Date
AU123		AUGIE DOGGIE DOLL	85	118	8/23/95
BA456		BANANA FAMILY PLUSH TOY	32	32	9/10/97
BU001	CHOC LRGE	CHOCOLATE EASTER BUNNY	75	78	10/22/97
BU001	CHOC MEDM	CHOCOLATE EASTER BUNNY	62	71	4/15/96
BU001	CHOC SMLL	CHOCOLATE EASTER BUNNY	41	42	4/16/96
BU001	WHIT LRGE	CHOCOLATE EASTER BUNNY	11	11	4/18/96
BU001	WHIT MEDM	CHOCOLATE EASTER BUNNY	1	100	5/03/96
CH789		FLORAL COASTER SET	11	15	8/23/95
CU222		EASTER COFFEE CUP	1	1	12/18/97
Total Ship Via. .: East Coast Shippers, Inc.			319	468	
Grand Total - All Ship Vias			529	797	

Contents:

- date and time the Ship Via/Item information was last updated, and the user ID of the person who processed the update

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- code and description of each ship via, if you generated the report from the first screen, or of the ship via you selected, if you generated the report from the second screen
- for the ship via:
 - item code and SKU, if any
 - item description
 - total number of shippable orders
 - total number of shippable units
 - earliest arrival date for all shippable units or orders
- total shippable orders and units for the ship via
- total shippable orders and units for all ship vias, if you generated the report by selecting **Print List** at the First Inquiry by Ship Via/Item Screen.

Note: An order may be counted more than once in the *Total orders* column if there is an override ship via for one or more items on the order.

Ship Via/Item Detail Report

Use this report to review the total number of shippable orders and units for a particular ship via/item combination broken out by arrival date.

How to print: Select **Print List** at the Third Inquiry by Ship Via/Item Screen (**SVII**).

```

CWDirect Rel 3.0  Ship Via/Item Detail Report  EKAPLAN  OER1032  3/9/98 15:37:43 Page  1
                EZK Mail Order
Last Update Information:  3/10/98 at 14:15:52 by EKAPLAN
Ship Via.  .:  2 East Coast Shippers, Inc.
Item.  .:  AU123
Item Description.  .:  AUGIE DOGGIE DOLL
Arrival Date   Total Orders   Total Units
    3/08/98           121           125
    3/09/98           81           91
    4/05/98           2            2
Grand Total           204          218
  
```

Contents:

- date and time the Ship Via/Item information was last updated, and the user ID of the person who processed the update
- code and description of the ship via
- item code and SKU, if any
- item description
- for each arrival date:
 - total number of shippable orders
 - total number of shippable units
- total number of shippable orders and units for the ship via/item combination

An order may be counted more than once in the *Total orders* column if there is an override arrival date for one or more of the same order lines for the selected item.

Order Cancellation List

How to print: Complete the Submit Order Cancellation List screen (**POCL**).

CWDirect	Order Cancellation List				LEE_H	CSR0441	5/31/94 11:24:38	Page	1
	CWDirect Company								
Order #	Total \$	Customer Name				Daytime phone #			
1201	98.11	13 PRIMIANO, PAUL				(401) 658-2516			
Ship to	Line #	Cancel date	Quantity	Item	SKU	Description			
1	1	12/15/93	3	BELT		LEATHER BELT			
2647	380.50	61 MCGINTY, SHAUN E				(617) 551-0650 EXT. 272			
Ship to	Line #	Cancel date	Quantity	Item	SKU	Description			
1	1	11/14/94	6	0987	15	GREN WIDE PERRY ELLIS DRESS SHIRT			
2712	58.93	61 MCGINTY, SHAUN E				(617) 551-0650 EXT. 272			
Ship to	Line #	Cancel date	Quantity	Item	SKU	Description			
1	1	2/27/94	1	5678	17	IVRY WIDE BILL ROBIN SON DRESS SHIRT			
2715	163.15	51 MCGINTY, MICKEY				(413) 447-7256			
Ship to	Line #	Cancel date	Quantity	Item	SKU	Description			
1	1	3/26/94	1	5678	17	IVRY WIDE BILL ROBIN SON DRESS SHIRT			
1	2	3/27/94	2	5678	17	IVRY WIDE BILL ROBIN SON DRESS SHIRT			

Contents:

- **Order #:** A unique number the system assigns to identify an order. These are the orders that are due to be canceled.
- **Total \$:** The total dollar value of the order that is due to be canceled. (**Note:** This report does not support multi-currency conversion. The order total appears in the currency on the order, regardless of whether you process orders in multiple currencies.)
- **Customer name:** The last name, first name and middle initial of the customer who placed the order.
- **Daytime phone #:** The customer's daytime phone number. You can define a phone number format for each country; the system uses this format whenever you enter or change a customer's phone number.

Backorder Report by Item

How to print: Select the *By item* field on the Print Backorder Report Selection Prompt screen (**PBOR**) and select **Accept**. The system submits the program **BOR_ITM**. Backorder totals are provided at the base item level only, not the SKU level.

CWDirect	Backorder Report by Item	LEE_H	INR0829	5/31/94 12:38:07	Page	1
	CWDirect Company					
Item	Description	Qty on B/O	Qty on P/O	Qty on Hand	Qty on Reserve	
BEAR	TOY BEAR	1,203	11,396	4,210	197	
BOAT	ALL KINDS OF BOATS	17	5	0	0	
COMP1	COMPONENT #1	529	0	102,078	140	
COMP2	COMPONENT #2	968	0	102,367	267	
COMP3	COMPONENT #3	1,469	0	102,231	438	
DUVAL 220	DUVAL 200 SLALOM WATER SKI	265	273	253	59	
EP STILLETO	EP STILLETO WATER SKI	10	90	146	39	
JOBE-1600	JOBE 1600 WATERSKI	326	59	55	0	
LOAFER	MEN'S PENNY LOAFER	42	0	0	0	
O'NEIL VEST	O'NEIL WATER SKI VEST	35-	34	83	2	
OBR-SZ	OBRIEN SYNERGY Z WATERSKI	10	0	0	0	
PSG 4000	PSG 4000 - NO STOCK	6	0	0	0	
SERIAL	SERIAL	10	0	0	0	
SET	MAIN SET ITEM	6	100	0	89	
SHIRT	LONG SLEEVE BUTTON DOWN	123	330	1,840	43	
0205	WAMSUTTA COTTON EASY-CARE SHEETS	70	285	40	40	
1414	TIMBERLAND BUCK SHOES	67	0	118	3	
4617	MOOSEHIDE MOCCASINS	23	35	0	0	
Final totals		5,109	12,607	313,421	1,317	

Contents:

- Item number
- Item description
- Quantity on backorder (cumulative total of all backordered SKUs for the item)
- Quantity on purchase order (cumulative total of all SKUs being ordered from your suppliers)
- Quantity on hand (cumulative total of all SKUs currently available across all warehouses)

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- Quantity on reserve (cumulative total of all SKUs already reserved to existing orders)
- Final totals

Backorder Report by Item with SKU Details

How to print: Select the *By item* and *Print SKU detail fields* on the Print Backorder Report Selection Prompt screen (**PBOR**) and select **Accept**. The system submits the program **BOR_ITMS**. Backorder totals are provided for each base item number and each SKU.

CWDirect Rel 2.0		Backorder Report by Item w/SKU KAREN_L INR0822 10/17/96 8:46:07				Page	1
The Mail Order Company							
S/O	Item	SKU	Description	Qty on B/O	Qty on P/O	Qty on Hand	Qty on Reserve
	BATHTUB		OLD CLAW FOOT TUB	5	10	5	5
Item	BATHTUB	totals		5	10	5	5
	CP10000		DELUXE COFFEE POT	22	610	30	0
Item	CP10000	totals		22	610	30	0
01	RACK	BLCK	WOODEN SPICE RACK	1	0	1	1
01	RACK	YELW	WOODEN SPICE RACK	1	0	0	0
Item	RACK	totals		2	0	0	0
	RING		COPPER LEAF BAND	4	150	122	2
Item	RING	totals		4	150	122	2
Final totals				33	570	158	11

Contents:

- Soldout control (a code indicating when the system should consider the item sold out)¹
- Item number
- SKU
- Item description
- Quantity on backorder (cumulative total of all backordered SKUs for the item)
- Quantity on purchase order (cumulative total of all SKUs being ordered from your suppliers)
- Quantity on hand (cumulative total of all SKUs currently available across all warehouses)

1. Soldout control codes are user-defined and are similar to this: 01 = Sell out immediately; 02 = Include on order quantity in sold out calculation; 03 = exclude on order quantity in sold out calculation.

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- Quantity on reserve (cumulative total of all SKUs already reserved to existing orders)
- Subtotals for the base item
- Final totals

Backorder Report by Warehouse

How to print: Select the *By whse/item* field on the Print Backorder Report Selection Prompt screen (**PBOR**) and select **Accept**. The system submits the program **BORWHSITM**.

CWDirect	Backorder Report by Warehouse	LEE_H	INR0823	5/31/94 12:39:10	Page	1
	CWDirect Company					
Item	Description	Qty on B/O	Qty on P/O	Qty on Hand	Qty on Reserve	
Warehouse 1	MAIN WAREHOUSE					
BEAR	TOY BEAR	1,220	11,401	4,210	197	
COMP1	COMPONENT #1	529	0	102,078	140	
COMP2	COMPONENT #2	968	0	102,367	267	
COMP3	COMPONENT #3	1,469	0	102,231	438	
DUVAL 220	DUVAL 200 SLALOM WATER SKI	265	273	253	59	
EP STILETTO	EP STILETTO WATER SKI	10	90	146	39	
JOBE-1600	JOBE 1600 WATERSKI	326	59	55	0	
LOAFER	MEN'S PENNY LOAFER	69	134	5	91	
SHIRT	LONG SLEEVE BUTTON DOWN	84	330	1,814	20	
0205	WAMSUTTA COTTON EASY-CARE SHEETS	70	285	40	40	
1414	TIMBERLAND BUCK SHOES	67	0	118	3	
4617	MOOSEHIDE MOCCASINS	23	35	0	0	
Warehouse 1	Totals	5,100	12,607	313,317	1,294	
Final totals		5,100	12,607	313,317	1,294	

Contents:

- Item number
- Item description
- Warehouse code
- Warehouse description
- Quantity on backorder (cumulative total of all backordered SKUs for the item)
- Quantity on purchase order (cumulative total of all SKUs being ordered from your suppliers)
- Quantity on hand (cumulative total of all SKUs currently available across all warehouses)

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- Quantity on reserve (cumulative total of all SKUs already reserved to existing orders)
- Subtotals for each warehouse
- Final totals across all warehouses

Backorder Report by Warehouse with SKU Details

How to print: Select the *By whse/item* and *Print SKU detail* fields on the Print Backorder Report Selection Prompt screen (**PBOR**) and select **Accept**. The system submits the program **BORWHSITMS**. Backorder totals are provided for each SKU and each warehouse.

CWDirect Rel 2.0 Backorder Report by Warehouse w/SKU KAREN_L INR0824 10/17/96 9:35:24 Page 1							
The Mail Order Company							
S/O	Item	SKU	Description	Qty on B/O	Qty on P/O	Qty on Hand	Qty on Reserve
Warehouse 10 THE MAIN WAREHOUSE							
	BATHTUB		OLD CLAW FOOT TUB	5	10	5	5
Item	BATHTUB	totals		5	10	5	5
	CP10000		DELUXE COFFEE POT	21	610	0	0
Item	CP10000	totals		21	610	0	0
	LAMP		METAL DOME READING LAMP	2	0	30	3
Item	LAMP	totals		2	0	30	3
	RING		COPPER LEAF BAND	3	100	122	2
Item	RING	totals		3	100	122	2
01	SW10000	YELW SMLL	LADY'S MOHAIR SWEATER	1	50	0	0
Item	SW10000	totals		1	50	0	0
Warehouse 10 totals				33	570	158	11
Final totals				33	570	158	11

Contents:

- Soldout control (a code indicating when the system should consider the item sold out)¹
- Item number
- SKU
- Item description
- Warehouse code

1. Soldout control codes are user-defined and are similar to this: 01 = Sell out immediately; 02 = Include on order quantity in sold out calculation; 03 = exclude on order quantity in sold-out calculation.

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- Warehouse description
- Quantity on backorder (cumulative total of all backordered SKUs for the item)
- Quantity on purchase order (cumulative total of all SKUs being ordered from your suppliers)
- Quantity on hand (cumulative total of all SKUs currently available across all warehouses)
- Quantity on reserve (cumulative total of all SKUs already reserved to existing orders)
- Subtotals for each base item
- Subtotals for each warehouse
- Final totals across all warehouses

Backorder Report by Vendor

How to print: Select the *By vendor* field on the Print Backorder Report Selection Prompt screen (**PBOR**) and select **Accept**. The system submits the program **BORVND**.

Important: A backordered item is included on this report only if a primary vendor has been defined for the item.

CWDirect		Backorder Report by Vendor CWDirect Company		LEE_H	INR0841	5/31/94 12:40:23	Page 1
Item	Description	Qty on B/O	Qty on P/O	Qty on On Hand	Qty on Reserve		
Vendor #	100 COMMERCIALWARE						
BEAR	TOY BEAR	3	105	0	0		
Vendor #	100 Totals	3	105	0	0		
Final totals		3	105	0	0		

Contents:

- Item number
- Item description
- Vendor number
- Vendor description
- Quantity on backorder (cumulative total of all backordered SKUs for the item)
- Quantity on purchase order (cumulative total of all SKUs being ordered from your suppliers)
- Quantity on hand (cumulative total of all SKUs currently available across all warehouses)
- Quantity on reserve (cumulative total of all SKUs already reserved to existing orders)
- Subtotals for each vendor

- Final totals for all vendors

Backorder Report by Vendor with SKU Details

How to print: Select the *By vendor* and *Print SKU detail* fields on the Print Backorder Report Selection Prompt screen (**PBOR**) and select **Accept**. The system submits the program **BORVND**S. Backorder totals are provided for each SKU and each vendor.

CWDirect Rel 2.0 Backorder Report by Vendor w/SKU KAREN_L INR0843 10/17/96 10:46:42 Page 1							
The Mail Order Company							
S/O	Item	SKU	Description	Qty on B/O	Qty on P/O	Qty on Hand	Qty on Reserve
	Vendor #	1	MIRANDA				
	RING		COPPER LEAF BAN	3	100	122	2
	Item RING		totals	3	100	122	2
	Vendor #	1	totals	3	100	122	2
	Vendor #	2	BERNADETTE				
	BATHTUB		OLD CLAW FOOT TUB	4	10	35	5
	Item BATHTUB		totals	4	10	35	5
	LAMP		METAL DOME READING LAMP	1	0	30	3
	Item LAMP		totals	1	0	30	3
	Vendor #	2	totals	6	10	36	9
	Vendor #	10002	2ND VENDOR				
01	SW10000		YELW SMLL	1	50	0	0
	Item SW10000		totals	1	50	0	0
	Vendor #	10002	totals	1	50	0	0
	Vendor #	10003	3RD VENDOR				
	CP10000		DELUXE COFFEE POT	21	610	0	0
	Item CP10000		totals	21	610	0	0
	Vendor #	10003	totals	21	610	0	0

Contents:

- Soldout control (a code indicating when the system should consider the item sold out)¹
- Vendor number
- Vendor description
- Item number

1. Soldout control codes are user-defined and are similar to this: 01 = Sell out immediately; 02 = Include on order quantity in sold out calculation; 03 = exclude on order quantity in sold out calculation.

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- SKU
- Item description
- Quantity on backorder (cumulative total of all backordered SKUs for the item)
- Quantity on purchase order (cumulative total of all SKUs being ordered from your suppliers)
- Quantity on hand (cumulative total of all SKUs currently available across all warehouses)
- Quantity on reserve (cumulative total of all SKUs already reserved to existing orders)
- Subtotals for each base item
- Subtotals for each vendor
- Final totals across all vendors

Backorder Report by Vendor w/PO

How to print: Select the *By vendor w/PO* field on the Print Backorder Report Selection Prompt screen (**PBOR**) and select **Accept**. The system submits the program **BORVNDPO**.

CWDirect	Backorder Report by Vendor w/PO		LEE_H	POR0384	5/31/94 12:41:29	Page	1
	CWDirect Company						
Vendor #	100 COMMERCIALWARE						
Item	Description	P/O#	Due Date	Qty on B/O	Qty on Order	Qty on Hand	Qty on Reserve
SHIRT	LONG SLEEVE BUTTON DOWN	175		0	100	0	0
SHIRT	LONG SLEEVE BUTTON DOWN	210	9/15/93	0	75	0	0
BELT	LEATHER BELT	672		0	72	0	0
AA200	AA200	769		0	0	0	0
BEAR	TOY BEAR	769		3	0	105	0
BOAT	ALL KINDS OF BOATS	769		17	9	5	0
DS10000	BAKER'S RACK	769		0	0	210	0
JMF001	JULIE'S TEST ITEM	769		0	430	200	0
KID-SG1	KIDDER SLALOM GIANT 1 WATER SKI	769		0	0	0	0
PEEPS	DELICIOUS MARSHMALLOW PEEPS	769		0	2	0	0
SATURN	SATURN	769		0	45	15	6
Vendor #	100 Totals			20	535	733	6

Contents:

- Vendor number
- Vendor description
- Item number
- Item description
- Purchase order number
- Purchase order due date
- Quantity on backorder (cumulative total of all backordered SKUs for the item)
- Quantity on order (cumulative total of all SKUs being ordered from your suppliers)

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- Quantity on hand (cumulative total of all SKUs currently available across all warehouses)
- Quantity on reserve (cumulative total of all SKUs already reserved to existing orders)
- Subtotals for each vendor
- Final totals for all vendors

Backorder Report by Vendor/SKU/PO

How to print: Select the *By vendor w/PO* and *Print SKU detail* fields on the Print Backorder Report Selection Prompt screen (**PBOR**) and select **Accept**. The system submits the program **BORVNDPOS**. Backorder totals are provided for each SKU and each vendor.

CWDirect Rel 2.0 Backorder Report by Vendor/SKU/PO KAREN_L POR0386 10/17/96 11:29:30 Page 1								
The Mail Order Company								
S/O	Item	SKU	Description	P/O#	Ln#	Due Date	Qty on B/O	Qty on P/O
Vendor # 10001 1ST VENDOR								
01	CP10000	SMLL	DELUXE COFFEE POT	186	1	9/30/96	21	10
SKU totals							21	10
Item CP10000 totals							21	10
Vendor 10001 totals							21	10
Vendor # 10003 3RD VENDOR								
	CP10000		DELUXE COFFEE POT	182	1	9/27/96	21	600
SKU totals							21	600
Item CP10000 totals							21	600
Vendor 10003 totals							21	600
Final totals							42	610

Contents:

- Soldout control (a code indicating when the system should consider the item sold out)¹
- Vendor number
- Vendor description
- Item number
- SKU
- Item description
- Purchase order number

1. Soldout control codes are user-defined and are similar to this: 01 = Sell out immediately; 02 = Include on order quantity in sold out calculation; 03 = exclude on order quantity in sold out calculation.

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- Purchase order detail line number (on which the SKU was ordered)
- Purchase order due date
- Quantity on backorder (cumulative total of all backordered SKUs for the item)
- Quantity on purchase order (cumulative total of all SKUs being ordered from your suppliers)
- Subtotals for each SKU
- Subtotals for each base item
- Subtotals for each vendor
- Final totals for all vendors

Standard Sales Journal

How to print: This report prints if you accept the default (**Unselected**) in the *Print by division* field through the Printing the Sales Journal (**PDSJ**) menu option. Sales transactions are listed in ascending order (lowest-to-highest) by date and in ascending order by invoice number order within each date.

CWDirect Rel 3.0				Sales Journal				KLETENDRE	ACR0217	6/22/98	9:24:29	Page 1			
The KL Mail Order Company															
Invoice Dates: 5/22/98 To 6/22/98															
Invoice Date 6/18/98															
Invoice	Customer	Order	Merchandise	Freight	Add'l frt	Tax	Handling	Add'l charge	Total cash	Total C/C	Total coupon	Total			
A/R	Total	COD	Gross Prft												
330	26	2690	18.00	1.00	.00	1.80	.00	.00	20.80	.00	.00	.00	.00	20.83	
331	26	2692	18.00	1.00	.00	1.80	.00	.00	20.80	.00	.00	.00	.00	20.83	
332	26	2693	18.00	1.00	.00	1.80	.00	.00	20.80	.00	.00	.00	.00	20.83	
333	26	2694	18.00	1.00	.00	1.80	.00	.00	20.80	.00	.00	.00	.00	20.83	
334	26	2695	18.00	1.00	.00	1.80	.00	.00	20.80	.00	.00	.00	.00	20.83	
Total for 6/10/98			90.00	5.00	.00	9.00	.00	.00	104.00	.00	.00	.00	.00	20.83	
Invoice Date 6/19/98															
Invoice	Customer	Order	Merchandise	Freight	Add'l frt	Tax	Handling	Add'l charge	Total cash	Total C/C	Total coupon	Total			
A/R	Total	COD	Gross Prft												
335	26	2696	18.00	1.00	.00	1.80	.00	.00	20.80	.00	.00	.00	.00	23.88	
336	26	2696	18.00-	1.00-	.00	1.80-	.00	.00	20.80-	.00	.00	.00	.00	23.88	
Total for 6/12/98			.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	23.88	
Totals			90.00	5.00	.00	9.00	.00	.00	104.00	.00	.00	.00	.00	20.83	

Contents:

- Invoice date
- Invoice number
- Customer number
- Order number

Note: The following totals are from the Invoice Ship To record.

- Merchandise

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- Freight
- Additional frt
- Tax (the amount of sales tax calculated on merchandise shipped. If this figure includes any VAT, the word **VAT** appears to the right)
- Handling
- Additional charge
- Total cash
- Total coupon
- Total Accounts Receivable
- Total cash on delivery
- Gross profit
- Totals

Note: The *Totals* field for *Gross profit* represents the average gross profit percentage for all shipments on the specified invoice date. This is calculated by totaling the gross profit percentage for all shipments (positive invoices only, not credits), and dividing this value by the number of shipments (positive invoices, not credits).

- Out of balance total

Note: This report breaks by currency if the *Multi Currency by Offer (E03)* system control value is **selected**.

- VAT Total (the total amount of value added tax included in the Tax total. This information appears only if the *Tax Included in Price (E70)* system control value is **selected**. On orders subject to VAT, tax does not accumulate in the Tax bucket; instead, a “hidden tax” is included in the order detail line and the customer pays a tax-inclusive price for each item. For such orders, the Merchandise total indicated is net of VAT. In other words, if the customer paid \$10.00 for the merchandise, but a \$1.50 hidden tax was included in the order detail line, the merchandise total would be \$8.50).

Sales Journal by Division

How to print: This version of the Sales Journal prints if you **select** the *Print by division* field through the Printing the Sales Journal (PDSJ) menu option. Sales transactions on this report are sorted and subtotaled by sales division. A page break occurs between each division. A grand total of all sales transaction for the company as a whole is presented at the bottom of the report.

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Sales Journal by Division

KLETENDRE ACR0320 6/22/98 10:19:47 Page 1

The KL Mail Order Company

Invoice Dates: 6/01/98 To 6/22/98

Division BQ BBQ DIVISION

Invoice date 6/10/98

Invoice	Cust	Order	Merch	Freight	Add'l frt	Tax	Hndlg	Add'l chg	Tot cash	Tot C/C	Tot cpn	Tot A/R	Tot COD	Gross	Prft
330	26	2690	18.00	1.00	.00	1.80	.00	.00	20.80	.00	.00	.00	.00	20.83	
331	26	2692	18.00	1.00	.00	1.80	.00	.00	20.80	.00	.00	.00	.00	20.83	
332	26	2693	18.00	1.00	.00	1.80	.00	.00	20.80	.00	.00	.00	.00	20.83	
333	26	2694	18.00	1.00	.00	1.80	.00	.00	20.80	.00	.00	.00	.00	20.83	
334	26	2695	18.00	1.00	.00	1.80	.00	.00	20.80	.00	.00	.00	.00	20.83	
Total for 6/10/98			90.00	5.00	.00	9.00	.00	.00	104.00	.00	.00	.00	.00	20.83	

Invoice date 6/12/98

Invoice	Cust	Order	Merch	Freight	Add'l frt	Tax	Hndlg	Add'l chg	Tot cash	Tot C/C	Tot cpn	Tot A/R	Tot COD	Gross	Prft
335	26	2696	18.00	1.00	.00	1.80	.00	.00	20.80	.00	.00	.00	.00	23.88	
336	26	2696	18.00-	1.00-	.00	1.80-	.00	.00	20.80-	.00	.00	.00	.00	23.88	
Total for 6/12/98			.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	23.88	
Division totals BQ			411.00	35.00	.00	41.10	.00	.00	487.10	.00	.00	.00	.00	26.22	
Grand total			411.00	35.00	.00	41.10	.00	.00	487.10	.00	.00	.00	.00	26.22	

For more information: See the [Standard Sales Journal](#).

Sales Journal by Pay Type

How to print: Use the Printing the Sales Journal by Pay Type (**PSJP**) menu option.

CWDirect Rel 3.0

Sales Journal by Pay Type

KLETENDRE ACR0314

8/18/98 12:01:55 Page 1

The KL Mail Order Company

Invoice Dates: 8/18/98 To 8/18/98

Currency . :

Invoice date: 8/18/98

Pay Plan Type: Regular

Pay type: 4

Invoice	Customer	Order	Merchandise	Freight	Add'l Freight	Tax	Handling	Add'l Charge	Total Invoice	Amount Collected
388	26	2864	25.00	2.00	.00	1.25	.00	.00	28.25	28.25
Totals for Pay Type: 4			25.00	2.00	.00	1.25	.00	.00	28.25	28.25

Invoice Dates: 8/18/98 To 8/18/98

Currency . :

Invoice date: 8/18/98

Pay Plan Type: Regular

Pay type: 5

Invoice	Customer	Order	Merchandise	Freight	Add'l Freight	Tax	Handling	Add'l Charge	Total Invoice	Amount Collected
384	26	2859	25.00	2.00	.00	1.25	.00	.00	28.25	28.25
Totals for Pay Type: 5			25.00	2.00	.00	1.25	.00	.00	28.25	28.25
Totals for Pay Plan Type			75.00	6.00	.00	3.75	.00	.00	84.75	84.75

Invoice Dates: 8/18/98 To 8/18/98

Currency . :

Invoice date: 8/18/98

Pay Plan Type: D Deferred

Pay type: 4

Invoice	Customer	Order	Merchandise	Freight	Add'l Freight	Tax	Handling	Add'l Charge	Total Invoice	Amount Collected
383	26	2855	25.00	2.00	.00	1.25	.00	.00	28.25	28.25
385	26	2860	25.00	2.00	.00	1.25	.00	.00	28.25	28.25
Totals for Pay Type: 4			50.00	4.00	.00	2.50	.00	.00	56.50	56.50
Totals for Pay Plan Type D			50.00	4.00	.00	2.50	.00	.00	56.50	56.50

Invoice Dates: 8/18/98 To 8/18/98

Currency . :

Invoice date: 8/18/98

Pay Plan Type: I Installment

Pay type: 5

Invoice	Customer	Order	Merchandise	Freight	Add'l Freight	Tax	Handling	Add'l Charge	Total Invoice	Amount Collected
Total for : 8/18/98			150.00	12.00	.00	7.50	.00	.00	169.50	169.50
Grand total			150.00	12.00	.00	7.50	.00	.00	169.50	169.50

Contents:

- Invoice date range
- Currency

CWDirect 18.0

- Invoice date (the date on which an invoice was created as a result of a shipment. This report shows all shipments for the specified report date range)
- Pay plan type
- Pay type code
- Invoice number
- Customer number
- Order number

Note: The following totals are from the Invoice Payment Method record(s).

- Merchandise
- Freight
- Additional freight
- Tax (the amount of sales tax calculated on merchandise shipped. If this figure includes any VAT, the word **VAT** appears to the right.¹)
- Handling
- Additional charge
- Total invoice
- Amount collected

1. This information appears only if the *Tax Included in Price (E70)* system control value is **selected**. On orders subject to VAT, tax does not accumulate in the Tax bucket; instead, a "hidden tax" is included in the order detail line and the customer pays a tax-inclusive price for each item. For such orders, the Merchandise total indicated is net of VAT. In other words, if the customer paid \$10.00 for the merchandise, but a \$1.50 hidden tax was included in the order detail line, the merchandise total would be \$8.50.

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- Total credits (the total dollar amount of credits (refunds) for this pay type for items returned today. Credits appear as negative dollar amounts.)
- Total invoices
- Totals for pay type
- Totals for pay plan type
- Totals for (date)
- Grand total

Note: This report sorts by currency if the *Multi Currency by Offer (E03)* system control value is **selected**.

Sales Journal by Order Type

How to print: Complete the Sales Journal by Order Type screen, available through Printing the Sales Journal by Order Type (**PSJO**) menu option.

CWDirect Rel 4.0		Sales Journal by Order Type			LWARREN	ACR0491	7/26/99 16:50:04		Page	1
EVOLUTIONARY NICHE CO										
Invoice Dates: 7/26/99 To 7/26/99										
Currency . :										
Invoice date: 7/26/99										
Pay Plan Type: Regular										
Order Type: I INTERNET ORDERS										
Division: NW NORTHWEST DIVISION										
Pay type: 4										
Invoice	Customer	Order	Merchandise	Freight	Add'l Freight	Tax	Handling	Add'l Charge	Total Invoice	Amount Collected
484	142	3506	10.00	.50	.00	.00	.00	.00	10.50	10.50
487	37	3510	15.00	.75	.00	.00	5.00	.00	20.75	20.75
485	130	3512	10.00	.50	.00	.00	.00	.00	10.50	10.50
Total Invoices:			35.00	3.00	.00	.00	10.00	.00	73.00	73.00
Totals for Pay Type: 4			35.00	3.00	.00	.00	10.00	.00	73.00	73.00

Invoice Dates: 7/26/99 To 7/26/99										
Currency . :										
Invoice date: 7/26/99										
Pay Plan Type: Regular										
Order Type: P PHONE ORDERS										
Division: FL NORTHEAST DIVISION										
Pay type: 4										
Invoice	Customer	Order	Merchandise	Freight	Add'l Freight	Tax	Handling	Add'l Charge	Total Invoice	Amount Collected
486	128	3507	30.00	1.50	.00	.00	10.00	.00	41.50	41.50
Total Invoices:			30.00	1.50	.00	.00	10.00	.00	41.50	41.50
Totals for Pay Type: 4			30.00	1.50	.00	.00	10.00	.00	41.50	41.50
Totals for Pay Plan Type			30.00	1.50	.00	.00	10.00	.00	41.50	41.50
Totals for Order Type P			30.00	1.50	.00	.00	10.00	.00	41.50	41.50
Grand total			65.00	3.25	.00	.00	15.00	.00	83.25	83.25

Contents:

- Invoice date range

- Currency

Note: This report sorts by currency if the *Multi Currency by Offer (E03)* system control value is **selected**.

- Invoice date (the date on which an invoice was created as a result of a shipment. This report shows all shipments for the specified report date range)
- Pay plan type. Valid values = Regular (no pay plan), Deferred, or Installment.
- Order type
- Division (from source code on order header)
- Pay type code
- Invoice number
- Customer number
- Order number

Note: The following totals are from the Invoice Payment Method record(s).

- Merchandise dollar amount
- Freight
- Additional freight
- Tax (the amount of sales tax calculated on merchandise shipped. If this figure includes any VAT, the word VAT appears to the right.¹)
- Handling

1. This information appears only if the *Tax Included in Price (E70)* system control value is **selected**. On orders subject to VAT, tax does not accumulate in the Tax bucket; instead, a "hidden tax" is included in the order detail line and the customer pays a tax-inclusive price for each item. For such orders, the Merchandise total indicated is net of VAT. In other words, if the customer paid \$10.00 for the merchandise, but a \$1.50 hidden tax was included in the order detail line, the merchandise total would be \$8.50.

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- Additional charge
- Total invoice
- Amount collected
- Net total invoices
- Net total for pay type
- Net total for plan type
- Net totals for division
- Net totals for order type
- Net grand totals

Sales Journal Summary by Period

How to print: Select the *By period* field at the Print Sales Journal Summary screen (PSJM).

CWDirect	Rel 16.0					Sales Journal Summary By Period					SWARD	ACR0302	6/20/13	7:42:21	Page	1
Demonstration Company																
Start date		4/09/13		End date		4/13/13										
Ofr	Merch	Tax	Frt	Frt+	Chg	Hnd	Total	Cost	G/P	G/P%	Def Liab	Coupon	Credit Card	A/R	COD	
Period 4 / 13																
049	735.00	45.42	21.85				802.27	102.41	632.59	86.06	645.49		156.78			
	735.00	45.42	21.85				802.27	102.41	632.59	86.06	645.49		156.78			
Period 9 / 13																
001	34.20	1.41	10.90	20.00			66.51	10.06	24.14	70.58	34.96		31.55			
	34.20	1.41	10.90	20.00			66.51	10.06	24.14	70.58	34.96		31.55			
	769.20	46.83	32.75	20.00			868.78	112.47	656.73	85.37	645.49		191.74		31.55	

Information on this report is sorted by offer within accounting period. Sales totals are provided for each period. A grand total of sales for all periods is provided at the bottom of this report.

Contents: See the [Sales Journal Summary by Entity/Offer](#).

Sales Journal Summary by Offer

How to print: Select the *By offer* field on the Print Sales Journal Summary screen; see [Sales Journal Summary by Period](#).

CWDirect	Rel 16.0	Sales Journal Summary By Offer										SWARD	ACR0303	6/20/13	7:43:19	Page	1
Demonstration Company																	
Start date		4/09/13	End date		6/13/13												
Ofr	Merch	Tax	Frft	Frft+	Chg	Hnd	Total	Cost	G/P	G/P%	Def Liab	Coupon	Credit Card	A/R	COD		
001	34.20	1.41	10.90	20.00			802.27	102.41	632.59	86.06	645.49	34.96	31.55				
049	735.00	45.42	21.85				868.78	112.47	656.73	85.37	645.49	156.78					
	769.20	46.83	32.75	20.00			191.74	31.55									

Information on this report sorts by offer (in alphanumeric offer code sequence). A grand total of sales for all offers is provided at the bottom of this report.

Contents: See the [Sales Journal Summary by Entity/Offer](#).

Sales Journal Summary by Descending Dollars

How to print: Select the *By merch\$ descending* field on the Print Sales Journal Summary screen; see [Sales Journal Summary by Period](#).

CWDirect	Rel 16.0				Sales Journal Summary By Descending\$ SWARD						ACR0304	6/20/13	7:44:38	Page	1	
Demonstration Company																
Start date	4/09/13	End date	6/13/13													
Ofr	Merch	Tax	Frnt	Frnt+	Chg	Hnd	Total	Cost	G/P	G/P%	Def Liab	Coupon	Credit Card	A/R	COD	
Period	4 / 13															
049	735.00	45.42	21.85				802.27	102.41	632.59	86.06	645.49		156.78			
	735.00	45.42	21.85				802.27	102.41	632.59	86.06	645.49		156.78			
Period	6 / 13															
001	34.20	1.41	10.90	20.00			66.51	10.06	24.14	70.58	34.96		31.55			
	34.20	1.41	10.90	20.00			66.51	10.06	24.14	70.58	34.96		31.55			
	769.20	46.83	32.75	20.00			868.78	112.47	656.73	85.37	645.49		191.74	31.55		

Information on this report is sorted by descending merchandise dollars (highest-to-lowest sales) for each offer during an accounting period. Sales totals are provided for each period. A grand total of sales for all periods is provided at the bottom of this report.

Contents: See the [Sales Journal Summary by Entity/Offer](#).

Sales Journal Summary by Invoice Date

How to print: Select the *By invoice date* field on the Print Sales Journal Summary screen; see [Sales Journal Summary by Period](#).

CWDirect Rel 3.0				Sales Journal Summary by Invoice Date								JCESTARO	ACR0417	10/19/98	11:06:55	Page 1					
The KL Mail Order Company																					
Start date 10/01/98				End date 10/19/98														Payment Types-			
Inv Date	Div	Merch	Tax	Frft	Frft+	Chg	Hnd	Total	G/P%	Def Liab	Cpn	Crdrd Card	A/R COD	Def Liab	Cpn	Credit Card	A/R COD				
10/07/98	BQ	2,000.00	100.00	18.33				2,118.33	50.00	2,118.33			.00	2,118.33			.00				
10/08/98	BQ	4,000.00	200.00	33.33				4,233.33	50.00	4,233.33			.00	4,233.33			.00				
10/09/98	BQ	240.00	12.00	20.00				272.00	100.00			36.00	236.00			36.00	236.00				
10/13/98	BQ	360.00	18.00	30.00				408.00	80.35				408.00				408.00				
10/15/98	BQ	60.00	3.00	10.00				73.00	80.35	73.00			.00	73.00			.00				
10/16/98	BQ	60.00	3.00	10.00				73.00	80.35	73.00			.00	73.00			.00				
Final total:		6,720.00	336.00	121.66				7,177.66	53.95	6,497.66		36.00	644.00	6,497.66		36.00	644.00				

Information on this report is sorted by date and division for each offer during an accounting period. Sales totals are provided for each period. A grand total of sales for all periods is provided at the bottom of this report.

Contents: See the [Sales Journal Summary by Entity/Offer](#).

Sales Journal Summary by Entity/Offer

How to print: Select the *By entity/offer* field on the Print Sales Journal Summary screen; see [Sales Journal Summary by Period](#).

CWDirect Rel 3.5		Summary Sales Journal by Entity/Offer LWARREN							ACR0492		4/28/99 15:06:32		Page 1			
EVOLUTIONARY NICHE CO																
Start date 1/01/99		End date 4/28/99														
Ofr	Merch	Tax	Frt	Frt+	Chg	Hnd	Total	Cost	G/P	G/P%	Def	Liab	Coupon	Credit Card	A/R	COD
Entity 25 PHONE ORDERS																
CCC	2410.00	120.50	172.55	34.89	2.50-	10.00	2745.44	1787.66	622.34	25.82	225.49	15.00	2399.66	105.29		
Entity 25 Total																
	2410.00	120.50	172.55	34.89	2.50-	10.00	2745.44	1787.66	622.34	25.82	225.49	15.00	2399.66	105.29		
Entity 555 E-COMMERCE																
A01	2408.00	113.90	232.00				2753.90	1453.37	954.63	39.64			2753.90			
B01	30.00	1.49					31.49	45.96	15.96-	53.20-			31.49			
C01	3005.00	150.25	340.00				3495.25	2901.10	103.90	3.46			3495.25			
D01	4258.95	212.95	488.90				4960.80	4017.90	241.05	5.66			4960.80			
.6 Entity 555 Total																
	12111.95	599.09	1233.45	34.89	2.50-	10.00	13986.88	10205.99	1905.96	15.74	225.49	15.00	13641.10	105.29		

Information on this report is sorted by offer within each entity. Sales totals are provided for each entity. A grand total of sales for all entities is provided at the bottom of this report.

Contents:

- **Start date/End date:** the dates between which sales information is reported
- **Offer:** the code for the catalog, television or space advertisement from which you accept orders

Note: The following totals are from the Invoice Ship To record.

- **Merchandise dollars:** the sum of all merchandise amounts on the Invoice records for each offer. This is strictly the charge for the item and does not include charges for tax, freight, shipping, etc.
- **Tax:** the sum of the sales tax on the Invoice records for each offer.
- **Freight:** the sum of the freight on the Invoice records for each offer.
- **Additional freight:** the sum of the additional freight on the Invoice records for each offer.

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- **Charges:** the sum of the extra charges on the Invoices for each offer. This may include service charges (for the source code or offer), additional shipper/item charges, guaranteed service charges, or additional charges/credits entered during Order Entry or Order Maintenance
- **Handling:** the sum of special handling charges on the Invoice for each offer. Special handling is some type of additional item handling, such as monogramming, hemming, altering, etc.
- **Total:** the sum of all Invoice Pay Method records for pay category 1 (checks & cash) for the offer
- **Cost:** the sum of the cost amounts in the Invoice records for each offer.
- **Gross profit:** the dollar amount of profit realized from the sales for each offer. This is calculated by:

Total Merchandise Amount - Total Cost for each offer

- **Gross profit percent:** the percentage of gross profit realized from the sales for each offer. This is calculated by:

(Total Gross Profit / Total Merchandise Amount) * 100

- **Deferred liability:** total amount posted to deferred liability for this offer.
- **Coupon:** the sum of all Invoice Pay Method records for pay category 5 (coupons & credits) for the offer
- **Credit card:** the sum of all Invoice Pay Method records for pay category 2 (credit cards) for the offer
- **Accounts Receivable:** the sum of all Invoice Pay Method records for pay category 3 (Accounts Receivable) for the offer
- **Cash-on-delivery (C.O.D.):** the sum of all Invoice Pay Method records for pay category 4 (C.O.D.) for the offer
- **Invoice Date:** The date that the invoice was created (This field only occurs when you print the [Sales Journal Summary by Invoice Date](#))
- **Division:** This code represents the division of your business against which you are posting the A/P transaction. (This field only occurs when you print the [Sales Journal Summary by Invoice Date](#))

Sales Journal Errors Report

How to print: Complete the Print Sales Journal Errors screen (**PSJE**).

CWDirect	Rel 10.5	Sales Journal Errors							EKAPLAN	ACR0245	9/29/06 11:17:11 Page				1
EZK Mail Order															
From: 9/29/06 To: 9/29/06															
Invoice date 9/29/06															
Invoice	Customer	Order	Merchandise	Freight	Add'l frt	Tax	Handling	Add'l charge	Total cash	Total C/C	Total coupon	Total A/R	Total COD		
8655	299	12531	38.50	.00	2.34	4.08	.00	.00	45.73	.00	.00	.00	.00		
Out of balance:			.81-												
Totals			38.50	.00	2.34	4.08	.00	.00	45.73	.00	.00	.00	.00		
Out of balance total . :				.81-											

Contents:

- Date range: *From* and *To* dates selected at the Print Sales Journal Errors screen
- Invoice date: the date the order shipment or credit billed
- Invoice: invoice number
- Customer: customer number
- Order: order number

Note: The following totals are from the Invoice Ship To record.

- Merchandise: the total merchandise value billed on the invoice
- Freight: the total freight charges billed on the invoice
- Add'l freight
- Tax
- Handling
- Add'l charge

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- Total cash
- Total C/C
- Total coupon
- Total A/R
- Total COD
- Out of balance amount: the total *Merchandise, Freight, Additional freight, Tax, Handling, and Additional charge* for all Invoice Pay Method records that do not equal the corresponding totals for the Invoice Ship To record. If the Invoice Pay Method total is higher than the Invoice Ship To total, the out-of-balance amount is negative; otherwise, if the Invoice Pay Method total is lower than the Invoice Ship To total, the out-of-balance amount is negative.

Order Shipment Analysis Report

How to print: Use the Printing the Order Shipment Analysis (**POSA**) menu option.

CWDirect	Rel 16.0				Order Shipment Analysis Report				SWARD	CSR0605	6/20/13	7:45:52	Page	1
Demonstration Company														
For 4/09/13														
	#	# Items	Order	Avg Ord	# Phone	Phone	P/O Avg	# Mail	Mail	Mail Avg	#	# Items	Shipment	
Cmp Ofr	Orders	Ordered	Value	Size	Orders	Value	Ord Size	Orders	Value	Ord Size	Shpmnts	Shipped	Value	
412 001	0	0	0	.00	0	0	.00	0	0	.00	0	0	0	
412 049	4	23	848	212.00	4	848	212.00	0	0	.00	6	20	868	
Total	4	23	848	212.00	4	848	212.00	0	0	.00	6	20	868	

Contents:

- Company
- Catalog (offer)
- Number of orders
- Number of items ordered
- Order value
- Average order size
- Number of phone orders
- Value of phone orders
- Average size of phone orders
- Number of mail orders
- Value of mail orders
- Average size of mail orders
- Number of shipments

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- Number of items shipped
- Shipment value
- Total
- Final Totals

Open Prepaid Order List

How to print: Use the Printing the Open Prepaid Order List (**POPP**) menu option.

CWDirect	Rel 16.0	Open Prepaid Order List			EKAPLAN	OER0713	6/21/13	8:33:22	Page	1
		EZK Mail Order								
		# of			Order	Prepaid	Refund Due	Refunds	Open Prepaid	Balance Due
Order#	Sts	Recip	Order Dt	Customer#	Name	Balance	Balance	Paid	Balance	
11429	H	1	10/26/12	1373	BAINÉ, HARRY N	11.92	10.63	.00	10.63	1.29
10/26/12		11429 -	1 P	1373	BAINÉ, HARRY N		11.92	EKAPLAN		
13557	H	1	5/23/13	1888	EMIL, NANCY	11.91	15.43	3.52	11.91	.00
1/23/13		13557 -	1 P	1888	EMIL, NANCY		11.91	EKAPLAN		
13684	H	1	6/01/13	1891	RUBIO, JAMES	105.65	116.08	10.43	105.65	.00
6/01/13		13684 -	1 P	1891	RUBIO, JAMES		105.65	EKAPLAN		
Final totals						129.48	142.14	13.95	128.19	1.29

Contents:

- order number
- order status (whether the order is held)
- number of order recipients
- order date
- customer number
- customer name
- order balance
- prepaid balance: The amount of prepayment received from the customer.
- refund due, if any: If the prepaid balance is greater than the order balance, and if no refunds have been paid yet, this equals the prepaid balance minus the order balance. The amount of the refund also depends, however, on how you have defined the pay type; if the refund check minimum for the pay type is \$2.00, then refunds of less than \$2.00 will appear as zero.
- refund paid, if any: The calculation is similar to refunds due, except that this amount includes refunds that have already been processed.

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- open prepaid balance: This is the amount of the customer's prepayment that is applied to the order balance.
- balance due, if any: If the order balance is greater than the prepaid balance, this equals the order balance minus the prepaid balance

When the report runs as part of your daily process, it includes all add reason codes for that day.

Order Addition Audit Report

How to print: Use the Print the Order Addition Audit Report (**PAAR**) menu option. You can also add this report to your periodic processing.

Add Reason ADD1						
Rep	Order No	Reason	Item/Alias	SKU	Description	Price
KLETENDRE	3041	ADD1	WAR875IT		GRILL BURNER	.00
KLETENDRE	3041	ADD1	WAR9967N		CABLE	.00
KLETENDRE	3041	ADD1	WAR34756TN	RED	TEMPERATURE DIAL	.00
Total for Rep :		3	Dollar Value	.00		
Total for Add Reason		ADD1	:	0	Dollar Value	.00
Add Reason ADD2						
Rep	Order No	Reason	Item/Alias	SKU	Description	Price
KLETENDRE	3041	ADD2	WAR875IT		GRILL BURNER	.00
KLETENDRE	3041	ADD2	ITEX		GRILL TOOLS	60.00
Total for Rep :		2	Dollar Value	60.00		
Total for Add Reason		ADD2	:	0	Dollar Value	.00
Add Reason ADD3						
Rep	Order No	Reason	Item/Alias	SKU	Description	Price
KLETENDRE	3041	ADD3	WAR875IT		GRILL BURNER	.00
KLETENDRE	3041	ADD3	ITEK		MEAT TENDERIZER	30.00
Total for Rep :		2	Dollar Value	60.00		
Total for Add Reason		ADD3	:	0	Dollar Value	.00

Contents:

- date range (*from* and *to* dates for the period)
- add reason code
- operator (Rep) who added the item
- order number
- add reason code
- item or alias code
- SKU codes, if any

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- description of the item
- unit price
- total number of order lines added by the operator for this add reason
- total number of order lines added by all operators for this add reason
- grand total number of order lines added for the period

State Tax Report

Purpose: This report displays tax, GST, and PST totals by state for all debit invoices and credit invoices within a given date range.

How to print: Use the Printing the Sales Tax Report by State (**PSTX**) menu option.

CWDirect	Rel 9.0	State Tax Report			KBOTTGER	MSR0721	12/15/04 10:45:34	Page	1
		KAB Co							
From	12/15/04	To	12/15/04						
	Tax	Tax	GST	GST	PST	PST			
State	Debit	Credit	Debit	Credit	Credit	Debit			
MA	1.46	.96-	.00	.00	.00	.00			
PA	5.00		.00	.00	.00	.00			
QB	6.75	1.10-	4.40	.80-	.64-	3.75			

Contents:

- **From:** The first date for invoices included on the report.
- **To:** The last date for invoices included on the report.
- **State:** A code for the state associated with the tax.
- **Tax debit:** The total tax associated with sales for the state. The system totals the *Tax* amount in the Invoice Ship To file for each debit invoice that falls within the specified date range and whose ship to customer resides in the specified state.
- **Tax credit:** The total tax associated with returns for the state. The system totals the *Tax* amount in the Invoice Ship To file for each credit invoice that falls within the specified date range and whose ship to customer resides in the specified state.
- **GST debit:** The total GST amount associated with sales for the state. The system totals the *GST* amount in the Invoice Ship To file for each debit invoice that falls within the specified date range and whose ship to customer resides in the specified state.
- **GST credit:** The total GST amount associated with returns for the state. The system totals the *GST* amount in the Invoice Ship To file for each credit invoice that falls within the specified date range and whose ship to customer resides in the specified state.
- **PST credit:** The total PST amount associated with returns for the state. The system totals the *PST* amount in the Invoice Ship To file for each credit invoice that falls within the specified date range and whose ship to customer resides in the specified state.

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- **PST debit:** The total PST amount associated with sales for the state. The system totals the *PST* amount in the Invoice Ship To file for each debit invoice that falls within the specified date range and whose ship to customer resides in the specified state.

State Tax Detail Report

How to print: Use the Printing the State Tax Detail Report (**PSTD**) menu option.

CWDirect Rel 2.0				State Tax Report (Detail)		ELISE_K	MSR0950 4/08/97 11:15:53 Page 1				
State MA Massachusetts		From 4/08/97 Through 4/08/97				Currency USA USA DOLLARS					
Taxable and Exempt Invoices											
Invoice Number	Invoice Date	Customer Sold-To	Ship To	Customer	Merchandise Total	Shipping & Handling	Add'l Charges	State Tax	Invoice Total	Tx Cd	Resale/Exempt Tax Number
2163	4/08/97	291	0	MS. SARAH RAE BROWN	9.95	2.00	.00	.52	12.47	T	
2164	4/08/97	294	0	MS. HANNAH E BROWN	22.95	5.00	1.00	1.20	30.15	T	
2166	4/08/97	413	0	ACME FOUNDATION	114.75	10.00	.00	.00	124.75	E	1234
Total Taxable and Exempt					147.65	17.00	.00	1.72	167.37		
CWDirect Rel 2.0				State Tax Report (Detail)		ELISE_K	MSR0950 4/08/97 11:15:53 Page 2				
State MA Massachusetts		From 4/08/97 Through 4/08/97				Currency USA USA DOLLARS					
Tax Credit Invoices											
Invoice Number	Invoice Date	Customer Sold-To	Ship To	Customer	Merchandise Total	Shipping & Handling	Add'l Charges	State Tax	Invoice Total	Tx Cd	Resale/Exempt Tax Number
2167	4/08/97	32	0	BUSY BEAVER CLEANERS	100.00-	2.00	.00	.00	98.00-	R	4567
2165	4/08/97	294	0	MS. HANNAH E BROWN	22.95-	2.00	.00	1.20-	22.15-	T	
Total Tax Credit Invoices					122.95-	21.00	.00	1.20-	120.15-		
Massachusetts											
Total MA Tax Net Sales					24.70	21.00	1.00	.52	47.22		
Total Other States Net Sales					962.55	133.00	12.00	27.00	1134.55		
Grand Total All Net Sales					987.25	154.00	13.00	27.52	1181.77		

Contents:

Report selections:

- State and description
- date range selected
- currency selected and description (if you use Multi Currency by Offer (E03))

Invoice and credit information: (this information is presented first for all invoices, both taxable and tax-exempt, then for all credits, which may also include both taxable and tax-exempt)

- invoice number

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- invoice date
- customer number of the person who placed the order
- shipping address on the order. This field will be used only if this is a temporary ship-to, created by pressing **F14**select **Ship To's**; otherwise, the number will appear as **0**
- customer name or company name
- merchandise total
- shipping and handling total
- additional charge total
- state tax total
- invoice total•tax code. Valid values are:
 - **E** = tax exempt
 - **G** = goods and services tax (Canadian tax)
 - **N** = non-taxable
 - **P** = provincial services tax
 - **R** = reseller
 - **T** = taxable
- reseller or tax-exempt number, which is required if the customer has a tax code of **R** or **E**.

Totals: (the following totals are broken out by merchandise total, shipping and handling total, additional charges total, state tax total, and invoice total)

- total invoices for the selected state
- total credit invoices for the selected state
- net totals for the selected state (for any total where credits exceed positive invoices, this will be a negative number)
- net totals for all other states, excluding the selected state

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- grand net total: the net total for each column, including all states

Shipping and Handling Analysis Report

How to print: Use the Shipping and Handling Analysis Report (**PSHI**) menu option.

CWDirect Rel 2.0 Shipping and Handling Analysis ELISE_K OER0962 4/09/97 16:16:15 Page 1												
Ship Via : 1 Large Thumb Inc.												
Invoice Number	Order Number	Merchandise Total	S&H Charged	Shipping \$ From Table	Shipping \$ Allocated	Shipping \$ Actual	Shipping \$ Variance	Handling \$ Table	Handling \$ Actual	Handling \$ Variance	Additional Charges	Total Variance
1918	104	10000.00	10.00	250.00	10.00	143.00	133.00-					133.00-
1919	1136	60.00	12.00	9.00	9.00	7.50	1.50	3.00	3.00			1.50
1920	1138	90.00	10.00	10.00	10.00	5.00	5.00					5.00
1921	1139	60.00	6.00	9.00	6.00	5.00	1.00				4.00	5.00
1922	1700	33.90	11.25	4.25	4.25	9.00	4.75-				4.00	.75-
Tot Ship Via: 1		10243.90	49.25	13.00	39.25	169.50	130.25-	3.00	3.00		8.00	122.25-
Ship Via : 2 East Coast Shippers, Inc.												
Invoice Number	Order Number	Merchandise Total	S&H Charged	Shipping \$ From Table	Shipping \$ Allocated	Shipping \$ Actual	Shipping \$ Variance	Handling \$ Table	Handling \$ Actual	Handling \$ Variance	Additional Charges	Total Variance
1929	2085	200.00	6.00	12.00	6.00	11.00	5.00-	6.00	6.00			5.00
1930	2403	15.00	3.00	3.95	3.00	2.00	1.00					1.00
1931	2429	30.00		3.95		3.50	3.50-					3.50-
1932	2430	29.95		3.95		3.00	3.00-					3.00-
1933	2439	31.00	7.95	3.95	3.95	2.00	1.95				4.00	5.95
1934	2442	95.00	16.00	10.00	10.00	6.00	4.00	6.00	6.00		2.00	6.00
1935	2456	19.95	3.95	3.95	3.95	3.00	.95					.95
1936	2458	200.00	9.95	6.95	6.95	1.50	4.45		3.00	3.00		7.45
Tot Ship Via: 2		620.90	46.85	48.70	33.85	32.00	.85	12.00	15.00	3.00	11.00	14.85
Grand Total :		10864.80	96.10	61.70	73.10	201.50	129.40-	15.00	18.00	3.00	19.00	107.40-

Contents:

- ship via code: this is the ship via code from the order line if it differs from the ship via on the order header
- ship via description
- invoice number (**Note:** This report does not include customer returns)
- order number

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The following fields are totaled for each ship via or ship via combination (if more than one ship via was used on the order); grand totals appear at the end of the report.

- merchandise total
- shipping and handling charged: the total including freight, handling, and additional freight
- shipping dollar total from table: the total amount of freight only that would be charged using standard freight calculation. This total is prorated for partial shipments.
- allocated shipping dollar total: the dollar total of the shipping and handling charges allocated to shipping to determine profitability. The lesser of the shipping and handling charged or the shipping dollar total from table is used.
- actual shipping dollar total: the actual meter charge from the manifest station. Unless you use an *Actual freight* method, any pick slips you confirm through Manual Confirmation will distort the results of this report, since freight charges from these pick slips will not be included.
- dollar total. In cases where the meter charge exceeded the allocated amount, the variance is expressed as a negative number.
- handling dollar total from table: the special handling charge specified in the Item Offer file.
- handling actual dollar total: this amount is calculated by subtracting the shipping dollar total from the shipping and handling charged.
- handling variance: this amount is calculated by subtracting the handling dollar total from table from the handling actual dollar total.
- additional charges: the total or net additional charges on the order. Only additional charges assigned to the *Additional Charge Group Code for Shipping and Handling Analysis Report (E54)* system control value are included. If the invoice represents a partial shipment, the additional charges are included only if this was the first shipment on the order.
- total variance: this amount is calculated by adding the shipping variance, the handling variance, and the additional charges.

Salesman Demand Report

How to print: Use the Printing the Order Demand/Sales Reports (**PSSR**) menu option.

CWDirect Rel 2.5 Sales Report-Salesman/Date KAREN_L OER0993 9/04/97 9:38:05 Page 1

The KL Mail Order Company

Orders From 9/03/97 To 9/04/97

DEMAND REPORT

Salesman # 34											
Order Number	Order Date	Ord Stat	Merchandise Total	Tax Total	Freight Total	Gross Margin	Gross Margin %	Qty Returned	Qty Ordered	Qty Reserved	Qty Shipped
1318	9/04/97	X	20.00	.00	.00	10.00	50.00	0	1	0	1
1319	9/04/97		20.00	.00	.00	10.00	50.00	0	1	1	0
1320	9/04/97		40.00	.00	.00	20.00	50.00	1	2	0	1
Salesman Totals			80.00	.00	.00			1	4	1	2
Salesman # 18812											
Order Number	Order Date	Ord Stat	Merchandise Total	Tax Total	Freight Total	Gross Margin	Gross Margin %	Qty Returned	Qty Ordered	Qty Reserved	Qty Shipped
1315	9/04/97	X	20.00	1.00	2.00	10.00	50.00	0	1	0	1
1316	9/04/97		20.00	1.00	2.00	10.00	50.00	0	1	1	0
1317	9/04/97		40.00	1.00	4.00	20.00	50.00	1	2	0	1
Salesman Totals			80.00	3.00	8.00			1	4	1	2
Final Totals			160.00	3.00	8.00			2	8	2	4

Contents:

- Orders from entered date range
- Salesman number
- Order number
- Order date
- Order status
- Merchandise total
- Tax total

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- Freight total
- Gross margin
- Gross margin percent
- Quantity returned
- Quantity ordered
- Quantity reserved
- Quantity shipped
- Salesman totals
- Final totals

Source Shipped Report

How to print: Use the Printing the Order Demand/Sales Reports (**PSSR**) menu option.

CWDirect Rel 2.5 Sales Report-Source/Date KAREN_L OER0995 9/04/97 10:05:37 Page 1

The KL Mail Order Company

Orders From 9/03/97 To 9/04/97

SHIPPED REPORT

Source CAN

Order Number	Order Date	Ord Stat	Merchandise Total	Tax Total	Freight Total	Gross Margin	Gross Margin %	Qty Returned	Qty Ordered	Qty Reserved	Qty Shipped
1318	9/04/97	X	20.00	.00	.00	10.00	50.00	0	1	0	1
1320	9/04/97		40.00	.00	.00	20.00	50.00	1	2	0	1
Source Totals			60.00	.00	.00			1	3	0	2

Source TAN

Order Number	Order Date	Ord Stat	Merchandise Total	Tax Total	Freight Total	Gross Margin	Gross Margin %	Qty Returned	Qty Ordered	Qty Reserved	Qty Shipped
1315	9/04/97	X	20.00	1.00	2.00	10.00	50.00	0	1	0	1
1317	9/04/97		40.00	1.00	4.00	20.00	50.00	1	2	0	1
Source Totals			60.00	2.00	6.00			1	3	0	2
Final Totals			120.00	2.00	6.00			2	6	0	4

Contents:

- Orders from entered date range
- Source code
- Order number
- Order date
- Order status
- Merchandise total
- Tax total
- Freight total
- Gross margin percent

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- Quantity returned
- Quantity ordered
- Quantity reserved
- Quantity shipped
- Source totals
- Final totals

Item Purchase and Sales Aging Report

How to print: Use the Item Purchase and Sales Aging Report (LIPS) menu option.

CWDirect	Rel 2.5	Item Purchase and Sales Report				KAREN_L	INR1109	9/04/97	12:01:06	Page 1	
The KL Mail Order Company											
Warehouse	3	Vendor#:	101	TAN CATALOG VENDOR							
						Pos	Weekly Sales and Receipts				
Item / SKU	On Hand	MTD	YTD	Res	Last PO	1	2	3	4	5	
G8F1WRA9	100	0	0	4	0	0	0	0	0	100 R	
SWEATER					316	0	0	0	0	0 I	
											6/24/97
RE5U9AR	81	2	16	35	10	0	0	0	0	100 R	
OVERALLS					316	6	6	4	0	3 I	
											6/24/97
ST6C2S9OU	43	0	7	0	0	0	0	50	0	0 R	
VARSITY JACKET					321	1	3	3	0	0 I	
											8/14/97
Warehouse	3	Vendor#:	10004	BERNADETTE L. JOHNSON							
						Pos	Weekly Sales and Receipts				
Item / SKU	On Hand	MTD	YTD	Res	Last PO	1	2	3	4	5	
HO6E9	8	2	2	0	0	10	0	0	0	0 R	
PURE SWEET HONEY					324	2	0	0	0	0 I	
											9/24/97
S9S1171	28	1	20	0	0	0	0	50	0	0 R	
SHIRT					324	4	10	8	0	0 I	

Contents:

- Warehouse
- Vendor number and description
- Item/SKU
- On hand quantity
- Month to date
- Year to date

- Reserved quantity
- Open purchase order quantity
- Weekly receipts aging buckets (updates when you receive the item)
 - 0-7 days
 - 8-14 days
 - 15-21 days
 - 22-28 days
 - 28 and over days
- Last purchase order number
- Weekly sales aging buckets (updates when you confirm the item)
 - 0-7 days
 - 8-14 days
 - 15-21 days
 - 22-28 days
 - 28 and over days
- Last receipt date

Warranty Freight Report

This report sorts in entity, shipment date, invoice number sequence.

How to print: Use the Warranty Freight Report (**PWFR**) menu option.

CWDirect Rel 3.5		Warranty Freight Report				KLETENDRE FLR0777 6/23/99 8:51:27 Page 1	
Shipment Date Range:		6/21/99 to 6/23/99					
Selected Entities:		555	0	0	0	0	0
		Total		Total			
Entity	Shpmnt Date	Invoice #	Shpmnt Wgt	Shpmnt Frt	Warranty Wgt	Warranty Frt	
555	6/22/99	592	7.00	2.00	5.00	1.42	
555	6/22/99	593	17.00	10.00	15.00	8.82	
555	6/22/99	594	20.00	6.00	20.00	6.00	
555	6/22/99	595	7.00	4.50	5.00	3.21	
555	6/23/99	596	20.00	3.00	5.00	.75	
Totals			71.00	25.50	50.00	20.20	

Contents:

- Shipment date range selection criteria (this is the date range you defined on the Print Warranty Freight Report screen)
- Selected entities selection criteria (this is the code for the entity or entities you defined on the Print Warranty Freight Report screen)
- Entity code
- Shipment date
- Invoice number
- Total shipment weight
- Total shipment freight
- Warranty weight
- Warranty freight

Operations Control Report

Purpose: Use this report to review the flow of orders from entry through shipment for a period of time. This report provides a high-level overview of the fulfillment process, identifies potential bottlenecks or problem areas, and delivers an audit trail of order activity.

This report is broken into separate areas of information:

- **order control:** beginning order totals and ending order totals
- **shipment summary:** shipped totals, exchanged totals, and credited/returned totals
- **open order summary:** open/held order totals, open/held backordered totals, open/held printed totals, and open/held reserved/unprinted totals
- **general operational summaries:** A/R balance, suspended batches totals, pending picks totals, pending RA receipts totals, pending RA credits totals, and pending refunds totals
- **general merchandising summaries:** A/P balance, backordered items totals, open PO totals, held PO totals, docked PO totals, open past due PO totals, held past due PO totals, docked past due PO totals, suspense receipt totals, pending putaway totals, and staging warehouse totals

Important:

- **If the held and open totals are blank:** You need to run the **PFR0062** periodic function to make sure the system records the total order activity.
- **Drop ship items** update the totals on this report as well as items that you ship from your warehouse.
- **Non-inventory items:** The setting of the *Demand Update for Non-Inventoried Items (E59)* system control value does not affect how the system calculates these totals; non-inventory items update each total regardless of this setting.
- **Update demand for order maintenance:** The setting of the *Update Demand for Order Maintenance Transactions (C72)* system control value does not affect how the system calculates these totals.
- **Fulfillment orders excluded:** Orders that match the *Fulfillment Order Type (J36)* system control value are excluded from the totals on this report. The [Fulfillment Operations Control Report](#) lists these order totals.

You can also review these totals in the Operations Control Summary (**FLSH**) menu option.

How to print:

- complete the Order Control Report screen (**POCT**).
- submit the related order summary periodic function (**PFR0062**).
- select **Update current totals** at the First Operations Control Summary screen, Second Operations Control Summary screen, Display Operations Control Summary screen, or Merchandising Control Summary screen in the Operations Control Summary (**FLSH**) menu option.

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CWDirect Rel 6.0 Operations Control Report KBOTTGER MSR1178 6/04/02 11:02:43 Page 1
KAB Co.

From: 6/04/02 To: 6/04/02

	# Orders	# Units	Merch \$
Beginning Open Order Balance:	2,891	8,258	546,871.57
Gross demand:	1	5	5.00
Add on demand:		1-	1.00-
Cancelled:		1	1.00
Closed/Sold Out:	1	1	1.00
Shipped:		2	2.00
Ending Open Order Balance:	2,891	8,258	546,871.57
Shipped:		2	2.00
Exchanged:			
Credited/Returned:			

		----- Backordered -----		----- Printed -----		---- Reserved/Unprinted ----	
	# Orders	# Units	Merch \$	# Units	Merch \$	# Units	Merch \$
Open:	1,457	366	6,318.92	3,407	178,766.36	196	3,991.04
Held:	1,434	353	7,352.22	1,735	124,209.38	2,201	226,233.65
	-----	-----	-----	-----	-----	-----	-----
	2,891	719	13,671.14	5,142	302,975.74	2,397	230,224.69

	#	# Units	Merch \$
A/R Balance:			3,199.11-
Suspended batches:	26		
Suspended orders:	50	113	253,910.99
Pending picks:	1,989	5,142	302,975.74
Pending RA receipts:	92	281	20,694.00
Pending RA credits:	106	36	555.00
Pending refunds:	51		2,193.53
A/P Balance:			370.17
Backordered items:	52	719	13,671.14
Open PO:	58	884	128,153.45
Held PO:	3	3	3.00
Docked PO:	2	2	2.00
Open past due PO:	39	880	128,149.45
Held past due PO:	2	2	2.00
Docked past due PO:	2	2	2.00
Suspense receipt:	17	111	3,156.00
Pending putaway:	131	17,443	64,436.09
Staging warehouse:	23	87	5,627.00

Contents:

- **Date range:** Dates included in the report. If you generated the report at the Order Control Report screen, these are the dates you entered; if you generated the report through the periodic function, both dates should represent the generation date; if you generated the report at one of the Operations Control Summary screens, both dates are the current date.

Important: All totals are based on the totals in the Order Control Summary file, less the corresponding totals from the Fulfillment Order Control Summary file if you track Fulfillment orders separately.

Order control: The number of orders, number of units, and total merchandise dollar value for open orders. The system breaks down these totals by gross demand, add on demand, cancelled orders, closed/soldout orders, and shipped orders.

- **Beginning open order balance:** The number of orders, number of units, and merchandise dollars for the beginning transaction date of this report.
 - **number of orders:** The total number of open and held orders as of the beginning transaction date. Calculated from the Order Control Summary file totals: $\text{open orders number} + \text{held orders number} + \text{orders cancelled number} + \text{orders soldout/closed number} + \text{orders shipped number} - \text{orders entered number} = \text{beginning number of orders}$.
 - **number of units:** The total number of units on open and held orders as of the beginning transaction date. Calculated from the Order Control Summary file totals: $\text{open backordered quantity} + \text{open printed quantity} + \text{open unprinted quantity} + \text{held backordered quantity} + \text{held printed quantity} + \text{held unprinted quantity} + \text{add on demand} + \text{quantity cancelled} + \text{quantity soldout} + \text{quantity shipped} - \text{quantity ordered} = \text{beginning number of units}$.
 - **merchandise dollars:** The merchandise dollar total of open and held orders as of the beginning transaction date. Calculated from the Order Control Summary file totals: $\text{open backordered dollars} + \text{open printed dollars} + \text{open unprinted dollars} + \text{held backordered dollars} + \text{held printed dollars} + \text{held unprinted dollars} + \text{add on demand dollars} + \text{orders cancelled dollars} + \text{orders soldout dollars} + \text{orders shipped dollars} - \text{orders entered dollars} = \text{beginning merchandise dollars}$.
 - From the *Orders entered dollars* in the Order Control Summary file for the beginning transaction date.

The beginning open order balance is then broken out by:

- **Gross demand:** The number of orders, number of units, and merchandise dollars for orders entered for the selected date range. These order totals reflect initial order entry only.

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- **number of orders:** The total number of orders entered for the selected date range. From the *Orders entered number* in the Order Control Summary file.
- **number of units:** The total number of units on new orders. From the *Quantity ordered* in the Order Control Summary file.
- **merchandise dollars:** The merchandise dollar total on new orders. From the *Orders entered dollars* in the Order Control Summary file.
- **Add on demand:** Actual add-on demand; increased each time you add any items in order maintenance, including the replacement items in exchanges. However, these totals are decreased by orders or items canceled with a cancel reason whose *Reduce demand?* flag is **selected**.
 - **number of orders:** The total number of orders; increased each time you reopen a closed order by adding item(s) in order maintenance, including exchange (replacement) items and mis-ships; decreased each time you cancel an order using a cancel reason whose *Reduce demand?* flag is **selected**. From the *Orders reopened number* in the Order Control Summary file.
 - **number of units:** The total number of units; increased each time you add an item in order maintenance, including a mis-ship or exchange (replacement) item; decreased each time you cancel an item using a cancel reason whose *Reduce demand?* flag is **selected**. From the *Quantity increased* in the Order Control Summary file.
 - **merchandise dollars:** The merchandise dollar total; increased each time you add item(s) in order maintenance by the extended price of the added item(s), or enter exchange item(s) in order maintenance by the extended price of the replacement item(s); decreased each time you cancel an item using a cancel reason whose *Reduce demand?* flag is **selected**. From the *Orders increased dollars* in the Order Control Summary file.
- **Cancelled:** The number of orders, number of units, and merchandise dollars for orders cancelled for the selected date range. These totals include orders, items, or merchandise dollars only if the *Reduce demand?* flag for the cancel reason is **unselected**.
 - **number of orders:** The number of orders cancelled (orders in **Cancelled** status; all order lines have been cancelled). From the *Orders cancelled number* in the Order Control Summary file.
 - **number of units:** The number of units cancelled. From the *Quantity cancelled* in the Order Control Summary file.
 - **merchandise dollars:** The merchandise dollar total of cancelled items. From the *Orders cancelled dollars* in the Order Control Summary file.
- **Closed/soldout:** The number of orders, number of units, and merchandise dollars for orders soldout for the selected date range. The system considers an order line sold out if you process soldout order lines in order entry, order maintenance, or the *Process Auto Soldouts Cancellations (MASO)* menu option, or you cancel order lines with a cancel reason whose *Reduce demand?* flag is

selected. However, the system updates only soldout orders and does **not** update soldout units, soldout dollars, cancelled orders, cancelled units, or cancelled dollars for these order lines.

- **number of orders:** The total number of soldout orders, including orders for which all order lines are sold out, or at least one order line is sold out and all other order lines have been cancelled using any cancel reason code. This does not include order lines that are sold out if other order lines exist on the order that are not sold out or cancelled. From the *Orders soldout/closed number* in the Order Control Summary file.
- **number of units:** The total number of sold out units. From the *Quantity soldout* in the Order Control Summary file.
- **merchandise dollars:** The merchandise dollar total of sold out items. From the *Orders soldout dollars* in the Order Control Summary file.
- **Shipped:** The number of orders, number of units, and merchandise dollars for orders shipped for the selected date. These totals are not decreased by returns or exchanges.
 - **number of orders:** The total number of shipped orders. From the *Orders shipped number* in the Order Control Summary file. The setting of the *Order Control Summary Shipment Update Method (155)* system control value determines how the system updates the *# Orders shipped* in the Order Control Summary file; if this system control value is not set to **ORDERS**, the will not provide an accurate day by day audit of order shipment activity.
 - **number of units:** The total number of shipped units, including shipped units confirmed and gift certificates processed at pick slip generation. This does not include units for returns processed in order entry. From the *Quantity shipped* in the Order Control Summary file.
 - **merchandise dollars:** The merchandise dollar total of shipped items, including shipments confirmed and gift certificates processed at pick slip generation. This does not include dollars for returns processed in order entry. From the *Orders shipped dollars* in the Order Control Summary file.
- **Ending open order balance:** The number of orders, units, and total merchandise dollar value for the ending transaction date of the date range you selected.
 - **number of orders:** The number of open and held orders as of the ending transaction date. Calculated from the Order Control Summary file totals: $\text{open orders number} + \text{held orders number} = \text{ending number of orders}$.
 - **number of units:** The number of units on open and held orders as of the ending transaction date. Calculated from the Order Control Summary file totals: $\text{Open backordered quantity} + \text{Open printed quantity} + \text{Open unprinted quantity} + \text{Held backordered quantity} + \text{Held printed quantity} + \text{Held unprinted quantity} = \text{ending number of units}$.

- **merchandise dollars:** The merchandise dollar total on open and held orders as of the ending transaction date. Calculated from the Order Control Summary file totals: open backordered dollars + open printed dollars + open unprinted dollars + held backordered dollars + held printed dollars + held unprinted dollars = ending merchandise dollars.

Shipment summary: The number of orders, number of units, and total merchandise dollar value for shipments. The system provides totals by shipped orders, exchanged orders, and credited/returned orders.

- **Shipped:** The number of orders, number of units, and merchandise dollars for orders shipped for the selected date range. These totals are not decreased by returns or exchanges.
 - **number of orders:** The total number of shipped orders, including returns processed by negative quantities in order entry (these returns update the number of shipped orders and the *Returns* fields, but does not update shipped units or shipped dollars) and shipped orders confirmed. A single order with multiple pick slips (for example, for ship alone items) updates the total by 1. An order with multiple ship-tos updates the total by the number of ship-tos. For example, an order with 2 ship-to addresses updates the total by 2. This does not include gift certificates processed at pick slip generation. From the *Orders shipped number* in the Order Control Summary file.
 - **number of units:** The total number of shipped units, including shipped units confirmed and gift certificates processed at pick slip generation. This does not include units for returns processed in order entry. From the *Quantity shipped* in the Order Control Summary file.
 - **merchandise dollars:** The merchandise dollar total of shipped items, including shipments confirmed and gift certificates processed at pick slip generation. This does not include dollars for returns processed in order entry. From the *Orders shipped dollars* in the Order Control Summary file.
- **Exchanged:** The number of orders, number of units, and merchandise dollars for items returned in exchange transactions for the selected date range. These totals include quantities and merchandise dollar value of the items returned in exchange transactions, **not** units and merchandise dollar value of items ordered in exchange. You can enter an exchange in order maintenance or Work with Return Authorizations (these totals increase only when you process the credit).
 - **number of orders:** The total number of exchange transactions processed, regardless of whether the exchanges are on the same order. For example, an order with 2 exchanged order lines processed separately updates this total by 2; however, if the same 2 exchanged order lines on a single order are processed in the same transaction, the total updates by 1. From the *Exchanges number* in the Order Control Summary file.

- **number of units:** The total number of units returned in exchange transactions. From the *Quantity exchanged* in the Order Control Summary file.
- **merchandise dollars:** The merchandise dollar total of returned items in exchange transactions. From the *Exchanged dollars* in the Order Control Summary file.
- **Credited/returned:** The number of orders, number of units, and merchandise dollars for orders returned for the selected date range. You can enter a return in order entry (via negative quantity ordered), order maintenance, or Work with Return Authorizations (these totals increase only when you process the credit). These totals include simple returns only, as opposed to exchanges.
 - **number of orders:** The total number of return transactions processed and credited, regardless of whether the returns are on the same order. For example, an order with 2 returned order lines processed separately updates this total by 2; however, if the same 2 returned order lines on a single order are processed in the same transaction, the total updates by 1. From the *Invoices credited number* in the Order Control Summary file.
 - **number of units:** The total number of returned units. From the *Quantity credited* in the Order Control Summary file.
 - **merchandise dollars:** The merchandise dollar total of returned items. From the *Invoices credited dollars* in the Order Control Summary file.

Open order summary: The number of orders, number of units, and total merchandise dollar value for backordered orders, printed orders, and reserved/unprinted orders as of the ending date on the report. The system provides totals by open orders, held orders, and open and held orders.

- **Open:** Open order totals as of the ending date on the report, broken out by:
 - **open number of orders:** The total number of open orders; this is the number of orders in an open status. From the *Open orders number* in the Order Control Summary file for the ending transaction date.
 - **open backordered number of units:** The total number of units on backorder that are on open orders. From the *Quantity backordered* in the Order Control Summary file for the ending transaction date.
 - **open backordered merchandise dollars:** The total merchandise dollars of units on backorder that are on open orders. From the *Open backordered dollars* in the Order Control Summary file for the ending transaction date.
 - **open printed on pick slips number of units:** The total number of printed units on open orders. The total number of open printed units is from the *Open printed quantity* in the Order Control Summary file for the ending transaction date.
 - **open printed on pick slips merchandise dollar total:** The total merchandise dollars of printed units on open orders. From the *Open printed dollars* in the Order Control Summary file for the ending transaction date.

- **open reserved/unprinted number of units:** The total number of reserved units on open orders. From the *Open unprinted quantity* in the Order Control Summary file for the ending transaction date.
- **open reserved/unprinted merchandise dollar total:** The total merchandise dollars of reserved units on open orders. From the *Open unprinted dollars* in the Order Control Summary file for the ending transaction date.
- **Held:** Held order totals as of the ending date on the report, broken out by:
 - **held number of orders:** The total number of held orders; this is the number of orders in a held status. From the *Held orders number* in the Order Control Summary file for the ending transaction date.
 - **held backordered number of units:** The total number of units on backorder that are on held orders. From the *Quantity held backordered* in the Order Control Summary file for the ending transaction date.
 - **held backordered merchandise dollar total:** the total merchandise dollars of units on backorder that are on held orders. From the *Held backordered dollars* in the Order Control Summary file for the most recent transaction date.
 - **held printed on pick slips number of units:** The total number of printed units on held orders. From the *Held printed quantity* in the Order Control Summary file for the ending transaction date.
 - **held printed on pick slips merchandise dollar total:** The total merchandise dollars of printed units on held orders. From the *Held printed dollars* in the Order Control Summary file for the ending transaction date.
 - **held reserved/unprinted number of units:** The total number of reserved units on held orders. From the *Held unprinted quantity* in the Order Control Summary file for the ending transaction date.
 - **held reserved/unprinted merchandise dollar total:** The total merchandise dollars of reserved units on held orders. From the *Held unprinted dollars* in the Order Control Summary file for the ending transaction date.

General operational summaries: The number of orders, number of units, and total merchandise dollar value for suspended orders, pending pick slips, pending RA receipts, pending RA credits, and pending refunds. The total A/R balance and total number of suspended batches also displays.

- **A/R balance merchandise dollars:** The total dollar value of the open accounts receivable balance, including all open, allocated, or disputed open items across all bill to accounts. This total is negative if the dollar total of credits is greater than the dollar total of open invoices. From the *Open A/R balance* in the Order Control Summary file.
- **Suspended batches number:** The total number of order batches that are in a suspended status. From the *Batches suspended number* in the Order Control Summary file.

- **Suspended orders:** Total number of suspended orders, suspended units, and total dollar value of suspended orders, regardless of whether the order is batched.
 - **number:** The total number of suspended orders; this is the number of orders in a suspended status. From the *Orders suspended number* in the Order Control Summary file for the ending transaction date.
 - **number of units:** The total number of suspended units, including units on backorder or on a held order lines. This does not include soldout units. From the *Orders suspended quantity* in the Order Control Summary file for the ending transaction date.
 - **merchandise dollars:** The merchandise dollar total of suspended orders, including units on backorder or on held order lines. This does not include merchandise dollars for soldout units. From the *Orders suspended dollars* in the Order Control Summary file for the ending transaction date.
 - **Pending picks:** The number of pending pick slips, number of units on pending pick slips, and merchandise dollars for pending pick slips. Pending pick slips are pick slips that have not yet been billed or voided. The system increases the pending pick slip number, units, and dollars for drop ship orders if the drop ship output defined for the vendor is drop ship pick slip; if the drop ship output defined for the vendor is drop ship purchase order or collaborative shipping, the system only increases the total units and total dollars pending and does not increase the total number pending.
 - **number:** The total number of pick slips pending. From the *Pending picks number* in the Order Control Summary file for the ending transaction date.
 - **number of units:** The total number of units on pending pick slips. This is the total of the *Open printed quantity* and *Held printed quantity* in the Order Control Summary file for the ending transaction date.
 - **merchandise dollars:** The merchandise dollar total of items on pending pick slips. This is the total of the *Open printed dollars* and *Held printed dollars* in the Order Control Summary file for the ending transaction date.
- Available in XML version: Pending RA receipts:** The number of pending return authorization receipts, number of units on pending return authorization receipts, and merchandise dollars for pending return authorization receipts. Pending return authorization receipts are return authorizations that have been entered, but not yet received. You can only enter a pending RA receipt using non-streamlined return authorizations (the *Use Streamlined Return Authorizations (F44)* system control value is **selected**). These totals include quantities and merchandise dollar value of the items returned in return transactions and items returned in exchange transactions, **not** units and merchandise dollar value of items ordered in exchange.
- **number:** The total number of pending return authorization receipts, regardless of whether the returns are on the same order. For example, an order with 2 pending RA receipt order lines processed separately updates this total by 2; however, if the same 2 pending RA receipt order lines on a single order are processed in the same transaction, the total updates by 1. From the *Pending RA receipt number* in the Order Control Summary file for the ending transaction date.

- **number of units:** The total number of units on pending return authorization receipts. From the *Pending RA receipt quantity* in the Order Control Summary file for the ending transaction date.
- **merchandise dollars:** The merchandise dollar total of items on pending return authorization receipts. From the *Pending RA receipt dollars* in the Order Control Summary file for the ending transaction date.
- **Pending RA credits:** The number of pending return authorization credits, number of units on pending return authorization credits, and merchandise dollars for pending return authorization credits. Pending return authorization credits are return authorizations that have been received, but not yet credited. You can only enter a pending RA credit using non-streamlined return authorizations (the *Use Streamlined Return Authorizations (F44)* system control value is **selected**). These totals include quantities and merchandise dollar value of the items returned in return transactions and items returned in exchange transactions, **not** units and merchandise dollar value of items ordered in exchange.
 - **number:** The total number of pending return authorization credits, regardless of whether the returns are on the same order. For example, an order with 2 pending RA credit order lines processed separately updates this total by 2; however, if the same 2 pending RA credit order lines on a single order are processed in the same transaction, the total updates by 1. From the *Pending RA credit number* in the Order Control Summary file for the ending transaction date.
 - **number of units:** The total number of units on pending return authorization credits. From the *Pending RA credit quantity* in the Order Control Summary file for the ending transaction date.
 - **merchandise dollars:** The merchandise dollar total of items on pending return authorization credits. From the *Pending RA credit dollars* in the Order Control Summary file for the ending transaction date.
- **Pending refunds:** The number of pending refunds, number of units on pending refunds, and merchandise dollars for pending refunds. Pending refunds are refunds in an open or held status that have not yet been processed; these totals do not include refunds that are in a pending cancelled, cancelled, pending write off, write off, or processed status.
 - **number:** The total number of unprocessed refunds. From the *Refunds pending number* in the Order Control Summary file for the ending transaction date.
 - **merchandise dollars:** The merchandise dollar total of items on unprocessed refunds. From the *Refunds pending dollars* in the Order Control Summary file for the ending transaction date.

General merchandising summaries: The number of orders, number of units, and total merchandise dollar value for backordered items, open POs, held POs, docked POs, open past due POs, held past due POs, docked past due POs, suspense receipts, pending putaway inventory, and staged warehouse inventory. The total A/P balance also displays.

- **A/P balance merchandise dollars:** The total dollar value of the accounts payable balance, including all outstanding (unpaid) A/P invoices, across all vendors. This total is negative if the dollar total of credits is greater than the dollar total of unpaid invoices. The system sums the *Open A/P* in the Vendor Extended file to determine the A/P balance. From the *Open A/P balance* in the Order Control Summary file for the ending transaction date.
- **Backordered items:** The number of items on backorder, number of units on backorder, and merchandise dollars of backordered items.
 - **number:** The total number of items on backorder. From the *Backorder items number* in the Order Control Summary file for the ending transaction date.
 - **number of units:** The total number of units on backorder, across items. The system totals the *Open backordered quantity* and *Held backordered quantity* in the Order Control Summary file for the ending transaction date to determine the total number of units on backorder.
 - **merchandise dollars:** The merchandise dollar total for items on backorder. The system totals the *Open backordered dollars* and *Held backordered dollars* in the Order Control Summary file for the ending transaction date to determine the merchandise dollar total of backordered items.
- **Open PO:** The number of open purchase orders, number of units on open purchase orders, and merchandise dollars of items on open purchase orders. Open purchase orders are POs that are in an open (**O**) status; this does not include recurring POs or drop ship POs.
 - **number:** The total number of open purchase orders based on the PO Header file. From the *Open PO number* in the Order Control Summary file for the ending transaction date.
 - **number of units:** The total number of units on open purchase orders from the PO Detail file. From the *Open PO quantity* in the Order Control Summary file for the ending transaction date.
 - **merchandise dollars:** The merchandise dollar total for open purchase orders from the PO Detail file. From the *Open PO dollars* in the Order Control Summary file for the ending transaction date.
- **Held PO:** The number of held purchase orders, number of units on held purchase orders, and merchandise dollars of items on held purchase orders. Held purchase orders are POs that are in a held (**H**) status; this does not include recurring POs or drop ship POs.
 - **number:** The total number of held purchase orders based on the PO Header file. From the *Held PO number* in the Order Control Summary file for the ending transaction date.

- **number of units:** The total number of units on held purchase orders based on the PO Detail file. From the *Held PO quantity* in the Order Control Summary file for the ending transaction date.
- **merchandise dollars:** The merchandise dollar total for held purchase orders from the PO Detail file. From the *Held PO dollars* in the Order Control Summary file for the ending transaction date.
- **Docked PO:** The number of docked purchase orders, number of units on docked purchase orders, and merchandise dollars of items on docked purchase orders. Docked purchase orders are POs that are in a docked (**D**) status. The PO line status can be open (**O**) or held (**H**) to be included in these totals. If you partially receive a docked PO, the system updates the PO status from docked (**D**) to open (**O**).
 - **number:** The total number of docked purchase orders based on the PO Header file. From the *Docked PO number* in the Order Control Summary file for the ending transaction date.
 - **number of units:** The total number of units on docked purchase orders based on the PO Detail file. From the *Docked PO quantity* in the Order Control Summary file for the ending transaction date.
 - **merchandise dollars:** The merchandise dollar total for docked purchase orders based on the PO Detail file. From the *Docked PO dollars* in the Order Control Summary file for the ending transaction date.
- **Open past due PO:** The number of open purchase orders that contain purchase order lines that are past due, number of units on open purchase orders that are past due, and merchandise dollars of items on open purchase orders that are past due. This does not include drop ship purchase orders. Open past due purchase order lines are PO lines that have not yet been received and are past the expected due date (the *Due date* defined for the PO line is less than the current date) *and* the PO header status is open (**O**). The PO line status can be open (**O**) or held (**H**) to be included in these totals.
 - **number:** The total number of open POs that contain PO lines that are past due based on the PO Header file. From the *Open past due PO number* in the Order Control Summary file for the ending transaction date.
 - **number of units:** The total number of units on open POs that are past due based on the PO Detail file. From the *Open past due PO liens* in the Order Control Summary file for the ending transaction date.
 - **merchandise dollars:** The merchandise dollar total for items on open POs that are past due based on the PO Detail file. From the *Open past due PO dollars* in the Order Control Summary file for the ending transaction date.
- **Held past due PO:** The number of held purchase orders that contain purchase order lines that are past due, number of units on held purchase orders that are past due, and merchandise dollars of items on held purchase orders that are past due. This does not include drop ship purchase orders. Held past due purchase order lines are PO lines that have not yet been received and are past

the expected due date (the *Due date* defined for the PO line is less than the current date) *and* the PO header status is held (**H**). The PO line status can be open (**O**) or held (**H**) to be included in these totals.

- **number:** The total number of held POs that contain PO lines that are past due based on the PO Header file. From the *Held past due PO number* in the Order Control Summary file for the ending transaction date.
- **number of units:** The total number of units on held POs that are past due based on the PO Detail file. From the *Held past due PO lines* in the Order Control Summary file for the ending transaction date.
- **merchandise dollars:** The merchandise dollar total for items on held POs that are past due based on the PO Detail file. From the *Held past due PO dollars* in the Order Control Summary file for the ending transaction date.
- **Docked past due PO:** The number of docked purchase orders that contain purchase order lines that are past due, number of units on docked purchase orders that are past due, and merchandise dollars of items on docked purchase orders that are past due. This does not include drop ship purchase orders. Docked past due purchase order lines are PO lines that have not yet been received and are past the expected due date (the *Due date* defined for the PO line is less than the current date) *and* the PO header status is docked (**D**). The PO line status can be open (**O**) or held (**H**) to be included in these totals.
 - **number:** The total number of docked POs that contain PO lines that are past due based on the PO Header file. From the *Docked past due PO number* in the Order Control Summary file for the ending transaction date.
 - **number of units:** The total number of units on docked POs that are past due based on the PO Detail file. From the *Docked past due PO lines* in the Order Control Summary file for the ending transaction date.
 - **merchandise dollars:** The merchandise dollar total for items on docked POs that are past due based on the PO Detail file. From the *Docked past due PO dollars* in the Order Control Summary file for the ending transaction date.
- **Suspense receipt:** The number of PO lines received into suspense, number of units received into suspense, and merchandise dollars of items received into suspense.
 - **number:** The total number of PO lines received into suspense based on the PO Suspense file, including PO lines that only have a partial quantity received into suspense. From the *Suspense receipts number* in the Order Control Summary file for the ending transaction date.
 - **number of units:** The total number of units on PO lines received into suspense based on the PO Suspense file. From the *Suspense receipts quantity* in the Order Control Summary file for the ending transaction date.
 - **merchandise dollars:** The merchandise dollar total for items received into suspense based on the PO Suspense file. From the *Suspense receipts dollars* in the Order Control Summary file for the ending transaction date.

- **Pending putaway:** The number of PO lines received into a pending putaway warehouse, number of units received into a pending putaway warehouse, and merchandise dollars of items received into a pending putaway warehouse. A pending putaway warehouse is a warehouse where you place inventory that is on its way to its final destination. You can define a warehouse as a pending putaway warehouse by assigning a warehouse location type of **PP** (pending putaway warehouse) to the warehouse in Work with Default Warehouse Locations (**WWDL**). The system increases these totals when you receive a PO line or a partial quantity on a PO line into a pending putaway warehouse.
 - **number:** The total number of PO lines received into a pending putaway warehouse based on the Pending Putaway Detail file, including PO lines that only have a partial quantity received into a pending putaway warehouse. From the *Pending putaway lines* in the Order Control Summary file for the ending transaction date.
 - **number of units:** The total number of units received into a pending putaway warehouse based on the Pending Putaway Detail file. From the *Pending putaway quantity* in the Order Control Summary file for the ending transaction date.
 - **merchandise dollars:** The merchandise dollar total of items received into a pending putaway warehouse based on the Pending Putaway Detail file. From the *Pending putaway dollars* in the Order Control Summary file for the ending transaction date.
- **Staging warehouse:** The number of PO lines received into a staging warehouse, number of units received into a staging warehouse, and merchandise dollars of items received into a staging warehouse. A staging warehouse is a warehouse that designates an area within your actual warehouse where you keep stock that needs to be put away. You can define a warehouse as a staging warehouse by entering the warehouse code in the *Default Staging Warehouse (E15)* system control value. The system increases these totals when you receive a PO line or a partial quantity on a PO line into a staging warehouse.
 - **number:** The total number of PO lines received into a staging warehouse, including PO lines that only have a partial quantity received into a staging warehouse. From the *Staging inventory number* in the Order Control Summary file for the ending transaction date.
 - **number of units:** The total number of units received into a staging warehouse. From the *Staging inventory quantity* in the Order Control Summary file for the ending transaction date.
 - **merchandise dollars:** The merchandise dollar total of items received into a staging warehouse. From the *Staging inventory dollars* in the Order Control Summary file for the ending transaction date.

Held Orders by Reason Code Report

How to print: Complete the Print Held Orders Report screen (PHOR).

CWDirect		Rel 4.0		Held Orders by Reason Code				EKAPLAN	CSR1113	4/26/00 10:28:56		Page	1
EZK Mail Order													
<u>Selection Criteria</u>													
Reason Code : SH													
Pay Type : *ALL													
Via Priority: *ALL													
User P/T SH													
Hold	Hold	Hold	Order#	P/T	Via	Customer#	Name	Telephone		Dollar	Value	Order	Auth
Reason	SH		SHIP-TO	ONLY	HOLD							Date	Date
Ship Via Priority 1													
			713	MLT	1	124	DISAMONE, LUCY	(111) 111-1111		34.50		9/16/99	
		HF	1642	MLT	1	4	COMMERCIALWARE ATTN: NAVONI, JEANNE	(508) 626-2600		79.51		2/17/00	
Ship Via Priority 2													
		HF	705	01	3	325	DONALDSON, SAM	(111) 111-1111		10.50		9/16/99	
		ZH	707	MLT	3	124	DISAMONE, LUCY	(111) 111-1111		10.00		9/16/99	
		HF	708	01	3	124	DISAMONE, LUCY	(111) 111-1111		10.50		9/16/99	
		ZH	709	MLT	3	522	RENKE, GUNTHER	(111) 111-1111		10.00		9/16/99	
		HF	710	01	3	99	BUNSON, CLYDE	(111) 111-1111		10.00		9/16/99	
		HS	714	01	3	234	GOULD, JOSEPH	(111) 111-1111		10.00		9/16/99	
			715	MLT	3	789	AMORELLO, MICHAEL	(111) 111-1111		10.00		9/16/99	
			716	01	3	823	BENEDETTI, JOSEPH	(111) 111-1111		10.00		9/16/99	
		HF	853	01	3	455	SANKEY, KAREN	(111) 111-1111		10.00		9/16/99	
	CW	HF	852	MLT	3	792	MARX, ARTHUR	(111) 111-1111		10.00		9/16/99	
Ship Via Priority 5													
		HF	4325	01	2	291	SARAH BROWN'S COMPANY ATTN: BROWN,	(555) 555-1212		13.45		3/24/00	
		HF	4326	MLT	2	291	SARAH BROWN'S COMPANY ATTN: BROWN,	(555) 555-1212		13.45		3/24/00	
Total dollars on SH hold											251.91		
Final total											251.91		

Contents:

- reason code selected at the Print Held Orders Report screen, if any
- pay type selected at the Print Held Orders Report screen, if any
- ship via priority selected at the Print Held Orders Report screen, if any

- for each hold reason code and ship via priority:
 - user hold, if any
 - pay type hold, if any
 - system hold, if any
 - order number
 - pay type; **MLT** appears if more than one pay type was used
 - ship via
 - sold-to customer number
 - sold-to customer name
 - sold-to customer phone number
 - order dollar total (**Note:** This total appears in the order currency, regardless of the setting of the *Multi Currency by Offer (E03)* system control value)
 - order date
 - date, if any, when credit card was authorized
- order dollar total for the order hold reason
- order dollar total for all orders on the report

Daily Business Status Report

How to print: Select Printing the Daily Business Status Report (**DBST**) from a menu, or run the Daily Business Status Report periodic function (program name **ACR0178**).

CWDirect	Rel 5.0	Daily Business Status				KBOTTGER	CSR0507	7/10/01 13:02:03	Page	1
KAB Co.										
----- Sales -----		----- Cash -----		----- Inventory -----				----- A/R -----	----- A/P -----	
Today	MTD	Today	MTD	Primary Whs	All Others					
10.50	131.25	73.50	509.25	100000.00	2308882.15			5726.92	.00	
		----- Entered -----				Current		3498.13-	.00	
		Today	Month To Date			1 - 30		.00	.00	
Orders	2509	585712.47	2530	587662.47			31 - 60	.00	.00	
Average Per Order		233.44		232.27			61 - 90	.00	.00	
Number of Units	2		13				91 - 120	.00	.00	
						Over 120		9225.05	.00	
		----- Shipped -----								
		Today	Month To Date							
Packages	4	10.50	10	131.25						
Average per Package		2.62		13.12						
Number of Units	0		2							
<hr/>										
Warehouse		Value		Units						
3	TAN CATALOG WAREHOUSE	256612.91		19165						
4	WAREHOUSE 4	102.00		51						
10	THE MAIN WAREHOUSE	59634.94		2018						
25	KERI'S WAREHOUSE	110294.70		5609						
27	MAC'S TESTING WAREHOUSE	3774.51		1408						
28	MAC'S STAGING WAREHOUSE	100000.00		1956		PRIMARY				
30	THE STAGING WAREHOUSE	4256.64		1224						
40	WAREHOUSE 40	1733975.33		67829						
50	RETAIL STORE WAREHOUSE	11057.22		259						
60	PHYSICAL INVENTORY	30230.60		2346						
70	AVAILABLE INVENTORY FOR PICK	22629.39		1310						
100	WAREHOUSE 100	67367.15		146						
104	104 WAREHOUSE 05/17/01	413.00		47						
110	WAREHOUSE 110	3589.19		97						
555	RETAIL WAREHOUSE 555	4065.00		812						

Contents: Each field below indicates if the value is based on the *Processing date* you defined at the Daily Business Status screen or the date you generated the report (job date). If the field indicates the value can be from either: the value is based on the *Processing date* if one exists; otherwise the job date is used to determine the value.

- **Sales today:** The merchandise dollar amount of sales today, based on the processing date or job date. This dollar amount includes shipments confirmed and gift certificates processed at pick slip generation. This dollar amount is the amount defined in the *\$ orders shipped* field from the Order Control Summary file.
- **Sales MTD:** The merchandise dollar amount of sales month to date, based on the processing date or job date. This dollar amount is the amount defined in the *\$ orders shipped* field from the Order Control Summary file, based on the accounting period start and stop date.
- **Cash today:** The dollar amount of cash, based on the processing date or job date. This amount is from the *Deposit amount* field in the Cash Receipts Header file. The Cash Receipts Header file is updated with the Async date if you automatically post to cash receipts (the *Deferred Liability Cash Post Method (C48)* system control value is set to **ORDER**); if you enter cash through Working with Cash Receipts (**WCRT**) (the *Deferred Liability Cash Post Method (C48)* system control value is set to **CASH RCPT**), the Cash Receipts Header file is updated with the batch date. This dollar amount should balance to the *Total for deposit amount* field on the [Daily Cash Receipts Journal](#).
- **Cash MTD:** The dollar amount of cash month to date, based on the processing date or job date. This dollar amount comes from the *Deposit amount* field in the Cash Receipts Header file based on the accounting period start and stop date defined in Working with Accounting Periods (**WACP**). This dollar amount should balance to the *Total for deposit amount* field on the [Monthly Cash Receipts Journal](#).
- **Inventory primary warehouse:** The system uses this calculation, based on the job date, to determine the inventory for the warehouse defined in the Default Warehouse (A04) system control value: `on hand quantity for primary warehouse x item cost = inventory for primary warehouse`.
- **Inventory all others:** The system uses this calculation, based on the job date, to determine the inventory for all other warehouses besides the default warehouse: `on hand quantity for all non-primary warehouses x item cost = inventory for all other warehouses`.
- **A/R:** The total dollar value of the open accounts receivable balance, based on the job date. This includes all open, allocated, or disputed open items across all bill to accounts. This total is negative if the dollar total of credits is greater than the dollar total of open invoices. This is the value defined in the *Open A/R balance* field in the Order Control Summary file.

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- **A/P:** The total dollar value of the accounts payable balance, based on the job date. This includes all outstanding (unpaid) A/P invoices, across all vendors. This total is negative if the dollar total of credits is greater than the dollar total of unpaid invoices. This is the value defined in the *Open A/P balance* field in the Order Control Summary file.
- **A/R aging amounts:** The A/R open item dollar amount for each aging bucket, based on the job date.
 - current: dollar amount of A/R for the current date
 - 1 - 30: dollar amount of A/R 1-30 days old
 - 31 - 60: dollar amount of A/R 31-60 days old
 - 61 - 90: dollar amount of A/R 61-90 days old
 - 91 - 120: dollar amount of A/R 91-120 days old
 - over 120: dollar amount of A/R over 120 days old
- **A/P aging amounts:** The dollar amount from the A/P Invoice Header file for each aging bucket, based on the job date.
 - current: dollar amount of A/P for the current date
 - 1 - 30: dollar amount of A/P 1-30 days old
 - 31 - 60: dollar amount of A/P 31-60 days old
 - 61 - 90: dollar amount of A/P 61-90 days old
 - 91 - 120: dollar amount of A/P 91-120 days old
 - over 120: dollar amount of A/P over 120 days old
- **Orders entered today #:** The number of orders entered, based on the processing date or job date. This includes the total number of ship-to addresses, orders which include only sold out items or non-inventory items, returns processed by negative quantities in order entry. This total does not include batch orders that have not yet been accepted. This total is not based on the date, but from the last time you cleared the daily totals (Daily Clear Process periodic function, program name **MSR0574**). This is the value defined in the *Orders entered number* field in the Order Control Summary file.
- **Orders entered today \$:** The merchandise dollar total of orders entered, based on the processing date or job date. This includes merchandise dollar total of sold out items and non-inventory items. This total does not include merchandise dollars for items returned during order entry or merchandise dollars for batch orders that have not yet been accepted. This total is not based on the date, but from the last time you cleared the daily totals (Daily Clear Process periodic function, program name **MSR0574**). This is the value defined in the *Orders entered dollars* field in the Order Control Summary file.

- **Orders entered month to date #:** The number of orders entered for the month, based on the processing date or job date. This total is not based on the date, but from the last time you cleared the monthly totals (Monthly Clear Process periodic function, program name **MSR0576**). The system totals the *Orders entered number* value in the Order Control Summary file for each transaction date in the accounting period to determine the number of orders entered for the accounting period.
- **Orders entered month to date \$:** The merchandise dollar total of orders entered for the month, based on the processing date or job date. This total is not based on the date, but from the last time you cleared the monthly totals (Monthly Clear Process periodic function, program name **MSR0576**). The system totals the *Orders entered dollars* value in the Order Control Summary file for each transaction date in the accounting period to determine the merchandise dollar total of orders entered for the accounting period.
- **Average per order entered today \$:** The average merchandise dollar amount for the orders entered, based on the processing date or job date. The system uses this calculation to determine the average per order: $\text{orders entered today dollars} / \text{order entered today number} = \text{average per order entered today dollars}$
- **Average per order entered month to date \$:** The average merchandise dollar amount for the orders entered for the month, based on the processing date or job date. The system uses this calculation to determine the average per order: $\text{orders entered month to date dollars} / \text{order entered month to date number} = \text{average per order entered month to date dollars}$
- **Number of units entered today:** The number of units ordered for the day, based on the processing date or job date. This includes the main set item as well as each component item, units of sold out items or non-inventory items. This does not include units returned in order entry, units on batch orders that have not yet been accepted. This is the value defined in the *Quantity ordered* field in the Order Control Summary file.
- **Number of units entered month to date:** The number of units ordered for the month to date, based on the processing date or job date. The system totals the *Quantity ordered* value in the Order Control Summary file for each transaction date in the accounting period to determine the number of units ordered for the accounting period.
- **Packages shipped today #:** The total number of shipped orders, based on the processing date or job date. This is the value defined in the *Orders shipped number* field in the Order Control Summary file. The setting of the *Order Control Summary Shipment Method (I55)* system control value determines how the system updates the *# Orders shipped* field in the Order Control Summary file.
- **Packages shipped today \$:** The merchandise dollar total of shipped items, based on the processing date or job date. This includes shipments confirmed, gift certificates processed at pick slip generation. This total does not include dollars for returns processed in order entry. This is the value defined in the *Orders shipped dollars* field in the Order Control Summary file.

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- **Packages shipped month to date #:** The total number of shipped orders for the month to date, based on processing date or job date. The system totals the *Orders shipped number* value in the Order Control Summary file for each transaction date in the accounting period to determine the total number of shipped orders for the accounting period.
- **Packages shipped month to date \$:** The merchandise dollar total of shipped items for the month to date, based on processing date or job date. The system totals the *Orders shipped dollars* value in the Order Control Summary file for each transaction date in the accounting period to determine the merchandise dollar total of shipped items for the accounting period.
- **Average per package shipped today \$:** The average merchandise dollar amount for the orders shipped, based on processing date or job date. The system uses this calculation to determine the average per package shipped: $\text{packages shipped today dollars} / \text{packages shipped today number} = \text{average per package shipped today dollars}$
- **Average per package shipped month to date \$:** The average merchandise dollar amount for the orders shipped for the month, based on processing date or job date. The system uses this calculation to determine the average per package shipped: $\text{packages shipped month to date dollars} / \text{packages shipped month to date number} = \text{average per package shipped month to date dollars}$
- **Number of units shipped today:** The total number of shipped units, based on processing date or job date. This includes shipped units confirmed, gift certificates processed at pick slip generation. This total does not include units for returns processed in order entry. This is the value defined in the *Quantity shipped* field in the Order Control Summary file.
- **Number of units shipped month to date:** The total number of shipped units for the month to date, based on processing date or job date. The system totals the *Quantity shipped* value in the Order Control Summary file for each transaction date in the accounting period to determine the total number of shipped units for the accounting period.
- **Warehouse value:** The merchandise dollar amount of the inventory located in the specified warehouse, based on job date. The system uses this calculation to determine the dollar amount: $\text{units} \times \text{item cost} = \text{item inventory value}$.
- **Warehouse units:** The number of units of the inventory located in the specified warehouse, based on job date. **PRIMARY** prints to the right of the primary warehouse (the warehouse defined in the *Default Warehouse (A04)* system control value).

Order Reconciliation Report

How to print: Complete the Order Reconciliation Report screen (**PORS**).

CWDirect Rel 5.0	Order Reconciliation Report	LWARREN	MSR1061	7/17/01 16:23:13	Page	1
From: 7/12/01 To: 7/17/01						
Category	# Orders	# Units	Total Merch \$			
Gross Demand:	18	67	1,290.00			
Open:	15	40	712.75			
Held:	1	1	20.00			
Cancelled:		2	37.56			
Sold Out:		1	22.00			
Closed/Shipped:	3	24	497.69			
	-----	-----	-----			
	18	67	1,290.00			
Returned:						

Contents:

- dates included in the report. These are the dates you entered at the Order Reconciliation Report screen.
- gross demand (not including returns), broken out by:
 - total number of orders: includes the total number of orders, regardless of whether an order is a multiple or single ship-to order
 - total units of merchandise
 - total merchandise value; not including shipping, handling, or other additional order charges
- open, broken out by:
 - total number of open orders, regardless of whether an order is a multiple or single ship-to order
 - total units of merchandise on open orders
 - total merchandise value; not including shipping, handling, or other additional order charges
- held, broken out by:
 - total number of held orders
 - total units of merchandise on held orders; does not include units of merchandise held at the order line level
 - total value of merchandise on held orders; does not include merchandise held at the order line level.

- cancelled, broken out by:
 - total number of cancelled orders
 - total units of merchandise cancelled on all orders
 - total value of merchandise cancelled on all orders
- sold out, broken out by:
 - total units of merchandise sold out on all orders
 - total value of merchandise sold out on all orders
- closed/shipped, broken out by:
 - total number of closed orders
 - total units of merchandise shipped
 - total value of merchandise shipped
- returned, broken out by:
 - total number of orders for which at least one item has been returned
 - total units of merchandise returned
 - total value of merchandise returned

Sales Journal by Currency Report

This report displays invoices and credit invoices based on the invoice date range and optionally, currency, you defined. The amounts on this report print in the local currency and alternate (foreign) currency.

Determining the alternate currency: The system looks at the currency code and conversion rate defined for the order in the Order Header Extended file to determine the currency associated with the invoice and the conversion rate to use to determine the alternate currency amount. The system multiplies the local amount by the conversion rate to determine the alternate amount. If the currency code has *Decimalized currency* **unselected**, the system rounds the amount to the nearest whole unit of currency.

How to print: Select **Submit** at the Print Sales Journal by Currency screen (**PSJC**).

CWDirect	Rel 6.0	Sales Journal by Currency				KBOTTGER	ACR0513	4/17/02 13:07:29 Page		1
						KAB Co.				
Invoice Dates: 4/16/02 To 4/16/02										
Currency . : JPY JAPANESE YEN										
Invoice date: 4/16/02										
Pay Plan Type: Regular										
Pay type: 9										
Invoice	Customer	Order	Merchandise	Freight	Add'l Freight	Tax	Handling	Add'l Charge	Total Invoice	Amount Collected
1524	44	5745	10690.00-	.00	.00	.00	.00	.00	10690.00-	10690.00
1526	44	5746	12771.00-	.00	.00	.00	.00	.00	12771.00-	12771.00
1528	44	5747	12421.00-	.00	.00	.00	.00	.00	12421.00-	12421.00
Total Credits:			273.34-	.00	.00	.00	.00	.00	273.34-	273.30
JPY Total Credits:			35882.00-	.00	.00	.00	.00	.00	35882.00-	35882.00
1523	44	5745	23500.00	.00	650.00	.00	.00	.00	24150.00	24150.00
1525	44	5746	12771.00	1203.00	668.00	.00	.00	.00	14642.00	14642.00
1527	44	5747	12421.00	.00	650.00	.00	.00	.00	13070.00	13070.00
Total Invoices:			371.88	9.00	15.00	.00	.00	.00	395.88	395.80
JPY Total Invoices:			48692.00	1203.00	1968.00	.00	.00	.00	51862.00	51862.00
Totals for Pay Type: 9			98.54	9.00	15.00	.00	.00	.00	122.54	122.50
JPY Totals for Pay Type: 9			12810.00	1203.00	1968.00	.00	.00	.00	15980.00	15980.00
Totals for Pay Plan Type			98.54	9.00	15.00	.00	.00	.00	122.54	122.50
JPY Totals Pay Plan Type			12810.00	1203.00	1968.00	.00	.00	.00	15980.00	15980.00
Total for . : 4/16/02			98.54	9.00	15.00	.00	.00	.00	122.54	122.50
JPY Total for: 4/16/02			12810.00	1203.00	1968.00	.00	.00	.00	15980.00	15980.00
Grand total			98.54	9.00	15.00	.00	.00	.00	122.54	122.50

Contents:

- **invoice dates:** the invoice date range you selected at the Print Sales Journal by Currency screen.
- **currency:** the currency associated with the invoices and credit invoices. The system looks at the currency code defined for the order in the Order Header Extended file to determine the currency associated with the invoices and credit invoices. If the invoices and credit invoices are for the local currency, this field prints blank.
- **invoice date:** the date when you shipped and billed the merchandise.
- **pay plan type:** the payment plan type associated with the order. Valid values are regular (no payment plan), deferred, and installment.
- **pay type:** the payment type associated with the invoice or credit invoice.
- **invoice:** invoice number; this is an invoice that falls under the currency, invoice date, pay plan type, pay type combination.
- **customer:** the number of the customer associated with the invoice.
- **order:** the order number associated with the invoice.
- **merchandise:** the merchandise amount on the invoice in the alternate currency. The system multiplies the local merchandise amount by the conversion rate defined for the order in the Order Header Extended file to determine the alternate merchandise amount. If the invoice is for the local currency, the merchandise amount prints in the local currency.
- **freight:** the freight charges for the invoice in the alternate currency. The system multiplies the local freight amount by the conversion rate defined for the order in the Order Header Extended file to determine the alternate freight amount. If the invoice is for the local currency, the freight amount prints in the local currency.
- **additional freight:** the additional freight amount for the invoice in the alternate currency. The system multiplies the local additional freight amount by the conversion rate defined for the order in the Order Header Extended file to determine the alternate additional freight amount. If the invoice is for the local currency, the additional freight amount prints in the local currency.
- **tax:** the tax amount for the invoice in the alternate currency. The system multiplies the local tax amount by the conversion rate defined for the order in the Order Header Extended file to determine the alternate tax amount. If the invoice is for the local currency, the tax amount prints in the local currency.

- **handling:** the special handling amount for the invoice in the alternate currency. The system multiplies the local handling amount by the conversion rate defined for the order in the Order Header Extended file to determine the alternate handling amount. If the invoice is for the local currency, the handling amount prints in the local currency.
- **additional charge:** the additional charge amount for the invoice in the alternate currency. The system multiplies the local additional charge amount by the conversion rate defined for the order in the Order Header Extended file to determine the alternate additional charge amount. If the invoice is for the local currency, the additional charge amount prints in the local currency.
- **total invoice:** the amount billed for the invoice in the alternate currency. The system multiplies the local invoice total by the conversion rate defined for the order in the Order Header Extended file to determine the alternate invoice total. If the invoice is for the local currency, the total invoice amount prints in the local currency.
- **amount collected:** the amount you have received from the customer in the alternate currency. The system multiplies the local collected amount by the conversion rate defined for the order in the Order Header Extended file to determine the alternate collected amount. If the invoice is for the local currency, the amount collected prints in the local currency.
- **total credits:** the totals in the local currency for merchandise, freight, additional freight, tax, handling, additional charges, invoice total, and amount collected for the invoice credits grouped under the currency, invoice date, payment plan, pay type combination.
- **XXX total credits (where XXX is the currency code):** the totals in the alternate currency for merchandise, freight, additional freight, tax, handling, additional charges, invoice total, and amount collected for the invoice credits grouped under the currency, invoice date, payment plan, pay type combination. This field prints only for invoice credits associated with an alternate currency.
- **total invoices:** the totals in the local currency for merchandise, freight, additional freight, tax, handling, additional charges, invoice total, and amount collected for the invoices grouped under the currency, invoice date, payment plan, pay type combination.
- **XXX total invoices (where XXX is the currency code):** the totals in the alternate currency for merchandise, freight, additional freight, tax, handling, additional charges, invoice total, and amount collected for the invoices grouped under the currency, invoice date, payment plan, pay type combination. This field prints only for invoices associated with an alternate currency.
- **totals for pay type:** the totals in the local currency for merchandise, freight, additional freight, tax, handling, additional charges, invoice total, and amount collected for the invoices grouped under the currency, invoice date, pay type combination.
- **XXX totals for pay type (where XXX is the currency code):** the totals in the alternate currency for merchandise, freight, additional freight, tax, handling, additional charges, invoice total, and amount collected for the invoices grouped under the currency, invoice date, pay type combination. This field prints only for invoices associated with an alternate currency.

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- **totals for pay plan type:** the totals in the local currency for merchandise, freight, additional freight, tax, handling, additional charges, invoice total, and amount collected for the invoices grouped under the currency, invoice date, payment plan combination.
- **XXX total for pay plan type (where XXX is the currency code):** the totals in the alternate currency for merchandise, freight, additional freight, tax, handling, additional charges, invoice total, and amount collected for the invoices grouped under the currency, invoice date, payment plan combination. This field prints only for invoices associated with an alternate currency.
- **total for date:** the totals in the local currency for merchandise, freight, additional freight, tax, handling, additional charges, invoice total, and amount collected for the invoices grouped under the currency, invoice date combination.
- **XXX total for date (where XXX is the currency code):** the totals in the alternate currency for merchandise, freight, additional freight, tax, handling, additional charges, invoice total, and amount collected for the invoices grouped under the currency, invoice date combination. This field prints only for invoices associated with an alternate currency.
- **grand total:** the totals in the local currency for merchandise, freight, additional freight, tax, handling, additional charges, invoice total, and amount collected for the invoices across all currencies, invoice dates, payment plans, and pay types. A grand total in the alternate currency does not print on this report.

Backorder Report by Descending Dollars by Entity/Warehouse

How to print: Select the *By entity/whse* field and optionally an entity code in the *Entity* field at the Backorder Report by Descending Dollars Screen (PBOD) and select **Accept**.

CWDirect Rel 4.0		Backorder Report by Descending DollarsKLETENDRE CSR1173					3/09/00 11:50:37 Page		1
KAL Co.									
BY ENTITY/WAREHOUSE									
OFFER FOR PRICING : BOD									
110 - WAREHOUSE 110									
Item #	SKU	Description	Qty on B/O	Unused Qty on P/O	PO Exp Date	Qty on Hand	Qty on Reserve	Selling Price	Cost
PBODSKU	RED WMNS SMLL BO	BY DESCENDING DO	5	15	3/10/00	2	2	150.00	125.00
PBOD		BO BY DESCENDING DO	2	8	3/10/00	1	1	44.00	30.00
PBODSKU	BLUE WMNS SMLL BO	BY DESCENDING DO	1	49	3/10/00	9	9	30.00	25.00
Total Warehouse			8	72		12	12	224.00	180.00
Total Entity			8	72		12	12	224.00	180.00
Total number of Orders on B/O -			5						
Grand Total			8	72		12	12	224.00	180.00

Contents:

- **Selected report:** the report you selected at the Backorder Report by Descending Dollars screen. You can select:
 - **By entity/warehouse:** you **selected** the *By entity/whse* field. This report sorts in entity/warehouse/item/descending dollars sequence and displays backordered order detail lines for each entity.
 - **By division/warehouse:** you **selected** the *By division/whse* field. This report sorts in division/warehouse/item/descending dollars sequence and displays backordered order detail lines for each division.
 - **By offer/warehouse:** you **selected** the *By offer/whse* field. This report sorts in offer/warehouse/item/descending dollars sequence and displays backordered order detail lines for each offer.
 - **By warehouse:** you **selected** the *By warehouse* field. This report sorts in warehouse/item/descending dollars sequence and displays backordered order detail lines for each warehouse.
- **Offer for pricing:** the offer you entered in the *Select offer for pricing* field. This is the offer the system uses to determine the selling price that prints on this report.
 - If the item is non-SKU'd, the system uses the price defined in the Item Price file.

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- If the item contains SKUs, the system uses the price defined in the SKU Price file.
- If a price has not been defined in the SKU Price file for the SKU'd item, the system uses the price in the Item Price file.
- If a price has not been defined for the Item Price file or SKU Price file, for example with components of a set, the system leaves the price blank.
- **Selected Entity, Division, or Offer:** the entity, division, or offer that contains backordered order detail lines. The system uses the source code on the order header to determine the entity, division, or offer where the order detail lines are backordered.
 - **Entity** prints if you selected the [Backorder Report by Descending Dollars by Entity/Warehouse](#).
 - **Division** prints if you selected the [Backorder Report by Descending Dollars by Division/Warehouse](#).
 - **Offer** prints if you selected the [Backorder Report by Descending Dollars by Offer/Warehouse](#).
- **Warehouse:** the code for the warehouse where order detail lines are backordered. The system looks at the backorder warehouse in the Order Detail file to determine the warehouse where the order detail lines are backordered.
- **Item:** the code of the item that is on backorder in the entity and warehouse defined.
- **SKU:** the SKU of the item that is on backorder.
- **Description:** the first 19 positions of the description of the item that is on backorder.
- **Quantity on backorder:** the quantity of the item that is on backorder for the selection criteria you defined. The system uses this calculation to determine the backorder quantity:

`quantity ordered - quantity shipped - quantity cancelled - quantity soldout - quantity reserved = quantity on backorder`

Note: The calculation to determine the quantity on backorder does not include drop ship items or items with a future arrival date.

- **Unused quantity on purchase order:** the purchase order quantity that has not been applied to order detail lines on backorder. For example, if the purchase order quantity is 10 and you have 2 backordered order detail lines, the unused purchase order quantity is 8. To get the most up-to-date unused quantity on purchase orders, you should run Batch PO Layering before generating this report.

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- **Purchase order expected date:** the date the next purchase order is expected to be received. The system uses the closest future due date to today that will cover the backorder quantity, based on the information in the PO Layering file. If a future purchase order due date is not available, the system uses the purchase order date in the past that is closest to the current date.
- **Quantity on hand:** the total on hand quantity for the item in the warehouse defined.
- **Quantity on reserve:** the total reserved quantity for the item in the warehouse defined.
- **Selling price:** the total selling price of the backordered items in the offer defined. For example, if the price for the item in the specified offer is 22.00 and 2 order detail lines are backordered, the total selling price is 44.00.

Note: The actual selling price used on an order detail line may differ from the selling price defined for the offer, for example the order entry operator may manually change the selling price on the order detail line.

- **Cost:** The total cost of the backordered items. The system uses the value defined in the *Costing Method (A25)* system control value to determine which *Cost* field (average, standard, or FIFO) to use from the SKU file. For example, if the cost of the item is 15.00 and 2 order detail lines are backordered, the total cost is 30.00.

`cost x backorder quantity = total cost`

- **Total warehouse:** the totals for the order detail lines associated with the warehouse.
 - quantity on backorder
 - unused quantity on purchase order
 - quantity on hand
 - quantity on reserve
 - selling price
 - cost
- **Total entity:** the totals for the order detail lines associated with the entity. This total only prints for the [Backorder Report by Descending Dollars by Entity/Warehouse](#).
 - quantity on backorder
 - unused quantity on purchase order

- quantity on hand
- quantity on reserve
- selling price
- cost
- **Total division:** the totals for the order detail lines associated with the division. This total only prints for the [Backorder Report by Descending Dollars by Division/Warehouse](#).
 - quantity on backorder
 - unused quantity on purchase order
 - quantity on hand
 - quantity on reserve
 - selling price
 - cost
- **Total offer:** the totals for the order detail lines associated with the offer. This total only prints for the [Backorder Report by Descending Dollars by Offer/Warehouse](#).
 - quantity on backorder
 - unused quantity on purchase order
 - quantity on hand
 - quantity on reserve
 - selling price
 - cost
- **Total number of orders on backorder:** the total number of orders that have at least one order detail line on backorder for the selection criteria defined.
- **Grand total:** the totals for the order detail lines across all selection criteria on this report.
 - quantity on backorder
 - unused quantity on purchase order

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- quantity on hand
- quantity on reserve
- selling price
- cost

Backorder Report by Descending Dollars by Division/Warehouse

How to print: Select the *By division/whse* field and optionally a division code in the *Division* field at the Backorder Report by Descending Dollars Screen (PBOD) and select **Accept**.

CWDirect	Rel 4.0	Backorder Report by Descending DollarsKLETENDRE				CSR1169	3/09/00 14:47:12		Page	1
KAL Co.										
BY DIVISION/WAREHOUSE										
OFFER FOR PRICING : BOD										
55 - DIVISION FOR ENTITY 555										
70 - WAREHOUSE 70										
Item #	SKU	Description	Qty on B/O	Unused Qty on P/O	PO Exp Date	Qty on Hand	Qty on Reserve	Selling Price	Cost	
SNORK89		SNORKEL TUBE	50	0		150	150	380.00	250.00	
COOL65		COLLAPSIBLE BACKPAC	51	0		150	150	545.00	510.00	
Total Warehouse			101			300	300	925.00	760.00	
100 - WAREHOUSE 100										
Item #	SKU	Description	Qty on B/O	Unused Qty on P/O	PO Exp Date	Qty on Hand	Qty on Reserve	Selling Price	Cost	
BUN76		FUZZY BUNNY	4	4	3/04/99	2	2	62.00	57.00	
MARK01		MARKER HIGHLIGHT	1	0		0	0	15.00	10.00	
Total Warehouse			5	4		2	2	77.00	67.00	
110 - WAREHOUSE 110										
Item #	SKU	Description	Qty on B/O	Unused Qty on P/O	PO Exp Date	Qty on Hand	Qty on Reserve	Selling Price	Cost	
PBODS74	RED WMNS SMLL BO BY DESCENDING DO		5	15	3/10/00	2	2	150.00	125.00	
PBO3		BO BY DESCENDING DO	2	8	3/10/00	1	1	44.00	30.00	
PBODS75	BLUE WMNS SMLL BO BY DESCENDING DO		1	49	3/10/00	9	9	30.00	25.00	
Total Warehouse			8	72		12	12	224.00	180.00	
Total Division			114	76		314	314	1226.00	1007.00	
Total number of Orders on B/O -			35							
Grand Total			114	76		314	314	1226.00	1007.00	

Contents: See [Backorder Report by Descending Dollars by Entity/Warehouse](#) for a description of the contents of this report.

Backorder Report by Descending Dollars by Offer/Warehouse

How to print: Select the *By offer/whse* field and optionally an offer code in the *Offer* field at the Backorder Report by Descending Dollars Screen (PBOD) and select **Accept**.

CWDirect	Rel 4.0	Backorder Report by Descending Dollars				KLETENDRE	CSR1170	3/09/00 11:48:59	Page	1
KAL Co.										
BY OFFER/WAREHOUSE										
OFFER FOR PRICING : BOD										
BOD - BACKORDER REPORT BY DESC \$										
40 - WAREHOUSE 40										
Item #	SKU	Description	Qty on B/O	Unused Qty on P/O	PO Exp Date	Qty on Hand	Qty on Reserve	Selling Price	Cost	
PBOD		BO BY DESCENDING DO	1	0		0	0	22.00	15.00	
Total Warehouse			1					22.00	15.00	
110 - WAREHOUSE 110										
Item #	SKU	Description	Qty on B/O	Unused Qty on P/O	PO Exp Date	Qty on Hand	Qty on Reserve	Selling Price	Cost	
PBODSKU	RED WMNS SMLL	BO BY DESCENDING DO	5	15	3/10/00	2	2	150.00	125.00	
PBOD		BO BY DESCENDING DO	2	8	3/10/00	1	1	44.00	30.00	
PBODSKU	BLUE WMNS SMLL	BO BY DESCENDING DO	1	49	3/10/00	9	9	30.00	25.00	
Total Warehouse			8	72		12	12	224.00	180.00	
Total Offer			9	72		12	12	246.00	195.00	
Total number of Orders on B/O -			3							
Grand Total			9	72		12	12	246.00	195.00	

Contents: See [Backorder Report by Descending Dollars by Entity/Warehouse](#) for a description of the contents of this report.

Backorder Report by Descending Dollars by Warehouse

How to print: Select the *By warehouse* field and optionally a warehouse code in the *Warehouse* field at the Backorder Report by Descending Dollars Screen (**PBOD**) and select **Accept**.

CWDirect Rel 4.0		Backorder Report by Descending DollarsKLETENDRE CSR1171					3/09/00 11:52:12		Page	1
KAL Co.										
BY WAREHOUSE										
OFFER FOR PRICING : BOD										
110 - WAREHOUSE 110										
Item #	SKU	Description	Qty on B/O	Unused Qty on P/O	PO Exp Date	Qty on Hand	Qty on Reserve	Selling Price	Cost	
PBODSKU	RED WMNS SMLL BO	BY DESCENDING DO	5	15	3/10/00	2	2	150.00	125.	
PBOD		BO BY DESCENDING DO	2	8	3/10/00	1	1	44.00	30.	
PBODSKU	BLUE WMNS SMLL BO	BY DESCENDING DO	1	49	3/10/00	9	9	30.00	25.	
Total Warehouse			8	72		12	12	224.00	180.	
Total number of Orders on B/O -			2							
Grand Total			8	72		12	12	224.00	180.	

Contents: See [Backorder Report by Descending Dollars by Entity/Warehouse](#) for a description of the contents of this report.

Fulfillment Operations Control Report

Purpose: Use this report to review the flow of Fulfillment orders (orders that match the *Fulfillment Order Type (J36)* system control value) from entry through shipment for a period of time.

This report is broken into separate areas of information:

- **order control:** beginning order totals and ending order totals
- **shipment summary:** shipped totals
- **open order summary:** open/held order totals, open/held backordered totals, open/held printed totals, and open/held reserved/unprinted totals
- **general operational summaries:** pending picks totals, backordered items totals, suspended orders

Important:

- **Drop ship items** update the totals on this report as well as items that you ship from your warehouse.
- **Non-inventory items:** The setting of the *Demand Update for Non-Inventoried Items (E59)* system control value does not affect how the system calculates these totals; non-inventory items update each total regardless of this setting.
- **Update demand for order maintenance:** The setting of the *Update Demand for Order Maintenance Transactions (C72)* system control value does not affect how the system calculates these totals.

You can also review these totals through the Operations Control Summary menu option (**FLSH**).

How to print: If there is an order type specified in the *Fulfillment Order Type (J36)* system control value:

- select **Update current totals** at the First Operations Control Summary Screen, Display Operations Control Summary Screen, Merchandising Control Summary Screen, or the Operations Control - Fulfillment Orders Screen in the Operations Control Summary (**FLSH**) menu option
- submit the related order summary periodic function (**PFR0062**).

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Note: The submitted job also generates the [Operations Control Report](#).

CWDirect Rel 10.0 Fulfillment Operations Control Report EKAPLAN MSR1489 4/26/06 12:02:42 Page 1
EZK Mail Order

From: 4/26/06 To: 4/26/06

	# Orders	# Units	Merch \$
Beginning Open Order Balance:	551	2,096	30,833.15
Gross demand:	13	65	370.00
Cancelled:	3	27	154.00
Closed/Sold Out:	5	5	221.93
Shipped:	42	86	1,910.21
Ending Open Order Balance:	514	2,043	28,917.01

Shipped:	42	86	1,910.21
----------	----	----	----------

	# Orders	# Units	Merch \$	# Units	Merch \$	# Units	Merch \$
Open:	142	59	1,024.60	335	4,090.29	12	120.00
Held:	372	331	6,781.44	573	5,646.92	733	11,253.76
	514	390	7,806.04	908	9,737.21	745	11,373.76
		#	# Units		Merch \$		
Suspended orders:		7	16		166.92		
Pending picks:			908		9,737.21		
Backordered Items:			390		7,806.04		

Contents:

- **Date range:** Dates included in the report. If you generated the report at the through the periodic function, both dates should represent the generation date; if you generated the report at one of the Operations Control Summary screens, both dates are the current date.

Important: The dollar totals are based on the actual selling price of merchandise on Fulfillment orders if the *Update Fulfillment Operations Control Totals with Offer Price (J46)* system control value is **unselected**; otherwise, the dollar totals are based on the regular, single-unit offer prices. See that system control value for more information.

Order control: The number of orders, number of units, and total merchandise dollar value for open Fulfillment orders. The system breaks down these totals by gross demand, add on demand, cancelled orders, closed/soldout orders, and shipped orders.

- **Beginning open order balance:** The number of Fulfillment orders, number of units, and merchandise dollars for the beginning transaction date of this report.
 - **number of orders:** The total number of open and held Fulfillment orders as of the beginning transaction date. Calculated from the Fulfillment Order Control Summary file totals: open orders number + held orders number + orders cancelled number + orders soldout/closed number + orders shipped number - orders entered number = beginning number of orders.
 - **number of units:** The total number of units on open and held Fulfillment orders as of the beginning transaction date. Calculated from the Fulfillment Order Control Summary file totals: open backordered quantity + open printed quantity + open unprinted quantity + held backordered quantity + held printed quantity + held unprinted quantity + add on demand + quantity cancelled + quantity soldout + quantity shipped - quantity ordered = beginning number of units.
 - **merchandise dollars:** The merchandise dollar total of open and held orders as of the beginning transaction date. Calculated from the Fulfillment Order Control Summary file totals: open backordered dollars + open printed dollars + open unprinted dollars + held backordered dollars + held printed dollars + held unprinted dollars + add on demand dollars + orders cancelled dollars + orders soldout dollars + orders shipped dollars - orders entered dollars = beginning merchandise dollars.
 - From the *Orders entered dollars* in the Fulfillment Order Control Summary file for the beginning transaction date.

The beginning open order balance is then broken out by:

- **Gross demand:** The number of orders, number of units, and merchandise dollars for Fulfillment orders entered for the selected date range. These order totals reflect initial order entry only.
 - **number of orders:** The total number of orders entered for the selected date range. From the *Orders entered number* in the Fulfillment Order Control Summary file.
 - **number of units:** The total number of units on new orders. From the *Quantity ordered* in the Fulfillment Order Control Summary file.
 - **merchandise dollars:** The merchandise dollar total on new orders. From the *Orders entered dollars* in the Fulfillment Order Control Summary file.
- **Cancelled:** The number of orders, number of units, and merchandise dollars for Fulfillment orders cancelled for the selected date range. These totals include orders, items, or merchandise dollars only if the *Reduce demand?* flag for the cancel reason is **unselected**.

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- **number of orders:** The number of Fulfillment orders cancelled (orders in **Cancelled** status; all order lines have been cancelled). From the *Orders cancelled number* in the Fulfillment Order Control Summary file.
- **number of units:** The number of units cancelled. From the *Quantity cancelled* in the Fulfillment Order Control Summary file.
- **merchandise dollars:** The merchandise dollar total of cancelled items. From the *Orders cancelled dollars* in the Fulfillment Order Control Summary file.
- **Closed/soldout:** The number of orders, number of units, and merchandise dollars for Fulfillment orders soldout for the selected date range. The system considers an order line sold out if you process soldout order lines in order entry, order maintenance, or the Process Auto Soldouts Cancellations (**MASO**) menu option, or you cancel order lines with a cancel reason whose *Reduce demand?* flag is selected. However, the system updates only soldout orders and does **not** update soldout units, soldout dollars, cancelled orders, cancelled units, or cancelled dollars for these order lines.
 - **number of orders:** The total number of soldout Fulfillment orders, including orders for which all order lines are sold out, or at least one order line is sold out and all other order lines have been cancelled using any cancel reason code. This does not include order lines that are sold out if other order lines exist on the order that are not sold out or cancelled. From the *Orders soldout/closed number* in the Fulfillment Order Control Summary file.
 - **number of units:** The total number of sold out units. From the *Quantity soldout* in the Fulfillment Order Control Summary file.
 - **merchandise dollars:** The merchandise dollar total of sold out items. From the *Orders soldout dollars* in the Fulfillment Order Control Summary file.
- **Shipped:** The number of orders, number of units, and merchandise dollars for Fulfillment orders shipped for the selected date.
 - **number of orders:** The total number of shipped Fulfillment orders. From the *Orders shipped number* in the Fulfillment Order Control Summary file. The setting of the *Order Control Summary Shipment Update Method (I55)* system control value determines how the system updates the *# Orders shipped* in the Order Control Summary file; if this system control value is not set to **ORDERS**, the will not provide an accurate day by day audit of order shipment activity.
 - **number of units:** The total number of shipped units, including shipped units confirmed and gift certificates processed at pick slip generation. From the *Quantity shipped* in the Fulfillment Order Control Summary file.
 - **merchandise dollars:** The merchandise dollar total of shipped items, including shipments confirmed and gift certificates processed at pick slip generation. From the *Orders shipped dollars* in the Fulfillment Order Control Summary file.
- **Ending open order balance:** The number of Fulfillment orders, units, and total merchandise dollar value for the selected date.

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- **number of orders:** The number of open and held Fulfillment orders as of the selected. Calculated from the Fulfillment Order Control Summary file totals: open orders number + held orders number = ending number of orders.
- **number of units:** The number of units on open and held orders as of the selected date. Calculated from the Order Control Summary file totals: Open backordered quantity + Open printed quantity + Open unprinted quantity + Held backordered quantity + Held printed quantity + Held unprinted quantity = ending number of units.
- **merchandise dollars:** The merchandise dollar total on open and held orders as of the ending transaction date. Calculated from the Order Control Summary file totals: open backordered dollars + open printed dollars + open unprinted dollars + held backordered dollars + held printed dollars + held unprinted dollars = ending merchandise dollars.

Shipment summary: The number of Fulfillment orders, number of units, and total merchandise dollar value for shipments.

- **Shipped:** The number of Fulfillment orders, number of units, and merchandise dollars for orders shipped for the selected date.
 - **number of orders:** The total number of shipped Fulfillment orders. A single order with multiple pick slips (for example, for ship alone items) updates the total by 1. An order with multiple ship-tos updates the total by the number of ship-tos. For example, an order with 2 ship-to addresses updates the total by 2. This does not include gift certificates processed at pick slip generation. From the *Orders shipped number* in the Fulfillment Order Control Summary file.
 - **number of units:** The total number of shipped units, including shipped units confirmed and gift certificates processed at pick slip generation. From the *Quantity shipped* in the Fulfillment Order Control Summary file.
 - **merchandise dollars:** The merchandise dollar total of shipped items, including shipments confirmed and gift certificates processed at pick slip generation. From the *Orders shipped dollars* in the Fulfillment Order Control Summary file.

Open order summary: The number of Fulfillment orders, number of units, and total merchandise dollar value for backordered orders, printed orders, and reserved/unprinted orders as of the date and time you generated the report. The system provides totals by open orders, held orders, and open and held orders.

- **Open:** Open Fulfillment order totals as of the date on the report, broken out by:
 - **open number of orders:** The total number of Fulfillment orders in an open status. From the *Open orders number* in the Fulfillment Order Control Summary file.
 - **open backordered number of units:** The total number of units on backorder that are on open Fulfillment orders. From the *Quantity backordered* in the Fulfillment Order Control Summary file.

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- **open backordered merchandise dollars:** The total merchandise dollars of units on backorder that are on open Fulfillment orders. From the *Open backordered dollars* in the Fulfillment Order Control Summary file.
- **open printed on pick slips number of units:** The total number of printed units on open Fulfillment orders. From the *Open printed quantity* in the Fulfillment Order Control Summary file.
- **open printed on pick slips merchandise dollar total:** The total merchandise dollars of printed units on open Fulfillment orders. From the *Open printed dollars* in the Fulfillment Order Control Summary file.
- **open reserved/unprinted number of units:** The total number of reserved units on open Fulfillment orders. From the *Open unprinted quantity* in the Fulfillment Order Control Summary file.
- **open reserved/unprinted merchandise dollar total:** The total merchandise dollars of reserved units on open Fulfillment orders. From the *Open unprinted dollars* in the Fulfillment Order Control Summary file.
- **Held:** Held order totals as of the date on the report, broken out by:
 - **held number of orders:** The total number of Fulfillment orders in a held status. From the *Held orders number* in the Fulfillment Order Control Summary file.
 - **held backordered number of units:** The total number of units on backorder that are on held Fulfillment orders. From the *Quantity held backordered* in the Fulfillment Order Control Summary file.
 - **held backordered merchandise dollar total:** the total merchandise dollars of units on backorder that are on held Fulfillment orders. From the *Held backordered dollars* in the Fulfillment Order Control Summary file.
 - **held printed on pick slips number of units:** The total number of printed units on held Fulfillment orders. From the *Held printed quantity* in the Fulfillment Order Control Summary file.
 - **held printed on pick slips merchandise dollar total:** The total merchandise dollars of printed units on held Fulfillment orders. From the *Held printed dollars* in the Fulfillment Order Control Summary file.
 - **held reserved/unprinted number of units:** The total number of reserved units on held Fulfillment orders. From the *Held unprinted quantity* in the Fulfillment Order Control Summary file.
 - **held reserved/unprinted merchandise dollar total:** The total merchandise dollars of reserved units on held Fulfillment orders. From the *Held unprinted dollars* in the Fulfillment Order Control Summary file.

General operational summaries: The number of orders, number of units, and total merchandise dollar value for suspended orders, pending pick slips, and backordered items.

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- **Suspended orders:** Total number of suspended Fulfillment orders, suspended units, and total dollar value of suspended orders, regardless of whether the order is batched.
 - **number:** The total number of Fulfillment orders in a suspended status. From the *Orders suspended number* in the Fulfillment Order Control Summary file.
 - **number of units:** The total number of suspended units, including units on backorder or on a held order lines. This does not include soldout units. From the *Orders suspended quantity* in the Fulfillment Order Control Summary file.
 - **merchandise dollars:** The merchandise dollar total of suspended Fulfillment orders, including units on backorder or on held order lines. This does not include merchandise dollars for soldout units. From the *Orders suspended dollars* in the Fulfillment Order Control Summary file.
- **Pending picks:** The number of pending pick slips, number of units on pending pick slips, and merchandise dollars for pending pick slips for Fulfillment orders. Pending pick slips are pick slips that have not yet been billed or voided. The system increases the pending pick slip number, units, and dollars for drop ship orders if the drop ship output defined for the vendor is drop ship pick slip; if the drop ship output defined for the vendor is drop ship purchase order or collaborative shipping, the system only increases the total units and total dollars pending and does not increase the total number pending.
 - **number:** The total number of pick slips pending. From the *Pending picks number* in the Order Control Summary file.
 - **number of units:** The total number of units on pending pick slips. This is the total of the *Open printed quantity* and *Held printed quantity* in the Fulfillment Order Control Summary file.
 - **merchandise dollars:** The merchandise dollar total of items on pending pick slips. This is the total of the *Open printed dollars* and *Held printed dollars* in the Fulfillment Order Control Summary file.
- **Backordered items:** The number of items on backorder, number of units on backorder, and merchandise dollars of backordered items for Fulfillment orders.
 - **number of units:** The total number of units on backorder across items. The total of the *Open backordered quantity* and *Held backordered quantity* from the Fulfillment Order Control Summary file.
 - **merchandise dollars:** The merchandise dollar total for items on backorder. The total of the *Open backordered dollars* and *Held backordered dollars* from the Fulfillment Order Control Summary file.

Credit Card Order Cancellation List

This report sorts by the hold reason code associated with the vendor response code that caused the order to be flagged for cancellation. If the order was flagged for cancellation because the total number of declines reached the number defined in the *Maximum Number of Retries on Credit Card Orders (E74)* system control value, the order is listed under a hold reason code of **AT**. You can create a unique hold reason code for each vendor response for descriptive and sorting purposes.

How to print: Complete the Cancel Credit Card Order Cancellation Screen (**WCCC**).

CWDirect Rel 2.1 Credit Card Order Cancellation List ELISE_K CSR0823 7/18/97 8:38:21 Page 1

Order #	Customer Name	Total \$
EZK Mail Order		
Reason Code: CF CREDIT CARD FRAUD		
Cancel Date: 7/18/97		
3814	MS. HANNAH E BROWN	49.95
# of Orders canceled	Total \$ Orders Cancelled	
1	49.95	
Reason Code: IC INVALID CREDIT CARD NUMBER		
Cancel Date: 7/18/97		
3821	MR. PETER W VAN VOORHIS	35.00
3822	MRS ROSE A KAPLAN	35.00
# of Orders canceled	Total \$ Orders Cancelled	
2	70.00	

Contents:

- hold reason code associated with the vendor response, description
- cancel date
- order number
- customer name
- total merchandise dollars canceled on the order
- total number of orders canceled for the hold reason code
- total merchandise dollars canceled for the hold reason code

Hold Orders by Zip Report

Purpose: Use this report to review open orders whose shipping addresses are in a specified zip code and, optionally, use a specified ship via. This report indicates whether the orders were put on hold, and the selected hold reason code.

How to print: Complete the Held Orders by Zip screen (**HZIP**).

CWDirect	Rel 9.5	Hold Orders By Zip	EKAPLAN	OER1430	11/04/05 17:19:14	Page	1		
EZK Mail Order									
Selected zips . :	70113 70112 70100 70114 70115								
	70116 70117 70118 70119								
User hold reason :	KT NATURAL DISASTER								
Ship via :	1 A SHIP VIA								
Order#	Ord Date	Arr Date	Pty	Open Balance	Lns	Via	Ship To City	Zip	Action
11571 -	1 10/04/05	10/04/05	0	83.73	2	1	NEW ORLEANS	70113	HELD
11572 -	1 10/04/05	10/04/05	0	78.23	1	1	NEW ORLEANS	70113	HELD
11573 -	1 10/04/05	10/04/05	0	17.73	2	1	NEW ORLEANS	70100	HELD
11574 -	1 10/04/05	10/04/05	0	83.73	1	1	NEW ORLEANS	70112	HELD
11575 -	2 10/04/05	10/04/05	0	221.23	2	1	NEW ORLEANS	70114	HELD
Total orders/open balance			5	484.65					

Contents:

- Selected zip codes: The zip code(s) you specified at the Held Orders by Zip screen. You can enter up to ten zip codes at a time.
- User hold reason: The hold reason code, if any, that you specified at the Held Orders by Zip screen in order to put the selected orders on hold. The description is listed to the right.
- Ship via: The ship via, if any, that you specified at the Held Orders by Zip screen in order to restrict selected orders to those that use this shipping method. The description is listed to the right.
- For each order:
 - order number and ship-to
 - order date
 - arrival date
 - priority

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- open balance: includes freight, additional freight, handling, tax, and other charges.
- number of order lines
- ship via code
- ship to city
- postal code
- action: indicates if the order was held.
- totals:
 - total number of orders that matched the criteria you entered at the Held Orders by Zip screen.
 - total dollar value of selected orders, including any freight, additional freight, handling, tax, and other charges.

Call Tag

How to print: Complete the Process Call Tags Screen (**MCTG**).

Tag#: 87 6/01/95

PICKUP FROM

GEORGE WEBBER

280 MAIN STREET

SHREWSBURY MA 01545-2337 USA

Ord#: 5328 - 1 Wgt: 2.000

SHIP TO

MAIN WAREHOUSE

THE COTTON COMPANY CATALOG

10 OLD CONNECTICUT PATH

FRAMINGHAM MA 01701-1039 USA

Contents:

- Call tag number
- Date the call tag was processed (printed)
- Address where the shipper should pick up the package being returned
- Order number associated with the item being returned
- Cumulative weight of the items being returned

Note: Item weight is defined in the *Shipping weight* field in the Item or Item/SKU file. If no weight is defined for the item, the system uses the *Default Weight for Call Tags (D50)* system control value.

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- Address where the shipper should return the item

Call Tag Register

How to print: Complete the Process Call Tags Screen (**MCTG**) with the *Print register only* field **unselected**.

CWDirect Rel 1.1 Call Tag Register LEE_H CSR0492 6/01/95 9:58:36 Page 1
 REGISTER AND CALL TAGS CWDIRECT COMPANY

Order#	Call Tag#	Req Date	Weight	Pick Up	Address
5425 - 001	76	5/10/95	2.000	PAUL	PRIMIANO
					35 WILLIS DRIVE
					CUMBERLAND
					RI 02864-2024 USA

Item#	SKU	Description	Qty
BELT		LEATHER BELT	1

5324 - 001	78	5/31/95	2.000	JANE	COTTER
					COMMERCIALWARE, INC.
					470 WASHINGTON ST
					NORWOOD
					MA 02062-2337 USA

Item#	SKU	Description	Qty
BELT		LEATHER BELT	1

Contents:

- Order number associated with the item being picked up
- Number assigned to the shipping address on the order
- Call tag number
- Date when you processed the call tags
- Combined weight of the items to pick up

Note: Item weight is defined in the *Shipping weight* field in the Item or Item/SKU file. If no weight is defined for the item, the system uses the *Default Weight for Call Tags (D50)* system control value.

- Address to pick up the item
- Item code and SKU, if any

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- Description associated with the item
- Quantity of the item to pick up

Batch Release Summary Report

This report lists the orders associated with the credits released and the dollar amount of each credit. The Batch Release Summary report sorts by line of business, order number, ship to number, and invoice number.

How to print: You can print this report by selecting **Process** at the Process Credits by Line of Business Screen (**MCLB**).

```

CWDirect Rel 4.0   Batch Release Summary   KLETENDRE CSR1124 8/31/99 14:03:51 Page 1
      KAL Co.
Line of Business: 2   ENTITY 555, DIVISION 55, OFFER B01
Amount to Credit:      .00
      Order #   Ship To   Invoice #   Credit $
      3502      1         523         84.00
      3503      1         524         84.00
Total Orders:        2
Total $ for Line of Business 2                168.00
  
```

Contents:

- Line of business code and description (this is the line of business you defined at the Process Credits by Line of Business screen)
- Amount to credit (this is the dollar amount you defined at the Process Credits by Line of Business screen)
- Order number
- Ship to number
- Invoice number
- Credit dollar amount
- Total orders for line of business
- Total dollar amount for line of business

Refund Due List

How to print: Complete the Print Refund Due List Screen (MRDU).

CWDirect Rel 3.0			Refund Due List by Order#						KLETENDRE		CSR0366		8/18/98 15:16:52 Page 1		
The KL Mail Order Company															
Order#	Typ	Sts	Amount	Ref	Man	Hold	PT	D	Customer#	Sold To	Phone #	Current Action			
			Date	Hld	Until	I				Net W/O\$					
651 - 001	K	W	.60-	12697	N			1	12523			W/O will be processed.			
695 - 001	M	N	10.00	80697	N			10	12541			Refund will be cancelled			
697 - 001	M	N	1.05	61897	N			12	12541			Refund will be cancelled			
698 - 001	M	N	3.95-	61897	N			12	12544		{508} 820-4789	Refund will be cancelled			
699 - 001	M	N	4.95-	61897	N			12	12543		{413} 592-2443	Refund will be cancelled			
701 - 001	M	N	25.00	80697	N			12	12534			Refund will be cancelled			
702 - 001	M	N	93.95-	61897	N			12	12542		{617} 389-3177	Refund will be cancelled			
703 - 001	M	N	.05	61897	N			12	12535		{413} 782-7520	Refund will be cancelled			
704 - 001	M	N	5.50	61897	N			12	12539		{413} 732-1972	Refund will be cancelled			
705 - 001	M	N	.05	61897	N			12	12537		{413} 596-0224	Refund will be cancelled			
706 - 001	M	N	2.45-	61897	N			12	12519			Refund will be cancelled			
967 - 001	K	W	.50-	112797	N			1	12541			W/O will be processed.			
1218 - 001	K	H	21.00-	70198	N			1 D	12602			Order Header is on hold			
1046 - 001	K	H	134.19-	40798	N			1	12541			Order Header is on hold			
1202 - 002	K	H	46.00-	62698	N			1	12602			Order Header is on hold			
1237 - 001	K	W	46.00	80698	N			1 I	12572	23.00	429-3197				
1248 - 001	K	H	21.00-	80798	N			1 D	12607			Order Header is on hold			
1576 - 002	K	H	13.60	81498	N			1	12689			Order Header is on hold			
1577 - 002	K	H	13.60	81498	N			1 I	12689			Order Header is on hold			
1577 - 002	K	H	.70	81498	N			1 I	12689			Order Header is on hold			
1578 - 002	K	H	.20	81498	N			1 D	12558			Order Header is on hold			
Final totals	***** Check *****		** Credit Card **		***** Coupon *****		*** A/R Credit ***		***** Total *****						
Held	8	194.09-	0										8	194.09-	
Open	0		0										0		
Cancel	0		0	11	44.20-	0							11	44.20-	
Writeoff	24	967.10	0	0										24	967.10

How to Interpret this Report

Bank

The *Refund Due List by Type* sorts refunds by bank; the *Refund Due List by Order Number* sorts refunds by bank only if you process orders in multiple currencies. If you process orders in multiple currencies, the bank code indicates the currency used on the order and

to use for the refund. The bank code is linked to the division of the source code on the order. The default check number for refund checks is also defined in the Bank file.

The report includes subtotals by refund type and report totals for each bank in use on your system. If you do not process orders in multiple currencies, the bank code indicates the division and next check number only.

The dollar amount of each refund is presented on the *Refund Due List*, and throughout all functions related to refunds, in the currency on the order. The totals for each currency also appear on the report if you process orders in multiple currencies.

The *Multi Currency by Offer (E03)* system control value must be **selected** for you to process orders in multiple currencies.

Refund Type

The *Refund Due List by Type* sorts refunds by the following refund types:

Refund Type	Description
A	Accounts receivable credit
B	Bonus credit
C	Credit card credit
K	Check
M	Merchandise credit
S	Sales credit

A page break separates each refund type on the report.

Refund Status

The report provides totals for each refund type broken out by the refund's pending status (the action to be taken on the order when you process refunds). Valid status types are:

Refund Status	Description
H	Held
N	Cancel pending
O	Open
W	Writeoff pending

Payment Categories

The action taken on a refund depends on the payment category used on the order. The *Refund Due List* displays the payment category code for each refund record. Payment categories are:

Payment Category	Description
1	Cash/check
2	Credit card
3	Accounts receivable (A/R)
4	Cash-on-delivery (COD)
5	Coupon/credit

Final Totals

Final totals by type and status appear for each bank. Merchandise credits, bonus credits and sale credits are included in the coupon type totals. If you process orders in multiple currencies, the total by bank specifies the currency.

Contents:

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- order number
- refund type
- pending refund status (the status of the refund once you process refunds)
- refund amount: a positive amount represents a balance you owe the customer; a negative amount represents a balance the customer owes you
- refund date: indicates when the transaction producing the refund occurred
- manual hold: **selecting** this field indicates that you put this refund on hold manually or that the refund amount exceeded the maximum defined for the pay type
- hold until: the date when the system will release the refund for processing
- pay type used on the order
- payment plan defined on the order. **D** prints if the order contains a deferred payment plan; **I** prints if the order contains an installment payment plan.
- customer number. The number that appears here refers to the sold-to customer unless there is a bill-to customer associated with the order producing the refund; in this case, the bill-to customer number prints
- net writeoff amount accumulated for the customer. A positive amount represents a balance you owe the customer; a negative amount represents a balance the customer owes you. This is the writeoff amount for the sold-to customer for the order
- the sold-to or bill-to customer's phone number
- the action to be taken when the refund is processed

Refund Check

Purpose: You might generate a refund check if a customer paid for an order by cash or check and if an item was sold out or backordered. The sample is based on the default refund check printing program of **CSR0836**. This sample includes a “dummy” check you can use to align the forms in the printer. Your check may appear different.

How to print: Complete the Process Refunds screen (**MREF**) with the *Generate refund checks* field **selected**.

```

Order# xxxxxxxx - xxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
chk# xxxxxxxx                                amt xxxxxxxx.xx-
                                           xxxxxxxxx
                                           xx/xx/xx   xx,xxx,xxx.xx-

xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxx x xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx xx xxxxxxxxxxxx
Order#      4315 - 001
We are sorry your recent order did not meet with your
satisfaction. Please think of us again for your future
shopping needs.
Chk#        86                                Amount: *****17.25
                                           86
                                           3/16/98      17.25

COMMERCIALWARE
GLORIA          MUNDI
10 SPEEN STREET
FRAMINGHAM      MA 01701

```

Contents:

- **order number and ship-to number:** Refund checks that are generated from A/R credit open items, and that contain refund amounts for more than one order, will have an order number of **0 - 0**.

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- **order message:** Up to three lines of messages (flagged with a **C** at the Work with Order Messages screen. If you reprint a check, the same messages will appear on the reprint unless you change them through order messages.
- **check number:** Refund check number.
- **refund amount:** The amount of the refund.
- **refund check date:** the date the refund check was generated.
- **customer name and address:** The sold-to customer name and address prints here unless there is a bill-to customer associated with the order; in this case, the bill-to customer name and address prints. The address includes the customer's name, company, first three address lines, city, state, and postal code.

The system prints a “dummy” check (highlighted in the sample) before the first actual check to help you align refund checks in the printer.

Note: The refund amount is alphanumeric if the *Print Alpha \$ Amount on Refund Check (E30)* system control value is **selected**.

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order number and ship-to number: Refund checks that are generated from A/R credit open items, and that contain refund amounts for more than one order, will have an order number of **0 - 0**.

Refund Check Register

How to print: Complete the Process Refunds screen (**MREF**) with the *Generate refund checks* field **selected**.

CWDirect	Rel 6.0	Refund Check Register					KBOTTGER	CSR0385	4/17/02	9:53:03	Page	1
						KAB Co.						
Original	Current	Refund										
Check #	check #	Amount	Bonus%	Order#	Customer#	Name	Alt	Currency	Code	Reprin		
9	9	188.63	.00	5752 - 1	51	LETENDRE, ROBERT R	25212.00	JPY		N		
10	10	175.54	.00	5753 - 1	51	LETENDRE, ROBERT R	23463.00	JPY		N		
Final totals		364.17										

Contents:

- **original check number**
- **current check number:** the current check number will differ from the original check number if you are reprinting checks.
- **refund amount:** the refund amount in the local currency (the currency defined in the *Local Currency Code (A55)* system control value).
- **bonus %:** if you are awarding the customer a bonus discount for applying the refund check to another order
- **order #:** the order number and ship to number associated with the refund check. Refund checks that are generated from A/R credit open items, and that contain refund amounts for more than one order, will have an order number of **0 - 0**.
- **customer #:** the sold-to customer number appears here unless there is a bill-to customer associated with the order; in this case, this is the bill-to customer number.
- **name:** the sold-to or bill-to customer name.
- **alternate currency amount:** the refund amount in the alternate currency. Included only if the *Use Alternate Currency Pricing (H89)* system control value is **selected**. CWDirect uses this calculation to determine the alternate currency amount: refund amount x conversion rate defined for the order in the Order Header Extended file = alternate currency amount. If the *Decimalized currency* field for the alternate currency is **selected**, CWDirect includes the decimals in the alternate currency amount; if the *Decimalized currency* field is **unselected**, CWDirect rounds the alternate currency amount to the nearest

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whole unit of currency. For example, if the refund amount is 24.00 in the local currency and the conversion rate is 2.36, the alternate currency amount is 56.64. If the *Decimalized currency* field for the alternate currency is **unselected** the alternate currency amount is 57.00. This field remains blank if the refund is for an order in the local currency.

- **code:** the currency associated with the refund check. Included only if the *Use Alternate Currency Pricing (H89)* system control value is **selected**. This is the alternate currency defined for the order in the Order Header Extended file. Not included if the refund check is for the local currency (the currency code and conversion rate for the order is blank).
- **reprint:** a flag that indicates whether this is a reprinted check.
- **final totals:** the total amount for the refunds, across all refund checks. This final total is in the local currency.

Refund Writeoff Register

Purpose: A writeoff can be a balance due that you are not collecting from the customer. For example, this may be a dollar amount that you will not try to collect because it is not worth the expense of contacting the customer, or a larger amount that you have tried but failed to collect. A writeoff can also be an amount that you owe the customer but are not refunding (for example, if the amount is too small for a refund check). Positive or negative writeoff balances accumulate for each customer, and you can apply this balance as a charge or credit on the customer's current order.

How to print: Complete the Process Refunds screen (**MREF**) with the *Process writeoffs* field **selected**.

CWDirect	Rel 6.0	Refund Write Off Register	KBOTTGER	CSR0390	4/17/02 10:25:56	Page	1
			KAB Co.				
Order#	Customer#	Name	Amount	Alt Currency	Code	Reprint	
5754 - 1	44	LETENDRE, ROBERT R	95.55	12771.00	JPY	N	
5755 - 1	44	LETENDRE, ROBERT R	95.55	12771.00	JPY	N	
Final totals			191.10				

Contents:

- **order number and ship-to number:** indicating the number of the shipping address on the order.
- **customer number:** the sold-to customer number appears here unless there is a bill-to customer associated with the order; in this case, this is the bill-to customer number.
- **customer name:** the sold-to or bill-to customer name.
- **writeoff amount:** the writeoff amount in the local currency from the *Local Currency Code (A55)* system control value).
- **alternate currency amount:** the writeoff amount in the alternate currency. Included only if the *Use Alternate Currency Pricing (H89)* system control value is **selected**. CWDirect uses this calculation to determine the alternate currency amount: $\text{writeoff amount} \times \text{conversion rate defined for the order in the Order Header Extended file} = \text{alternate currency amount}$. If the *Decimalized currency* field for the alternate currency is **selected**, CWDirect includes the decimals in the alternate currency amount; if the *Decimalized currency* field is **unselected**, CWDirect rounds the alternate currency amount to the nearest whole unit of currency. For example, if the writeoff amount is 24.00 in the local currency and the conversion rate is 2.36, the alternate currency amount is 56.64. If the *Decimalized currency* field for the alternate currency is **unselected** the alternate currency amount is 57.00. This field remains blank if the writeoff is for an order in the local currency.

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- **code:** the currency associated with the writeoff. Included only if the *Use Alternate Currency Pricing (H89)* system control value is **selected**. This is the alternate currency defined for the order in the Order Header Extended file. This field remains blank if the writeoff is in the local currency (the currency code and conversion rate for the order are blank).
- **reprint:** This field is not used.
- **final totals:** the total amount for the writeoffs, across all writeoff records. This final total is in the local currency.

Merchandise Credit

Purpose: You might issue a merchandise credit when the customer paid for the order with a coupon or credit, or when the customer prepaid on the order but returned merchandise after a grace period.

The system uses the *Merchandise Credit Print Program (D29)* system control value to print merchandise credits. The base program is **CSR0571**. If you use another program, your merchandise credit will appear different from the sample. If you leave this field blank, the system will print only the [Coupon/Credit Register](#).

How to print: Complete the Process Refunds screen (**MREF**) with the *Generate merchandise credit* field **selected**.

```
          99999999 - 999          99/99/99
99999999 XXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXX 99999.99-
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXX X XXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XX XXXXXXXXXX
          1731 - 1          9/15/95
          JMN004          OAK FRAMED MIRROR          100.00
          COMMERCIALWARE
          JEANNE          M NAVONI
          30 SOUTHPARK LANE
          MANSFIELD          MA 02040
```

Contents:

- order number and ship-to number (indicating the number of the shipping address on the order)
- refund date
- item number
- item description
- refund amount
- customer name and address

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The system prints a “dummy” credit before the first actual credit to help you align the merchandise credit form in the printer; the dummy or “lead” form is highlighted in the sample.

Bonus Credit

Purpose: You might issue a bonus credit to reward a customer for applying the refund amount toward another purchase.

The system uses the *Bonus Credit Print Program (D30)* system control value to print bonus credits. The base program is **CSR0575**. If you use another program, your bonus credit will appear different from the sample. If you leave this field blank, the system will print only the *Coupon/Credit Register*.

How to print: Complete the Process Refunds screen (**MREF**) with the *Generate merchandise credit* field **selected**.

```

      xx/xx/xx      xxxxxxxx      xxxxxxxx .xx
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxx x xxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx xxxxxxxxxxx
      10/20/95      407      210.00
PETER W VAN VOORHIS
78 HARLEM STREET
WORCESTER MA 01701
```

Contents:

- refund date
- coupon number
- refund amount
- customer name and address

The system prints a “dummy” bonus credit before the first actual credit to help you align the bonus credit forms in the printer; the dummy (or “lead” form) is highlighted in the sample.

Sale Credit

Purpose: You might issue a sale credit when the customer returns a sale item, based on the setting of the *Sale item* flag in the item offer or SKU offer, the payment method used on the order, and the setting of the *Generate Sale Credit for Orders with Sale Items (I64)* system control value; see that system control value for more information.

The system uses the *Sale Credit Print Program (D31)* system control value to print sale credits. The base program is **CSR0579**. If you use another program, your sale credit will appear different from the sample. If you leave this field blank, the system will print only the [Coupon/Credit Register](#).

How to print: Complete the Process Refunds screen (**MREF**) with the *Generate merchandise credit* field **selected**.

```

          xx/xx/xx      xxxxxxxx      xxxxxxxx.xx
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxx x xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx xx xxxxxxxxxxxx
          10/20/95      405          20.00
PETER W VAN VOORHIS
78 HARLEM STREET
WORCESTER MA 01701

```

Contents:

- refund date
- coupon number
- refund amount
- customer name and address

The system prints a “dummy” sale credit before the first actual credit to help you align the sale credit forms in the printer; the dummy (or “lead” form) is highlighted in the sample.

Coupon/Credit Register

How to print: Complete the Process Refunds screen (**MREF**) with the *Generate merchandise credit* field **selected**.

CWDirect	Rel 6.0	Coupon/Credit Register				KBOTTGER	CSR0393	4/17/02 10:36:54	Page	1
		KAB Co.								
Type M Merchandise Credit										
Original Current		Refund								
Coupon#	Coupon#	Amount	Bonus%	Order#	Customer#	Name	Alt	Currency	Code	Repri
298	298	95.55	.00	5756 - 1	44	LETENDRE, ROBERT R	12771.00	JPY		N
299	299	79.99	.00	5757 - 1	44	LETENDRE, ROBERT R	10691.00	JPY		N
Final totals		175.54								

Contents:

- **type:** the type of coupon/credit (merchandise, sale or bonus credit).
- **original coupon number**
- **current coupon number:** This differs from the original coupon number if you are reprinting coupons/credits.
- **refund amount:** the refund amount in the local currency (the currency defined in the *Local Currency Code (A55)* system control value).
- **bonus %:** if you are giving the customer a bonus discount for applying the refund to a new order.
- **order number and ship-to number:** Indicating the number of the shipping address on the order.
- **customer number:** the sold-to customer number appears here unless there is a bill-to customer associated with the order; in this case, this is the bill-to customer number.
- **customer name:** the sold-to or bill-to customer name.
- **alternate currency amount:** the refund amount in the alternate currency. Included only if the *Use Alternate Currency Pricing (H89)* system control value is **selected**. CWDirect uses this calculation to determine the alternate currency amount: refund amount x conversion rate defined for the order in the Order Header Extended file = alternate currency amount. If the *Decimalized currency* field for the alternate currency is **selected**, CWDirect includes the decimals in the alternate currency amount; if the *Decimalized currency* field is **unselected**, CWDirect rounds the alternate currency amount to the nearest whole unit of currency. For example, if the refund amount is 24.00 in the local currency and the conversion rate is 2.36, the

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alternate currency amount is 56.64. If the *Decimalized currency* field for the alternate currency is **unselected** the alternate currency amount is 57.00. This field remains blank if the refund is for an order in the local currency.

- **code:** the currency associated with the refund. Included only if the *Use Alternate Currency Pricing (H89)* system control value is set to **Yselected**. This is the alternate currency defined for the order in the Order Header Extended file. This field remains blank if the coupon/credit is in the local currency (the currency code and conversion rate for the order is blank).
- **reprint:** This field is not used.
- **final totals:** the total amount for the refunds, across all coupon/credits. This final total is in the local currency.

A/R (Accounts Receivable) Credit Register

How to print: Complete the Process Refunds screen (**MREF**) with the *Generate accounts receivable credits* field set to **Yselected**.

CWDirect	Rel 6.0	A/R Credit Register			KBOTTGER	CSR0398	2/11/02 14:48:25		Page	1
KAB Co.										
					Refund					
Order#	Account#	Name			Amount	Alt Currency	Code	Reprint		
5218 -	1	12	GARDENING PETS ATTN: MIRANDA, BERNADETTE			8.00	1069.00	JPY	N	
5219 -	1	12	GARDENING PETS ATTN: MIRANDA, BERNADETTE			167.00	2282.00	JPY	N	
5220 -	1	12	GARDENING PETS ATTN: MIRANDA, BERNADETTE			40.00	94.00	JPY	N	
Final totals					215.00					

Contents:

- **order number and ship-to number:** indicating the number of the shipping address on the order.
- **A/R account number**
- **customer name:** the sold-to customer name appears here unless there is a bill-to customer associated with the order; in this case, this is the bill-to customer name.
- **refund amount:** the refund amount in the local currency (the currency defined in the *Local Currency Code (A55)* system control value).
- **alternate currency amount:** the refund amount in the alternate currency. Included only if the *Use Alternate Currency Pricing (H89)* system control value is **selected**. CWDirect uses this calculation to determine the alternate currency amount: refund amount x conversion rate defined for the order in the Order Header Extended file = alternate currency amount. If the *Decimalized currency* field for the alternate currency is **selected**, CWDirect includes the decimals in the alternate currency amount; if the *Decimalized currency* field is **unselected**, CWDirect rounds the alternate currency amount to the nearest whole unit of currency. For example, if the refund amount is 24.00 in the local currency and the conversion rate is 2.36, the alternate currency amount is 56.64. If the *Decimalized currency* field for the alternate currency is **unselected** the alternate currency amount is 57.00. This field remains blank if the refund is for an order in the local currency.
- **code:** the currency associated with the refund. Included only if the *Use Alternate Currency Pricing (H89)* system control value is **selected**. This is the alternate currency defined for the order in the Order Header Extended file. This field remains blank if the A/R credit is in the local currency (the currency code and conversion rate for the order is blank).

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- **reprint:** This field is not used.
- **final totals:** the total amount for the refunds, across all credits. This final total is in the local currency.

Credit Card Credit Acknowledgment

Purpose: You would print a credit card credit acknowledgment to notify the customer that a credit has been applied to the credit card used on an order. The system generates an email notification or the Outbound Email XML Message (CWEmailOut) instead of a printed acknowledgement, if indicated by customer preference and your company setup.

How to print: Complete the Process Refunds screen (**MREF**) with the *Generate credit card credits* field **selected**.

```

                                CARD X OF X
          99999999 - 999          99/99/99
          XXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXX 99999.99-
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXX X XXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XX XXXXXXXXXX
                                CARD      1 OF      1
          5737 -      1          4/15/02
          JPY1          ASIAN 16PC DINNERWARE: BL 12771.00
                                TOTAL AMOUNT RETURNED 12771.00
PARKSIDE APARTMENTS
MATTHEW MCSTAY
1829 SOUTH STREET 47
BLAIR NE 68008

```

Contents:

- **order number and ship-to number:** the order number and ship-to number associated with the credit card credit.
- **refund date:** the date the refund was generated.
- **item number:** the item on the order that was returned or exchanged, resulting in the credit card credit.
- **item description:** the description of the item.
- **item refund amount:** the amount refunded for the item. If you *Use Alternate Currency Pricing (H89)* and a conversion rate is defined in the Order Header Extended file, the system multiplies the local refund amount by the conversion rate and displays the

refund amount in the alternate (foreign) currency. If a conversion rate is not defined in the Order Header Extended file, the credit card refund amount is in the local currency.

- **total refund amount:** the total amount refunded for the credit card on the order, across all items. If you *Use Alternate Currency Pricing (H89)* and a conversion rate is defined in the Order Header Extended file, the system multiplies the local refund amount by the conversion rate and displays the refund amount in the alternate (foreign) currency. If a conversion rate is not defined in the Order Header Extended file, the credit card refund amount is in the local currency.
- **customer name and address:** the name and address of the bill to customer on the order; if there is no bill to customer on the order, this is the name and address of the sold to customer.

The system prints a “dummy” credit card credit acknowledgment before the first actual acknowledgment to help you align credit card credit forms in the printer; the dummy (or “lead” form) is highlighted in the sample.

Credit Card Credit Register

How to print: Complete the Process Refunds screen (**MREF**) with the *Generate credit card credits* field **selected**.

CWDirect	Rel 6.0	Credit Card Credit Register		KBOTTGER	CSR0397	4/17/02 11:11:01	Page	1
			KAB Co.					
Order#	Customer#	Name		Refund				
				Amount	Alt Currency	Code	Reprint	
5760 - 1	44	LETENDRE, ROBERT R		95.55	12771.00	JPY	N	
5761 - 1	44	LETENDRE, ROBERT R		79.99	10691.00	JPY	N	
Final totals				175.54				

Contents:

- **order number and ship-to number:** Indicating the number of the shipping address on the order.
- **customer number:** the sold-to customer number appears here unless there is a bill-to customer associated with the order; in this case, this is the bill-to customer number.
- **customer name:** the sold-to or bill-to customer name.
- **refund amount:** the refund amount in the local currency (the currency defined in the *Local Currency Code (A55)* system control value).
- **alternate currency amount:** the alternate currency amount. Included only if the *Use Alternate Currency Pricing (H89)* system control value is **selected**. CWDirect uses this calculation to determine the alternate currency amount: refund amount x conversion rate defined for the order in the Order Header Extended file = alternate currency amount. If the *Decimalized currency* field for the alternate currency is **selected**, CWDirect includes the decimals in the alternate currency amount; if the *Decimalized currency* field is **unselected**, CWDirect rounds the alternate currency amount to the nearest whole unit of currency. For example, if the refund amount is 24.00 in the local currency and the conversion rate is 2.36, the alternate currency amount is 56.64. If the *Decimalized currency* field for the alternate currency is **unselected** the alternate currency amount is 57.00. This field remains blank if the refund is for an order in the local currency.
- **code:** the currency associated with the refund. Included only if the *Use Alternate Currency Pricing (H89)* system control value is **selected**. This is the alternate currency defined for the order in the Order Header Extended file. This field remains blank if the credit card credit is in the local currency (the currency code and conversion rate for the order is blank).
- **reprint:** This field is not used.

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- **final totals:** the total amount for the refunds, across all credits. This final total is in the local currency.

Note: This list includes both printed and email credit card credit acknowledgements.

Stored Value Card Credit Register

Purpose: This report lists the order number, sold to customer, and refund amount associated with each stored value card credit processed.

Alternate currency and stored value card refunds: While the system allows you to generate a stored value card refund for an order associated with an alternate currency, the system can process stored value cards in the US currency only. If the order is for a currency other than US, you should generate a refund type other than stored value card for the order.

How to print: Complete the Process Refunds screen (**MREF**) with the *Generate SVC credits* field selected.

CWDirect	Rel 8.5	Stored Value Card Credit Register			KBOTTGER	CSR1405	5/27/04 16:26:14	Page	1
				KAB Co.					
Order#	Sts	Customer#	Name	Refund Amount	Alt Curr	Code	Reprint		
7451 -	1	6	MIRANDA, BERNADETTE T	21.58			N		
7456 -	1	2	LETENDRE, RICHARD J	23.42			N		
7462 -	1	3	BOTTGER, TROY W	55.58			N		
7464 -	1	9	MCSTAY, MATTHEW	11.61			N		
7472 -	1	4	KNIGHT, BRYAN	43.50			N		
7473 -	1	6	MIRANDA, BERNADETTE T	71.43			N		
7475 -	1	2	LETENDRE, RICHARD J	9.01			N		
7480 -	1	8	CAREY, EARL	13.12			N		
Final totals				249.25					

Contents:

- **Order #:** The order number and ship to number associated with the stored value card refund. The system adds a stored value card item to this order at no charge; this item generates a new stored value card for the refund amount to send to the sold to customer.
- **Status:** The status of the order. Blank = the order is open. **H** = The order is held. If the order status was **X** closed, the system updates the order status to open once the new stored value card item is added to the order.
- **Customer #:** The sold to customer number associated with the stored value card refund; this is the customer that receives the new stored value card for the refund amount.
- **Name:** The name of the sold to customer.

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- **Refund amount:** The refund amount in the local currency (the currency defined in the *Local Currency Code (A55)* system control value). **Note:** Stored value cards are only allowed in US currency.
- **Alternate currency amount:** The alternate currency amount. Included only if the *Use Alternate Currency Pricing (H89)* system control value is selected. This field remains blank if the refund is for an order in the local currency. **Note:** While the system allows you to generate a stored value card refund for an order associated with an alternate currency, the system can process stored value cards in the US currency only.
- **Code:** The currency associated with the refund. Included only if the *Use Alternate Currency Pricing (H89)* system control value is selected. This field remains blank if the stored value card refund is in the local currency. **Note:** Stored value cards are only allowed in US currency.
- **Reprint:** This field is not implemented.
- **Final totals:** The total amount for the stored value card refunds, across all credits. This final total is in the local currency.

Check Reconciliation List

How to print: Complete the Print Reconcile List Prompt Screen (**MREC**).

CWDirect Technical Class				Check Reconciliation List			ELISE_K	CSR0410	11/01/96 15:57:25		Page	1
				EZK Mail Order								
				Unreconciled checks for 10/01/96 to 11/01/96								
					Date	Date	Date					
Bank	Check#	Amount	Printed	Recon	Voided	Order#		Customer#	Name			
001	1	12.42	10/28/96			2792	- 1	338	SULLIVAN, CHET			
001	2	11.95	10/29/96			2795	- 1	87	CANADIAN INDUSTRIES ATTN: DUBOIS, JEAN			
001	7	10.95	10/25/96			2763	- 1	291	BROWN, SARAH RAE			
001	8	10.95	10/28/96			2776	- 1	239	BAILEY, GEORGE			
001	13	99.95	10/31/96			2717	- 1	203	BOVARY, CHARLES			
001	14	104.95	10/31/96			2718	- 1	932	COOLEY, MICHAEL			
001	17	20.00	10/31/96			2680	- 1	452	BEAMIS, DONALD			
001	18	20.00	10/31/96			2699	- 1	473	HAMMETT, DASHIEL			
001	3	10.95	10/28/96		11/01/96	2782	- 1	291	BROWN, SARAH RAE			
001	4	15.05	10/28/96		11/01/96	2785	- 1	302	BEEKUMS R US ATTN: KAPLAN, ROSE A			
001	15	104.94	10/31/96	11/01/96		2718	- 1	293	VAN VOORHIS, PETER W			
001	16	1.80	10/31/96	11/01/96		2805	- 1	190	LOOMIS, BARNEY			
Total for bank: 001												

Contents: This report lists refund checks for the ranges specified on the Print Reconcile List Prompt Screen (**MREC**).

- the range of check dates for unreconciled and reconciled checks, if any were specified
- bank associated with the source code used on the order. The report lists refund checks alphanumerically by bank code.
- check number
- refund amount (in the currency used on the order; if you *Use Alternate Currency Pricing (H89)* the refund amount is in the currency associated with the bank).
- check print date
- check reconcile date, if any
- check void date, if any
- order number and ship-to address number

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- customer number (the sold-to customer number appears here unless there is a bill-to customer associated with the order; in this case, the bill-to customer number prints)
- sold-to or bill-to customer name
- totals for each bank (if you process orders in multiple currencies) or by report (if you do not process orders in multiple currencies). This information is controlled by the *Multi Currency by Offer (E03)* system control value.

Check Reconciliation List by Bank

How to print: Specify a bank code and complete the Print Reconcile List Prompt Screen (**MREC**).

CWDirect	Rel 6.0	Check Reconciliation List by Bank					KBOTTGER	CSR1344	1/29/03	8:58:35	Page	1
KAB Co.												
Unreconciled checks for 1/01/02 to 1/29/03												
Bank JPY - JAPANESE BANK												
Check#	Amount	Date Printed	Date Recon	Date Voided	Order#	Customer#	Name					
2	100.33	4/12/02			5734 -	1	42	PARKSIDE APARTMENTSXXXXXXXXX1 ATTN: MCST				
3	100.33	4/12/02			5735 -	1	42	PARKSIDE APARTMENTSXXXXXXXXX1 ATTN: MCST				
4	3.14	4/12/02			5735 -	1	42	PARKSIDE APARTMENTSXXXXXXXXX1 ATTN: MCST				
5	95.55	4/17/02			5750 -	1	51	LETENDRE, ROBERT R				
6	95.55	4/17/02			5636 -	1	49	MIRANDA, BERNADETTE T				
7	79.99	4/17/02			5750 -	1	51	LETENDRE, ROBERT R				
8	95.55	4/17/02			5751 -	1	51	LETENDRE, ROBERT R				
9	188.63	4/17/02			5752 -	1	51	LETENDRE, ROBERT R				
10	175.54	4/17/02			5753 -	1	51	LETENDRE, ROBERT R				
11	96.00	1/29/03			5778 -	1	51	LETENDRE, ROBERT R				
Final Totals:			Check									
	Amount	Count										
Unreconciled:	1030.61	10										
Reconciled:		0										
Voided:		0										

Contents: This report lists refund checks for the ranges specified on the Print Reconcile List Prompt Screen (**MREC**).

- the range of check dates for unreconciled and reconciled checks, if any were specified
- bank you selected at the Print Reconcile List Prompt Screen (**MREC**). This is the bank associated with the source code used on the order.
- check number
- refund amount (in the currency used on the order; if you *Use Alternate Currency Pricing (H89)* the refund amount is in the local currency).
- check print date
- check reconcile date, if any

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- check void date, if any
- order number and ship-to address number
- customer number (the sold-to customer number appears here unless there is a bill-to customer associated with the order; in this case, the bill-to customer number prints)
- sold-to or bill-to customer name
- totals for the bank

Processed Refund Register

How to print: Complete the Processed Refund Register Screen (PPRR).

CWDirect Rel 3.0		Processed Refund Register			JCESTARO	CSR0534	11/02/98 9:56:30 Page 1		
The KL Mail Order Company									
From 8/01/98 to 10/01/98									
Process Create				Category					
Date	Date	Sts	Type	Cur	Org	Amount	Pt	Order#	Name
Bank: MAY MAYFLOWER BANK									
Status: P PROCESSED									
8/18/98	3/12/98	P	A/R Credit	3	3	20.00	9	2508	MANN, CHRISTINE
8/18/98	3/12/98	P	A/R Credit	3	3	22.00	9	2509	MIRANDA, BERNADETTE T
8/18/98	3/12/98	P	A/R Credit	3	3	22.00	9	2509	CESTARO, LOUISE
Totals for A/R Credit				3		64.00			
8/18/98	9/02/97	P	Credit Card Credit	2	2	22.00	4	1314	MAE, MARY M
8/18/98	7/31/98	P	Credit Card Credit	2	2	5.25	4	2782	BOTTGER, TROY W
Totals for Credit Card Credit				2		27.25			
8/18/98	5/05/98	P	Merchandise Credit	5	5	3.50	10	2646	JORDAN, GRACIE R
Totals for Merchandise Credit				1		3.50			
Totals for P status				6		94.75			
Status: T WRITTEN OFF									
8/18/98	8/06/97	T	Check	1	1	23.00	1	1238	WILSON, GREG
8/18/98	11/21/97	T	Check	1	1	36.70-	1	1644	MCGOWYN, SHANE
8/18/98	1/06/98	T	Check	1	1	26.25-	1	2216	ALPHA ONE FLIGHT SCHOOL
8/18/98	1/09/98	T	Check	1	1	17.60-	1	2296	LETENDRE, PAM
8/18/98	4/13/98	T	Check	1	1	153.00-	1	2607	CESTARO, ANGELA
8/18/98	4/13/98	T	Check	1	1	110.00-	1	2608	GEYER, DEBORAH
8/18/98	4/13/98	T	Check	1	1	43.00-	1	2609	GRANDE, ALICIA
8/18/98	5/05/98	T	Check	1	1	66.00-	1	2653	BOUTIN, JANILLE
Totals for Check				8		435.05-			
8/18/98	12/12/97	T	Merchandise Credit	5	5	41.70-	10	1750	LETENDRE, PAM
8/18/98	12/19/97	T	Merchandise Credit	5	5	.50	12	2031	ALPHA ONE FLIGHT SCHOOL
8/18/98	12/19/97	T	Merchandise Credit	5	5	.50	10	2032	HAILEY, LINDA
Totals for Merchandise Credit				3		40.70-			
Totals for T status				11		475.75-			
Totals for 8/18/98				17		380.65-			
Status: P PROCESSED									
8/25/98	8/25/98	P	Credit Card Credit	2	2	26.25	5	2888	MIRANDA, BERNADETTE T
Totals for Credit Card Credit				1		26.25			
Totals for P status				1		26.25			
Final totals				23		173.25-			

Contents:

- range of dates entered at the Processed Refund Register screen
- the date the refund was processed, written off, or canceled
- the date that the refund was created through a return, overpayment, cancellation, or soldout cancellation
- bank code and description
- a code that identifies the status of the refund. Valid values are:
 - P = Processed
 - C = Canceled
 - T = Written off
- the type of refund. Valid values are:
 - Check
 - Merchandise credit
 - Credit card credit
 - A/R credit
 - Bonus credit
 - Sales credit
- the current payment category of the refund. Valid values are:
 - 1 = Cash/check
 - 2 = Credit card
 - 3 = Accounts receivable
 - 5 = Coupon/credit
- the category of the payment type used on the order. This value may differ from the current category if there is an alternate refund type or alternate refund category for the pay type used on the order. Valid values are:

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- 1 = Cash/check
- 2 = Credit card
- 3 = Accounts receivable
- 4 = C.O.D
- 5 = Coupon/credit
- refund amount; a minus sign indicates a credit
- pay type (a code that represents the specific method of payment used on the order)
- order number
- customer name
- for each refund status by bank:
 - subtotal by refund type
 - subtotal by status
- subtotal by bank
- final total for selected date range

Bank Reconciliation Transaction List

How to print: Complete the Work with Bank Reconciliation Transaction Screen (**WBRC**).

CWDirect Rel 3.5 Bank Reconciliation Transaction List KLETENDRE ACR0485 7/12/99 10:18:56 Page 1

				KAL Co.					
Bank	Check#	Type	Amount	Date Issued	Date Sent	Date Recvd	Date Recon	Status	Error Message
KAL	1	I	.50			7/12/99		E	Check amt does not match
KAL	63	I	2.00			7/12/99		E	Check amt does not match
KAL	67	I	85.60			7/12/99		E	Already reconciled
KAL	69	I	15.76			7/12/99		E	Check Voided
Total Checks:				4					
Total Amount:			103.86						

Contents:

- Bank code
- Check number
- Transaction type (**I** = Inbound; **O** = Outbound)
- Refund amount
- Date issued (the date the check was printed)
- Date sent (the date the outbound transaction was created)
- Date received (the date the inbound transaction was received)
- Date reconciled (the date the check was reconciled)
- Status (**O** = open, **P** = processed, **E** = Error)
- Error message (you receive an error message if the check amount does not match, the check has already been reconciled, the check has been voided, or the check number does not match)
- Total number of checks in error
- Total refund amount in error

Catalog Mailing Labels (MSR0613 or MSR0614)

Purpose: The system prints labels in the following format if you have the *Label 1-Up Printing Program (C83)* set to **MSR0613** or the *Label 4-Up Printing Program (C84)* set to **MSR0614**. This format does not conform to Post Office requirements, which specify that the bottom line of the address should show only the country.

How to print: Complete the Process Catalog Requests Screen (**PCAT**).

557 SOURCE
MR. HAROLD R PELLETIER III
ZENITH ENTERPRISES
ONE ZENITH CENTER SUITE 456
100 MAIN STREET
NATICK, MA 01760-1234 USA

Contents:

- Customer number
- Source code
- Item number
- Customer name (prefix, first name, middle initial, suffix; the last name may be truncated or the suffix omitted if the entire customer name exceeds 43 positions)
- Company name
- Customer address (street address, apartment or suite, address line 2, city, state, postal code, and country; the country code, rather than the full name, appears if the address is in the *Default Country for Customer Address (B17)*)

Catalog Mailing Labels (MSR1273 or MSR1274)

Purpose: The system prints labels in the following format if you have the *Label 1-Up Printing Program (C83)* set to **MSR1273** or the *Label 4-Up Printing Program (C84)* set to **MSR1274**. This format conforms to Post Office requirements. It requires a label form that allows seven lines of address information.

How to print: Complete the Process Catalog Requests Screen (**PCAT**).

557 SOURCE
MR. HAROLD R PELLETIER III
ZENITH ENTERPRISES
ONE ZENITH CENTER SUITE 456
100 MAIN STREET
MONTREAL, AB A1A001
CANADA

Contents:

- Customer number
- Source code
- Item number
- Customer name (prefix, first name, middle initial, suffix; the last name may be truncated or the suffix omitted if the entire customer name exceeds 43 positions)
- Company name
- Customer address (street address, apartment or suite, address line 2, city, state, postal code)
- Country (if the address is in the *Default Country for Customer Address (B17)*, the country code, rather than the full country name, appears on the same line as the city, state and postal code; otherwise, the full country name appears on a separate line following the city, state and postal code)

Catalog Mailing Labels (MSR1286 or MSR1287)

Purpose: The system prints labels in the following format if you have the *Label 1-Up Printing Program (C83)* set to **MSR1273** or the *Label 4-Up Printing Program (C84)* set to **MSR1274**. This format supports the printing of individual customer information, and conforms to Post Office requirements. It requires a label form that allows seven lines of address information.

How to print: Complete the Process Catalog Requests Screen (**PCAT**).

557 SOURCE
MS. ELLEN Q TERRY ESQ
Suite 12345
ZENITH ENTERPRISES
ONE ZENITH CENTER SUITE 456
100 MAIN STREET
MONTREAL, AB A1A001

Contents:

- Customer number
- Source code
- Item number
- Individual name (prefix, first name, middle initial, suffix)
- Individual mail stop
- Customer name (prefix, first name, middle initial, suffix)
- Company name
- Customer address (street address, apartment or suite, address line 2, city, state, postal code)
- Country (if the address is in the *Default Country for Customer Address (B17)*, the country code, rather than the full country name, appears on the same line as the city, state and postal code; otherwise, the full country name appears on a separate line following the city, state and postal code)

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Note: If the complete mailing address exceeds seven lines and the address is not in the *Default Country for Customer Address (B17)*, then the last line (country) will not print. This situation would occur only if there is information for every line, and the customer lives in a foreign country.

Labels Printed by Item Report

This report identifies the number of labels printed for each item. A blank line at the top of the report indicates the number of labels that do not contain an item.

How to print: Complete the Process Catalog Requests Screen (**PCAT**) with the *Sort labels* field set to **Item**.

CWDirect	Labels Printed By Item	
	Item	# Labels
		15
	AB10	2
	RJ-6000	1
	Total Labels:	18

Labels Printed by Source Report

This report identifies the number of labels printed for each source code.

How to print: Complete the Process Catalog Requests Screen (**PCAT**) with the *Sort labels* field set to **Source**.

CWDirect	Labels Printed By Source	
	Source	# Labels
	A123	20
	B123	6
	CAT/REQ	1
	Total Labels:	27

Labels Printed by Zip Report

This report identifies the number of labels printed for each zip code.

How to print: Complete the Process Catalog Requests Screen (**PCAT**) with the *Sort labels* field set to **Zip**.

CWDirect	Labels Printed By Zip	
	Zip	# Labels
	01071	1
	01519	2
	01536	2
	01570	2
	01701	3
	Total Labels:	10

Print Request Interface Report

How to print: Select **Submit** at the Work with Catalog Request Interface Screen (WCRI).

CWDirect Rel 4.0 Print Request Interface Report EKAPLAN CSR1003 9/30/99 11:02:09 Page 1								
EZK Mail Order								
Input			Total Rcds	Total Rcds	Total Rcds	Number of Cat	Create Cat Req	
File Type	Entity	Source	Processed	in Error	in File	Req Created	Flag set to N	
A	2	CCCS	2	2	4	2	0	
A	2	SOURCE	1	0	1	1	0	
Totals			3	2	5	3	0	
Totals for A			3	2	5	3	0	

Contents:

- File type
- Entity
- Source
- For each type, entity, and source combination, the total number of catalog request interface records:
 - available to be processed by the CATALOGREQ job (error-free)
 - in error
 - total records in the file at the time the job was run
 - number of catalog requests created
 - number of records whose *Create catalog request?* flags were **unselected**
- Totals for the file type

Print Catalog Request Interface Errors Report

How to print: Select **Submit** at the Work with Catalog Request Interface Screen (**WCRI**). This report also prints when you select to perform an edit after the phone load in the Loading Remote Orders (**LPHO**) menu option.

CWDirect Rel 4.0 Print Catalog Req Interface Errors EKAPLAN CSR1005 9/30/99 10:57:47 Page 1

EZK Mail Order

Input File	Entity	Sequence#	Name - Address	Source Code	Offer
A	2	1	MUISE, ANNE 24 PRIME PARK WAY NATICK, MA 01760		

CWDirect Rel 4.0 Print Catalog Req Interface Errors EKAPLAN CSR1005 9/30/99 10:57:47 Page 2

EZK Mail Order

Input File	Entity	Sequence#	Name - Address	Source Code	Offer
B	2	2	RAAD, LISA 10 MAIN STREET FRAMINGHAM, MA 01709	CCCS	CCC
B	2	3	POLUMBO, JENNIFER 12 JULIUS DRIVE WATERTOWN, MA 01212	CCCS	

Contents:

- File type
- Entity
- Sequence number for the catalog request record
- Name and address
- Source code
- Offer

Auto Soldout Register

How to print: Select **Accept** at the Process Auto Sold Outs Screen (**MASO**). If you **select** the *Update orders* field at this screen, the words **NO UPDATE - LIST ONLY** appear in the upper left corner of the report.

CWDirect Rel 2.0	Auto Soldout Register	ELISE_K	CSR0432	4/17/97 10:57:49	Page	1
UPDATE PROCESSING	Sarah`s Joke Shop					
Item # MR10000						
	Order#	Line#	Qty	SKU		
	694 - 001	1	5			
Item Totals: Lines	1	Qty	5			
Item # TR10000						
	Order#	Line#	Qty	SKU		
	695 - 001	1	5	BLCK 8		
Item Totals: Lines	1	Qty	5			
Final totals	Lines	2	Qty	10		

Contents:

- Item code
- Order number and number of the shipping address
- Line number
- Item quantity
- SKU code(s)
- Item totals: number of order lines and total quantity
- Final totals: number of order lines and total quantity

Order Hold Detail Report

How to print: Complete the Process Auto Sold Outs Screen (**MASO**). The system generates this report only if the *Hold related coordinate group lines* field is **selected**.

CWDirect Rel 16.0		Order Hold Detail Report										JNAVONI	OER0826	6/20/13	9:30:22	Page	1
Batch	Date	Item	SKU	Order	Order	Sts	CG	Item	Description	Qty	Unit	First Name	Last Name	Home Phone	City	St	
				Number	Line												
23	6/20/13	BALLOON	GREN LRGE	7639	1	S	100	LATEX	BALLOON	1	10.00	BRIDGET	NATHAN	508-225-2153	BOSTON	MA	
		JMN005		7639	2	H	100	FLORAL	PLANTER	1	90.00	BRIDGET	NATHAN	508-225-2153	BOSTON	MA	

Contents:

- batch number
- date you process auto soldouts
- item code
- SKU information, if any
- order number
- order line number
- status (**S** = soldout item; **H** = held item)
- coordinate group code
- item description
- quantity ordered
- unit price
- customer sold to first name
- customer sold to last name
- home phone number of customer sold to

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- customer sold to city
- customer sold to state

Auto Sold Out Retained Order Register

You can keep this report as a record of which orders were retained against which items, so that you can sell out the remaining orders when you no longer expect to be able to fulfill them.

How to print: Select **Accept** at the Enter Quantities to Retain Screen (**MASO**).

CWDirect Rel 2.0	Auto Sold Out Retained Order Register	ELISE_K	CSR0812	4/18/97 14:42:51	Page 1
EZK Mail Order					
Item	SKU	Order Number	Quantity	Cancel Date	
BALL	LRGE	3234	10		
BLENDER	MEDM	3232	2		
BU001	WHIT MEDM	3231	3		
BU001	WHIT MEDM	3235	5	4/24/97	

Contents:

- Item code
- SKU code
- Order number
- Quantity retained
- Cancel date from the detail line (If you enter a cancel date in Order Entry, it flows through to the detail line automatically. If you enter a cancel date in Order Maintenance, the date flows through to the detail line only for items you add to the order afterward.)

Soldout Notification Card

The system produces a soldout card for order containing one or more soldout items.

How to print: Complete the Print Soldout Notification screen (**PSON**).

Note: This sample represents the notification that prints when the *Soldout Notification Print Program (E75)* system control value is set to **CSR0545**. Depending on your setting, your soldout notifications may appear different.

Or#	4809	COMMERCIALWARE
<hr/>		
EA12345678		1
CIRCULAR EARRINGS		
MS. GLORIA MUNDI		
COMMERCIALWARE		
10 SPEEN STREET		
FRAMINGHAM MA 01701		

Contents:

- Order number
- Sold To customer name (name of person who placed order)
- Item code
- Item description
- Item quantity
- Customer's name and address (the country prints as well for foreign addresses)

Backorder Card

How to print: Use Generate Backorder Cards (**GBOC**) to generate backorder notification emails, XML messages, or printed cards. Depending on the program specified in the *Backorder Card Print Program (D04)* system control value, your backorder notice may appear different.

Or#	2185 MS. SARAH R BROWN		
445MIN		1	12/14/95
MINICAR SET			
	MS. SARAH R BROWN		
	41 CHATHAM STREET		3R
	WORCESTER MA 01609		

Contents:

- Order number
- Sold-to customer name (name of person who placed order)
- Item code
- Quantity backordered
- Expected ship date from the next open purchase order available to fulfill the order, or calculated by adding the *FTC -- # of Days for Items without Expected Ship Date (C71)* to the current date
- Item description
- Customer name and address

Backorder Cancellation Register

How to print: The system generates this list when you process backorder notifications through Generate Backorder Cards (**GBOC**); it contains information on each item due to be canceled from an order.

Excluded from the backorder cancellation register: The following items are excluded from the backorder cancellation register:

- Items/SKUs whose *Suppress backorder card* field is **selected**
- Items on orders whose order type is set to exclude backorder notifications

CWDirect	Backorder Cancellation Register			ELISE_K	BOR0007	11/07/95 11:54:55	Page	1
Mail Order Inc.								
Order #	2149	-	1	Sold To: BROWN, HANNAH E				
Line#	Item			SKU	Qty	Cancel	Date	
1	LEGGING			PINK 5	2	11/08/95		
Order #	2151	-	1	Sold To: BROWN, SARAH R				
Line#	Item			SKU	Qty	Cancel	Date	
2	POG2000				1	11/08/95		
Order #	2152	-	1	Sold To: VAN VOORHIS, PETER W				
Line#	Item			SKU	Qty	Cancel	Date	
1	ARMCHAIR				1	11/08/95		

Contents:

- Order number and number of shipping address
- Sold-to customer name (name of person who placed the order)
- Order line number
- Item code
- SKU codes, if any
- Quantity backordered
- Scheduled cancel date

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How to use this report: Use this report as a guide for contacting customers to suggest alternative items, or for canceling the backordered items through Order Maintenance.

Orders Canceled After Second Notice Report

How to print: The system produces this report when you process a cancel request by completing the Cancel Backordered Lines Window (**WBPC**). This report, which lists each order line canceled, is not visible under a job by selecting **Cancel** at a menu; instead, you can advance to this report by reviewing your spool files (**WRKSPLF**).

CWDirect Rel 2.5 Orders Cancelled after Second Notice ELISE_K BOR0021 7/25/97 16:49:07 Page 1

EZK Mail Order

Order #	3793 -	1	Sold To: VAN VOORHIS, PETER W	
Line#	Item	SKU	Qty	Cancel Date
1	DAC123456		1	7/26/97
Order #	3796 -	1	Sold To: KAPLAN, ELISE Z	
Line#	Item	SKU	Qty	Cancel Date
1	DAC123456		1	7/26/97
Order #	3797 -	1	Sold To: BROWN, SARAH RAE	
Line#	Item	SKU	Qty	Cancel Date
1	DAC123456		1	7/26/97
Order #	3798 -	1	Sold To: VAN VOORHIS, PETER W	
Line#	Item	SKU	Qty	Cancel Date
1	DAC123456		1	7/26/97
Order #	3799 -	1	Sold To: BEEKUMS R US ATTN: KAPLAN, ROSE A	
Line#	Item	SKU	Qty	Cancel Date
1	DAC123456		1	7/26/97
Order #	3800 -	1	Sold To: KAPLAN, ELISE Z	
Line#	Item	SKU	Qty	Cancel Date
4	DAC123456		1	7/26/97

Contents:

- order number and ship-to number
- sold-to customer
- order line number
- item code
- SKU code, if applicable
- quantity

- cancel date

Order Cancellation List by Item

This report lists each order flagged for backorder cancellation that is associated with the vendor, buyer, or item you select at the Select Items for Backorder Cancellation Report screen. If you left these fields blank at the prompt screen, each item flagged for cancellation due to backorder will appear on this report.

How to print: Select **Accept** at the Select Items for B/O Cancellation Report screen (**WBPC**), or select **Print Report** at the Work with Backorders Pending Cancellation screen (**WBPC**).

Note: Like Working with Backorders Pending Cancellation (**WBPC**), this report does not include orders that would be eligible for cancellation due to backorder, but are flagged for cancellation due to credit card decline.

CWDirect Technical Class			Order Cancellation List by Item		ELISE_K	BOR0024	7/28/97	8:43:39	Page	1	
			EZK Mail Order								
Vendor	Item	SKU	Description		Qty	Total \$	Cancel Date	Order #	Cust #		
Buyer EZB											
	12	BU001	CHOC LRGE	CHOCOLATE EASTER BUNNY	1	12.00	7/26/97	3796	295		
			WHIT MEDM		1	10.00	7/26/97	3793	483		
			WHIT MEDM		1	9.00	7/29/97	3802	105		
			WHIT MEDM		1	10.00	7/29/97	3803	224		
	Item Totals				4	41.00					
Buyer HEB											
	12	DA234	BOOK: ALL ABOUT DACHSHUNDS		1	15.00	7/29/97	3801	311		
					1	9.00	7/29/97	3802	193		
					1	10.00	7/29/97	3803	421		
					1	11.00	7/29/97	3804	278		
	Item Totals				4	45.00					
	Grand totals				8	86.00					

Contents:

- Vendor number
- Buyer code
- Item code
- SKU code, if applicable

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- Item description
- Backordered quantity on the order line
- Extended price
- Order number
- Sold-to customer number
- Total quantity and dollar for each item
- Grand totals, quantity and dollar

Substitute Item Processing List

This report includes each order updated when you used the Process Item Substitutions menu option, and the settings applied to each order. This report provides information used in the item substitution, based on your entries at the Process Substitute Items screen (PSUB).

How to print: Select **Accept** at the Process Substitute Items screen (PSUB).

Note: Orders which were not eligible for substitution, such as orders with ship to addresses restricted for the substitute item, are not included on this report. You can find information about these non-included orders on the job log. See your iSeries documentation for more information.

CWDirect Rel 3.0	Substitute Item Processing List	EKAPLAN	CSR0863	2/27/98 13:38:46	Page 1
	EZK Mail Order				
Canceled Item:	BU001	MILK LRGE	CHOCOLATE EASTER BUNNY		
Substitute Item:	BU001	CHOC LRGE	CHOCOLATE EASTER BUNNY	CHOCOLATE LARGE	
Cancel reason code:	. . . : 11	Maximum number of items:	5	Ship Vias:	
Price override Reason Code:	D	Substitute Item Price:	.00	Recalculate freight:	N
Substitution date: 2/27/98					
Order #	Customer Name			Qty	
2315	COMMERCIALWARE ATTN: MUNDI, GLORIA			4	
4216	VAN VOORHIS, PETER			1	
Total # of items substituted:		5			

Contents:

- Canceled item, SKU, and description
- Substitute item, SKU, and description
- Cancel reason code
- Maximum number of items to cancel
- Ship vias to cancel
- Price override reason code

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- Substitute item price
- Recalculate freight (**Selected** or **Unselected**)
- Date you processed the substitution
- Order number
- Sold-to customer name
- Unit quantity substituted for the order
- Total number of items substituted by the batch job

Gift Certificate Register

Your gift certificate register may differ from this sample based on the program name defined in the *Gift Certificate Print Program (E76)* system control value.

How to print: Complete the Process Gift Certificates screen (**MPGC**) or the Reprint Gift Certificates screen (**MRGC**).

CWDirect Rel 2.0		Gift Certificate Register		ELISE_K	CSR0438	1/27/97 14:26:06	Page	1
REGISTER AND CERTIFICATES		EZK Mail Order						
Order#	Certif#	Amount	Recipient		Order Type	Currency		
2860 - 001	70	20.00	SPILLANE, MICKEY 10 FUNVILLE ROAD FRAMINGHAM, MA 01701 USA		P PHONE ORDERS	USA		
3088 - 001	71	10.00	CASSWELL, ARTHUR 10 SPEEN STREET TORONTO, AB *12345 CAN		P PHONE ORDERS	CAN		
3089 - 001	72	10.00	BROWN, SARAH RAE 41 CHATHAM STREET WORCESTER, MA 01609 USA	APT #3R	P PHONE ORDERS	USA		
3090 - 001	73	25.00	KAPLAN, ROSE A 1841 BUTTONWOOD AVENUE TOMS RIVER, NJ 08853 USA	25	P PHONE ORDERS	USA		
3091 - 001	74	15.00	BROWN, HANNAH E 41 CHATHAM STREET WORCESTER, MA 01609 USA	APT 3R	P PHONE ORDERS	USA		

Contents:

- The number of the order on which the gift certificate was purchased
- Gift certificate number
- Dollar value of the gift certificate
- Recipient customer name and address (person who receives the gift certificate)
- The type of order on which the gift certificate was purchased

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- Currency code of the order (this field appears only if the *Multi Currency by Offer (E03)* system control value is **selected**)
- These two fields appear only if the *Multi Currency by Offer (E03)* system control value is **unselected**:
 - Total number of gift certificates on the register
 - Total dollar value of gift certificates on the register

Gift Certificate

Notice that the system prints a dummy gift certificate first to assist you in aligning the gift certificate form in the printer. The “dummy” gift certificate is highlighted in the sample. Your gift certificate may differ from this sample based on the program name defined in the *Gift Certificate Print Program (E76)* system control value.

How to print: Complete the Process Gift Certificates screen (**MPGC**) or the Reprint Gift Certificates screen (**MRGC**)

```

      Gift Certificate#:      9999999
      Amount:                9,999,999.99-
XXXXXXXXXX X XXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXX XX XXXXXXXXX
      Gift Certificate#:      15
      Amount:                25.00
MINNIE          WHITE
10 SPEEN STREET
FRAMINGHAM      MA 01701

```

Contents:

- Gift certificate number
- Dollar amount
- Recipient's name and address

Unredeemed Gift Certificate List

How to print: Complete the Print Unredeemed Gift Certificates screen (**PUGC**).

CWDirect	Unredeemed Gift Certificates				ELISE_B	ACR0269	8/25/95 10:07:43	Page	1
Certif#	Date Issued	Date Redeemed	Customer#	Sold To	Issued Order#	Redeemed Order#	Unredeemed Balance		
6	8/25/95		294	BROWN, HANNAH E	1962	0	100.00		
7	8/25/95		302	KAPLAN, ROSE A	1963	0	50.00		
8	8/25/95		293	VAN VOORHIS, PETER W	1964	0	25.00		
Final totals							175.00		

Contents:

- Gift certificate number
- Date the gift certificate was issued
- Date the gift certificate was redeemed, if applicable
- Customer number and name of the customer who purchased the gift certificate
- Order number on which the gift certificate was purchased
- Order number on which the gift certificate was used as payment, if applicable
- Balances left on gift certificates (unredeemed or unbilled amounts)
- Currency code of the order (this field appears only if the *Multi Currency by Offer (E03)* system control value is **selected**)
- Total dollar value of unredeemed gift certificates (this field appears only if the *Multi Currency by Offer (E03)* system control value is **unselected**).

Outstanding Credits/Coupons Report

How to print: Use the Unredeemed Coupon Listing (**PCPN**) menu option.

CWDirect	Rel 10.5	Outstanding Credits/Coupons			EKAPLAN	OER0258	9/11/06 16:33:41	Page	1
Coupon #	Type	Issue Date	Expires	Value					
127741	C	8/08/06	8/08/07	5.00					
129381	C	8/08/06	8/08/07	5.00					
131021	M	10/03/05		50.00					
132660	G	2/05/06		20.00					
133839	C	8/08/06	8/08/07	5.00					
135153	G	3/06/06		20.00					
CPN Redemption date									
Final totals				105.00					

Contents:

- Coupon # or gift certificate number
- Type:
 - C = coupon
 - G = gift certificate
 - M = merchandise credit
 - B = bonus credit
- Issue date (the date the coupon or credit was created)
- Expiration date, if any
- Value

Purge Customer Subscription List

How to print: Complete the Purge Customer Subscriptions screen (**MPCS**).

CWDirect		Purge Customer Subscription List										
		CWDIRECT COMPANY										
Customer#	Name	Item	SKU	1st Iss	Dat of 1st Iss	Lst Iss	Date of Lst Iss	Exp Iss	# of Int	Int Dys	Order#	Line#
13	PRIMIANO, PAUL	SUBITEM1	SML	1	12/01/94	1	12/01/94	1	1	0	4758-001	1

Contents:

- Customer number (Sold To or Ship To, if recipient)
- Customer name (Last, First)
- Subscription item number
- SKU code
- First issue number
- Date of first issue
- Last issue number
- Date of last issue
- Expiration issue number
- Number of intervals (between issues)
- Interval days (number of days between sending each issue)
- Order number (on which subscription item ordered)
- Ship to number (identifies shipping address on the order)
- Line number (the order detail line on which the subscription item was ordered)

Memberships in Error Report

Purpose: The **GEN_ORDERS** job generates this report if there are any customer memberships in error due to pay type information that is missing or incomplete or if there are no items.

Any discount-only memberships will always appear on this report unless you specify membership types at the Generate Membership Orders screen (**EGMO**) and exclude discount-only types.

The **GEN_ORDERS** job does this level of checking before creating an order for the customer membership. There is an additional level of editing that takes place after order creation, which is documented in the Print Phone Errors report.

How to print: Complete the Generate Membership Orders screen (**EGMO**).

CWDirect Rel 3.5 Memberships In Error EKAPLAN CSR0981 3/24/99 14:48:16 Page 1

EZK Mail Order

Through release date: 3/24/99 Selected types:

Sts	Customer#	Name	Membership ID	Seq	Release Dt
A	524	DODGSON, GEORGE	NOSHIPVIA	1	3/16/99
A	9	COMMERCIALWARE ATTN: MCGINTY, SHAUN E	ALL-PURPOSE	1	3/22/99
A	295	KAPLAN, ELISE Z	DISCOUNT	1	3/24/99
A	317	COMMERCIALWARE ATTN: MUNDI, GLORIA	WORLDTOUR	3	3/24/99
A	295	KAPLAN, ELISE Z	WORLDTOUR	1	3/24/99
A	317	COMMERCIALWARE ATTN: MUNDI, GLORIA	NOCHANGE	1	3/24/99
A	11	MITCHELL, JOAN M	ALL-PURPOSE	1	3/24/99

Contents:

- release date used to select the memberships for generation
- selected membership types, if any
- for each membership in error:
 - status of the membership (**Note:** This will always be **A**, or active)
 - sold-to customer number
 - sold-to customer name
 - membership ID

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- sequence number of the customer membership (a membership has a sequence number greater than **1** if the same customer has more than one membership with the same membership ID)
- next release date

Expected Membership Orders Report

How to print: Complete the Print Expected Membership Orders screen (**PEMO**).

CWDirect Rel 3.5 Expected Membership Orders EKAPLAN CSR0983 3/11/99 11:43:17 Page 1

EZK Mail Order

From: 3/01/99 To: 12/31/99

Next Release Dt	Expected Orders
3/11/99	5
4/10/99	3
Total for date range:	8

Contents:

- range of dates you selected at the Print Expected Membership Orders screen (**PEMO**)
- each date within the range when membership orders are next scheduled to be available for generation
- the total number of orders that will next be available for release on each date
- total number of orders scheduled for release for the date range

Email Errors Report

How to print: Click **Accept** at the Email Errors Report screen (**PEME**).

```

----Customer Sold To Email File----
Customer # Seq # Email Address
      291      1   ekaplan@commercialware
      292      1    yahoo.com
      293      1   ekaplan@
  
```

Contents: This report has page breaks between each file that contains an email address field. The report lists each email address in error. The information provided to identify the records in each file is:

- Customer Sold To: customer number
- Customer Sold To Email:
 - customer number
 - sequence number
- Customer Ship To:
 - customer number
 - ship to number
- Customer Individual
 - customer number
 - individual number
- Vendor (both vendor email and remittance email addresses): vendor number
- Vendor Contact:
 - vendor number
 - type
 - sequence number

- Order Ship To Address
 - order number
 - ship to number
- Gift Certificate
 - order number
 - ship to number
 - sequence number
 - gift certificate number
- OM Batch Header
 - order number
 - ship to number
 - sequence number
- Soldout Notification
 - order number
 - ship to number
 - sequence number
- Threshold Value: threshold code

Changed Customers Report

Purpose: Use this report to review the customer address updates that were performed. This report gives you a snapshot of the customer address before and after the update.

How to print: Select **Print** at the Work with Changed Customers Screen (**MBSI**).

CWDirect Rel X.X Changed Customers Report	LEE_H	CSR0582	10/13/95	15:12:29	Page 1
CST Customer # 16111					
BEFORE	Delivery Code R	AFTER	Delivery code R		
	PO Box? Y		PO Box? N		
JOHANNAH WILLARD		JOHANNAH WILLARD			
PO BOX 601		425 POTTERSVILLE ROAD			
DALHART TX 790220601		FAR HILLS NJ 079312665			
CST Customer # 16780					
BEFORE	Delivery Code R	AFTER	Delivery code R		
	PO Box? Y		PO Box? N		
MAUREEN HERSHBINE		MAUREEN HERSHBINE			
12333 10TH PL NE 15		66 MORSE ST 1			
FLEMINGTON NJ 088221206		WATERTOWN MA 021722557			

Contents: See the Work with Changed Customers Screen (**MBSI**).

Unchanged Customers Report

Purpose: Use this report to review the customer address updates you want to process or to verify address changes that you want to purge from the work file.

How to print: Select **Print** at the Work with Unchanged Customers Screen (**MBSF**).

CWDirect Rel X.X Unchanged Customers Report	LEE_H	CSR0587	10/10/95	15:12:29
---	-------	---------	----------	----------

Customer number	3365			
Change Condition	Change Type	Deliverable		
		Address?		
NOT PROCESSED	Family Move	YES		
		Delivery code	R	
Address	B F WOODRUFF	PO Box?	N	
	2080 HEATHER CT			
	AKRON OE 443138126			

Customer number	3389			
Change Condition	Change Type	Deliverable		
		Address?		
NOT PROCESSED	Family Move	NO		
		Delivery code	R	
Address	JANICE ALLEN	PO Box?	N	

Contents: See the Work with Unchanged Customers Screen (**MBSF**).

Fulfillment Reports

- Pick slip generation:
 - [Pick Cart/Batch Pull Sheet](#)
 - [Item Stock Allocation Error Report](#)
 - [Batch Item Pull Label](#)
 - [Batch Pull Sheet Item Summary Report](#)
 - [Pick Slip Generation Analysis Report](#)
 - [Pick Unit Report](#)
- Drop ships:
 - [Vendor Drop Ship Worksheet](#)
 - [Drop Ship Purchase Order List](#)
 - [Drop Ship Invoice/Pick Slip](#)
 - [Drop Ship Purchase Order](#)
- [Carryover Report](#)
- [Carryover/Billing Pending Report](#)
- [Batch Confirmed Report](#)
- [Drop Ship Batch Confirmation Report](#)
- [Fill Rate Report](#)
- [Shipment Summary Report](#)
- [Backorder Summary Report](#)
- [Manifest Audit Report](#)
- [Manifest Download Report](#)

- [Manifest Audit Error Report](#)
- [Audit Lot Number Report](#)
- Locate Supplier Direct Fulfillment and CWCollaborate:
 - [Drop Ship Integration Items on Hold from Vendor Report](#)
 - [Drop Ship Integration Items Revised Due Date Report](#)
 - [Drop Ship Items Pending Cancellation](#)
 - [Drop Ship Items Confirmed Cancellation](#)
 - [Drop Ship Items Sent](#)
 - [Drop Ship Items Pending Shipment](#)
 - [Drop Ship Items Shipped](#)
- [Duty Rate Update Error Report](#)
- [Warehouse List Exceptions Report](#)
- [Item Warehouse Exceptions Report](#)

Pick Cart/Batch Pull Sheet

How to print: The system generates this list when you generate pick slips, if you are using cart/bin picking. If you use a unique print program, the information on the base pull sheet will be included on your picks only if your unique print program supports the information.

CWDirect Rel 4.0 Picking PullSheet LWARREN FLR0394 8/03/99 16:56:05 Page 1

LJW MAIL ORDER

Special Handling Status

Warehouse 100 Cart Batch # 848/710

Total Cube 0

Total Picks 2

Total Lines 2

Total Units 2

Pick#	Slots Needed	Control#	Order #
1	1	2072	3577 - 1
2	1	2070	3575 - 1

Total Order

Location	For Loc	Qty	Pick#	Item	Description	Control#	Order #
A		1	1	MONARDA	BEE BALM POTTED PLANT	2072	3577-1
A		1	2	ONION	ONION BULB	2070	3575-1

Cart Batch # 848/710

Total Cube 0

Total Picks 2

Total Lines 2

Total Units 2

Contents:

- Special handling status (**selected** prints if the entire batch of pick slips consists of special handling items. This field also appears at the bottom of the pullsheet.)
- Warehouse
- Cart batch number (This number prints below the detail lines.)
- Total cube (This total prints below the detail lines, with a line for handwriting information.)

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- Total picks (This number prints below the detail lines, with a line for handwriting information.)
- Total units (This number also appears below the detail lines, with a line for handwriting information.)
- Pick # (This number prints on the detail line for the pick slip.)
- Slots needed
- Control number (This number prints on the detail line.)
- Order number (This number prints on the detail line.)
- Location
- Total units for location
- Order quantity
- Item/SKU
- Item description
- Billing batch number

Item Stock Allocation Error Report

Purpose: This report lists items that were ordered but not picked and the reason why the inventory was not picked. The Item Stock Allocation Error report sorts by warehouse/location/item/error sequence.

The following errors can print on the Item Stock Allocation Error report:

- Itm whs rsv frz (item warehouse reservation freeze)
- Itm loc rsv frz (item location reservation freeze)
- Itm loc phy frz (item location physical inventory freeze)
- Loc unpickable (location is not a pickable location; for example a temporary location)
- Loc frozen (location freeze)
- No stock in pck (no stock in pickable location)
- No prime loc (no primary location specified on the item/SKU)
- Neg pend qty (negative pending quantity exists)

How to print: The system generates this report when you generate pick slips if you have items on the orders which are not picked.

CWDirect Rel 2.5		Item Stock Allocation Error Report		KAREN_L	FLR0637	11/25/97	11:28:51	Page 1
		The KL Mail Order						
Warehouse	3	Billing Batch #	296					
	Location	Error Desc	Pick #	Order #	Item	Ordered	Available	
		-----	-----	-----	-----	-----	-----	
		Itm Whs Rsv Frz	540	1645	1 ITMWH887	1	0	
		No prime loc	540	1645	1 NOPRI8932	1	0	
	K020202	Itm Loc Rsv Frz	540	1645	1 ITMLO777665	1	0	
	K030303	Itm Loc Phy Frz	540	1645	1 ITMLOCPHYFRZ	1	0	
	K040404	Loc unpickable	540	1645	1 LOCUN993214	1	0	
	K050505	Loc frozen	540	1645	1 LOCFR98	1	0	
	K080808	Neg Pend Qty	540	1645	1 NEGPE0012	1	0	
Warehouse	3	Billing batch #	296					

Contents:

- Warehouse
- Billing batch number
- Location
- Item stock allocation error description
- Pick number
- Order number
- Item/SKU
- Order quantity
- Available quantity

Batch Item Pull Label

How to print: The system prints a batch item pull label when you are generic pick slips for reserved stock if a print program name has been defined in the *Batch Item Pull Label Printing Program (F63)* system control value.

A label prints for each item/location in the pick ticket batch, sorted in location/item sequence, so pickers can attach the label to the picking cart. Once the batch item pull labels are attached to the picking cart, the packers can pick from the cart to fulfill each order. If you use a unique print program, the information in the sample will be included on your labels only if your unique print program supports the information.

The base batch item pull label print program is **FLR0747**.

9/16/99	Qty:	1
J010101		
MITTE BRWM		
HOMEMADE MITTENS		
BROWN SMALL HOMEMADE MITTEN		

Contents:

- the date the label printed
- the quantity to pick
- location
- first 5 positions of the item number
- first 4 positions of the SKU
- item description
- SKU description

Batch Pull Sheet Item Summary Report

How to print: The system generates this report when you generate pick slips if system control value *Print Batch Pull Sheet Item Summary (C59)* is **selected**.

CWDirect Rel 1.1 Batch Pull Sheet Item Summary LEE_H FLR0377 3/27/95 12:12:06 Page 1

Warehouse 1 Billing Batch # 1233

Item#		Location	Qty to Pick	Description

BELT		A010101	73	LEATHER BELT
SHIRT	14 BLU PP	AABULK	4	LONG SLEEVE BUTTON DOWN SHIRT
F7202	S	A020104	16	SCOOPNECK POINTELLE COTTON KNIT
F4003		B000010	10	VERSAILLES FLORAL SCARF
F3905		006010	25	ETCHED BRASS HOOP

Selected/Unselected field: **Select** to print the Batch Pull Sheet Item Summary report automatically when printing pick slips. This report lists the items, picking locations, total quantity to pick, and item descriptions for each item printed on the pick slips.

This is a convenient way of picking the total quantity required of a single item from a location without first sorting through all pick slips containing this item.

Unselect if you do not wish to print this report when printing pick slips.

Pick Slip Generation Analysis Report

Purpose: This report summarizes the status of each open or held order with reserved items at the time you generate pick slips. You can use this report to identify issues or bottlenecks in the fulfillment process. The sample below is truncated for documentation purposes.

How to print: The system generates this report automatically when you generate pick slips.

CWDirect Rel 4.0	Pick Slip Generation Analysis	EKAPLAN	FLR0963	4/12/00 11:16:31	Page 1
	EZK Mail Order				

Pick Generation Template: BY ORDER #
Billing batch#: 921

Order#	Date	Customer#	Eval At	Action
2226 - 1	2/02/00	4	11:16:20	Order Held or In Use
2299 - 1	2/25/00	302	11:16:24	Order Held or In Use
2361 - 1	3/03/00	217	11:16:24	Selected Order Conflict
2450 - 1	4/02/00	291	11:16:25	Order Line(s) On Hold
2456 - 1	4/02/00	294	11:16:25	Order Line(s) On Hold
2457 - 1	4/03/00	163	11:16:25	Order Held or In Use
2570 - 1	4/05/00	295	11:16:28	Ship Complete Conflict
2571 - 1	4/05/00	298	11:16:28	Order Held or In Use
2578 - 1	4/12/00	317	11:08:59	**** Record Selected ****
2579 - 1	4/12/00	155	11:08:59	**** Record Selected ****

Reserved Order Lines Evaluated: 25
Order Ship To Records Evaluated: 10
Order Ship To Records Selected: 2
Elapsed Time: 0:00:16

Contents:

- description of the pick slip selection template you used at the Work with Pick Slip Generation Options Screen (**WPSG**)
- billing batch number for the pick slip run
- for each open or held order with any reserved items:
 - order number
 - ship-to number
 - order date

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- sold-to customer number
- time when the order was evaluated by the pick slip generation job
- action. Possible actions are:
 - **** Record Selected **** (a pick slip is being generated for the order; however, if the *Preauthorized orders only* field at the Pick Slip Generation (1 of 2) Screen (**WPSG**) is **selected**, it is possible for an order to be excluded during the credit card authorization process later in pick slip generation)
 - Beyond Order Cancel Date (the cancel date specified for the order has passed)
 - Order Held or in Use (there is a header-level hold, or a user is maintaining the order)
 - Order Line(s) on Hold (any reserved items on the order are on hold)
 - Future Arrival Date (a future arrival date is specified for the order)
 - C/G or S/A Conflict (any open, reserved items are coordinate grouped with one or more backordered items; or open, reserved items are part of a set with backordered components)
 - Ship Complete Conflict (the *Ship complete* flag for the order is **selected**, and one or more items is backordered; or, *Complete orders only* was selected at the Pick Slip Generation Screen (**WPSG**), and one of the items on the order was not reserved)

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The following actions are based on your selections at the Pick Slip Generation (1 of 2) Screen or Pick Slip Generation (2 of 2) Screen (**WPSG**):

- Selected Whs Conflict (the order is not being picked from one of the *Selected warehouses*)
- Selected Via Conflict (the order is not shipping with one of the *Selected shippers*)
- Selected Item Conflict (the open, reserved order lines do not include one of the *Selected items*)
- Select Loc Conflict (the order does not include items stored in one of the *Selected location classes*)
- Selected Order Conflict (the order was not one of the *Selected orders*)
- Selected Cust Conflict (the sold-to customer on the order was not one of the *Selected sold-to customers*)
- Selected PO# Conflict (the order does not include one of the *Selected purchase orders*)
- Selected P/T Conflict (the order does not use one of the *Selected payment types*)
- Selected Src Cat Conflict (the order's source code does not belong to one of the *Selected source categories*)
- Selected LOB Conflict (the order is not associated with one of the *Selected lines of business*)
- Selected Geo Zne Conflict (the order is not shipping to one of the *Selected geographic zones*)
- Selected Ord Cmb Conflict (the items do not belong to a *Selected long SKU class*; this option is possible only if the *Order Combination Pick Selection Type (G47)* system control value is set to **L/S CLASS**)
- Selected Itm Cls Conflict (the open, reserved items are not assigned to a *Selected item class*)
- Selected State Conflict (the order is not shipping to a *Selected states*)
- Selected Zip Conflict (the order is not shipping to a zip code in a selected *Postal code range*)
- Selected SCF Conflict (the order is not shipping to a *SCF code range*, or is to an SCF specified with the *Exclude SCF range*)
- Selected UPS Zone Conflict (the order is not shipping to one of the *Selected UPS zones*)
- Selected P/P Zne Conflict (the order is not shipping to one of the *Selected P/P zones*)
- Selected Restock Conflict (the order is not one of the *Store restock orders*)
- Special Handling Conflict (the order does not match the specified special handling condition; for example, you **unselect** *Include S/H*, and the order requires special handling)
- Gift Wrap Order Conflict (the items do not require gift wrap, and *Gift wrap orders only* was selected)
- Single Line Only Conflict (for example, the order has more than one reserved order line, and *Single line orders only* was specified)
- Order Priority Conflict (the order does not match one of the *Selected priorities* for order shipment)
- Selected Arv Dte Conflict (the order's arrival date does not fall into the specified *Arrival date range*)
- total number of reserved order lines evaluated for pick slip generation

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- total number of shipping addresses on orders evaluated for pick slip generation
- total number of pick slips generated
- total time elapsed during the pick slip generation job

Pick Unit Report

Purpose: This report summarizes the number of pick slips, units, and total dollar value of single-line and multi-line pick slips in a billing batch.

How to print: The system generates this report automatically when you generate pick slips. (**Note:** There is no other way to generate this report, or reprint it after you generate pick slips.)

CWDirect Rel 5.0	Pick Unit Report	EKAPLAN	FLR1011	11/29/00 14:05:05	Page	1
	EZK Mail Order					
Billing Batch #	:	955				
Total Picks	:	7				
Units/All Picks	:	13				
Value/All Picks	:	327.25				
Single Line Picks	:	6				
Units/Single Line Picks	:	11				
Value/Single Line Picks	:	259.67				
Multi Line Picks	:	1				
Units/Multi Line Picks	:	2				
Value/Multi Line Picks	:	67.58				

Contents:

- billing batch number for the pick slip run
- total number of pick slips printed for the billing batch. This total includes gift certificates, memberships, non-inventory items and subscriptions, even though these types of items bill automatically when you generate pick slips and do not actually appear on printed pick slips.
- total number of units on all items for the printed pick slips. This total includes the components of set items, non-inventory items, and continuity items, but does not include main set items, gift certificates, memberships, or subscriptions. However, accompanying items (set up through the Work with Accompanying Item screen) and promotional inserts (set up through Package Insert Processing (**WPIP**)) are included in this total.
- total dollar value of all the printed pick slips, including all tax, charges, freight, and handling. This total is calculated the same way as the total number of pick slips in the batch.

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- total number of pick slips consisting of a single order line. This total is calculated the same way as the total number of pick slips in the batch.
- total number of units on single-line pick slips. This total is calculated the same way as the total number of units for the batch.
- total dollar value of all single-line pick slips. This total is calculated the same way as the total dollar value of the batch.
- total number of pick slips consisting of more than one order line. This total is calculated the same way as the total number of pick slips in the batch.
- total number of units on multi-line pick slips. This total is calculated the same way as the total number of units for the batch.
- total dollar value of multi-line pick slips. This total is calculated the same was as the total dollar value of the batch.

Vendor Drop Ship Worksheet

How to print: The system generates this list when you process drop ship purchase orders at the Select Vendors for Drop Ship screen.

CWDirect Rel 4.2				Vendor Drop Ship Worksheet			
				LJW MAIL ORDER CO			
Vendor 25 FELINE SUPPLIES							
Item P00001 PICNIC TABLE							
Order #	St#	Ord Date	Cust #	Sold To	Ship To	Prt Date	Phone #
4189	1	9/11/00	142	GARDENER, MARY	GARDENER, MARY	9/11/00	
				MAIN STREET	MAIN STREET		
				CENTER HARBOR, NH 03226 USA	CENTER HARBOR, NH 03226 USA		D/S CSF
Ln#	Item	SKU	Description			Qty	Price
1	P000001		PICNIC TABLE	PICNIC TABLE		1	25.00
							Extension
							25.00
							Source
							CCCS
Order Totals:						1	25.00
Item P000001 Totals:						1	25.00
CWDirect Rel 4.2				Vendor Drop Ship Worksheet			
				LJW MAIL ORDER CO			
Vendor 101 US VENDOR							
Item C00002 LAWN CHAIR							
Order #	St#	Ord Date	Cust #	Sold To	Ship To	Prt Date	Phone #
4187	1	9/11/00	128	KATZ, KITTY B	KATZ, KITTY B	9/11/00	(978) 464-2279
				12 BIGELOW ROAD	12 BIGELOW ROAD		
				PRINCETON, MA 01541 USA	PRINCETON, MA 01541 USA		D/S CSF
Ln#	Item	SKU	Description			Qty	Price
1	C000002		LAWN CHAIR	LAWN CHAIR		1	35.00
							Extension
							35.00
							Source
							CCCS
Order Totals:						1	35.00
Item C000002 Totals:						2	35.00
** END OF REPORT **							

Contents:

- Vendor number and description

For each drop ship order:

- Item code and description
- Order number
- Ship-to number

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- Order date
- Sold-to customer number
- Sold-to name and address
- Ship-to name and address
- Date printed
- Ship-to phone number
- Drop Ship Output. Valid values are:
 - D/S CSF (You process drop ship orders for this vendor using the CWCollaborate interface.)
 - D/S PO (You process drop ship orders for this vendor using drop ship purchase orders generated through CWDirect.)
 - D/S PICK (You process drop ship orders for this vendor using drop ship pick slips.)
- Order detail line number
- Item code
- SKU, if any
- Item description
- Quantity
- Price
- Extended price
- Source code for the order
- Total quantity
- Total price

For each vendor item:

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- Total quantity
- Total price

Drop Ship Purchase Order List

Purpose: This report lists vendors for whom you have generated drop ship purchase orders using the Selecting Vendors for Drop Ship Processing (**MDSP**) menu option, the order number and purchase order number for each drop ship order, and whether the purchase order will be automatically processed through the CWCollaborate interface.

This report does not include vendors whose *Drop ship output* field is set to **P** (Pick slips), since you do not produce purchase orders (instead you produce pick slips) for these vendors.

How to print: he system generates this list when you process drop ship purchase orders at the Select Vendors for Drop Ship screen. .

CWDirect	Rel 4.2	Drop Ship Purchase Order List			LWARREN	POR0409	9/11/00 16:16:39	Page	1
LJW MAIL ORDER CO									
P/O#	Vendor#	Due Date	Order#	Customer#	Name	CSF			
746	25	9/11/00	4189 - 001	142	GARDENER, MARY	Y			
747	101	9/11/00	4187 - 001	128	KITTY, ITTY B	Y			
748	101	9/11/00	4188 - 001	130	WARREN, ABBEY	Y			

Contents:

- Purchase order number. The system automatically assigns purchase order numbers when you generate drop ship purchase orders.
- Vendor number
- Due Date. The system calculates this date by adding the number of days in the vendor item file to the order date, except when the arrival date on the order is later than the calculated date; in this case the due date is the arrival date.
- Order number
- Customer number and name
- CSF flag: if you use CWCollaborate to automatically process drop ship items for this vendor, the CSF flag will be set to **Y**.

Drop Ship Invoice/Pick Slip

Purpose: This invoice lists item and retail price information for a drop ship order.

How to print: The system generates this list when you process drop ship pick slips at the Select Vendors for Drop Ship screen (**MDSP**), and when you process drop ship purchase orders at that screen if you have set system control value *Print Drop Ship Invoice with PO (C85)* to **Y**. .

4373 - 1											
0											
10/09/00											
MARY GARDENER										4373 - 1	B# 1
MAIN STREET										10/09/00	1
CENTER HARBOR NH 03226											
10/09/00	0000913	CCCS						UPS GROUND	142	4373	1
-	1	2	2	0	LAWN CHAIR	BRN	ADIRONDACK LAWN CHAIR		79.95	159.90	
					COLOR	001			2.00	4.00	
					SIZE	101					
					MESSAGE TEXT	MJG					
				159.90	9.55	8.19	177.64	.00	.00	177.64	
TSHP:		2									

Contents:

- Order number.
- Date the invoice was generated
- Order number
- Billing Batch number (for pick slips; for purchase orders, this number is always **1**. Drop ship pick slips can be manually confirmed using the billing batch number.)
- Customer name and address
- Customer number
- Shipper from the Order Header

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- Purchase order number
- Source code
- Line number
- Quantity of the item in retailer's unit of measure
- Item number
- Item description
- Retail price per unit
- Extended price
- Any special handling details and charges (based on selections made from a custom special handling format)
- Total merchandise
- Total freight and handling charge
- Tax
- Order total

Drop Ship Purchase Order

How to print: The system generates this list when you process drop ship purchase orders at the Select Vendors for Drop Ship screen (MDSP) if you have entered **P** or **V** in the *Print drop ship purchase orders* field on the Select Vendors for Drop Ship screen. .

Vendor	Purchase Order	PO#	Rev
25		913	0
		Page	1

To:	Ship To:
FELINE SUPPLIES	GARDENER, MARY
10 SPEEN STREET	MAIN STREET
FRAMINGHAM	CENTER HARBOR
USA UNITED STATES	USA UNITED STATES
CONTACT NAME	LINDA WARREN
#	
Ext	

10/09/00	NET 30 DAYS	10/12/00	CCC
----------	-------------	----------	-----

1 BEST WAY SHIPPER	DRP SHP ORD#00004373
VENDOR NOTE LINE 1	

1 PR	V-LAWN CHAIR BROWN	LAWN CHAIR	BRN	44.4400
	VENDOR LAWN CHAIR BROWN			44.4400
2				.0000
				.0000
	COLOR 001			.0000
2				.0000
	SIZE 101			.0000
2				.0000
	MESSAGE TEXT MJG			.0000
		Total Units:	7	
		Total \$:	44.4400	
		Signature		

Contents:

- Purchase order number
- Vendor number
- Vendor name and address
- Ship to name and address

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- Vendor contact name
- Date the purchase order was generated
- The vendor's terms
- Due date. The system calculates this date by adding the number of days in the vendor item file to the order date, except when the arrival date on the order is later than the calculated date; in this case the due date is the arrival date.
- Offer
- Ship via from the purchase order
- Drop ship order number
- Quantity and unit of measure for the item
- Item number and description
- Vendor price
- Custom special handling information, if any
- Total price

Carryover Report

Purpose: This report displays unconfirmed pick tickets whose date is on or before the pick print date you specify.

The report groups pick tickets by warehouse and sorts in batch number, pick control number sequence. A final total prints at the end of the report.

How to print: Specify a date and select **Submit** to submit the CARRYOVER job at the Print Carryover Report screen (**PCOR**).

CWDirect	Rel 6.0	Carryover Report	KAB Co.	KBOTTGER	FLR0136	10/02/02 10:34:43	Page 1
Picks printed on or before: 10/02/02							
Batch #	Pick #	Sts Typ S/H	-- Printed On --	Order #	Via	Pick Total	Sold To
Warehouse . :	20	WAREHOUSE 20	FOR YEAR 2002				
1962	3961	R	9/09/02 16:35:45	6399 - 001 01		13.00	6 PAWS AND CLAWS PET SUPPLIES ATTN: M
		Date	9/09/02 Total	Picks:	1	13.00	
1965	3969	R	9/12/02 12:15:42	6412 - 001 01		8.00	6 PAWS AND CLAWS PET SUPPLIES ATTN: M
		Date	9/12/02 Total	Picks:	1	8.00	
1983	3989	R	9/16/02 14:44:42	6498 - 002 01		525.00	43 PARKSIDE APARTMENTS ATTN: MCSTAY, M
		Date	9/16/02 Total	Picks:	1	525.00	
		Type R Total		Picks:	3	546.00	
Warehouse 20	Total			Picks:	3	546.00	
CWDirect	Rel 6.0	Carryover Report	KAB Co.	KBOTTGER	FLR0136	10/02/02 10:34:43	Page 2
Picks printed on or before: 10/02/02							
Batch #	Pick #	Sts Typ S/H	-- Printed On --	Order #	Via	Pick Total	Sold To
Warehouse . :	40	WAREHOUSE 40					
810	2358	P R	10/22/99 8:41:45	3604 - 001 01		69.30	11 NONNIE, NONA
		Date	10/22/99 Total	Picks:	1	69.30	
812	2360	P R	10/27/99 8:09:30	3615 - 001 01		667.50	11 NONNIE, NONA
		Date	10/27/99 Total	Picks:	1	667.50	
1154	3089	M R	12/08/00 15:00:53	4367 - 001 03		26.25	37 FARANT, JEANNETTE
		Date	12/08/00 Total	Picks:	1	26.25	
		Type R Total		Picks:	3	763.05	
Warehouse 40	Total			Picks:	3	763.05	
Final Total				Picks:	6	1,309.05	

Contents:

- **Picks printed on or before:** The date you specified at the Print Carryover Report screen.

- **Batch #:** The billing batch number for the pick ticket.
- **Pick #:** The pick control number for the pick ticket.
- **Status:** The status of the pick ticket.
 - The system includes pick tickets whose status is blank (open), **M** (manifest submission), **O** (carryover), **P** (packed), or **R** (reprinted).
 - The system does not include pick tickets whose status is **A** (submitted to async), **B** (billing pending), **C** (confirmed), **D** (declined authorization), **E** (async processing error), **L** (waiting for carousel), **S** (suspended), **V** (void), **W** (waiting for authorization), **Z** (authorized), or **3** (post-carousel).
- **Type:** The generation type for the pick ticket, including **R** (regular), **D** (drop ship), **S** (special handling), and **M** (master pick ticket).
- **S/H:** Indicates if the pick ticket contains one or more items with special handling. The system looks at the *Additional charge code* field in the Pick Control Detail file to determine if an item has special handling.
 - **Y** indicates one or more items on the pick ticket have special handling.
 - **blank** indicates no items on the pick ticket have special handling.
- **Printed on:** The date and time the pick ticket was printed, from the *Date printed* field and *Time printed* field in the Pick Control Header file.
- **Order #:** The order number associated with the pick ticket, from the *Order #* field in the Pick Control Header file.
- **Via:** The ship via associated with the pick ticket, from the *Ship via code* field in the Pick Control Header file.
- **Pick total:** The pick total for the pick ticket, from the *Total order amount* field in the Pick Control Header file.
- **Sold to:** The number and name of the sold to customer on the pick ticket, from the *Customer #* field and *First*, *Last*, and *Company* fields in the Pick Control Header file.
- **Date total:** The total number of unconfirmed pick tickets that printed on a specific date and the pick total for those pick tickets.
- **Type total:** The total number of unconfirmed pick tickets of a specific generation type and the pick total for those pick tickets.
- **Warehouse total:** The total number of unconfirmed pick tickets for a specific warehouse and the pick total for those pick tickets.

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- **Final total:** The total number of unconfirmed pick tickets, across all pick print dates, generation types, and warehouses and the pick total for those pick tickets.

Carryover/Billing Pending Report

Purpose: This report displays pick tickets whose date is on or before the pick print date you specify and whose status is **B** (billing pending).

The report groups pick tickets by warehouse and sorts in batch number, pick control number sequence. A final total prints at the end of the report.

How to print: Specify a date and select **Submit** to submit the CARRYOVER job at the Print Carryover Report screen (**PCOR**).

CWDirect	Rel 6.0	Print Carryover Rpt/B	PF	KBOTTGER	FLR0911	10/02/02 11:20:36	Page	1
			KAB Co.					
Picks printed on or before: 10/02/02								
Batch #	Pick #	Sts	Typ	S/H	-- Printed On --	Order #	Via	Pick Total Sold To
Warehouse . : 40 WAREHOUSE 40								
751	1997	B	R		4/12/99 11:40:56	3421 - 001 01		33.00 41 LETENDRE, IRENE
754	2006	B	R		4/12/99 16:55:43	3426 - 001 01		66.00 41 LETENDRE, IRENE
				Date	4/12/99 Total	Picks:	2	99.00
759	2021	B	R		4/13/99 9:39:34	3437 - 001 01		66.00 41 LETENDRE, IRENE
759	2024	B	R		4/13/99 9:39:37	3437 - 003 01		66.00 41 LETENDRE, IRENE
				Date	4/13/99 Total	Picks:	2	132.00
779	2120	B	R		4/16/99 13:29:25	3489 - 003 01		66.00 41 LETENDRE, IRENE
780	2124	B	R		4/16/99 13:52:29	3491 - 003 01		33.00 41 LETENDRE, IRENE
780	2127	B	R		4/16/99 13:52:29	3491 - 006 01		33.00 41 LETENDRE, IRENE
				Date	4/16/99 Total	Picks:	3	132.00
			Type R	Total		Picks:	7	363.00
Warehouse 40 Total						Picks:	7	363.00
Final Total						Picks:	7	363.00

Contents:

- **Picks printed on or before:** The date you specified at the Print Carryover Report screen.
- **Batch #:** The billing batch number for the pick ticket.
- **Pick #:** The pick control number for the pick ticket.
- **Status:** The status of the pick ticket. The system includes only pick tickets whose status is **B** (billing pending).
- **Type:** The generation type for the pick ticket, including **R** (regular), **D** (drop ship), **S** (special handling), and **M** (master pick ticket).

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- **S/H:** Indicates if the pick ticket contains one or more items with special handling. The system looks at the *Additional charge code* field in the Pick Control Detail file to determine if an item has special handling.
 - **Y** indicates one or more items on the pick ticket have special handling.
 - **blank** indicates no items on the pick ticket have special handling.
- **Printed on:** The date and time the pick ticket was printed, from the *Date printed* field and *Time printed* field in the Pick Control Header file.
- **Order #:** The order number associated with the pick ticket, from the *Order #* field in the Pick Control Header file.
- **Via:** The ship via associated with the pick ticket, from the *Ship via code* field in the Pick Control Header file.
- **Pick total:** The pick total for the pick ticket, from the *Total order amount* field in the Pick Control Header file.
- **Sold to:** The number and name of the sold to customer on the pick ticket, from the *Customer #* field and *First*, *Last*, and *Company* fields in the Pick Control Header file.
- **Date total:** The total number of unconfirmed pick tickets that printed on a specific date and the pick total for those pick tickets.
- **Type total:** The total number of unconfirmed pick tickets of a specific generation type and the pick total for those pick tickets.
- **Warehouse total:** The total number of unconfirmed pick tickets for a specific warehouse and the pick total for those pick tickets.
- **Final total:** The total number of unconfirmed pick tickets, across all pick print dates, generation types, and warehouses and the pick total for those pick tickets.

Batch Confirmed Report

Purpose: Use this report to review summary information for a batch of pick slips, such as the per unit meter charge and total pick slips confirmed.

How to print: Confirm picks by batch number at the Batch Confirmation pop-up window (**MCON**).

CWDirect Rel 3.0	Batch Confirmed Report	KLETENDRE FLR0680 3/19/98 Page 1
	The KL Mail Order Company	
Billing Date.	3/19/98	
Billing Batch #.	566	
Ship Via.	1 UPS GROUND	
Meter Charge.	76.00	
Meter Charge Per Unit. :	12.67	
Total Picks Confirmed. :	3	
Total Units.	6	

Contents:

- Billing Date
- Billing Batch Number
- Ship via
- Meter charge
- Meter charge per unit (meter charge / total units in batch = meter charge per unit)
- Total picks confirmed
- Total units

Drop Ship Batch Confirmation Report

Purpose: Use this report to review the total cost of items on drop ship pick slips when you confirm by billing batch number. You might use this report to allow your accounts payable staff to reconcile invoices you receive from your vendors for drop shipments.

How to print: Confirm drop ship pick slips by billing batch number at the Batch Confirmation pop-up window (**MCON**).

CWDirect Rel 3.5 Drop Ship Batch Confirmation Report EKAPLAN FLR0762 10/28/98 12:06:56 Page 1
EZK Mail Order

Billing Date . . . : 10/28/98
Billing Batch # . . : 785

Vendor	Name	# of Picks	Total Vendor Item Cost	Spc Hnd Format Cost	Total
10	HOME DEPOT	1	10.99	.00	10.99
12	JACK'S JOKE SHOP	1	12.99	2.50	15.49
45	WAYSIDE BAZAAR	1	12.99	.00	12.99
Batch Totals		3	36.97	2.50	39.47

Contents:

- current system date (**not** the date you entered at the Interactive Confirmation screen)
- billing batch number for the group of drop ship pick slips
- vendor number for the item(s). The vendor number must be assigned to the item in the *Vendor* field on the Create and Change Item screens. Also, there must be a vendor/item record for this item and vendor, with a price defined, for the item to be included in this vendor's drop ship confirmation totals.
- name of the vendor
- number of drop ship pick slips confirmed in the billing batch
- total cost for drop shipments from this vendor, calculated by multiplying the unit vendor/item price for each item by the number of units confirmed in the billing batch
- total special handling cost for this vendor, calculated by multiplying the default special handling cost defined for the custom special handling format by the number of units. Special handling costs defined as a percentage rather than a unit amount are not included in this calculation.

Fill Rate Report

Purpose: This report shows you the number and percentage of orders that you have stock for on the first shipment (therefore, shipping the order complete), plus the number and percentage of orders with backordered items.

The column on the left of the report shows you up to 8 weeks in the specified date range for the specified offer or all offers that are effective during these dates.

For example, in week 1, you had the ability to ship 7 orders complete, or 58.33% of all orders shipped in week 1. The calculation is:

$$7 / (7 + 3 + 2 + 0 + 0)$$

How to print: Select the *Fill Rate Report* field on the Submit Fill Rate Reports screen (PFRR).

CWDirect Rel 1.2	Fill Rate Report	LEE_H	FRR0001	3/08/96 14:06:11	Page	1
	Mail Order Company					
Date Range:	1/01/95 - 3/08/96					
Offer:						
INSTOCK RATE:						
	Orders	Orders	Orders	Orders	Orders	
	100% instock	1-2 lines B/O	3-5 lines B/O	6-8 lines	8+ lines B/O	
	# %	# %	# %	# %	# %	
WEEK 1 OF DATE RANGE	7 58.33	3 25.00	2 16.66	0 .00	0 .00	
WEEK 2 OF DATE RANGE	40 80.00	7 14.00	3 6.00	0 .00	0 .00	
WEEK 3 OF DATE RANGE	21 84.00	4 16.00	0 .00	0 .00	0 .00	
WEEK 4 OF DATE RANGE	15 83.33	3 16.66	0 .00	0 .00	0 .00	
WEEK 5 OF DATE RANGE	5 71.42	2 28.57	0 .00	0 .00	0 .00	
WEEK 6 OF DATE RANGE	10 83.33	2 16.66	0 .00	0 .00	0 .00	
WEEK 7+ OF DATE RANGE	550 71.15	201 26.00	11 1.42	4 .51	7 .90	
WEEK 7+ OF DATE RANGE	31 60.78	19 37.25	1 1.96	0 .00	0 .00	
Totals	679 71.62	241 25.42	17 1.79	4 .42	7 .73	

Contents:

- **Date range:** The dates for which you want to report on your backorder/fulfillment status. This date range is associated with the effective dates for the offer, as defined in the *Offer date range* fields in the Offer file. Only offers effective during this date range will be included on these reports.

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- **Offer:** The code for the catalog, space or television advertisement you want to report on. The report will reflect the backorder/fulfillment status for this offer only. Offer codes are defined in and validated against the Offer file.

Instock rate:

- **Orders 100%:** This column shows the number and percentage of orders that had stock for all items on the first shipment. Because of this, you were able to ship these orders complete.
- **Orders xx:** lines backordered. These columns show the number and percentage of orders that did not have stock for all items on the order, so that one or more items were backordered and the order required more than one shipment.
- **Week x of date range:** These rows on the report show the fill rate for each week in the offer. This information shows how well you forecasted demand for items in the offer.
- **Totals:** The totals at the bottom of the report give the number and percentage of orders that were completely in stock or with varying degrees of backordered items.

Shipment Summary Report

Purpose: This report shows you the number and percentage of orders with single and multiple shipments during a particular date range (during the offer). This information helps you identify where you are losing money on multiple shipments, which may indicate a problem forecasting demand for items advertised in an offer.

For example, if you shipped 92 pick slips in week 1, 73.01% of the orders have had just one shipment. The calculation is:

$$92 / (92 + 12 + 18 + 1 + 1 + 0 + 2)$$

Note: This report presents totals for all orders with shipments in the selected period, regardless of status. Of the 92 orders for which you made single shipments in the sample report, an unknown percentage may still be open due to backorders.

How to print: Select the *Shipment Summary Report* field on the Submit Fill Rate Reports screen (PFRR).

CWDirect Rel 1.2		Shipment Summary Report				LEE_H	FRR0002	3/08/96 14:06:11 Page				1			
		Mail Order Company													
Offer:															
Date Range:		1/01/95 -		3/08/96											
	1	%	2	%	3	%	4	%	5	%	6	%	7+	%	Total
	-----		-----		-----		-----		-----		-----		-----		-----
Shipments:	92	73.01	12	9.52	18	14.28	1	.79	1	.79	0	.00	2	1.58	126

Contents:

- **Date range:** The dates for which you want to report on your backorder/fulfillment status. This date range is associated with the effective dates for the offer, as defined in the *Offer date range* fields in the Offer file. Only offers effective during this date range will be included on these reports.
- **Offer:** The code for the catalog, space or television advertisement you want to report on. The report will reflect the backorder/fulfillment status for this offer only. Offer codes are defined in and validated against the Offer file.
- **Shipments:** The number and percentage of shipments on orders during the specified date range. This report provides totals for orders that have generated one shipment, plus orders that have required 2, 3, 4, 5, 6, 7 or more shipments. Multiple shipments indicates that the order contained items that were not in stock and had to be backordered.

Backorder Summary Report

Purpose: This is an aging report that shows you:

- the number of orders that have not yet had any items shipped
- the number of orders that have already had one or more shipments and are still open
- the corresponding number of days since the order was entered on the system (the number of days that the order has been open)

This information helps you identify the number of days orders remain open waiting for shipment of backordered items. For example, the report shows that you have 383 open orders for which you have already made one shipment, that are still open four to seven days after order entry.

How to print: Select the *B/O Summary Report* field on the Submit Fill Rate Reports screen (**PFRR**).

CWDirect Rel 1.2	B/O Summary Report			LEE_H	FRR0007	3/08/96 14:07:02	Page	1
	Mail Order Company							
Aging of:								
	-----			Days Open	-----			
	0 - 3	4 - 7	8 - 14	15 - 21	22 - 30	31 - 45	46 +	
0 Shipment Orders	1569	214	362	121	152	150	990	
1 Shipment Orders	231	383	683	256	399	288	776	
2 Shipment Orders	8	26	93	63	109	97	413	
3 Shipment Orders	0	0	9	9	31	25	157	
4 Shipment Orders	0	0	2	1	3	6	62	
5 Shipment Orders	0	0	0	0	1	1	33	
6 Shipment Orders	0	0	0	0	0	0	10	
7+ Shipment Orders	0	0	0	0	0	0	15	

Contents:

- **Aging buckets:** Seven different aging buckets that show the number of days an order has been open on the system (the number of days since the order was entered) and the number of shipments that have been made to date on the order. The aging buckets are pre-defined to the following number of days:
 - 0-3 days
 - 4-7 days

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- 8-14 days
- 15-21 days
- 22-30 days
- 31-45 days
- 46 or more days

(This information might indicate that you may not have much movement on orders that have been on the system for a period of time, which might point to a problem with your vendor, purchasing department or projecting demand for items sold in the offer.)

- **# of shipments:** This column breaks out information on the report by the number of shipments that have already been made on each order that is still currently open. Once the order is closed, it is not included in the totals on this report. Ideally, you want to ship an order complete, in one shipment. Otherwise, you start losing money on shipping. The number of shipments reported here are: 1, 2, 3, 4, 5, 6 and 7 or more shipments on an order.

Manifest Audit Report

Sorted by Scan Date/Pick Control Number

Purpose: Use this report to help you determine the shipment status of packages you have sent to the PC manifesting station. The system writes an audit record each time you receive an upload from the PC manifest or you manually confirm a pick slip by pick control number. The Print Manifest Audit Report menu option allows you to choose the format and other selection criteria for printing a report of manifest audit records.

Note: You can use this report only if the *Use Pick Label Tracking in Manifest Interface? (D48)* system control value is **selected**; you will still be able to use the report, even if the *Number of Pick Control Labels (D47)* system control value is set to 1.

How to print: Select **Accept Save Dflt** after completing the Manifest Audit Report screen (**PMAR**).

CWDirect Rel 2.5 Manifest Audit Report EKAPLAN FLR0640 12/16/97 9:30:09 Page 1
EZK Mail Order

Scan Date 12/11/97

Pick Control	Label	Order #	St#	Via	Merchandise	Billing Batch	Batch Date	Scan Date	Scan Time	Invoice #
4517	1	2916	1	2	60.00	670	12/12/97	12/12/97	10:20:00	2846
4517	2	2916	1	2	.00	670	12/12/97	12/12/97	10:21:00	0
4518	1	2968	1	2	.00	0	12/12/97	12/12/97	10:25:00	0
4518	2	2968	1	2	1.38	670	12/12/97	12/12/97	10:21:00	2847
4519	1	2578	1	2	25.00	671	12/12/97	12/12/97	11:56:00	2848

Totals for Scan Date 12/12/97 :

# of Picks . . . :	3
Multiple labels:	2
Sent to billing:	3
Invoiced . . . :	3
Merchandise . . :	86.38

Scan Date 12/15/97

Contents:

- the date the packages were scanned
- pick control number

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- pick label number
- order number
- order ship-to number
- ship via (the carrier or service to deliver the merchandise to your customer)
- merchandise dollar total. Second and subsequent labels for the same pick slip will have a merchandise total of zero.
- billing batch number
- batch date (the date you generated the pick slips)
- scan date
- the time the package was scanned
- invoice number. Second and subsequent labels for the same pick slip will have an invoice number of zero.
- totals for the scan date, including:
 - total number of unique pick control numbers for the billing batch
 - total number of duplicate labels scanned. This number indicates the number of pick slips that shipped in more than one package.
 - total number of records sent to billing. This total should equal the total number of pick slips, as second and subsequent labels would not normally go to billing.
 - total number of records invoiced, or processed by billing. This total should not exceed the total number of pick slips.
 - total merchandise dollars for the billing batch

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Sorted by Scan Date/Order Number

How to print: Select **Accept Save Dflt** after completing the Manifest Audit Report screen (**PMAR**).

CWDirect Rel 2.5 Manifest Audit Report EKAPLAN FLR0638 12/16/97 9:30:08 Page 1
EZK Mail Order

Scan Date 12/12/97

Order #	St#	Pick Control	Label	Via	Merchandise	Billing Batch	Batch Date	Scan Date	Scan Time	Invoice #
2578	1	4519	1	2	25.00	671	12/12/97	12/12/97	11:56:08	2848
2916	1	4517	1	2	60.00	670	12/12/97	12/12/97	10:20:22	2846
2916	1	4517	2	2	.00	670	12/12/97	12/12/97	10:21:00	0
2968	1	4518	2	2	1.38	670	12/12/97	12/12/97	10:21:47	2847
2968	1	4518	1	2	.00	672	12/12/97	12/12/97	10:25:16	0

Totals for Scan Date 12/12/97 :

# of Picks . . . :	3
Multiple labels:	2
Sent to billing:	3
Invoiced . . . :	3
Merchandise . . . :	86.38

Contents: See [Manifest Audit Report](#).

Sorted by Batch Date

How to print: Select **Accept Save Dflt** after completing the Manifest Audit Report screen (**PMAR**).

CWDirect Technical Class		Manifest Audit Report		EKAPLAN	FLR0565	12/15/97 15:43:25		Page 2
		EZK Mail Order						
Batch Date 12/12/97								
Billing Batch		670						
Pick	Label	Order #	St#	Via	Merchandise	Scan Date	Scan Time	Invoice #
Control								
4516	1	2968	1	2	20.00	12/12/97	10:25:00	2845
4517	1	2916	1	2	60.00	12/12/97	10:20:00	2846
4517	2	2916	1	2	.00	12/12/97	10:21:00	0
4518	2	2968	1	2	1.38	12/12/97	10:21:00	2847
Totals for Billing Batch			670 :					
# of Picks . . . :			3					
Multiple labels:			1					
Sent to billing:			3'es					
Invoiced . . . :			3					
Merchandise . . :			81.38					
Totals for Batch Date 12/12/97 :								
# of Picks . . . :			3					
Send to Billing:			3					
Invoiced . . . :			3					
Merchandise . . :			81.38					

Contents: See [Manifest Audit Report](#).

Manifest Download Report

Purpose: Use this report to review records downloaded to the PC manifest station and/or to list downloaded records before you begin scanning so that you can tie out downloads to uploads. This report includes records in the Manifest Download New (**FLMNDL**) file. The system uses this file for your PC manifest downloads if the *Use Pick Label Tracking in Manifest Interface? (D48)* system control value is **selected**.

How to print: Select **Accept** after completing the Manifest Download Report screen (**PMDN**).

CWDirect Rel 2.5 Manifest Download Report EKAPLAN FLR0568 12/16/97 15:45:51 Page 1

EZK Mail Order

Batch Date 12/12/97 Batch Time 10:10:24

Pick Control	Label	Via	Last Name	City	St	Postal Code	Value
4517	1	2	SARAH BROWN S COMPANY	WORCESTER	MA	01609	10.00
4517	2	2	SARAH BROWN S COMPANY	WORCESTER	MA	01609	10.00
4518	1	2	SARAH BROWN S COMPANY	WORCESTER	MA	01609	20.00
4518	2	2	SARAH BROWN S COMPANY	WORCESTER	MA	01609	20.00
Totals for Batch Date 12/12/97 Batch Time 10:10:24 :					Total picks:	2	60.00
Totals for Batch Date 12/12/97 :					Total picks:	935	12456.78

Contents:

- the date the batch was created
- the time the picks on the batch were created
- pick control number
- pick label number. The number of label records downloaded is based on the *Number of Pick Control Labels (D47)* field in the System Control file.
- the ship via code of the shipper to deliver the merchandise
- the last name of the ship-to customer
- the ship-to customer's city, state, and postal code
- the potential value of the package (the cost of the items; if there is more than one label for the pick slip, each label will have the same potential value, since you cannot predict which label would actually be used to ship the merchandise)

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- total pick slips for the batch date/time
- total pick slips for the batch date

Note: If you generate more than one label, the total dollar values will be based on the potential value of each label.

Manifest Audit Error Report

Purpose: Use this report to determine which upload records received an error when they were uploaded from the PC manifesting station.

How to print: The PCMANASYNC job generates this report.

CWDirect Rel 2.5			Manifest Audit Error Log				KLETENDRE	FLR0645	1/30/98	10:40:54	Page 1		
Batch Date 1/30/98													
Pick	Label	Scan	Scan	Meter								Ship	
Cmp Cntrl #	#	Date	Time	Charges	Weight	Station ID	Tracking #	Error ID	Error Description			Via	
555	1449	1	1/30/98	10:33:00	2.00	6.00	manifest1	5984379	OA25145	Man Upld Dupl Pck Cntl Hd		1	
555	1450	1	1/30/98	10:32:00	.50	9.00	manifest1	786453	OA25145	Man Upld Dupl Pck Cntl Hd		1	
555	1452	2	1/30/98	10:32:00	.80	6.00	manifest1	786453	OA25143	Man Upld Misg Pck Cntl Hd		1	
555	1454	1	1/30/98	11:54:07	2.00	23.25	manifest1	874955	OA25143	Man Upld Misg Pck Cntl Hd		1	
Final Number of errors:			4										

Contents:

- The date the batch was created
- Company
- Pick control number
- Pick label number (The number of label records downloaded is based on the *Number of Pick Control Labels (D47)* system control value. This field may be blank if the *Use Pick Label Tracking in Manifest Interface? (D48)* system control value is **unselected**.)
- Scan date (the date the packages were scanned)
- Scan time (the time the packages were scanned)
- Meter charges
- Weight
- Station ID
- Tracking number

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- Error ID
- Error description
- Ship via (the ship via code of the shipper to deliver the merchandise)
- Final number of errors

Audit Lot Number Report

Purpose: Use this report to review a list of lot numbers associated with items and the date the item was shipped, the order number associated with the item, and the number, name and phone number of the customer who received the item.

How to print: Select **Accept** after completing the Print Audit Lot Number Report screen (**PLOT**).

This report sorts in date of shipment/lot number/order number sequence. The oldest shipment date prints first.

CWDirect Rel 3.5		Audit Lot Number Report		KLETENDRE FLR0774 6/21/99 10:05:19 Page 1				
		KAL Co.						
Lot Number :								
Shipment Date Range :		6/21/99 To 6/30/99						
Lot Number	Shipment Date	Order Nbr	Customer #	Qty.	Last Name	First Name	Phone #	
5552329555	6/21/99	3705 - 1	14	1	MAE	MARY	508 626-9857	
5552330651	6/21/99	3706 - 1	12	1	WELLMAN	SANDY	413 782-7544	
5552330665	6/21/99	3706 - 1	12	1	WELLMAN	SANDY	413 782-7544	
5552331551	6/21/99	3707 - 1	6	1	MCGOWYN	SHANE	508 429-3197	
5552331555	6/21/99	3707 - 1	6	1	MCGOWYN	SHANE	508 429-3197	
5552332551	6/21/99	3708 - 1	26	1	MIRANDA	BERNADETTE	508 626-2600	
5552332555	6/21/99	3708 - 1	26	1	MIRANDA	BERNADETTE	508 626-2600	

Contents:

- Lot number selection criteria (a lot number only prints if you selected to print this report by lot number)
- Shipment date range selection criteria (a shipment date range only prints if you selected to print this report by shipment date range)
- Lot number
- Shipment date
- Order number and ship to customer number
- Customer number
- Number of lot numbers per order

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- Last name of ship to customer (if a last name has not been defined for the customer, the system prints the company name instead)
- First name of ship to customer
- Phone number of ship to customer

Warehouse List Exceptions Report

Purpose: The Warehouse List Exceptions report lists each warehouse list that does not contain at least one HDL warehouse (*Retail type* for the warehouse is **H**) and one non-HDL warehouse.

How to print: Select **Submit** at the Submit Warehouse List Exception Report Screen (**WHLE**).

CWDirect Rel 10.5		Warehouse List Exceptions		KBOTTGER FLR1174 9/20/06 8:34:02 Page 1	
		KAB Co			
WHL Whse list code	WHL Description	Position	Whs	Name	Retail type
1	NORTH DESTINATIONS	1	10	THE MAIN WAREHOUSE	M
1	NORTH DESTINATIONS	2	3	TAN CATALOG WAREHOUSE	
1	NORTH DESTINATIONS	3	40	WAREHOUSE 40	
4	WEST DESTINATIONS	1	40	WAREHOUSE 40	
4	WEST DESTINATIONS	2	3	TAN CATALOG WAREHOUSE	
5	FOREIGN DESTINATIONS	4	25	KERI'S WAREHOUSE	
5	FOREIGN DESTINATIONS	1	25	KERI'S WAREHOUSE	
5	FOREIGN DESTINATIONS	2	27	MAC'S TESTING WAREHOUSE	
5	FOREIGN DESTINATIONS	3	25	KERI'S WAREHOUSE	S
6	206 WAREHOUSE LIST	10	13	13 WAREHOUSE IN WHS LIST	
6	206 WAREHOUSE LIST	20	12	12 WAREHOUSE IN WHS LIST	
6	206 WAREHOUSE LIST	30	11	11 WAREHOUSE IN WHS LIST	

Contents:

- **WHL whse list code (warehouse list code):** A code for the warehouse list that does not contain at least one HDL warehouse and one non-HDL warehouse. From the *WHL whse list code* field in the Warehouse List file.
- **WHL description:** A description of the warehouse list. From the *WHL description* field in the Warehouse List file.
- **Position:** The sequence number assigned to the warehouse, in ascending order from 1 to 999. Orders are allocated from the warehouse assigned to position 1 first. From the *WLD seq #* field in the Warehouse List Details file.
- **Whs (warehouse):** A code for a warehouse in the warehouse list. From the *Whs* field in the Warehouse file.
- **Name:** The name of the warehouse in the warehouse list. From the *Name* field in the Warehouse file.
- **Retail type:** The retail type assigned to the warehouse. From the *Retail type* field in the Warehouse file.

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- **H** = HDL (Home Delivery service) warehouse.
- **M** = Main retail outlet warehouse.
- **S** = Satellite retail outlet warehouse.

Item Warehouse Exceptions Report

Purpose: The Item Warehouse Exceptions report lists each item that does not have at least one item warehouse record for a non-HDL warehouse in each warehouse list.

How to print: Select **Submit** at the Submit Warehouse List Exception Report Screen (**WHLE**).

CWDirect Rel 10.5		Item Warehouse Exceptions		KBOTTGER FLR1177 9/20/06 10:36:22 Page 1		
		KAB Co				
ITM Number	SKU Code	Description	Whse	Whs list	Retail	Comment
			list	Details	outlet	
RST600		RST600 ITEM DESCRIPTION	1	10 THE MAIN WAREHOUSE		*No item whs
RST600		RST600 ITEM DESCRIPTION	1	3 NORTHEAST WAREHOUSE	M	*No item whs
RST600		RST600 ITEM DESCRIPTION	1	40 MIDWEST WAREHOUSE	S	*No item whs
RST600		RST600 ITEM DESCRIPTION	4	40 MIDWEST WAREHOUSE	S	*No item whs
RST600		RST600 ITEM DESCRIPTION	4	3 NORTHEAST WAREHOUSE	M	*No item whs
RST600		RST600 ITEM DESCRIPTION	5	25 WESTCOAST WAREHOUSE		*No item whs
RST600		RST600 ITEM DESCRIPTION	5	27 NORTHWEST WAREHOUSE		*No item whs
RST600		RST600 ITEM DESCRIPTION	5	25 WESTCOAST WAREHOUSE		*No item whs
RST600		RST600 ITEM DESCRIPTION	5	25 WESTCOAST WAREHOUSE		*No item whs

Contents:

- **ITM number:** A code for the item that is not associated with a non-HDL warehouse in each warehouse list. From the *ITM number* field in the Item file.
- **SKU code:** The SKU code for the item. From the *SKU code* field in the SKU file.
- **Description:** A description of the item. From the *Description* field in the Item file.
- **Whse list:** A code that represents a warehouse list. From the *WHL whse list code* field in the Warehouse List file.
- **Whs list details:** The code and description of each warehouse in the warehouse list. From the *Whs* field and *Name* field in the Warehouse file.
- **Retail outlet:** The retail type assigned to the warehouse. From the *Retail type* field in the Warehouse file.
 - **H** = HDL (Home Delivery service) warehouse.
 - **M** = Main retail outlet warehouse.

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- **S** = Satellite retail outlet warehouse.
- **Comment:** *No item whs displays if the item does not have an item warehouse record for the warehouse in the warehouse list.

Drop Ship Integration Items on Hold from Vendor Report

Purpose: This report lists CWCollaborate or Locate drop ship items put on hold by the vendor. Only items that are currently on hold are included in the report.

How to print: Enter **1** in the selection field at the Drop Ship Integration Reports screen (PDSR).

CWDirect	Rel 17.0	Drop Ship Integration Items	EKAPLAN	FLR1009	1/22/14	8:19:26	Page	1
		EZK Mail Order						
ON HOLD FROM VENDOR								
From: 12/31/13 To: 1/22/14								
Vendor	3 AVIAN SUPPLY	Telephone (508) 111-1111						
Vnd Hld Date	Sales Order#	Line#	Sold To	Item	SKU	Qty	Ext Cost	Ext Price
1/17/14	200808 - 001	1	MITTENS, JACK	MILLET		1	10.01	5.00
	PO# 2209 -	1	Tel#:	6 OZ. PACKAGE MILLET SPRAYS Status: Held				
Email:	reason description entered by vendor							

						Vendor units:	1	
						Total units:	1	

Contents:

- Date range: The date range, if any, entered at the Drop Ship Integration Reports screen. If you enter a range of dates, the report includes items on purchase orders put on hold within that date range and that are still on hold.
- Vendor number and name
- Vendor telephone number
- Date when the vendor put the line on hold. If the line was on hold more than once, this is the most recent date.
- Sales order number and ship-to extension
- Order line number
- Sold-to customer. The customer's company name or name (last, first). If the customer has both name and company name, the report lists the company name, with the customer name after the label ATTN. Up to twenty positions.
- Item code
- SKU code, if any
- Quantity
- Extended cost: The vendor's price for the item, from the PO Detail, Vendor Item, or SKU file, in that order, times the quantity
- Extended price. The retailer's price for the item (the price charged to the customer), times the quantity
- Purchase order number
- Purchase order line number

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- Tel #: The sold-to customer's evening phone number, if any; otherwise, the daytime phone number
- Item description
- Status of the line: Always Held
- Customer's email address
- Additional information or hold reason description entered by the vendor. If the vendor has entered multiple reason descriptions, this is the most recent entry.
- Total number of vendor units and purchase order units. These quantities should be the same for Locate, since the Locate Supplier Direct Fulfillment module does not support unit of measure conversion.

Each vendor's orders start on a new page.

Drop Ship Integration Items Revised Due Date Report

Purpose: This report lists open CWCollaborate or Locate drop ship items waiting to be fulfilled which have had their due dates revised by the vendor.

How to print: Enter **2** in the selection field at the Drop Ship Integration Reports screen (PDSR). .

CWDirect	Rel 17.0	Drop Ship Integration Items			EKAPLAN	FLR1009	1/22/14 10:23:09 Page		1
EZK Mail Order									
REVISED DUE DATES									
From:		To:							
Vendor	3 AVIAN SUPPLY	Telephone (508) 111-1111							
Revised Original	Sales Order#	Line#	Sold To	Item	SKU	Qty	Ext Cost	Ext Price	
1/26/13 12/26/13	5933 - 001	4	COMMERCIALWARE ATTN: MOUS	BR123	LRGE	1	1.68	3.60	
	PO# 1093 - 2	Tel#:		BIRDIE BREAD	Status: In Process				
Email: mmouse@commercialware.com									

2/06/14 2/01/14	200783 - 001	1	DECKER INDUSTRIES ATTN: D	MILLET		1	10.01	5.00	
	PO# 2181 - 1	Tel#:		6 OZ. PACKAGE MILLET SPRAYS	Status: In Process				
Email:									

2/28/14 2/05/14	200808 - 001	1	MITTENS, JACK	MILLET		1	10.01	5.00	
	PO# 2209 - 1	Tel#:		6 OZ. PACKAGE MILLET SPRAYS	Status: Held				
Email:									

Vendor units:						3			
Total units:						3			

Contents:

- Date range: The date range, if any, entered at the Drop Ship Integration Reports screen. If you enter a range of dates, the report includes items on purchase orders originally submitted to Locate for processing within the range of dates.
- Vendor number and name
- Vendor telephone number
- Revised due date
- Original due date
- Sales order number and ship-to extension
- Order line number
- Sold to customer. The customer's company name or name (last, first). If the customer has both name and company name, the report lists the company name, with the customer name after the label ATTN. Up to twenty positions.

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- Item code
- SKU code, if any
- Quantity
- Extended cost: The vendor's price for the item, from the PO Detail, Vendor Item, or SKU file, in that order, times the quantity
- Extended price: The retailer's price for the item (the price charged to the customer), times the quantity
- Purchase order number
- Purchase order line number
- Tel #: The sold-to customer's evening phone number, if any; otherwise, the daytime phone number
- Item description
- Status of the line. A blank status on the report indicates that the line is currently in New Order status in Locate.
- Customer's email address
- Additional information or change reason description, if any, entered by the vendor. If the vendor has entered multiple reason descriptions, this is the most recent entry.
- Total number of vendor units and purchase order units. These quantities should be the same for Locate, since the Locate Supplier Direct Fulfillment module does not support unit of measure conversion.

Each vendor's orders start on a new page.

Drop Ship Items Pending Cancellation

Purpose: This report lists CWCollaborate or Locate drop ship items for which you have submitted cancel requests that are still pending.

How to print: Enter **3** in the selection field at the Drop Ship Integration Reports screen (PDSR). .

CWDirect	Rel 17.0	Drop Ship Integration Items	EKAPLAN	FLR1009	1/22/14	8:19:51	Page	1
EZK Mail Order								
PENDING CANCELLATION								
From: 12/01/13 To: 1/22/14								
Vendor	3 AVIAN SUPPLY	Telephone (508) 111-1111						
Can Req Date	Sales Order#	Line#	Sold To	Item	SKU	Qty	Ext Cost	Ext Price
1/03/14	200257 - 001	2	JAKE INDUSTRIES ATTN: VAN	MILLET		3	30.03	10.02
	PO# 2170 -	2	Tel#:	6 OZ. PACKAGE MILLET SPRAYS		Status: Held		
Email: jake_van_voorhis@funmail.com								

1/15/14	200786 - 001	4	BEY, MOLLY	BR123	LRGE	1	1.95	10.00
	PO# 2186 -	3	Tel#:	BIRDIE BREAD		Status:		
Email: deerdevil@gmail.com								

Vendor units:						2		
Total units:						2		

Contents:

- Date range: The date range, if any, entered at the Drop Ship Integration Reports screen. If you enter a range of dates, the report includes purchase order lines only if the cancel request was sent within the range of dates.
- Vendor number and name
- Vendor telephone number
- Date when you submitted the cancel request
- Sales order number and ship-to extension
- Order line number
- Sold-to customer. The customer's company name or name (last, first). If the customer has both name and company name, the report lists the company name, with the customer name after the label ATTN. Up to twenty positions.
- Item code
- SKU code, if any
- Quantity
- Extended cost: The vendor's price for the item, from the PO Detail, Vendor Item, or SKU file, in that order, times the quantity
- Extended price. The retailer's price for the item (the price charged to the customer), times the quantity

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- Purchase order number
- Purchase order line number
- Tel #: The sold-to customer's evening phone number, if any; otherwise, the daytime phone number
- Item description
- Status of the line
- Customer's email address
- Total number of vendor units and purchase order units. These quantities should be the same for Locate, since the Locate Supplier Direct Fulfillment module does not support unit of measure conversion.

Each vendor's orders start on a new page.

Drop Ship Items Confirmed Cancellation

Purpose: This report lists CWCollaborate or Locate drop ship items which have a confirmed cancellation from the vendor.

How to print: Enter **4** in the selection field at the Drop Ship Integration Reports screen (PDSR). .

CWDirect	Rel 17.0	Drop Ship Integration Items			EKAPLAN	FLR1009	1/22/14	8:20:00	Page	1
EZK Mail Order										
CONFIRMED CANCELLATION										
From: 12/01/13 To: 1/22/14										
Vendor		3 AVIAN SUPPLY		Telephone (508) 111-1111						
Vnd Can Date	Sales Order#	Line#	Sold To	Item	SKU	Qty	Ext Cost	Ext Price		
1/14/14	200786 - 001	3	BEY, MOLLY	BR123	MEDM	1	1.00	5.00		
	PO# 2186 -	2	Tel#:	BIRDIE BREAD		Status: Cancelled				
Email: deerdevil@gmail.com										

1/17/14	200801 - 001	1	BUTTON, SAMUAL	MILLET		1	10.01	5.00		
	PO# 2202 -	1	Tel#:	6 OZ. PACKAGE MILLET SPRAYS		Status: Cancelled				
Email:										

Vendor units:						2				
Total units:						2				

Contents:

- Date range: The date range, if any, entered at the Drop Ship Integration Reports screen. If you enter a range of dates, the report includes purchase order lines only if the vendor accepted the cancellation request within the range of dates.
- Vendor number and name
- Vendor telephone number
- Date when the vendor accepted the cancellation request
- Sales order number and ship-to extension
- Order line number
- Sold-to customer. The customer's company name or name (last, first). If the customer has both name and company name, the report lists the company name, with the customer name after the label ATTN. Up to twenty positions.
- Item code
- SKU code, if any
- Quantity
- Extended cost: The vendor's price for the item, from the PO Detail, Vendor Item, or SKU file, in that order, times the quantity
- Extended price. The retailer's price for the item (the price charged to the customer), times the quantity

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- Purchase order number
- Purchase order line number
- Tel #: The sold-to customer's evening phone number, if any; otherwise, the daytime phone number
- Item description
- Status of the line: Always Canceled
- Customer's email address
- Total number of vendor units and purchase order units. These quantities should be the same for Locate, since the Locate Supplier Direct Fulfillment module does not support unit of measure conversion.

Each vendor's orders start on a new page.

Drop Ship Items Sent

Purpose: This report lists drop ship items that have been submitted to CWCollaborate or Locate for fulfillment.

How to print: Enter **5** in the selection field at the Drop Ship Integration Reports screen (PDSR). .

CWDirect	Rel 17.0	Drop Ship Integration Items	EKAPLAN	FLR1009	1/22/14 11:40:40	Page	1
		EZK Mail Order					
SENT							
From: 1/22/14 To: 1/22/14							
Vendor 3 AVIAN SUPPLY Telephone (508) 111-1111							
PO Sent Date	Sales Order#	Line#	Sold To	Item	SKU	Qty	Ext Cost
1/22/14	200810 - 001	2	DECKER INDUSTRIES ATTN: D	MILLET		1	10.01
	PO# 2211 - 1	Tel#:	6 OZ. PACKAGE	MILLET SPRAYS	Status: Held		5.00
Email:							

Vendor units:						1	
Total units:						1	

Contents:

- Date range: The date range, if any, entered at the Drop Ship Integration Reports screen. If you enter a range of dates, the report includes purchase order lines only if the purchase orders were sent during this range of dates.
- Vendor number and name
- Vendor telephone number
- Date when you sent the purchase order to CWCollaborate or Locate for fulfillment
- Sales order number and ship-to extension
- Order line number
- Sold-to customer. The customer's company name or name (last, first). If the customer has both name and company name, the report lists the company name, with the customer name after the label ATTN. Up to twenty positions.
- Item code
- SKU code, if any
- Quantity
- Extended cost: The vendor's price for the item, from the PO Detail, Vendor Item, or SKU file, in that order, times the quantity
- Extended price. The retailer's price for the item (the price charged to the customer), times the quantity
- Purchase order number
- Purchase order line number
- Tel #: The sold-to customer's evening phone number, if any; otherwise, the daytime phone number

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- Item description
- Status of the line. A blank status on the report indicates that the line is currently in New Order status in Locate.
- Customer's email address
- Total number of vendor units and purchase order units. These quantities should be the same for Locate, since the Locate Supplier Direct Fulfillment module does not support unit of measure conversion.

Each vendor's orders start on a new page.

Drop Ship Items Pending Shipment

Purpose: This report lists CWCollaborate or Locate drop ship items that have been submitted for fulfillment and not yet shipped or canceled.

How to print: Enter **6** in the selection field at the Drop Ship Integration Reports screen (PDSR). .

CWDirect	Rel 17.0	Drop Ship Integration Items	EKAPLAN	FLR1009	1/22/14 11:57:14	Page	1
		EZK Mail Order					
PENDING SHIPMENT							
From: 1/22/14 To: 1/22/14							
Vendor	3 AVIAN SUPPLY	Telephone (508) 111-1111					
	Sales Order#	Line#	Sold To	Item	SKU	Qty	Ext Cost
1/22/14	200810 - 001	2	DECKER INDUSTRIES ATTN: D	MILLET		1	10.01
	PO#	2211 - 1	Tel#:	6 OZ. PACKAGE MILLET SPRAYS		Status: Held	5.00
Email:							

Vendor units:						1	
Total units:						1	

Contents:

- Date range: The date range, if any, entered at the Drop Ship Integration Reports screen. If you enter a range of dates, the report includes purchase order lines only if the purchase orders were sent during this range of dates.
- Vendor number and name
- Vendor telephone number
- Date when you sent the purchase order to CWCollaborate or Locate for fulfillment
- Sales order number and ship-to extension
- Order line number
- Sold-to customer. The customer's company name or name (last, first). If the customer has both name and company name, the report lists the company name, with the customer name after the label ATTN. Up to twenty positions.
- Item code
- SKU code, if any
- Quantity: Original line ordered quantity
- Extended cost: The vendor's price for the item, from the PO Detail, Vendor Item, or SKU file, in that order, times the quantity
- Extended price. The retailer's price for the item (the price charged to the customer), times the quantity
- Purchase order number
- Purchase order line number
- Tel #: The sold-to customer's evening phone number, if any; otherwise, the daytime phone number

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- Item description
- Status of the line. A blank status on the report indicates that the line is currently in New Order status in Locate. Other possible statuses are Held and In Process.
- Customer's email address
- Total number of vendor units and purchase order units. These quantities should be the same for Locate, since the Locate Supplier Direct Fulfillment module does not support unit of measure conversion.

Each vendor's orders start on a new page.

Drop Ship Items Shipped

Purpose: This report lists CWCollaborate or Locate drop ship items that have been shipped.

How to print: Enter **7** in the selection field at the Drop Ship Integration Reports screen (PDSR). .

CWDirect	Rel 17.0	Drop Ship Integration Items	EKAPLAN	FLR1009	1/22/14 12:10:00	Page	1
		EZK Mail Order					
SHIPPED							
From: 1/22/14 To: 1/22/14							
Vendor	3 AVIAN SUPPLY	Telephone (508) 111-1111					
	Sales Order#	Line#	Sold To	Item	SKU	Qty	Ext Cost
1/22/14	200783 - 001	3	DECKER INDUSTRIES ATTN: D	BR123	MEDM	1	1.00
	PO#	2181 -	2 Tel#:	BIRDIE BREAD		Status: Shipped	5.00
Email:							

1/22/14	200808 - 001	1	MITTENS, JACK	MILLET		1	10.01
	PO#	2209 -	1 Tel#:	6 OZ. PACKAGE MILLET SPRAYS		Status: Shipped	5.00
Email:							

Vendor units:						2	
Total units:						2	

Contents:

- Date range: The date range, if any, entered at the Drop Ship Integration Reports screen. If you enter a range of dates, the report includes purchase order lines only if the purchase orders were shipped during this range of dates.
- Vendor number and name
- Vendor telephone number
- Date when the purchase order line shipped
- Sales order number and ship-to extension
- Order line number
- Sold-to customer. The customer's company name or name (last, first). If the customer has both name and company name, the report lists the company name, with the customer name after the label ATTN. Up to twenty positions.
- Item code
- SKU code, if any
- Quantity: The original ordered line quantity, even if only a partial quantity has shipped
- Extended cost: The vendor's price for the item, from the PO Detail, Vendor Item, or SKU file, in that order, times the quantity
- Extended price. The retailer's price for the item (the price charged to the customer), times the quantity

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- Purchase order number
- Purchase order line number
- Tel #: The sold-to customer's evening phone number, if any; otherwise, the daytime phone number
- Item description
- Status of the line: Always Shipped
- Customer's email address
- Total number of vendor units and purchase order units. These quantities should be the same for Locate, since the Locate Supplier Direct Fulfillment module does not support unit of measure conversion.

Each vendor's orders start on a new page.

Duty Rate Update Error Report

How to print: The DUTY_LOAD batch job submitted from the Load Duty Rates screen (**LDTR**) produces this report if there were any records in error when you performed the upload.

CWDirect Rel 4.0	Duty Rate Update Error Report	EKAPLAN	IXX0011	10/12/99 10:37:47	Page 1
Company#	Item Number	Country Code	Duty Rate	Harmonize Code	
4	SQ123	CAN	7	SQU11111	
27		CAN	3		
27	ki456	can	10	ki222222	
27	AP789	CSN	8	AP333333	
27	XY987	CAN	9	XY444444	

Contents:

- company number
- item and SKU
- country code
- duty rate
- harmonize code

The condition which caused the record to be in error is not indicated. However, possible errors include:

- invalid or missing company number
- invalid or missing item or SKU
- invalid or missing country code
- invalid or missing harmony code

Installation Report

- [System Control Value History Report](#)

System Control Value History Report

Purpose: Use this report to review any updates to the System Control file or the Entity System Control Value file, including adding, deleting, or changing a system control value, for a selected date range. The report includes all activity for the company within the date range, regardless of whether you generate the report from Work with System Values/Features (**WSYS**) or from Working with Entities (**WENT**).

How to print: Select **Submit** at the Print System Control Value History window (**WSYS**).

CWDirect	Rel 8.0	System Control Value History	EKAPLAN	MSR1429	12/22/03 12:04:50	Page	1	
EZK Mail Order								
From: 12/04/03 To: 12/22/03								
Date	Time	Act	Cde	Description	Before	After	User	Ent
12/04/03	14:26:59	C	F96	Warehouse Management Interface (PkMS/WMS)	PKMS	WMS	EKAPLAN	0
12/04/03	14:32:00	C	A01	Physical Inventory Entry Method	TICKETS	TICKETS	EKAPLAN	0
12/04/03	14:32:00	C	A05	Number of outstanding physicals	106	106	EKAPLAN	0
12/04/03	14:32:00	C	A06	Cycle counting	N	Y	EKAPLAN	0
12/04/03	14:32:00	C	A07	Assign batch numbers	N	N	EKAPLAN	0
12/04/03	14:32:00	C	A08	Batch size	0	30	EKAPLAN	0
12/04/03	14:32:00	C	A09	Physical File Generation Output	TICKETS	TICKETS	EKAPLAN	0
12/04/03	14:32:00	C	A10	Freeze item during Physical Inventory	Y	Y	EKAPLAN	0
12/04/03	14:32:00	C	A11	Print On-hand quantity	N	N	EKAPLAN	0
12/04/03	14:32:00	C	A12	Upload Physical Inventory counts	N	N	EKAPLAN	0
12/22/03	11:12:51	C	A78	Best Way Pricing	N	N	EKAPLAN	11

Contents:

- Date range (the *Starting date* and *Ending date* selected at the Print System Control Value History window)
- Date when the update occurred
- Time when the update occurred
- Action:
 - **A** = adding a system control value
 - **C** = changing a system control value. The system creates a change record each time you select **Change** for a system control value (or the umbrella value related to the system control value) and select **OK**, even if you do not change the value. In this situation, the *Before* and *After* values are the same.

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- **D** = deleting a system control value. When you delete a system control value, the Description listed is `SCV does not exist`. In this situation, the *Before* and *After* values are the same.
- Code: The code identifying the system control value
- Description: The name of the system control value
- Before: The setting of the system control value before the update was made
- After: The setting of the system control value after the update was made
- User: The user ID of the person who performed the update
- Entity: The override entity associated with the system control value setting. If the change was made to a system control value at the company level, the entity is zero (0).

When are the Before and After values the same? These values are the same if:

- You select **Change** for a system control value (or the umbrella value related to the system control value) and select **OK**, but do not change the value
- The update made was to delete the system control value
- You create a system control value (both values are blank or zero)

Note: When you create a new system control value through applying a PTF upgrade, the upgrade creates two system control value history records: an **Add** record and a **Change** record. The **Add** record has a *Before* value of blank or zero and an *After* value of your selected setting, and the **Change** record has the selected setting as both the *Before* and *After* values.

Marketing Reports

- [Duplicate Special Pricing by Source Report](#)
- [Source Code Upload File Processed Listing](#)
- [Source Code Upload File Exception Report](#)
- [Source Code Analysis Report \(RSCA\)](#)
- [Source Analysis Recap Report \(RSCA\)](#)
- [Weighted Source Code Analysis Report \(RSCE\)](#)
- [Weighted Source Analysis Recap Report \(RSCE\)](#)
- [Offer Page Analysis Report \(OPAR\)](#)
- [Offer Projection Summary Report \(OPSR\)](#)
- [Inventory Status & Projection Report \(ISRP\)](#)
- [Summary Page Report \(ISRP\)](#)
- [Item/SKU Coverage Report](#)
- [Detailed Source Code Analysis Report \(SSCA\)](#)
- [Source Analysis Summary Report \(SSCA\)](#)
- [Source Promotion Report](#)
- [Offer Recap Report](#)
- [Forecast Generated Purchase Orders Report](#)
- [Forecasting PO Error Listing](#)
- [Print HL Drop, Segment and Detail Report](#)

- [Generic List Report](#)
- [House List Selection Statistics Report](#)
- [FDC Interface Report](#)
- [Customer Merge/Purge Direct Tech Audit Report](#)
- [Customer Merge/Purge Direct Tech Error List Report](#)
- [Finder Load Summary Report](#)
- [Purged Prospect Records Report](#)
- [Backorder Report](#)
- [Soldout Report](#)
- [Held Order by Pay Type Report](#)

Duplicate Special Pricing by Source Report

How to print: If you attempt to create a special price for a quantity of an item by source code that you have already defined through the Working with Special Pricing by Source Code (**WSPP**) menu option, the system creates this report.

CWDirect Rel 2.1	Duplicate Special Pricing by Source				ELISE_K	CSR0613	5/21/97 17:52:16 Page	1
	EZK Mail Order							
Source Code	Item	Quantity	Price	Associate Price	Tax Incl Price	Associate Tax price		
CANADA7	AU123	1	.99	.90	1.25	1.10		
CANADA7	AP123	90	.35	.25	.50	.40		

Contents:

- Source code
- Item
- Quantity
- Price
- Associate price
- Tax-inclusive price
- Tax-inclusive associate price

The tax-inclusive prices print only if the *Tax Included in Price (E70)* system control value is **selected**.

The system does not assign the new special price; instead, it retains the special price for the quantity of the item by source code you had previously defined.

Source Code Upload File Processed Listing

Purpose: This report displays records in the Source Code Work File (IXSRCE) that did not contain errors. When a source code work record does not contain errors, the system deletes the record from the Source Code Work file and creates a CWDirect source code. You can review the source codes in Working with Source Codes (**WSRC**).

How to print: Select **Process File** at the Work with Source Code Upload File Screen (**WSRW**)

CWDirect Rel. 3.5 Source Code Upload File KLETENDRE 1/04/99 14:14:09 Page 1

Processed Listing KAL Co.

Source	Description	Div	Promo	Offer
VW2345	FIRST TIME BUYERS	BQ		BBQ
VW334	PREMIUM BUYERS	BQ		BBQ
VW549	ASSOCIATE BUYERS	BQ		BBQ
VW987	DISCOUNT BUYERS	BQ		BBQ

Contents:

- Source code (a code used to identify the source code created from a source code work record. This code is defaulted from the *Source code* field in the Source Code Work file).
- Source code description
- Division (the division code is validated against the Division file).
- Promotion (the promotion code is validated against the Promotion file).
- Offer (the offer code is validated against the Offer file).

Source Code Upload File Exception Report

Purpose: This report displays records in the Source Code Work File (IXSRCE) that contain errors. The records remain in the Source Code Work file until the errors are corrected or the record is deleted. You can correct the errors on the Change Source Code Upload File screen (1 of 2) (**WSRW**).

How to print: Select **Process File** at the Work with Source Code Upload File Screen (**WSRW**).

CWDirect Rel 3.5		Source Code Upload File	KLETENDRE 1/04/99 14:14:28 Page 1		
Exception Report		KAL Co.			
Source	Description	Div	Promo	Offer	
ribh133	01701 source code	bq		bbq	
river7	02053 source code	LS	a	bbq	
RIVER111	PREMIUM BUYERS	BQ		BBQ	
RIVER129	DISCOUNT BUYERS	BQ		BBQ	
RIVER130	EMPLOYEES AND FRIENDS	BQ		BBQ	
RIVER131	RIVER131 SOURCE CODE	BQ		BBQ	
RIVER148	PREMIUM BUYERS	BQ	A	BBQ	
V16	ANOTHER V16 SOURCE CODE	BQ		BBQ	

Contents:

- Source code (a code used to identify the source code created from a source code work record. This code is defaulted from the *Source code* field in the Source Code Work file).
- Source code description
- Division (the division code is validated against the Division file).
- Promotion (the promotion code is validated against the Promotion file).
- Offer (the offer code is validated against the Offer file).

Source Code Analysis Report (RSCA)

How to print: Use the Source Code Analysis Screen (RSCA).

CWDirect Technical Class						Source Code Analysis						KLETENDRE							
FCR0058						6/15/98						14:17:47							
												Page 1							
												The KL Mail Order Company							
Offer: JOY THE JOY OF THE HOLIDAYS																			
Source T	Ct	Dr	Cv	B	H	Mail	DFO	Net	Circ	WTD Ord	Orders	\$ Orders	Avg Order	Brkevn	Brkevn	Wgt Ord	\$	Rep %	% Comp
Actual\$	Weighted					Pruj		Wgt	Prj	Order \$/									
Y	C					Date				Orders		%							
/1000 Books																			
Drop :																			
Category:																			
JOY	K							10/16/97		1		618	618	109168.88	176.65		0		.00
109168.88	800.00	100.00						9168.88	9168.88		9168.88	9168.88		109168880.00					
SOURCE CODE FOR JOY CATALOG																			
						Category				1		618	618	109168.88	176.65				
109168.88	800.00	100.00						9168.88	9168.88		9168.88	9168.88							
						Drop				1		618	618	109168.88	176.65				
109168.88	800.00	100.00						9168.88	9168.88		9168.88	9168.88							
						Offer JOY totals:				1		618	618	109168.88	176.65				
109168.88	800.00	100.00						9168.68	9168.88		9168.88	9168.88							

Contents:

- Offer code
- Offer description
- Type: the analysis type (defined in the source code), which is used for determining total sales for all or selected source codes. There are 3 types:
 - **K** = Known source
 - **U** = Unknown source
 - **N** = Do not analyze source

The system performs a calculation to determine the percent that each known source code represents of the total known source code sales. The dollars from the unknown sources are proportionately redistributed to each known source code.

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- Category code: a code used to group source codes for reporting and forecasting purposes
- Drop: a code representing a mailing
- Cover code: a code for the catalog cover mailed to the source code
- Business/Consumer code: this value indicates whether the source includes businesses or consumers
- H: this value indicates whether the mailing segment associated with the source code was derived from a house list or a non-house (rented) list. If from a non-house list, this value will be blank.
- Mail date: the date the offer was mailed
- DFO: the date of the first order for this source, as updated by the system
- Net circ: the number of pieces mailed
- WTD ord: the number of orders booked week-to-date (except returns)
- Orders: the number of orders booked offer-to-date
- \$ orders: the dollar amount booked in orders
- Avg order: the average dollar value of an order, calculated by dividing the number of orders by the dollar/orders
- Brkevn %: the percentage of orders needed to cover the cost of producing the offer, calculated by:

$\text{Break-even Amount} * \text{Net Circulation} / \text{Average Dollars per Order}$

- Brkevn: the dollar value of orders needed to cover the cost of producing the offer

$\text{Break-even Amount} / \text{Average Order}$

- Wgt Ord \$: the projected weighted sales per book

$(\text{Sale/Book/Proj}) * (\text{Total Circ}) / \text{Running total cir.} + \text{Prev. wgt. proj.}$

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- Rsp %: the actual response percentage to date for the offers shipped

`# Orders / Net Circulation * 100`

- % Compl: the cumulative percent complete for the list based on the curve being used. The source code projection will use the default curve unless the curve for a particular source code was overridden when the forecast was built. All percentage complete factors will be the same, except for an item override curve.
- Actual \$: the dollar value of orders divided by the # books circulated
- Weighted: the weighted order dollars divided by the # books circulated
- Proj: total projected dollars / # books circulated (total projected = actual order dollars / percent complete)
- Wgt Prj: weighted projected dollars / # books circulated (weighted projected dollars = weighted dollars / % complete)
- Order \$/1000 Books: number of orders / # books circulated * 1000

Source Analysis Recap Report (RSCA)

How to print: Use the Source Code Analysis screen (**RSCA**).

CWDirect Technical Class					Source Analysis Recap			KLETENDRE	FCR0059	6/15/98	14:18:33	Page 1	
					The KL Mail Order Company								
Offer: JOY THE JOY OF THE HOLIDAYS													
	Net Circ	WTD	Ord	Orders	\$ Orders	Avg Order	Wgt Ord\$	Rsp %	% Comp	Actual\$	Weighted	Proj	Wgt Prj
Category	1		618	618	109168.88	176.65	109168.88	800.00	100.00	9168.88	9168.88	9168.88	9168.88
Drop	1		618	618	109168.88	176.65	109168.88	800.00	100.00	9168.88	9168.88	9168.88	9168.88
Offer JOY	1		618	618	109168.88	176.65	109168.88	800.00	100.00	9168.88	9168.88	9168.88	9168.88

Contents: See also the [Source Code Analysis Report \(RSCA\)](#).

- Offer code
- Offer description
- Category code
- Net circulation
- WTD order
- Orders
- \$ orders
- Avg order
- Wgt ord \$
- Rsp %
- % comp
- Actual \$
- Weighted

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- Proj
- Wgt prj

Weighted Source Code Analysis Report (RSCE)

How to print: Use the Print Weighted Source Code Analysis (RSCE) menu option.

CWDirect	Rel 16.0	Source Code Analysis	EKAPLAN	MSR0757	7/03/13 11:46:42	Page	1																																	
		Sarah`s Fun Shop																																						
Offer: OFR A BASIC OFFER																																								
														- - - - ORDER \$ / BOOK - - - -																										
Source	T	Ct	Dr	Cv	B	H	Mail	DFO	Net	Circ	WTD	Ord	Orders	Wgt	Ord	\$	Orders	Avg	Order	Wgt	Avg	Ord	Brkevn	Brkevn	Wgt	Ord	\$	Rsp	%	%	Comp	Actual\$	Weighted	Proj	Wgt					
	Y																						Orders	%										Prj						
Drop :																																								
Category: 99 A CATEGORY																																								
SOURCE		K	99						12/16/12			1	248	248	248	24744.98		99.78	99.78	0	.00	24744.98	800.00	.00	24744.98	24744.98	.00	.00												
ALL-PURPOSE SOURCE																																								
WEIGHT		K	99									0	0	0	0	00		.00	.00	0	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00					
FREIGHT BY WEIGHT																																								
												Category 99	1	248	248	248	24744.98		99.78	99.78	0	.00	24744.98	800.00	.00	24744.98	24744.98	.00	.00											
												Drop	1	248	248	248	24744.98		99.78	99.78	0	.00	24744.98	800.00	.00	24744.98	24744.98	.00	.00											
												Offer OFR totals:	1	248	248	248	24744.98		99.78	99.78	0	.00	24744.98	800.00	.00	24744.98	24744.98	.00	.00											

Contents:

- Wgt Ord: the weighted number of orders for the source code, if a known source code

$$\text{orders} + ((\text{orders} / \text{total known orders}) * \text{total unknown orders})$$

- Wgt Ave Ord: the weighted average order dollar amount for the source code, if a known source code

$$\text{weighted order dollars} / \text{number of orders}$$

The Order \$/1000 Books field does not appear on this report.

Weighted Source Analysis Recap Report (RSCE)

How to print: Use the Print Weighted Source Code Analysis (**RSCE**) menu option.

[illegible]

Contents: The fields on the Weighted Source Analysis Recap report are described under [Source Analysis Recap Report \(RSCA\)](#) and [Weighted Source Code Analysis Report \(RSCE\)](#).

Offer Page Analysis Report (OPAR)

This report can be run only for a single offer, and is sorted by page and item within page. Subtotals and final totals are provided by page.

How to print: Use the Print Offer Page Analysis (**OPAR**) menu option.

CWDirect		Offer Page Analysis													
		Mail Order Company													
Offer 1 OFFER INITIALIZED															
Item	Description	Offer Price	Space Cost	Squ In	Units				\$ Ordered	Profit				Page Contrib	
					Ordered	Sold	Out	Returns		Gross	Net	Square	In	Index	gp% Sales%
Page # 27															
4659	LACE SLIPPERS	.00	.00	0	36	0	150	0	1415.00	1415.00	1415.00	.00	.00	100.00	100.00
Page 27 totals:			.00	0	36	0	150	0	1415.00	1415.00	1415.00	.00	.00		
Page # 99999															
PSG SOLDOUT	PSG SOLD OUT ITEM	10.00	.00	0	2	2	0	0	2.00	.00	.00	.00	.00	.00	.02
SHIPALONE	SHIP ALONE ITEM	9.00	.00	0	15	0	0	0	30.00	30.00	30.00	.00	.00	.33	.33
1511	WASH CLOTH	.00	.00	0	1	0	0	0	3.00	3.00	3.00	.00	.00	.03	.03
2222	NIGHTSHIRT	.00	.00	0	8	0	0	0	14.00	14.00	14.00	.00	.00	.15	.15
4659	LACE SLIPPERS	.00	.00	0	25	0	0	0	1150.00	1150.00	1150.00	.00	.00	12.78	12.77
4824	EARRINGS	.00	.00	0	0	0	138	0	.00	.00	.00	.00	.00	.00	.00
6006	SPOOL BED	.00	.00	0	6	0	0	0	7800.00	7800.00	7800.00	.00	.00	86.69	86.67
Page 99999 totals:			.00	0	57	2	138	0	8999.00	8997.00	8997.00	.00	.00		
Offer 1 totals:			.00	0	93	2	288	0	10414.00	10412.00	10412.00	.00	.00		

Contents:

- Offer code
- Offer description
- Item number: the base item number
- Item description
- Offer price: the price at which the item is advertised in this offer
- Space cost: the cost of the item on this page, calculated by:

(Square inch per item in Item Offer Page / Square inch per page in Offer) * Page cost in Offer = Space cost

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- Square inches: the square inches for the item, as defined in Item/Offer
- Units ordered: the net number of units ordered for this item in this offer. This is the sum of Units Ordered CTD in the SKU Offer Page file for all SKUs.
- Units sold out: the number of units of the item identified as soldout on this page. This is the sum of Units Sold Out CTD in the SKU Offer Page file for all SKUs.
- Units returned: the number of units returned for this page. This is the sum of Units Returned CTD in the SKU Offer Page file for all SKUs.
- Units exchanged: the number of units exchanged, captured in the Exchange Reason/Offer file.
- \$ ordered: the total dollars ordered for the item for this page. This is the sum of Dollars Ordered CTD in the Offer Page file for all SKUs

Note: The sum of all Gross \$ Ordered for all items on a page is “Gross \$ Ordered Per Page.”

- Gross profit: the gross profit for this item on this page, calculated by:

Gross \$ ordered - Total item cost

Total item cost = Units ordered * item cost

Note: The sum of all Gross \$ Ordered for all items on a page is “Gross \$ Ordered Per Page.”

- Net profit: the net profitability of the item, including the space cost, calculated by:

(Gross profit - Space cost)

- Profit/Square inch: the profit per square inch, calculated by:

(Gross profit / Square inch per item)

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- Profit index: a measure of net profitability, in which the break even equals 1 when the net profit covers the allocated cost, calculated by:

$$(\text{Gross profit} / \text{Space cost})$$

- GP% Contribution to the Page: the total gross profit contributed to the page by this item, calculated by:

$$\text{Gross profit} / \text{Gross profit per page}$$

- Sales % Contribution to the Page: the percentage of sales contributed by this item, calculated by:

$$\text{Gross \$ ordered} / \text{Gross \$ per page}$$

- Page totals
- Offer totals

Offer Projection Summary Report (OPSR)

How to print: Use the Print Offer Projection Summary (OPSR) menu option.

CWDirect		Offer Projection Summary															
		Mail Order Company															
Offer	1	OFFER INITIALIZED															
		P R O J E C T E D								A C T U A L							
Start	End	External		Internal		TOTALS		External		Internal		TOTALS		Curve %	Curve %	%Act	Cum%
Date	Date	Orders	Dollars	Orders	Dollars	Orders	Dollars	Orders	Dollars	Orders	Dollars	Orders	Dollars	\$ Proj	\$ Act	Proj	A/P
1/17/94	1/23/94	0	.00	0	.00	0	.00	3	7200.00	3	4800.00	6	2400.00	.00	18.58	.00	9.60
2/14/94	2/20/94	0	.00	0	.00	0	.00	1	166.00	1	.00	2	166.00	.00	1.28	.00	10.26
2/28/94	3/06/94	0	.00	0	.00	0	.00	15	4976.85	0	.00	15	4976.85	.00	38.54	.00	30.17
3/07/94	3/13/94	0	.00	0	.00	0	.00	7	2669.00	2	132.00	9	2357.00	.00	19.64	.00	40.31
3/14/94	3/20/94	0	.00	62	3125.00	62	3125.00	0	.00	0	.00	0	.00	12.50	.00	.00	40.31
3/21/94	3/27/94	0	.00	62	3125.00	62	3125.00	0	.00	0	.00	0	.00	12.50	.00	.00	40.31
3/28/94	4/03/94	0	.00	62	3125.00	62	3125.00	0	.00	0	.00	0	.00	12.50	.00	.00	40.31
4/04/94	4/10/94	0	.00	62	3125.00	62	3125.00	1	2740.70	0	.00	1	2740.70	12.50	21.22	87.70	51.28
4/11/94	4/17/94	30	1500.00	0	.00	30	1500.00	8	45.00	0	.00	8	45.00	6.00	.34	3.00	51.46
4/18/94	4/24/94	37	1875.00	0	.00	37	1875.00	0	.00	0	.00	0	.00	7.50	.00	.00	51.46
4/25/94	5/01/94	55	2750.00	0	.00	55	2750.00	0	.00	0	.00	0	.00	11.00	.00	.00	51.46
5/02/94	5/08/94	62	3125.00	0	.00	62	3125.00	0	.00	0	.00	0	.00	12.50	.00	.00	51.46
5/09/94	5/15/94	65	3250.00	0	.00	65	3250.00	0	.00	0	.00	0	.00	13.00	.00	.00	51.46
5/16/94	5/22/94	0	.00	0	.00	0	.00	5	30.00	0	.00	5	30.00	.00	.23	.00	51.58
5/23/94	5/29/94	0	.00	0	.00	0	.00	0	.00	0	.00	0	.00	.00	.00	.00	51.58
5/30/94	6/05/94	0	.00	0	.00	0	.00	0	.00	0	.00	0	.00	.00	.00	.00	51.58
6/06/94	6/12/94	0	.00	0	.00	0	.00	0	.00	0	.00	0	.00	.00	.00	.00	51.58
6/11/94	6/10/94	0	.00	0	.00	0	.00	3	12.00	0	.00	3	12.00	.00	.09	.00	51.63
6/13/94	6/19/94	0	.00	0	.00	0	.00	0	.00	0	.00	0	.00	.00	.00	.00	51.63
Final totals:		249	12500.00	248	12500.00	497	25000.00	44	17843.55	6	4932.00	50	12911.55	100.00	100.00		51.64

Contents:

- Offer code
- Offer description
- Start date: the first day of the forecasting week
- End date: the last day of the forecasting week
- Projected orders forecasting order category #1: the number of orders projected in the forecast for order category #1
- Projected dollars forecasting order category #1: the dollar amount projected in the forecast for order category #1
- Projected orders forecasting order category #2: the number of orders projected in the forecast for order category #2

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- Projected dollars forecasting order category #2: the dollar amount projected in the forecast for order category #2
- Projected order totals forecasting order category #1 and #2: the number of orders for both order categories, as projected in the forecast
- Projected dollar totals forecasting order category #1 and #2: the dollars for both order categories, as projected in the forecast
- Actual orders forecasting order category #1: the actual number of orders received for this order category
- Actual dollars forecasting order category #1: the actual dollars received for this order category
- Actual orders forecasting order category #2: the actual number of orders received for this order category
- Actual dollars forecasting order category #2: the actual dollars received for this order category
- Actual order totals forecasting order category #1 and #2: the cumulative number of orders received for both order categories
- Actual dollar totals forecasting order category #1 and #2: the cumulative dollars actually received on orders for both order categories
- Curve percent \$ projected: the projected percentage complete in dollars for this week of the forecast
- Curve percent dollars actual: the actual percentage complete in dollars for this week of the forecast, as calculated by the system
- Percent actual projected: the actual percent complete in dollars divided by the projected percent complete dollars
- Cumulative percentage actual vs. projected: the cumulative percent complete of the forecast
- Final totals

Inventory Status & Projection Report (ISRP)

How to print: Use the Print Inventory Status and Projection Reports (**ISRP**) menu option.

CWDirect		Rel 10.0		Inventory Status and Projection Report										KBOTTGER FCR0054 5/05/06 10:07:36 Page 1																		
KAB Co																																
Sort : By Item, Single Offer Version																																
Offer: ISR ISRP OFFER																																
All Suggested qtys																																
Item class: All																																
Override not entered																																
DFO : 5/04/06																																
DFO Week Begin . : 5/04/06																																
% Complete . . . : 50.00																																
Current week . . : 2 / 7																																
Offer Curve/Type : 206																																
Override % . . . : .00																																
Codes: A = Current Qty Equals Projected Demand																																
B = Current Qty Exceeds Projected Demand																																
C = Current Qty Is Less Than Projected Demand																																
Item	COLO	STYL	SIZE	S/O	Qty	%	Qty	Qty	Qty	Qty	Ovr	Proj	Net	Proj	Net	Net	Proj	On PO	Sugg	On PO	Exp	Act	Pers	C	Avail	C	Lead	C				
S Pg#				Code	Avail		Ordered	Rtn/Exc	Cancel	Soldout	%Comp	Crv	Units	Life	Units	Remain		For	Ofr	Qty	Oth	Ofr	Rtn	%	Rtn	%	Rem	D	Rem	D	Pers	R
ISRP1	ISRP1	ITEM	DESCRIPTION																													
1					5	100.00	4	0	0	0	50.00	206	10	10	4	6		0	1	5	.00	.00	5.00	B	5.00	C	0					
	Totals for COLO	:			5		4	0	0	0			10	10	4	6		0	1	5	.00											
	Totals for item:				5		4	0	0	0			10	10	4	6		0	1	5	.00											
ISRP2	ISRP2	ITEM	DESCRIPTION																													
1					0	100.00	9	1	0	0	50.00	206	5	5	8	3-		0	3-	5	.00	.00	.00	B	.00	B	0					
	Totals for COLO	:					9	1	0	0			5	5	8	3-		0	0	5	.00											
	Totals for item:						9	1	0	0			5	5	8	3-		0	0	5	.00											
																			3-													

Contents:

Note: Some of the field names and contents vary, depending on whether you generated the single-offer or 10-offer version of the report.

Report Summary Information appears at the top of report, including (depending on report options):

- **Sort:** Available sorts are:
 - Class/Item
 - Vendor/Item
 - Item
 - Class/Descending Units
 - Descending Units

- Descending \$ Ordered
- Buyer
- **Offer:** The code and description of the offer(s) selected during report generation. Up to 10 offers can be reported.
- **Selected items to include:** Defines the item option you selected during report generation:
 - All Suggested qtys displays if you selected the All Items option.
 - Suggested Qty > 0 displays if you selected the Suggested Quantity Greater Than Zero option.
 - Suggested Qty < 0 displays if you selected the Suggested Quantity Less Than Zero option.
 - Critical Items Only displays if you selected the Critical Items Only option.
- **Item class:** Defines the item class, if any, you selected during report generation.
- **Override:** Defines whether you defined an override curve completion % during report generation.
 - Override not entered displays if you did not define an override curve completion %.
 - % Overrides entered displays if you did define an override curve completion %.
- **Proj \$ use:** Indicates whether the price from the Item file or the SKU file was used for projecting totals for multi-offer reports. The *IS Report Projected Dollar Calculation Price Basis (D59)* system control value indicates which price to use.
- **DFO:** The date the first order was taken for this offer, in MMDDYY format.
- **WFO:** The week in which the first order was taken for this offer, in MMDDYY format.
- **% Complete (Percent complete):** The number of total percentage of units ordered, as of the current period, for the entire projected sales cycle.
- **Current week:** The week you are in of the ordering cycle and the number of weeks in the full cycle. If ordering continues beyond the total cycle, it will be captured in the last week of the cycle.
- **Offer curve/Type:** The curve assigned to this offer, which is a mechanism by which you predict the number of sales expected for the ordering cycle in terms of a percentage complete for each week. Curves are defined in the Projection Curves file.
- **Override %:** The percent complete for the curve override you specified during report generation.

Report details:

- **Override item curve:** The percent complete for this SKU/Offer combination. This is the percentage to adjust the percent complete for a curve. For example, if you enter an override curve of 5% and the percentage complete is 75%, the percentage complete will be adjusted to 78.75% for this curve. The IS report searches the following files in the sequence listed for the curve:
 - SKU/Offer file (INSKOF)
 - Item/Offer file (INIOFR)
 - Item Class file (INICLS) or
 - Offer file (MSOFFR)
 - **Item:** The code for an item in the selected offer(s).
 - **SKU:** The SKU code for the item.
 - **S/O code (soldout code):** The soldout code, if any, defined for the item or SKU. Soldout codes are validated against the Soldout Control file, and can be created with the following values:
 - sellout immediately, regardless of on-hand quantity
 - sellout when on-hand quantity equals zero
 - sellout when on-hand and on-order quantity equals zero
- Note:** The S/O code field appears on the multi-offer report only if the *Print Item Status or Sold Out Control on 10 Offer IS Report (D78)* system control value is set to **SOLDOUT**.
- **Qty avail (quantity available):** The quantity of the item/SKU that is not reserved or printed. This is the quantity available in the IS Item file (FCISIT). The system uses the following calculation to determine the quantity available: On hand - Protected - Reserved - Reserve Transfer - Backordered = Qty available
 - **Actual units:** The number of units ordered for the SKU/Offer combination, maintained in the Item/SKU/Offer file (FCISOF).
 - **Gross units:** The number of actual units ordered across all offers for this SKU.
 - **% (percentage by size):** The percent of orders for this SKU compared to all of the SKUs for this style. This is the total quantity ordered for the SKU divided by the total for the first SKU element, such as the total for the size or color of the item. This is the percentage of contribution to sales for the first SKU element. The calculation is: $\text{Gross Units [SKU]} / \text{Gross Units [STYLE]} * 100$

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- **Qty ordered:** The total number of all orders (against offers on this report) for this SKU, as captured in the Item/SKU/Offer file. The calculation is: Quantity Ordered in the Item/SKU/Offer file (FCISOF)
- **Qty return (quantity returned):** The total of all the returns (against offers on this report) for this SKU, captured in the Item/SKU/Offer file. The calculation is: Quantity Returned + Quantity Exchanged in the Item/SKU/Offer file (FCISOF)
- **Qty cancel (quantity cancelled):** The total number of all the cancels (against offers on this report) for this SKU, as captured in the Item/SKU/Offer file. The calculation is: Quantity Canceled in the Item/SKU/Offer file (FCISOF)
- **Qty soldout:** The total of all the sold outs (against offers on this report) for this SKU (using option 13 during Order Entry or sold out through the Auto Soldouts program). Sold outs are captured in the Item/SKU/Offer file. The calculation is: Quantity Soldout in the Item/SKU/Offer file (FCISOF). This value may include the number of units identified as a lost sale (using option #9 on the Item Availability screen prior to Order Entry), if you **selected** the *Include lost sales in sold out* field at the Select Class/Sold Out/Curve Overrides screen. Lost sales are captured in the SKU/Offer/Page file, and post to the default *Current Offer (A33)* system control value.
- **% comp (percent complete):** The number of total percentage of units ordered, as of the current period, for the entire projected sales cycle.
- **Proj units (projected units):** The quantity of the SKU that will be ordered during the life of all the SKUs offers on the report. The system uses the *Projected units* from the item/offer or SKU/offer on the report if the current period of the curve is less than or equal to the *Periods to Use Projected Units (H91)* system control value, and the *Use projected units* field is **selected** at the Select Class/Sold Out/Curve Overrides screen. Otherwise, the system uses the following calculation to determine the projected units:
$$(\text{Actual units ordered} * 100) / \% \text{ complete} = \text{projected units}.$$
- **Tot proj life (total projected life):** The total quantity of the SKU that will be ordered during the life of all the SKUs offers on the report. This is the sum of the *Projected units* for all offers on this report. The calculation is:
$$\text{Gross Units [SKU]} / \text{Gross Units [STYLE]} * 100$$
- **Net prj life (net projected life):** The projected number of units you expect to sell, taking into account what you can resell from returned items.
$$\text{Total projected life} * (1 - (\text{Expected return \%} / 100)).$$
 The value in the *Periods to Use Expected Return % (D27)* system control value determines the point at which you use the **actual percentage of returns received** to calculate the *Net projected life*.
- **Net units:** The net number of units ordered for all offers on this report, calculated by:
$$\text{Gross units} - (\text{Cancellations} + \text{Returns} + \text{Soldouts}).$$

- **Net prj remain (net projected remaining):** The number of units needed to fill current open orders plus projected future orders (minus expected returns). This value represents the quantity of the SKU that will be ordered during the remainder of the lives of the SKU/offers. This identifies the number of units already ordered. If the *IS Report Net Projected Remaining Calculation Method (D34)* system control value is set to **NET**, this amount is calculated by subtracting *Net units* from *Net projected life*. If this system control value is set to **GROSS**, this amount is calculated as follows: $\text{Net projected life} - \text{Quantity ordered} + \text{Quantity returned/exchanged} = \text{Net projected remaining}$ **Note:** If this system control value is blank, the net projected remaining quantity will not be calculated.
- **On PO for ofr (On purchase orders for offer):** The total units for this SKU on open purchase orders that are attributed to one of the offers on the report, if the *Offer Required Entry on Purchase Orders (A36)* system control value is **selected**. This includes any units located on a pending putaway detail record that is associated with a pending putaway warehouse, *and* whose "final destination" warehouse is allocatable, *and* is associated with one of the offers on the report. The calculation is: *On PO for Offers in the IS Item file (FCISIT)*.
- **Sugg qty (suggested quantity):** The number of units of the item required to complete the demand for open orders (with quantity on-hand and expected returns taken into account). This is the quantity of this item that you will need to add to or remove from inventory to fulfill the remainder of the lives of the SKU/offers. If this value is negative, it means that you overbought; you might want to cancel a PO, place the item in a sale catalog, or return the item to the vendor.
 - If the *Offer Required Entry on Purchase orders (A36)* system control value is **unselected**, the calculation is: $\text{Net Projected remaining} - (\text{Available} + \text{On PO for offers}) = \text{Suggested qty}$
 - If the *Offer Required Entry on Purchase orders (A36)* system control value is **Selected**, the calculation is: $\text{Projected remaining} - (\text{Quantity available} + \text{On order for offers on this report}) = \text{Suggested qty}$
 - If the *IS Report Net Projected Remaining Calculation Method (D34)* system control value is blank, the net projected remaining quantity will not be calculated and the suggested units in this calculation will be inaccurate.
- **On PO oth ofr (on purchase order for other offer):** The total number of units on open purchase orders that are attributed to offers not on this report or any open purchase orders that do not specify an offer. This total includes any units located on a pending putaway detail record that is associated with a pending putaway warehouse, *and* whose "final destination" warehouse is allocatable, *and* is associated with offers not on this report. The calculation is: *On PO for Other Offers in the IS Item file (FCISIT)*.
- **Exp rtn % (expected return percent):** The average of the expected returns percentage for the item from each offer listed on the report, from the *Expected Return Pct* field in the SKU/Offer file (INSKOF). **Note:** If an item/SKU has an expected return percent set up for more than one offer for which the report is run, the expected return percent on the report is an average of all the values.

- **Act rtn % (actual return percent):** The average of the actual returns for the item from each offer, from the SKU/Offer file (INSKOF). The *# of Periods to Offset Returns (C06)* controls whether the *Units shipped* in the calculation is based on the current period, or some previous period: $(\text{Returns and exchanged} / \text{Units shipped [FCISOF]}) * 100$. **Note:** If demand for an item/SKU exists in more than one offer for which the report is run, the total quantity returned/ exchanged and the total quantity shipped for all of the offers on the report are used for this calculation.
- **Pers/Wks rem (periods/weeks remaining):** The number of forecasting periods remaining before the quantity available runs out. This is based on the projected curve, before the current available quantity (including what is ordered on purchase orders) is exhausted. The calculation below is performed for each offer. The program performs this calculation for each period, subtracting each period's result from the *Quantity available* and *Quantity on PO* until it reaches zero. The calculation is: $((\text{Actual units} / \% \text{ Complete}) * (\% \text{ Complete for the next period}))$. **Note:** This field appears only on the single-offer version of the report.
- **CD (code):** A code that identifies the status of the item, in terms of projected sales. This code identifies the remaining projected quantity as equal to, exceeding, or less than the quantity available. The system highlights the items for which the current quantity available equals or exceeds projected demand. One of the following codes prints in this column:
 - **A** = current quantity available equals projected demand
 - **B** = current quantity available exceeds projected demand (you overbought; you might need to cancel a PO, put the item in a sale catalog, or return a quantity to the vendor)
 - **C** = current quantity is less than projected demand (you need to obtain more units of the item quickly)
- **Avail rem (available remaining):** The number of forecasting periods remaining before the quantity available runs out. This is based on the projected curve, before the current available quantity (including what is ordered on purchase orders) is exhausted. The calculation below is performed for each offer. The program performs this calculation for each period, subtracting each period's result from the *Quantity available* and *Quantity on PO* until it reaches zero. The calculation is: $((\text{Actual units} / \% \text{ Complete}) * (\% \text{ Complete for the next period}))$. **Note:** This field appears only on the single-offer version of the report.
- **CD (code):** A code that identifies the status of the item, in terms of projected sales. This code identifies the remaining projected quantity as equal to, exceeding, or less than the quantity available. The system highlights the items for which the current quantity available equals or exceeds projected demand. One of the following codes prints in this column:
 - **A** = current quantity available equals projected demand
 - **B** = current quantity available exceeds projected demand (you overbought; you might need to cancel a PO, put the item in a sale catalog, or return a quantity to the vendor)

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- **C** = current quantity is less than projected demand (you need to obtain more units of the item quickly)
- **Lead pers (lead periods):** The number of forecasting periods it will take to receive inventory for this SKU. This lead time is defined in the Vendor/Item file for the primary vendor (defined in the Item file for the item) to get the item to you. The calculation is: $\text{Cushion Periods [from forecasting SCV C00]} + (\text{Lead Days from Vendor/Item [POVNIT]} / \text{\# of Days in Forecasting Period [from forecasting SCV C00]})$
- **CR (Critical):** This field identifies whether it is critical to reorder this SKU. A **Y** prints here if the weeks remaining are less than the lead periods in the previous field. This means that, if the item is not ordered shortly, you cannot receive stock in time to fill the expected orders. A **Y** appears in this column if "Weeks remaining" is less than "Lead periods + Cushion Periods." **Note:** This field is blank if no lead time is defined in the Vendor/Item file.
- **Totals for style:** Totals for all fields for SKU element 1, which may be the size, color, etc. for the base item
- **Actual \$:** Actual units ordered * Price from Item/Offer file
- **Projected \$:** Actual \$ / (% Complete [from the Override Item Curve] / 100). **Note:** If an item/SKU has a price and page number or a price and return percent set up for more than one offer included on the report, dollars are projected for each offer separately and are printed separately on this report.
- **Totals for item:** A grand total of all fields for the base item, which is the summary of all subtotals for SKU element
- **Total Item Return Percentage:** The weighted return percentage for the item. This figure appears on the Totals for item line, under the Actual Return Percentage column. The Total Item Return Percentage is calculated as follows: $\text{Total units exchanged or returned} / (\text{Total units sold} - \text{Total units sold in the Number of periods to offset returns})$. In making this calculation, the system uses the values in the *# of Periods to Offset Returns (C06)* and *# of Days in Forecasting Period (B96)* fields in the System Control file. For example, if the number of days in a forecasting period is **7**, and the number of periods to offset returns is **2**, the system offsets returns two weeks. In this example, if the total units exchanged or returned is **15**, total units sold is **100**, and the total units sold in the last two weeks is **10**, the system calculates the percentage as follows: $15 / (100 - 10)$. The resulting percentage would be **16.67**. **Note:** This field appears only on the 10-offer version of the report.

Summary Page Report (ISRP)

A summary page prints with each [Inventory Status & Projection Report \(ISRP\)](#). Use this report to evaluate how close your projections were to actual sales. This report prints projection information for each offer included on the report. The bottom portion of this page, showing actual totals, prints only when the report is run for all items, and does not print if the report is restricted to specific product groups or suggested quantities to buy.

How to print: Use the Print Inventory Status and Projection Reports **(ISRP)** menu option.

CWDirect Rel 1.1 Inventory Status & Projection Report LEE_H FCR0032 5/10/95 10:36:04 Page 1
CWDIRECT COMPANY

Offer Summary

Offer	95	IS1	IS2						
DFO		4/24/95	2/24/95						
DFO Period Begin Date		4/24/95	2/24/95						
% Complete	.00	94.10	.00	.00	.00	.00	.00	.00	.00
Current Period	30 / 65	17 / 65	76 / 65	0 / 0	0 / 0	0 / 0	0 / 0	0 / 0	0 / 0
Offer Curve	0	87	88	0	0	0	0	0	0
Actual Gross \$ Offer: IS1		22,632.77							
Projected Gross \$:		58,266.10							
% Actual/Projected:		38.84							
Actual Gross \$ Offer: IS2		17,546.62							
Projected Gross \$:		.00							
% Actual/Projected:		.00							

Contents:

- Offer, up to 5 offers can be reported
- DFO (Date of first order), each offer
- Date of first order period begin date
- Percent complete
- Current period
- Offer curve

- 4. Actual gross dollars for offer
 - Projected gross dollars
 - Percent actual/projected

Item/SKU Coverage Report

How to print: Use the Item/SKU Coverage Selection Prompt Screen (UBOR).

CWDirect	Rel 16.0	Item/Sku Coverage Report					EKAPLAN	INR0888	7/01/13 16:16:41	Page	1
		EZK Mail Order									
Item	SKU	Description	Qty Open	B/O Qty	O/H Qty	Future Qty	On Order	Required Coverage	Current Coverage	Short (-)/Over (+)	S/O Code
JMNSKU	BLUE LRGE	TOFU TEE	0	0	54	0	1,000	0	1,054	1,054	
			P/O #	Ln#	Expected date	Open qty					
			775	1	5/31/13	100					
			776	1	6/10/13	200					
			777	1	6/25/13	300					
			780	1	7/01/13	400					
JMNSKU	BLUE SML	TOFU TEE	P/O #	Ln#	Expected date	Open qty	327	0	1,579	1,579	
			100	3	10/20/12	100					
			203	2	10/10/12	200					
			108	1	10/15/12	102					
			644	1	1/30/12	25					

Contents:

- Item number
- SKU code
- Item description
- Qty open (quantity open): the number of units of the item currently reserved and on backorder. The calculation is:

Quantity backordered + Quantity reserved (across all warehouses)

- B/O qty (backorder quantity): the number of units of the item ordered, but currently unavailable
- O/H qty (on-hand quantity): the number of units of the item currently available across all warehouses. This value is stored in the Item/Warehouse (INIWRE) file(s).
- Future qty (future quantity): the number of units of the item for future orders. A future order is an order in which the customer specifies an arrival date greater than the number of reservation lead days specified in the System Control file.
- On order: the number of units of the item on open (unreceived) purchase orders.

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- **Required coverage:** the amount required to fulfill the projected orders forecasted for the active offers, as defined in the Active Offer file. This is calculated by:

Quantity ordered / % Complete

% Complete is calculated by:

1. Checking for the presence of a curve in the SKU/Offer file, Item/Offer file, or Item Class file. If a curve is found, use the value in the *% Complete* field from the current period of the curve. The current period is determined based on the date of first order in the Offer file. Based on this date, the system calculates the number of periods between the date of the first order and today's date using the period definition in the System Control file (such as a period is measured in **weeks** or **days**).
2. If a curve is found, but the % Complete is 0, then use the value in the *Proj units* field in the SKU/Offer file, but do not perform the standard calculation of Quantity ordered / % Complete as shown above; instead, use the following calculation:

Total demand \$\$\$ catalog-to-date / Budgeted \$\$\$ for all drops (as defined in the Forecast file)

If % Complete is equal to 0, use projected units from the SKU/Offer file.

- **Current coverage:** the number of units of the item you currently have available to cover projected orders for the active offers, calculated by:

On hand + Open purchase orders

- **Shortage/Overage:** the number of units short (negative quantity) or in excess (positive quantity) of the quantity required for the forecast, calculated by:

Current coverage - Required coverage

- **Sold out indicator:** indicates whether the item is sold out and unavailable for sale (based on a value in the *S/O control* field in the Item record). Valid values include:
 - **Selected** = system will sell out the item immediately, when quantity available is less than or equal to zero, or when the quantity available plus the quantity on-order (on purchase orders) is less than or equal to zero

- **Unselected** = item is not flagged as “sold out”
- P/O # (purchase order number): the number of the purchase order on which this item has been ordered from the vendor
- Ln# (line number): the line number of the item on the purchase order
- Expected date: the date on which the item is expected to be delivered
- Open qty (open quantity): the number of units of the item remaining to be received on the purchase order

Detailed Source Code Analysis Report (SSCA)

How to print: Use the Print Detailed Source Code Analysis Report (**SSCA**) menu option.

CWDirect	Rel 16.0	Source Code Analysis Report										EKAPLAN	MSR0727	6/20/13 15:32:03			Page	1											
Sarah's Fun Shop																													
Source	T	CV	H	DFO	Net	Circ	Act	Ord	Wgt/Proj	Ord	Wgt/Proj	RR	Act	Dmd	Wgt/Proj	GD\$	Wgt/Proj\$	/Bk \$/Bk	Index	BE	\$/Bk	Contr/Bk	Wgt/Proj	AOS	Rsp	%	%	Comp	
Offer . . .	OFR	A			BASIC	OFFER																							
Drop . . .						12/10/12																							
Category . .	99	A			CATEGORY																								
Recency . .																													
SRC123	SOURCE ONE	K			12/16/12		1	248		248			800.00		24744.98		.00		.00	.00	.00	.00	.00	.00	.00	498.00	.00		
SRC345	SOURCE TWO	K					0	0		0			.00		.00		.00		.00	.00	.00	.00	.00	.00	.00	.00	.00		
Subtotal Recency							1	248		248			800.00		24744.98		.00		.00	N.A.	N.A.	N.A.	N.A.	.00	.00	498.00	.00		
Subtotal Cat 99							1	248		248			800.00		24744.98		.00		.00	100.00	.00	.00	.00	.00	.00	498.00	.00		
Subtotal Drop							1	248		248			800.00		24744.98		.00		.00	N.A.	.00	.00	.00	.00	.00	498.00	.00		
Subtotal Offer OFR							1	248		248			800.00		24744.98		.00		.00	N.A.	.00	.00	.00	.00	.00	498.00	.00		
Grand Total For All Offers							1	248		248			800.00		24744.98		.00		.00	N.A.	.00	.00	.00	.00	.00	498.00	.00		

Contents: The Source Code Analysis report subtotals and page breaks by:

1. Company
2. Offer
3. Drop code
4. Source code category
5. Recency, defined in the Source Code Extended file.
6. Source code

Field descriptions:

Source: A code for a list of names (extracted from your own customer base or rented from a list broker) to whom you mail an offer

T (Type): A code that indicates whether this source code should be included in analysis calculations. This code is defined in the *Type* field in the Source Code file.

Valid values are:

- **K** = Known
- **U** = Unknown
- **N** = Unknown/Do not analyze

CV (Cover code): A code for the cover on the catalog mailed to this source code. Analyses can be performed by cover code to determine whether one cover generated more sales than another. This code is defined in the Cover code field in the Source Code file.

H (House account code): A code that indicates whether this list was extracted from your company's own "house" list or from a list rented from a list broker. This code is defined in the *House acct. code* in the Source Code file.

Valid values are:

- **H** = List extracted from customer base (house list)
- **'** = List purchased from list broker

DFO (Date of first order): The date on which the first order was placed from someone using this source code. This date is stored in the *D.F.O.* field in the Source Code History file.

Net circ (Net circulation): The number of names rented or generated for the mailing to this source code, after removing duplicate names (Gross circulation - Duplicate names). This value is stored in the Net circulation field in the Source Code History file.

Wgt/Proj Ord (Weighted projected orders): A calculated field that takes actual orders received and applies a factor for the allocation of the "unknown" orders and applies a factor for the % complete.

Wgt/Proj RR (Weighted projected response rate): A calculated field that uses values from the previous 2 fields on this report (net circulation and weighted projected orders). The calculation is:

$$\text{Wgt/Proj Order} / \text{Net Circ}$$

Wgt/Proj GD\$ (Weighted projected gross demand): A calculated field that takes actual gross demand dollars and applies a factor for the allocation of the "unknown" orders and applies a factor for the % complete.

The calculation for actual gross demand dollars (also known as adjusted order dollars) is:

$$\text{Source \$} + ((\text{Known total \$} / \text{Source \$ orders}) * \text{unknown total \#})$$

The source dollars of orders is from the Source Code History file. The known total dollars of orders is from the Source Code History file for all **K** (Known) type source codes; the unknown total dollars of orders is from the Source Code History file for all **U** (Unknown) type source codes.

The calculation for Wgt/Proj GD\$ is:

Adjusted order dollars / % complete / 100

The % complete is the cumulative percent complete for the report, based on the curve assigned to the offer and the date of the first order for the source code. You may assign a curve code to an offer to project the number of orders (demand) for the offer. A curve is a forecasting model which simulates order activity, which starts off slowly, peaks after a certain amount of time, then winds down

Wgt/Proj\$/Bk (Weighted projected dollars per book): A calculated field that uses values from 2 previous fields on this report. The calculation is:

Wgt/Proj GD\$ / Net circ

\$/Bk Index (Dollars per book index): This field always equals **100**.

BE \$/Bk (Break even dollars per book): The calculation for this field is:

Variable advertising expense / (% Net fill / 100) / ((% Margin / 100)

- ((Cost per order * Wgt/Proj Ord) / Wgt/Proj GD\$))

The values for the variable ad expense, % net fill, % margin, and cost per order are taken from the Source Code file.

The values for the Wgt/Proj Ord and Wgt/Proj GD\$ fields in this calculation are taken from other calculations (described previously) on this report.

Contr/Bk (Contribution per book): The calculation for this field is:

((Wgt/Proj GD\$ * (% Net Fill / 100) * (% Margin / 100) - (Var Adv Exp * Net Circ)

- (Cost per Order * Wgt Proj Ord)) / Net Circ

The values for the % net fill, % margin, variable ad expense, and cost per order are taken from the Source Code file.

The value for the Net circ field is taken from the Source Code History file.

The values for the Wgt/Proj GD\$ and Wgt Proj Ord fields are taken from other calculations (described previously) on this report.

Wgt/Proj AOS (Weighted projected average order size): The calculation for this field is:

Wgt/Proj GD\$ / Wgt/Proj Ord

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The values for the Wgt/Proj GD\$ and Wgt Proj Ord fields are taken from other calculations (described previously) on this report.

% Comp (Percent complete): The cumulative percent complete for the report, based on the curve assigned to the offer and the date of the first order for the source code. You may assign a curve code to an offer to project the number of orders (demand) for the offer. A curve is a forecasting model which simulates order activity, which starts off slowly once a catalog is dropped, peaks after a certain amount of time, then winds down.

Drop: The number assigned to the mailing to this list. This value is used for forecasting and analysis reporting. Drop codes are assigned to each mailing; some customers may be included in several drops of the same catalog to spread out circulation and encourage purchases.

A code that describes this group of names, such as buyers, recipients, house list, or rented list. Source code categories are user-defined in the Source Category file.

Source Code Category Subtotals:

\$/Bk Index Subtotal per Category: The dollars per book index; subtotaled by source code category.

This field should always equal **100**, since the calculation is dividing the subtotal by itself * 100. The calculation is:

```
(Subtotal Wgt/Proj$/Bk for the recency within a category within a drop and within an offer /  
Subtotal Wgt/Proj$/Bk for the recency within a category within a drop and within an offer) * 100
```

The calculation for Wgt/Proj\$/Bk is described previously.

BE \$/Bk Subtotal per Category: The break-even dollars per book, subtotaled by source code category. The calculation is:

```
(Var Adv Exp for the category / % Net Fill / 100) / ((% Margin / 100) -  
Individual source code's extended cost subtotal for the category / Wgt/Proj GD$ subtotal for the category)
```

The variable advertising expense is the same for all source codes within a source code category. This value, along with the values for % net fill and % margin, are taken from the Extended Source Code file. The Wgt/Proj GD\$ is a value calculated elsewhere on this report.

Contr/Bk Subtotal per Category: The contribution per book, subtotaled by source code category. The calculation is:

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$$\begin{aligned} & ((\text{Wgt/Proj GD\$ subtotal for the source code category} * (\% \text{ Net fill} / 100) * (\% \text{ Margin} / 100)) - \\ & (\text{Var Adv Exp for the source code category} * \text{Net circulation subtotal for the source code category})) - \\ & \text{Individual source code's extended cost subtotal for the source code category} / \text{Net circulation subtotal for} \\ & \text{the source code category} \end{aligned}$$

The Wgt/Proj GD\$ value is calculated elsewhere on this report.

The % net fill, % margin, and variable advertising expense are taken from the Extended Source Code file.

The Net circulation value is taken from the Source Code History file.

Drop Subtotals:

\$/Bk Index Subtotal per Drop: This field is blank on the report.

BE \$/Bk Subtotal per Drop: The break-even dollars per book, subtotaled by drop. The calculation is:

$$\begin{aligned} & ((\text{Net circulation subtotal for category (X)} * \text{BE \$/Book Subtotal Category (X)}) \\ & + (\text{Net circulation subtotal for category (X+1)} * \text{BE \$/Book subtotal category (X+1)}) \\ & + (\text{Net circulation subtotal for category (X+2)} * \text{BE \$/ Book subtotal category (X+2)}) \\ & + [\dots \text{repeat for all categories} \dots] / \text{Net circulation subtotal for drop} \end{aligned}$$

The net circulation value is taken from the Source Code History file. The BE \$/Bk is calculated elsewhere on this report.

Contr/Bk Subtotal per Drop: The contribution per book, subtotaled by drop. The calculation is:

$$\begin{aligned} & ((\text{Net circulation subtotal for source code category (X)} * \\ & \text{Contribution/Book subtotal for source code category (X)}) + \\ & (\text{Net circulation subtotal for source code category (X+1)} * \end{aligned}$$

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Contribution/Book subtotal for source code category (X+1)) +
(Net circulation subtotal for source code category (X+2) *
Contribution/Book subtotal for source code category (X+2)) +
...repeat for all source code categories...) /
Net circulation subtotal for drop

Offer Subtotals:

\$/Bk Index Subtotal per Offer: This field is blank on the report.

BE \$/Bk Subtotal per Offer: The break-even dollars per book, subtotaled by offer. The calculation is:

((Net circulation subtotal for drop (X) * BE \$/Book subtotal for drop (X))
+ (Net circulation subtotal for drop (X+1) * BE \$/book subtotal for drop (X+1)
+ (Net circulation subtotal for drop (X+2) * BE \$/book subtotal for drop
(X+2)) + ...repeat for all drops ...) / Net circulation subtotal for offer

Contr/Bk Subtotal per Offer: The contribution per book, subtotaled by offer. The calculation is:

((Net circulation subtotal for drop (X) * Contribution per book subtotal for
drop (X)) + (Net circulation subtotal for drop (X+1) * Contribution per book
subtotal for drop (X+1)) + (Net circulation subtotal for drop (X+2) *
Contribution per book subtotal for drop (X+2)) + ...repeat for all drops...) /
Net circulation subtotal for offer

Grand Totals for All Offers:

BE \$/Bk Grand Total: The grand total for break-even dollars per book, for all offers included on this report. The calculation is:

((Net circulation subtotal for offer (X) * BE \$/Book subtotal offer (X)) +

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Net circulation subtotal for offer (X+1) * BE \$/Book subtotal offer (X+1)) +
(Net circulation subtotal for offer (X+2) * BE \$/
Book subtotal for offer (X+2)) + ...repeat for all offers...) /
Net circulation grand total

Contr/Bk Grand Total: The grand total for contribution per book, for all offers included on this report. The calculation is:

((Net circulation subtotal for offer (X) * Contribution per book subtotal for offer (X))
+ (Net circulation subtotal for offer (X+1) * Contribution per book subtotal for offer (X+1))
+ (Net circulation subtotal for offer (X+2) * Contribution per book subtotal for offer (X+2))
+ ...repeat for all offers...) / Net circulation grand total

Source Analysis Summary Report (SSCA)

Description: This report runs automatically when you run the [Detailed Source Code Analysis Report \(SSCA\)](#). This report uses similar calculations as the [Detailed Source Code Analysis Report \(SSCA\)](#); however, information is summarized by drop, source code category, and recency code.

Recency code is a code used to group buyers who have made purchases within the same time frame, such as within the last 0-12 months. Each source code may be given a recency code to further identify buyers. A recency code may be assigned to a source code by entering a code in the *Recency* field in the Extended Source Code file.

How to print: Use the Print Detailed Source Code Analysis Report (**SSCA**) menu option.

CWDirect	Rel 16.0	Source Analysis Summary Report										EKAPLAN	MSR0734	6/20/13 15:32:03	Page	1	
		Sarah`s Fun Shop															
	Recency	Net Circ	Wgt/Proj	Ord	Wgt/Proj	RR	Wgt/Proj	GD\$	Wgt/Proj\$	\$/Bk	Index	BE	\$/Bk	Contr/Bk	Wgt/Proj	AOS	% Comp
Drop		12/10/12															
Category 99	A CATEGORY																
		100	248		800.00			.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Subtotal Cat 99		100	248		800.00			.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Total Drop		100	248		800.00			.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Grand Total For All Drops		100	248		800.00			.00	.00	.00	.00	.00	.00	.00	.00	.00	.00

Field descriptions: The fields on this report that differ from the [Source Analysis Summary Report \(SSCA\)](#) are:

- **Drop #:** The number assigned to the mailing to this list. This value is used for forecasting and analysis reporting. Drop codes are assigned to each mailing; some customers may be included in several drops of the same catalog to spread out circulation and encourage purchases.
- **Net circulation:** The number of names rented or generated for the mailing to this all source codes with this recency code, after removing duplicate names (Gross circulation - Duplicate names). This value is stored in the *Net circulation* field in the Source Code History file.

Note: See the [Detailed Source Code Analysis Report \(SSCA\)](#) for the calculation of each of the following fields:

- **Wgt/Proj Ord (Weighted Projected Orders):** A calculated field. Calculated for each recency code.
- **Wgt/Proj RR (Weighted Projected Response Rate):** A calculated field. Calculated for each recency code.

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- **Wgt/Proj GD\$ (Weighted Projected Gross Dollars):** A calculated field. Calculated for each recency code.
- **Wgt/Proj\$/Be (Weighted Projected Dollars Per Book):** A calculated field. Calculated for each recency code.
- **\$/Bk Index (Dollars per Book Index):** A calculated field. Calculated for each recency code.
- **BE \$/Bk (Break Even Dollars per Book):** A calculated field, based on the new fields added to the Source Code Extended file.
- **Contr/Bk (Contribution per Book):** A calculated field. Calculated for each recency code.
- **Wgt/Proj AOS (Weighted Projected Average Order Size):** A calculated field. Calculated for each recency code.
- **% Comp (Percent Complete):** Based on the date of first order for the source code and the offer curve or override source code category curve. Calculated for each recency code.

Source Promotion Report

How to print: Use the Print Source Promotion Report (**PSRP**) menu option.

FCR0135	CWDirect Rel 2.0				ELISE_K		11/07/96 15:14:28				Page	1		
Print Promotion By Source														
Mail Order														
Promotion		Value		SEASON										
Source	Prx	Prm	Exl	Dsc	Frt	Flat	Frt	Freight	Freight	Freight	Max	Ship	Dsp	Rstd
	Mth	Prc	Srv	Pct	Mth	Amount		Percent	Minimum	Maximum	To's	Fr't	O/E	
WINTER6	D	Y		.00	PS			5.00	3.95	19.95	10		Y	N
WINTERS	P		Y	10.00	PS			5.00	3.95	19.95	8		N	N
XMAS1	D			15.00	F	5.00		.00			0		N	N
XMAS2	D			.00	PS			5.00	4.50	22.50	0		Y	N
XMAS3	D	Y		.00	PS			5.00	3.95	19.95	0		Y	N

Contents:

- (Prx Mth): price method
- (Prm Prc): whether orders are eligible for promotional pricing
- (Exl Srv): whether to exclude service charges on orders
- (Dsc Pct): discount percentage to apply
- (Frt Mth): freight method
- (Flat Frt Amount): flat freight amount
- freight percentage
- freight minimum
- freight maximum
- (Max Ship To's Frt): maximum number of ship-to addresses for freight if using the recipient (**R**) freight method
- (Dsp O/E): whether to display the source code in Order Entry
- (Rstd): whether the source code is restricted

Offer Recap Report

How to print: Use the Offer Recap Report (**PORR**) menu option.

INR0967	CWDirect Rel 2.0	KAREN_L	11/11/96 14:54:00	Page 1
Offer Recap Report				
The Mail Order Company				
Offer: CAP	Effective Date	11/01/96	To	12/01/96
Item	SKU	Page	Square Inch	Pickup /New
DRAGON BELT		3	6.00	N
GLOVES		2	12.00	P
HAT		2	12.00	P
JACKET	BLCK	1	6.00	N
JACKET	GREY	1	6.00	N
JEANS	BLCK	1	12.00	P
JEANS	BRN	1	12.00	P
JEANS	TAN	1	12.00	P
PANTS	BLCK	3	3.00	P
PANTS	DRAB	3	3.00	P
PANTS	GREY	3	3.00	P
PANTS	RED	3	12.00	P
PANTS	WHT	3	3.00	P
WOOL SOCKS		1	6.00	N

Contents:

- offer
- effective date
- item
- SKU
- page
- square inch
- pickup/new (defines whether the item/SKU is a carryover from a previous offer or is an item/SKU you are just beginning to sell)

Forecast Generated Purchase Orders Report

Purpose: Use this report to review details about the purchase orders generated based on your forecasted demand.

How to print: The system generates this report when you select **Accept/Create PO** at the Create Purchase Orders screen (ISPI).

CWDirect	Rel 6.0	Forecast Generated Purchase Orders	EKAPLAN	FCR0215	6/03/02 11:32:59	Page 1
EZK Mail Order						
PO Creation Method: VENDOR						
PO Number:	1400	Vendor:	1 THE PRICE IS RIGHT	Due date:	6/10/02	
		Warehouse:	2 MAIN WAREHOUSE	Ship via:	1	
		Buyer:	HEB HANNAH ELIZABETH BROWN			
Ln#	Item	SKU	Vendor Item	Quantity	Cost	Due Date
1	BIS123		VBAB1234	70	1.0000	6/10/02
ONE-POUND BISCOTTI ASSORTMENT						

PO Number:	1401	Vendor:	12 JACK'S JOKE SHOP	Due date:	6/10/02	
		Warehouse:	2 MAIN WAREHOUSE	Ship via:	1	
		Buyer:	HEB HANNAH ELIZABETH BROWN			
Ln#	Item	SKU	Vendor Item	Quantity	Cost	Due Date
1	BA12	LRGE		15	.7000	6/03/02
MERMAID BEACH BALL						
2	HI456	PINK	VHQRUXY1234567K	23	.5000	6/10/02
HIGHLIGHTER						
3	HI456	YELW	VHQWERTYUIOP123W	10	.5000	6/08/02
HIGHLIGHTER						
4	MOC678			25	1.0000	6/03/02
DELICIOUS MOCHA JAVA BEANS 1 LB.						
5	MU888		VMASDFGHJKL	18	10.3207	6/10/02
COLLECTIBLE COFFEE MUG						
6	PE6666		VPZXCVCBNM987	25	.5000	6/10/02
AUTOMATIC MECHANICAL PENCIL						

Final totals						

Contents:

- the setting of the Automatic PO Creation Method (H92) system control value
- purchase order number

- vendor
- due date, calculated by adding the current date plus the *Lead days* from the vendor item. If any of the items on the purchase order have different *Lead days*, the lead days associated with the first item on the purchase order is used to calculate the *Promise date* and *Due date* on the purchase order header.
- warehouse: if any of the items on the purchase order have different warehouses, the warehouse associated with the first item on the purchase order is used on the purchase order header.
- ship via
- buyer: the *Buyer* that was specified for the item at the time you generated the report. If any of the items on the purchase order have different buyers, the buyer associated with the first item on the purchase order is used on the purchase order header.
- for each item on the purchase order:
 - item and SKU code. The item description is below the item code.
 - vendor item code. Even if there is no vendor item for an item, the system still generates a purchase order for it if all the necessary information is available.
 - quantity to order: your entry for the item at the Create Purchase Orders screen
 - cost: derived the same way as in interactive purchase order entry
 - due date

Forecasting PO Error Listing

Purpose: Use this report to review the items that did not have purchase orders generated based on forecast, as a result of missing or invalid information.

How to print: The system generates this report when you select **Accept/Create PO** at the Create Purchase Orders screen (**ISPI**).

CWDirect	Rel 6.0	Forecasting PO Error Listing	EKAPLAN	FCR0217	6/03/02 13:44:29	Page	1
		EZK Mail Order					
Item	SKU	Quantity	Vendor	Buyer	Error		
PE7788		10	12 HEB	Missing	Valid Ship Via		

Contents:

- item code
- SKU code
- quantity: your entry for the item at the Create Purchase Orders screen
- vendor
- buyer
- error

Print HL Drop, Segment and Detail Report

Purpose: This sample includes the segment selection detail, which appears when you enter **D** at the Print House List Drop, Segment and Details Screen (**WHLS**). If you enter **S** for summary, the segment selection detail does not appear.

How to print: Use the Print House List Drop, Segment and Details Screen (**WHLS**).

```

CWDirect Technical Class      Print HL Drop, Segment and Detail  ELISE_K  HLR0045  9/13/96 10:30:59 Page    1
Drop Id . . . :   TEST      Date Created :   9/12/96      Date Modified :   9/12/96
Description . . :   A TEST DROP
Universe of customers/prospects:
  Sold-to's . . . :   Y (Y=Yes, N=No, A=And)
  Ship-to's . . . :   Y (Y=Yes, N=No, A=And)

Input file to use :

Output Options:
  Test or final run . . . . :   T (T=Test, F=Final)
  Clear new add/change . . . :   N (Y=Yes, N=No)
  Update circulation . . . . :   Y (Y=Yes, N=No)
  Update last mail date . . . :   Y (Y=Yes, N=No)
  Mail History Y (Y=Yes, N=No)
  Customer Action? . . . . :   Y (Y=Yes, N=No)
  Customer Action Note . . . :   HELLO THERE
  Max # of records to process :   0      Nth select . . :   0
  Generic list . . . . :   Y (Y=Yes, N=No)      No of copies :   1
  Tape . . . . . :   N (Y=Yes, N=No)      Device name :
  1-up labels . . . . :   N (Y=Yes, N=No)      No of copies :   0
  4-up labels . . . . :   N (Y=Yes, N=No)      No of copies :   0
  Disk file . . . . . :   N (Y=Yes, N=No)
  OPU file . . . . . :   N (Y=Yes, N=No)      OPU file name

Segment Id  Description
SEG1        ZIP = 01701
              Group Seq # AND/OR  Include/omit  Criteria  Description
              1      1      OR      I Include      SC SCF Codes  017,
              SCF Code State 1  Name              State 2  Name
              017      MA      Massachusetts      MA      Massachusetts
SEG2        ZIP = 01609
              Group Seq # AND/OR  Include/omit  Criteria  Description
              1      1      OR      I Include      SC SCF Codes  016,
              SCF Code State 1  Name              State 2  Name
              016      MA      Massachusetts      *Blank

```

Generic List Report

How to print: Use the Run House List Drop screen (**WHLS**). The system generates this listing if you have the *Generic list* field **selected** when you run a drop or segment. A separate generic list is generated for each segment within a drop.

CWDirect	Rel 2.0		Generic Listing	ELISE_K	HLR0066	9/15/96	9:59:34	Page	1				
Cust #	Ship	T	Company name	First Name	Last Name	City		St	Ctry				
4	1	H		THOMAS	NAVONI	MANSFIELD		MA					
17	2	H		DONNA	TULEJA	MARSHFIELD		MA					
423	3	H		MARY	COONEY	TORONTO		ON	CAN				
92		S	ACME ENTERPRISES	MICHELLE	TOOMEY	WORCESTER		MA					
98		S		MAUREEN	WELSCH	TOMS RIVER		MA					
103		S		STEPHEN	PRESSWOOD	BOSTON		MA					
176		S		ELLEN	STRUNK	MILTON		MA					
184		S		ELLEN	ANTRIM	FORDS		MA					
193		S	PETLAND	COLLEEN	COONEY	SHREWSBURY		MA					
204		S		MARTHA	BURGESS	NORTHBORO		MA					
226		S		JERIMIAH	QUAKER	FRAMINGHAM		MA					
241		S		PATRICIA	NADEAU	DULLES		VA					
253		S		MAUREEN	HILL	PRINCETON		NH					
257		S		JOAN	MITCHELL	RUMFORD		MA					

Contents:

- Sold-to customer number
- Ship-to customer number
- Sold-to (**S**) or Ship-to (**H**) customer code
- Company name
- Customer first name
- Customer last name
- Customer city
- Customer state
- Customer country

House List Selection Statistics Report

How to print: Use the Run House List Drop screen (**WHLS**).

CWDirect Rel 2.0	HL Selection Stats	ELISE_K	HLR0087	9/15/96 9:59:35	Page 1	
Drop Id XMAS96	Segment Id XMAS2			Total names selected		394
Group Seq #	Include/omit	Criteria	HLD Description		Records Selected	
1 1	I Include	AO Average Order	GE \$1 AND LE \$100		113	
1 1	I Include	RR Recency Range	GE 01/01/96 AND LE 12/31/96		39	
1 1	O Omit	FC Fraud Customers	EQ Fraud		11	

Contents:

- Drop ID
- Segment ID
- Group number
- Sequence number
- Include or omit selection
- Criteria code and description
- Selection criteria
- Number of records selected

FDC Interface Report

How to print: Use the Generate FDC Transactions Screen (FDCD).

CWDirect Rel 2.0 FDC Interface Report ELISE_K HLR0189 12/06/96 17:17:42 Page						1
Transaction Type	Offer	Offer Description	Month	Year	# Records	Dollars
Inquiries			05	1996	8	.00
Inquiries			06	1996	4	.00
Inquiries	CHA	SPRING PREVIEW	11	1995	7	.00
Inquiries	CHA	SPRING PREVIEW	05	1996	1	.00
Inquiries	CHA	SPRING PREVIEW	06	1996	1	.00
Inquiries	FRE	FREQUENT BUYERS SPEC	06	1996	1	.00
Inquiries	SHA	ST. VALENTINES GIFT	11	1995	5	.00
Inquiries	SHA	ST. VALENTINES GIFT	05	1996	7	.00
Inquiries	SHA	ST. VALENTINES GIFT	06	1996	2	.00
Total Inquiries					36	.00
Customer Change			12	1995	8	.00
Customer Change			06	1996	105	.00
Customer Change			07	1996	1	.00
Customer Change			08	1996	4	.00
Customer Change			09	1996	1	.00
Customer Change			10	1996	2	.00
Customer Change			11	1996	1	.00
Customer Change			12	1996	1	.00
Total Customer Change					123	.00
Final totals					159	.00

Contents:

- transaction type. Valid types are:
 - Cancel
 - Customer change
 - Exchange
 - Giftee
 - Inquiry
 - New item add
 - New order

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- Return
- Shipment
- offer code (for FDC, this is assumed to be the first three positions of the source code)
- offer description
- month and year of transaction
- number of records
- dollar value of the transaction
- total number of records and dollar value of each transaction type
- total number of records and dollar value for the report

Customer Merge/Purge Direct Tech Audit Report

How to print: Use the Working with Direct Tech Tape Upload menu option (**MCTE**).

Target Customer	Source Customer	Ghost?	Target Type (old/new)	Customer Status
103	130	N	O	
103	136	N	O	
103	137	N	O	
12518	12517	N	N	
52	89	N	O	F Target Customer Fraud
99	56	N	O	G Source Customer Fraud
59	147	N	O	H Both Trg & Src Fraud
* # Of Records Converted To Mozart			7	* Total # of Records with Fraud
				3

Contents:

- target customer number
- source customer number
- ghost flag setting (**Selected** = save as ghost; **Unselected** = do not save as ghost)
- target type (**O** = target customer is older; **N** = target customer is newer)
- customer status (**F** = Target customer is a fraud customer; **G** = Source customer is a fraud customer; **H** = Both the target and the source customer are fraud customers; **S** = Source customer not found; **T** = Target customer not found; **B** = Both target and source customer not found)
- total number of source customer records added to the CWDirect merge/purge files
- total number of records that contained a fraud customer (the record contained a status of **F**, **G**, or **T**)

Customer Merge/Purge Direct Tech Error List Report

How to print: Select **Print Error List** at the Work with Direct Tech Records Screen (**MCTE**).

CWDirect	Customer Merge/Purge Direct Tech Error	KLETENDRE	CSR0798	5/11/99	15:43:11	Pg 1
			KAL Co.			
Target Customer	Source Customer	Ghost?	Error	Error Description		
3	4	N	S	Source Customer Not Found		
52	89	N	F	Target Customer Fraud		
59	147	N	H	Both Trg & Src Fraud		
99	56	N	G	Source Customer Fraud		
99	130	N	B	Both Trg & Src Not Found		
39485	5858457		B	Both Trg & Src Not Found		
* # Error Records:		6				

Contents:

- target customer number
- source customer number
- ghost flag
- error code
- error description
- total number of records in error

Finder Load Summary Report

How to print: Use the Load Prospect Finder File screen (LPFF).

CWDirect Rel 2.0	Finder Load Summary	Karen_L	CSRFRDR	3/07/97	11:47:10	Page 1
------------------	---------------------	---------	---------	---------	----------	--------

Offer: ART

Drop: 1

Load Date	# Invalid Finder Codes	# Invalid State Codes	# Invalid SCF Codes	Total Records Processed
03/07/97	3000	2424	2424	1

Contents:

- Offer
- Drop
- Load date
- Number of invalid finder codes (the first character of the finder code is not an alphanumeric character).
- Number of invalid state codes (the state code does not exist in the CWDirect Zip/City/State file).
- Number of invalid SCF codes (the zip code does not exist in the CWDirect Zip/City/State file).
- Number of invalid processed records

Purged Prospect Records Report

Purpose: Use this report to review the prospect records that are in a **P** status. This report contains a list of all the prospect numbers that have been purged from the system, including:

- The purge criteria you entered on the Purge Prospect Finder File screen (**MPFF**)
- The total number of records purged

How to print: Use the Purge Prospect Finder File screen (**MPFF**).

CWDirect Rel 2.0 Purged Prospect Records Karen_L CSR0790 3/10/97 10:07:33 Page 1

Purge Criteria:

Offer:

Drop:

Finder Range : A09846 - A10302

Records Purged . . . : 543

Contents:

- Offer
- Drop
- Finder ID range
- Total records purged

Backorder Report

How to print: Use the Backorder Report screen (PPBO).

CWDirect Backorder Report LEE_H PTR0005 9/06/94 11:26:12 Page 1
 Mail Order Company

Selected offer: 1

Item	SKU	Description	Backorder Quantity	---- Expected Delivery	---- Quantity	--- JC Penney --- Cat SKU Color
1511	GRN	WASH CLOTH	66		0	
1514	BLUE	BATH TOWEL	1	2/02/94	100	
2222	WHT LRG	NIGHTSHIRT	3	1/31/94	72	
4659	WHT MED REG	LACE BALLET SLIPPERS	1	1/23/94	30	
4659	WHT MED WIDE	LACE BALLET SLIPPERS	25	1/23/94	9	
4659	WHT SML REG	LACE BALLET SLIPPERS	25		0	
4823		MOTHER'S STERLING NECKLAC	26	2/02/94	70	
4824		EARRINGS	1	2/02/94	256	
6006	DBLE	SPOOL BED	3		0	
6006	QUEN	SPOOL BED	0		0	
Final totals			151			

Contents:

- Offer code
- Item number
- SKU
- Description
- Backorder quantity: the number of units of the item that have been ordered from this offer, but are currently unavailable. Drop ship items (that are sent to the customer directly from the vendor) are included on this report along with "regular" items that you stock and ship.

Note: This value represents the number of units of an item that were ordered specifically from an offer; it does not represent the number of backordered units across all item/ warehouses.

- Expected delivery date: the date on which the item is due to be received and will relieve the item's backorder status (the system uses PO layering to determine which purchase order delivery will cover this backordered quantity)
- Expected delivery quantity: the number of units of the item that are due to be received
- JC Penney catalog number, from the SKU Cross Reference file
- JC Penney SKU, from the SKU Cross Reference file
- JC Penney Color, from the SKU Cross Reference file
- Final totals: the total number of units that are currently unavailable for open orders and have been backordered

Soldout Report

How to print: Use the Soldout Report Prompt screen (**PPSO**).

CWDirect Soldout Report LEE_H PTR0013 9/07/94 10:06:33 Page 1
 Mail Order Company

Selected Offer: 1

Item	SKU	Description	----	JC Penney	----
			Cat	SKU	Color
1511	GRN	WASH CLOTH			
1514	BLUE	BATCH TOWEL			
2222	WHT LRG	NIGHTSHIRT			
4659	WHT MED REG	LACE BALLET SLIPPERS			
4659	WHT MED WIDE	LACE BALLET SLIPPERS			
4659	WHT SML REG	LACE BALLET SLIPPERS			
4823		MOTHER'S STERLING NECKLACE			
4824		EARRINGS			
6006	DBLE	SPOOL BED			
6006	QUEN	SPOOL BED			

Contents:

- Offer code
- Item number
- SKU
- Description
- JC Penney catalog number (from the SKU Cross Reference file)
- JC Penney SKU (from the SKU Cross Reference file)
- JC Penney Color (from the SKU Cross Reference file)

Held Order by Pay Type Report

How to print: Use the Print Held Orders by Pay Type Prompt screen (PHOP).

CWDirect	Rel 9.0	Held Order by Pay Type	KBOTTGER	OER0727	1/20/05 16:58:17	Page 1
		Bottger Acquired Farrah Cmp-90				
Selected Pay Type: 4 VISA						
		Our No.	903			

Order #	Name		Card #	Amount		

5286	TROY BOTTGER		478825000012****	941.69		
	109 TURNER LANE	FRONT				
	MILLIS, MA 02054 USA					
5289	BERNADETT MIRANDA		478825001133****	941.69		
	10 EVERGREEN RD					
	MEDWAY, MA 02053 USA					
5290	LINDA LETENDRE		478825004433****7	941.69		
	19 HADLEY STREET					
	SPFLD, MA 01119 USA					
5291	GABRIELLE LETENDRE		478825000012****6	941.69		
	1214 ROOSEVELT ST					
	SPFLD, MA 01118 USA					
5292	BRYAN KNIGHT		478825000012****5	941.69		
	13 HOLLYWOOD LN	3				
	GRANBY, MA 01128 USA					
5293	FRANCESCO COLLONA		478825000012****	941.69		
	687 ROMANSKY BLVD					
	TRETON, MA 01468 USA					
5294	DARCY BOTTGER		478825000013****	941.69		
	109 TURNER LANE					
	TEMPLTON, MA 02054 USA					
Final totals				6,591.83		

Contents:

- Pay type: the code for the pay type for which the report was run
- Our number: the number of the vendor for whom the report was run, as defined in the *Spiegel Vendor Number (C75)* field in the System Control file.

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- Order number
- Name: the name and address of the bill-to customer (who will be invoiced for the order, if different from the person who placed the order); otherwise, the name and address of the sold-to customer (the person who placed the order)
- Card #: the number of the credit card that was used as payment on the order. If you do not have authority to the *Display Full Credit Card Number (B14)* secured feature, the credit card number prints in the format specified at the Credit Card Number Layout screen (**WPAY**) for the associated pay type. For example, 4788*****1443 may print instead of the entire credit card number. If you use credit card tokenization, this number may be a token rather than the actual credit card number.

If the customer used two different credit cards that belong to the same payment type (such as two different Visa credit cards), only the first credit card used on the order prints on this report. The value in the *Amount* field, however, represents the cumulative charges against both credit cards.

- Amount: the order total, regardless of paytype.
- Final totals: the total dollar amount of charges for this payment type that are associated with held orders.

Merchandising Reports

- [Print ABC Velocity Report \(By Dollars or Units\)](#)
- [Vendor Upload Error Report](#)
- [Drop Ship Set Shipments Report](#)
- [Finished Good Items Average or Standard Cost Updated Report](#)
- [Standard Cost Updates Report](#)
- [Item/SKU Offer Upload Exception Report](#)
- [PO Interface - Accepted PO Report](#)
- [PO Interface - Error Report](#)
- [Purchase Order](#)
- [PO Receiving Worksheet](#)
- [Receiving Worksheet -- Weight Method](#)
- [Purchase Order Item Label](#)
- [Open PO's by Vendor Report](#)
- [Purchase Order Auto Cancel Report](#)
- [PO Expected Delivery Report](#)
- [Item Sales Analysis Report](#)
- [Item Stock Status Report](#)
- [Stock Aging Report](#)
- [Incomplete Item/SKU List](#)

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- [Merchandising Cost Report](#)
- [Item Upload Processed Records Report](#)
- [Item Upload Error Report](#)
- [Record Deleted from RI Item Upload Report](#)
- [Retail Price Change Upload Error List](#)
- [Retail Price Change Update Report](#)

Print ABC Velocity Report (By Dollars or Units)

Purpose: Use this report to review the ABC/velocity code assigned to each item/SKU, based on the total sales dollars or total sales units of the item/SKU for a defined accounting period/year.

The *Use dollars or units* field at the Update SKU ABC/Velocity Codes Screen (MABC) determines if the system prints the Print ABC Velocity report by dollars or units.

This report sorts in *New ABC code, Sales dollars/units* sequence.

How to print: Submit the ABC/Velocity Process at the Update SKU ABC/Velocity Codes Screen (MABC).

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Print ABC Velocity by Dollars report:

CWDirect

Rel 8.0

Print ABC Velocity by Dollars

KBOTTGER

INR1823

2/09/04 11:36:39

Page

1

KAB CWData Download Company

Report Selection:

From Date . . . : 2/09/04

To date . . . : 2/09/04

Use Dollars or Units : D Dollars

Update to be Performed: 1 Update w/Report

ABC First Percentage

Code Order of Sales

A 0 50.00 %

B 0 25.00 %

C 0 15.00 %

D 0 10.00 %

N 5 .00 %

Z 0 .00 %

Item SKU Description Sales Dollars Sales Units Cumulative Dollar Sales Cumul. Pct of Sales Cumul. Pct of Items Prev ABC Code New ABC Code

2004ITEM1 2004ITEM1 ITEM DESCRIPT 160.00 6 160.00 22.63 % 12.50 % A A

2004SKU1 RED GRLS SMLL 2004SKU1 ITEM DESCRIPTI 160.00 6 320.00 45.26 % 25.00 % A A

2003ITEM1 2003ITEM1 DESCRIPTION 152.00 7 472.00 66.76 % 37.50 % B B

2003SKU1 RED GRLS SMLL 2003SKU1 152.00 7 624.00 88.26 % 50.00 % C C

2004ITEM2 2004ITEM2 ITEM DESCRIPT 51.00 6 675.00 95.47 % 62.50 % D D

2003ITEM2 2003ITEM2 ITEM DESCRIPT 32.00 3 707.00 100.00 % 75.00 % D D

2003SOLDOUT 2003SOLDOUT ITEM DESCRI .00 0 707.00 100.00 % 87.50 % Z Z

2005ITEM1 2005ITEM1 ITEM DESCRIPT .00 0 707.00 100.00 % 100.00 % Z Z

Final totals 707.00

Total Items: 8

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Print ABC Velocity by Units report:

CWDirect	Rel 8.0	Print ABC Velocity by Units	KBOTTGER	INR1822	2/09/04 11:44:56	Page	1		
		KAB CWData Download Company							
Report Selection:									
From Date . . . :	2/09/04								
To date :	2/09/04								
Use Dollars or Units :	U	Units							
Update to be Performed:	2	Report Only							
ABC	First	Percentage							
Code	Order	of Sales							
A	0	50.00 %							
B	0	25.00 %							
C	0	15.00 %							
D	0	10.00 %							
N	5	.00 %							
Z	0	.00 %							
Item	SKU	Description	Sales Dollars	Sales Units	Cumulative Unit Sales	Cumul. Pct of Sales	Cumul. Pct of Items	Prev ABC Code	New ABC Code
2003ITEM1		2003ITEM1 DESCRIPTION	152.00	7	7	20.00 %	12.50 %	B	A
2003SKU1	RED	GRLS SMLL 2003SKU1	152.00	7	14	40.00 %	25.00 %	C	A
2004ITEM1		2004ITEM1 ITEM DESCRIPTION	160.00	6	20	57.14 %	37.50 %	A	B
2004ITEM2		2004ITEM2 ITEM DESCRIPTION	51.00	6	26	74.29 %	50.00 %	D	B
2004SKU1	RED	GRLS SMLL 2004SKU1 ITEM DESCRIPTION	160.00	6	32	91.43 %	62.50 %	A	C
2003ITEM2		2003ITEM2 ITEM DESCRIPTION	32.00	3	35	100.00 %	75.00 %	D	D
2003SOLDOUT		2003SOLDOUT ITEM DESCRIPTI	.00	0	35	100.00 %	87.50 %	Z	Z
2005ITEM1		2005ITEM1 ITEM DESCRIPTION	.00	0	35	100.00 %	100.00 %	Z	Z
Final totals					35				
Total Items:		8							

Contents:

- **From date:** The date you entered in the *From date* field on the Update SKU ABC/Velocity Codes Screen (MABC); this is the starting date the system uses to update ABC/velocity codes.
- **To date:** The date you entered in the *To date* field on the Update SKU ABC/Velocity Codes Screen (MABC); this is the ending date the system uses to update ABC/velocity codes.

- **Use dollars or units:** Indicates if the system used sales dollars or sales units to determine the ABC/velocity code assigned to each item.
 - **D Dollars** prints if the system used sales dollars.
 - **U Units** prints if the system used sales units.

Update to be performed: Indicates if the system updated items with the new ABC/velocity code or just generated the Print ABC Velocity Dollars/Units report without performing updates.

- **1 Update w/Report** prints if the system updated the ABC/velocity code assigned to an item based on the item's performance and generated the Print ABC Velocity Dollars/Units report.
- **2 Report only** prints if the system generated the Print ABC Velocity Dollars/Units report without performing updates.
- **ABC code:** A code that classifies an item based on sales volume; this is a list of the ABC codes defined in the ABC/Velocity file that can be assigned to each item/SKU.
- **First order:** Indicates the number of days that must pass after the first order for an item before an ABC/velocity code is assigned to the item. For example, if *First order* is set to **5**, an item is assigned an ABC/velocity code of N (new item) until 5 days after the date of its first order. The *First order* column is populated only for ABC/velocity code N. Items assigned ABC/velocity code N are not included on this report.
- **Percentage of sales:** The percentage of sales (units or dollars) required for an item to earn the ABC/velocity code. The system ranks percent of sales by ABC/velocity code, sorted alphanumerically.
- **Item:** A code that represents an item.
- **SKU:** The SKU code, if any, of the item.
- **Description:** A description of the item.
- **Sales dollars:** The sales dollars for the item/SKU in the date range specified. This is the *Dollars sold* from the Item Sales Analysis Work file. **Note:** The system does not include items with negative sales dollars.
- **Sales units:** The sales units for the item/SKU in the date range specified. This is the *Units sold* from the Item Sales Analysis Work file.
- **Cumulative dollar sales:** The cumulative sales dollars up to and including this item. The system totals the *Sales dollars* column for this item and all previous items on the report. For example, the cumulative dollar sales for the first item on the report is sales

dollars for that item only; the cumulative dollar sales for the second item on the report is sales dollars for that item plus the sales dollars for the first item; the cumulative dollar sales for the third item on the report is the sales dollar for that item plus the sales dollars for the first and second item, etc. *This column prints only if you generated the report by dollars.*

- **Cumulative unit sales:** The cumulative sales units up to and including this item. The system totals the *Sales units* column for this item and all previous items on the report. For example, the cumulative unit sales for the first item on the report is sales units for that item only; the cumulative unit sales for the second item on the report is sales units for that item plus the sales units for the first item; the cumulative unit sales for the third item on the report is the sales units for that item plus the sales units for the first and second item, etc. *This column prints only if you generated the report by units.*
- **Cumulative percent of sales:** The cumulative percentage of sales for the item. The system uses the following calculation to determine the cumulative percent of sales: $(\text{Cumulative dollar sales} / \text{Final totals cumulative dollar sales}) \times 100 = \text{Cumulative percent of sales}$. For example, if the *Cumulative dollar sales* for the item is **824.00** and the *Final totals cumulative dollar sales* is **1092.00**, the *Cumulative percent of sales* is **75.45787**, rounding to **75.46%**.
- **Cumulative percent of items:** The cumulative percentage of items. The system uses the following calculation to determine the cumulative percent of items: $(\text{item \#} / \text{Total items}) \times 100 = \text{Cumulative percent of items}$. For example, for the first item on a report with 8 total items, the *Cumulative percent of items* is **12.50%**; for the second item, the *Cumulative percent of items* is **25.00%**.
- **Previous ABC code:** The ABC/velocity code previously assigned to the item/SKU.
- **New ABC code:** The ABC/velocity code currently assigned to the item/SKU. **Note:** If you selected to generate this report without performing updates, the system does not assign a new ABC code to the item.
- **Final totals:** The total cumulative dollars or units for all items/SKUs included in the ABC Velocity by dollars/units.
- **Total items:** The total number of items/SKUs included in the ABC Velocity by dollars/units. The system does not include items assigned ABC/velocity code **N** (new item) in this total.

Vendor Upload Error Report

Purpose: This report lists any vendor upload records that contain errors. You can use this report to determine what vendor upload records you need to correct.

Note: Each vendor upload record in an error status is associated with only one error (the first error the system finds for the record). Once you correct the error and resubmit the vendor upload batch program, the system validates the record for additional errors.

This report sorts in record type, company, vendor number sequence.

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How to print: Select **Submit** at the Submit Vendor Upload screen (**LVUP**) to submit the vendor upload batch program.

CWDirect Rel 6.0	Vendor Upload Error Report	KBOTTGER	POX0732	6/24/02 16:08:47	Page 1
Record Type: Add					
Cmp Vendor # Vendor Name	Error Description				
0 4 TEST VENDOR 4	Missing Company				
Record Type: Add					
Cmp Vendor # Vendor Name	Error Description				
511 62418 VNAME	Invalid Company				
Record Type: Add					
Cmp Vendor # Vendor Name	Error Description				
555 0 V NAME	Missing Vendor Number				
555 101 VNAME	Vendor Already Exists				
555 6244	Missing Vendor Name				
555 62410 VNAME	Missing Print PO				
555 62411 VNAME	Missing Fax PO				
555 62412 VNAME	Missing Print Checks Response				
555 62413 VNAME	Missing Drop Ship Output Response				
555 62415 VNAME	Missing EDI P/O Response				
555 62416 VNAME	Missing Vendor Price Currency Response				
555 62417 VNAME	Type of Vendor Invalid				
555 62420 VNAME	Print PO Invalid				
555 62421 VNAME	Fax PO Invalid				
555 62422 VNAME	Print Checks Invalid				
555 62424 VNAME	Vendor Factor Invalid				
555 62425 VNAME	EDI P/O Invalid				
555 62426 VNAME	Invalid Terms Code				
555 62429 VNAME	Currency Code Invalid				
555 62431 VNAME	Type of Vendor Invalid				
Add RECORD(S) :	20				
Record Type: Modify					
Cmp Vendor # Vendor Name	Error Description				
555 84857 VNAME	Vendor Does Not Exist				
Modify RECORD(S) :	1				
Record Type: Delete					
Cmp Vendor # Vendor Name	Error Description				
555 889934 VNAME	Vendor Does Not Exist				
Delete RECORD(S) :	1				
Record Type: Missing/Invalid					
Cmp Vendor # Vendor Name	Error Description				
555 6242 V NAME	Missing Record Type				
Missing/Invalid RECORD(S)	1				

Contents:

- **Record type:** Identifies whether the vendor upload record is an add, modify, or delete, or if the record type is missing or invalid. The total number of records that contain errors for each type of record (add, modify, delete, missing/invalid) prints underneath each record type.
- **Company number:** Identifies the CWDirect company where you wish to upload the vendor upload record. Company 0 prints if the company number is missing from the vendor upload record (the *Company* field is blank).
- **Vendor number:** A code that identifies the vendor you are creating, updating, or deleting, based on the record type defined for the vendor upload record. Vendor number 0 prints if the vendor number is missing from the vendor upload record (the *Vendor #* field is blank).
- **Vendor name:** The name of the vendor. The vendor name is blank if the vendor name is missing from the vendor upload record (the *Vendor name* field is blank).
- **Error:** A description of the error associated with the vendor upload record.
- **Number of records:** The number of vendor upload records for each record type (add, change, delete, missing/invalid) that are in error.

Drop Ship Set Shipments Report

Purpose: The Drop Ship Set Shipments report lists any orders that contain a drop ship set item where:

- The master set item has been ship confirmed and its component items have not been completely shipped.
- The master set item has not been ship confirmed, but its components have been partially, or completely, shipped.

The system includes sets on this report where:

- the order containing the drop ship set is open, and
- the master set item is flagged as drop ship, and
- some part of the set (the master set item or a component item) is closed while some part of the set (the master set item or a component item) remains open

Note: While the master set item must be flagged as drop ship to include the set on this report, the component items do not have to be flagged as drop ship.

You can use this report to determine if a set exists that has not shipped together or if a set exists where all of the component items have shipped, but the master set item still remains open; this may occur if all of the component items are drop ship, but the set master item is not drop ship - in this situation you need to generate a pick slip for the master set item before the system closes the set.

Drop ship sets display on this report in order #, ship to #, order line sequence #, line # sequence.

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How to print: When you select the Print Drop Ship Set Shipments report (PDSS) menu option, the system does not advance you to a screen and instead, immediately submits the report: Job 226258/KBOTTGER/DS_SET_RPT submitted to job queue.

CWDirect			Rel 11.5		Drop Ship Set Shipments			KBOTTGER	FLR1195	11/27/07 15:25:00	Page	1
Order#	Ship	Seq#	Line#	Status	Order	Item	SKU	Set	Price	Qty		
	To				Date			Master		Shipped		
163	1	1	1		11/07/07	2007DSSET1	WHTE	Y	50.00	0		
163	1	2	2		11/07/07	2007COMPSKU1	WHTE	N	.00	0		
163	1	3	3		11/07/07	2007COMPSKU2	WHTE	N	.00	0		
163	1	4	4	X	11/07/07	2007DSSKU4	WHTE	N	.00	1		
163	1	5	5	X	11/07/07	2007DSSKU5	WHTE	N	.00	2		
370	1	1	1		11/27/07	CDCSET		Y	10.00	0		
370	1	2	2	X	11/27/07	SETDSCOMP1		N	.00	1		
370	1	3	3		11/27/07	SETDSCOMP2		N	.00	0		

Contents:

- **Order #:** The order that contains a drop ship set that has been partially shipped.
- **Ship to:** The order ship to number that contains the drop ship set.
- **Seq #:** The order line sequence number that contains the set master item or one of its components.
- **Line #:** The order line number that contains the set master item or one of its components.
- **Status:** The status of the order line.
 - **blank** = Open
 - **B** = Express Bill
 - **C** = Cancelled
 - **E** = Error
 - **H** = Held
 - **S** = Soldout
 - **X** = Closed
- **Order date:** The date when the order was placed.

- **Item:** The item defined for the order line.
- **SKU:** The SKU defined for the order line.
- **Set master:** Indicates whether the order line contains the set master item or one of its components.
 - **Y** = The order line contains the set master item.
 - **N** = The order line contains one of the set component items.
- **Price:** The price defined for the order line.
 - If you price the set at the set master level, the price is defined for the order line containing the set master item.
 - If you price the set at the set component level, the price is defined for the order line containing the component items.
- **Qty shipped:** The number of units of the item that has shipped.

Finished Good Items Average or Standard Cost Updated Report

How to print: Run a periodic process to update the cost of a finished good.

CWDirect Rel 2.0	Finished Good Avg or Std Cost Updated	KAREN_L	INR0952	2/18/97	8:50:30	Page 1
Item Number	SKU Code	Prior Cost	New Avg Cost			
ART KIT		455.0000	405.0000			
PAINT KIT		50.8500	42.5000			
SKETCH KIT		75.0000	70.0000			
WINTER COLD		100.0000	155.0000			
# Of Finished Good Items Updated:		4				

Contents:

- Item number
- SKU code
- Prior cost
- New Average/Standard Cost (You define the pricing method the system uses in the *Costing Method (A25)* field in the System Control file. If you define average cost, the system averages the costs over both the current on-hand inventory plus any incoming receipts. If you define standard cost, the system does not update any costing information.)

Standard Cost Updates Report

This report displays all items that have been updated with a landed cost, and might be useful in verifying that all standard cost updates were accurate.

How to print: Complete the Update Standard Cost Screen (**MSCC**).

CWDirect Rel 2.5		Standard Cost Updates		EKAPLAN	POR0463	12/01/97	14:18:02	Page	1	
EZK Mail Order										
Item	CLR	SIZE	WDTH	Vendor	Vendor Item	Price	Total	New	Old	Net
							Add'l Chrgs	SKU Cost	SKU Cost	Change
JMN003				100	10-VIJMN003	2.2500	.0000	2.2500	20.0000	17.7500-
JMN003				100	10-VEN343434	15.0000	.0000	15.0000	2.2500	12.7500
JMN003				100	10-JMN003	20.0000	.0000	20.0000	15.0000	5.0000
WA1234				1	MIABCDEF	10.0000	.5000	10.5000	10.1000	.4000

Contents:

- item
- SKU (The field heading prints as *SKU* if the *Split SKU Inventory (A26)* system control value is **unselected**. If the *Split SKU Inventory (A26)* system control value is **selected**, the system uses the values defined in the *Split SKU Element Column Headings (A52, A53, A54)* system control values for the SKU field heading.)
- vendor
- vendor item defined for the primary vendor
- current vendor item price
- total vendor additional charges. If the additional charge for the vendor item is set up as a percentage, the per unit amount produced by applying the percentage to the vendor item price prints.
- new SKU cost (landed cost)
- old SKU cost
- net change

Item/SKU Offer Upload Exception Report

This report lists any item/SKU offer upload records that contain errors (**E** status) or were in use (**I** status) at the time the batch program was submitted. You can use this report to determine what item/SKU offer upload records you need to correct before the system uploads them to the Item/Offer and SKU/Offer files.

This report sorts in company, item, SKU, offer, status sequence.

How to print: Select **Process File** at the Work with Item/SKU Offer Upload Screen (**WISU**) to submit the item/offer upload.

CWDirect Rel 4.0		Item/SKU Offer Upload Exception Rpt		KLETENDRE	INR1519	10/04/99	15:23:48	Page 1
		KAL Co.						
Cmp	Item	SKU	Ofr	Description			Status	Action Code
555	FIELD VEST		555	BRIGHT ORANGE FIELD V	E	A		
	SC45678		A01	SOCCER-STRIPE SCARF	E	A		
	MITTENS	BRN LRGE	A01	HOMEMADE MITTENS	E	A		
	MITTENS	BRN MEDM	A01	HOMEMADE MITTENS	E	A		
	MITTENS	BRN SMLL	A01	HOMEMADE MITTENS	E	A		
	SC12345	BLUE	A01	HAND-KNIT SCARF	E	A		

Contents:

- Company (when you submit the Item/SKU offer upload batch program, the program validates and processes each item/SKU offer upload record in the Item/SKU Offer Upload file, regardless of the company from which you submitted the job)
- Item code
- SKU code
- Offer code
- Item description
- Status (only item/SKU offer upload records in an error (**E**) status or in use (**I**) status print on this report)
- Action code (**A** = addition; **C** = change)

PO Interface - Accepted PO Report

This report displays records in the Purchase Order Interface files that did not contain any errors. When a purchase order interface record does not contain errors, the system deletes the record from the Purchase Order Interface files and creates a CWDirect purchase order. You can review the purchase orders that were created in Maintaining Purchase Orders (**MPOE**).

How to print: Complete the Load PO Interface screen (**GPOI**).

CWDirect Rel 3.5	PO Interface - Accepted PO Report
	KAL Co.
PO#	Reference #
564	0005554
566	0005555
567	0005556
568	0005557
Total # PO Accepted:	4

Contents:

- Purchase order number (the system assigns the next purchase order number based on the current value in the *Last number* field for the *Purchase Order Header* counter in the Number Assignment file).
- Reference number (the *Reference number* is a unique identifier for the header, detail, and message interface records. This number is stored in the *OHPOID* field in the Order Header Upload and Order Detail Upload files. The system defaults this number to the CWDirect *Reference number* field in the Purchase Order Header file).
- Total number of purchase orders accepted (this is the total number of CWDirect purchase orders created).

PO Interface - Error Report

This report displays records in the Purchase Order Interface files that contain errors. If a record contains more than one error, a separate line prints on the report for each. The records remain in the Purchase Order Interface files until the errors are corrected or the record is deleted. You can correct the errors in Work with Purchase Order Interface Records.

How to print: Complete the Load PO Interface screen (**GPOI**).

CWDirect Rel 3.5 PO Interface - Error Report KLETENDRE POR0554 12/04/98 Page 1			
KAL Co.			
PO#	Reference #	LN#	Error
565	0005554		Invalid Due Date on Hdr
565	0005554		PO Header Without Detail
569	0005551		Invalid Vendor # on Hdr
569	0005551		Invalid Buyer # on Hdr
569	0005551		Invalid Warehouse on Hdr/missing on Whs X-ref file
569	0005551	1	Invalid Item #
569	0005551	1	Invalid SKU Code
569	0005551	1	Invalid UOM on Detail
569	0005551	1	Invalid Vendor on Detail
569	0005551	1	Invalid warehouse on Dtl/missing on Whs X-ref file
570	0005552		Invalid Vendor # on Hdr
570	0005552		Invalid Warehouse on Hdr/missing on Whs X-ref file
570	0005552	1	Invalid Vendor on Detail
570	0005552	1	Invalid warehouse on Dtl/missing on Whs X-ref file
Total # PO's in error:		3	
Total # PO Interface records in error:		14	

Contents:

- Purchase order number (the system assigns the next purchase order number based on the current value in the *Last number* field for the *Purchase Order Header* counter in the Number Assignment file).
- Reference number (the *Reference number* is a unique identifier for the header, detail, and message interface records. This number is stored in the *OHPOID* field in the Order Header Upload and Order Detail Upload files. The system defaults this number to the CWDirect *Reference number* field in the Purchase Order Header file).
- Purchase order detail line number

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- Error message. A purchase order interface error occurs if:
 - an order header upload record exists without an associated order detail upload record.
 - an order detail upload record exists without an associated order header upload record.
 - the *Reference number*, *Vendor number*, *Buyer*, *Due date*, or *Warehouse* fields in the Order Header Upload do not contain information.
 - the *Sequence number*, *Item*, *SKU*, *Quantity*, *Price*, or *Due date* fields in the Order Detail Upload do not contain information.
 - information in the *Vendor*, *Buyer*, or *Warehouse* fields in the Order Header Upload is invalid
 - information in the *Vendor*, *Item*, or *SKU* fields in the Order Detail Upload is invalid.
- Total number of purchase orders in error (this is the total number of purchase orders that were created that contain errors).
- Total number of purchase order interface records in error (this is the total number of errors that occurred when you generated the Purchase Order Interface files. You can have multiple errors for the same purchase order interface record).

Purchase Order

How to print: Complete the:

- Print and/or Fax Pop-Up Window in PO entry, maintenance or inquiry
- Print POs and Worksheets by PO Screen (**PPWS**)
- PO Print/EDI Generation Selection Screen (**MPRP**)

Vendor	Purchase Order		PO#	Rev
101			593	1
			Page	1
To:		Ship To:		
VENDOR 101		WAREHOUSE 40		
10 SPEEN STREET		10 SPEEN STREET		
FRAMINGHAM	MA 01701	FRAMINGHAM	MA 01701	
USA UNITED STATES		USA UNITED STATES		
BERNADETTE T. MIRANDA		BERNADETTE T. MIRANDA		
{508} 626-2600 Ext 101				
<hr/>				
3/03/98				
<hr/>				
1 BEST WAY SHIPPER				
Call if you will be late with the delivery.				
<hr/>				
10	101WE7856TR9	87 MARBLE CUTTING BOARD	23.6281	
	SMALL GREEN MARBLE CUTTING BOARD		236.2810	
25	101WE7654TR3	65 MARBLE CUTTING BOARD	45.7254	
	MEDM WHITE MARBLE CUTTING BOARD		1143.1350	
36	101WE5429TR5	39 MARBLE CUTTING BOARD	23.6281	
	SMALL WHITE MARBLE CUTTING BOARD		850.6116	
			Total Units:	71
Total \$:			2,230.0276	
<hr/>				
Signature				

Contents:

- Vendor

- Purchase order number
- revision number
- To vendor's name, address, and phone number
- Ship to name and address
- Order date
- Due date
- Cancel date
- Ship via
- Shipping instructions
- Line number
- Item
- SKU
- Quantity
- Unit of Measure
- Vendor item
- Vendor quantity
- Vendor unit of measure
- Total units

PO Receiving Worksheet

Purpose: This report lists each PO, each line on a PO, and amount due. The worksheet is used as a checklist at PO receiving. Typically, you would forward this document to someone in the warehouse who is responsible for receiving these items.

How to print: Complete the:

- Print and/or Fax Pop-Up Window in PO entry, maintenance or inquiry
- Print POs and Worksheets by PO Screen (**PPWS**)
- PO Print/EDI Generation Selection Screen (**MPPRP**)

		PO Receiving Worksheet		KLETENDRE	POR0167	3/03/98 11:41:46 Page 1
		The KL Mail Order Company				
Purchase Order #:	593	Vendor:	101 MAW CATALOG VENDOR			
Control Info:		Receiver:	Entry Date:	Terms: 0	Offer:	
POS: _____	Cartons: _____	Weight: _____	Ship #: _____	Entry#: _____		
Ship Date: _____	Ship Via: _____	Receipt Date: _____	Cube: _____	Units: _____	Count Date: _____	
Charges:						
B	BROKERAGE	_____				
C	COMMISSION	_____				
D	DUTY	_____				
F	FREIGHT	_____				
I	IMPORT	_____				
O	OTHER	_____				
S	SURCHARGE	_____				
Call if you will be late with the delivery.						

										----- Vendor Inf -----				
Due Date	Ln#	B/O	Qty	Item	COLR	SIZE	OTHR	Qty	UOM	Cost	Item	Qty UOM	Qty Rcvd	Location
3/04/98	1	0	WEIG769					10	EA	26.2535	101WEIG769	10	_____	_____
			4 SLOT TOASTER								101 4 SLOT TOASTER		_____	_____
			Primary: A010101											
			Total received: _____											
3/04/98	2	0	WEIG594					25	EA	26.2535	101WEIG594	25	_____	_____
			2 SLOT TOASTER								101 2 SLOT TOASTER		_____	_____
			Primary: A010101											
			Total received: _____											

Contents:

- Purchase order number
- Vendor
- Control number
- Shipper tracking number
- Terms
- Offer
- Receiver
- Entry date
- Ship number
- Entry number
- Purchase orders
- Cartons
- Weight
- Cube
- Units
- Ship date
- Ship via
- Receipt date
- Count

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- Charges
- Due date
- Line #
- Backorder qty
- Item
- SKU
- Quantity
- Unit of measure
- Cost
- Item
- Unit of measure quantity
- Quantity received
- Location
- Total received

Receiving Worksheet -- Weight Method

Purpose: This report lists each PO, each line on a PO, and any additional charges. The weight method worksheet is used as a checklist at PO receiving. In order to print this report, you must have the following system control values set correctly:

- the *P/O Receipt Costing Calculation Method (A57)* system control value must be set to **W** (weight)
- the *P/O Receipt Control # Entered (A56)* system control value must be **selected**

How to print:

- Print and/or Fax Pop-Up Window in PO entry, maintenance or inquiry
- Print POs and Worksheets by PO Screen (**PPWS**)
- PO Print/EDI Generation Selection Screen (**MPRP**)

CWDirect Rel 2.5				Receiving Worksheet -- Weight Method										KLETENDRE POR0391 3/03/98 12:25:42 Page 1													
				The KL Mail Order Company																							
P/O #:		593	Control #:		301	Vendor #:		101																			
Item	Qty	Rec	PO	Price	Exch	Rate	\$	Price	Unit	Disc	Net	\$	Comm	%	Comm/Unit	Duty	%	Duty/Unit	S&H	Chg	Brokerage Fee	Total	Wgt	Cost/LB	Unit	Wgt	Cost/Unt
WEIG76	10		26.2535		1.00000000		26.2535	19.7138		6.5397	12.00		.78	5.00	.33	12.00		16.00	20.000		1.40	2.000		2.80			
YELLOW 2 SLOT TOASTER6																											
WEIG79	25		26.2535		1.00000000		26.2535	19.7138		6.5397	12.00		.78	5.00	.33	12.00		16.00	20.000		1.40	2.000		2.80			
WHITE 2 SLOT TOASTER																											
WEIG72	36		26.2535		1.00000000		26.2535	19.7138		6.5397	12.00		.78	5.00	.33	12.00		16.00	20.000		1.40	2.000		2.80			
BLACK 2 SLOT TOASTER																											

Contents:

- Purchase order number
- Control number
- Vendor number
- Item
- Quantity received

- Purchase order price
- Exchange rate
- Dollar Price
- Unit discount
- Net dollar amount
- Commission percent (defined in Working with Vendor Items (**WVNI**))
- Commission per unit
- Duty percent (defined in Working with Vendor Items (**WVNI**))
- Duty per unit
- Shipping and handling charge (defined as an additional charge in Receiving Purchase Orders (**PORC**))
- Brokerage fee (defined as an additional charge in Receiving Purchase Orders (**PORC**))
- Total weight (the weight entered in the *Total weight* field on the Create P/O Receipt Control screen in Purchase Order Receipts; fast path = **PORC**)
- Cost per pound (
- Unit weight (defined in the *Ship weight* field in Work with Item/SKUs; fast path = **MITM**)
- Cost per unit

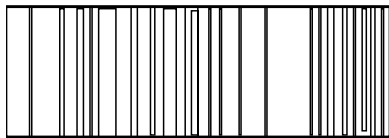
Purchase Order Item Label

Purpose: An item label prints for each unit ordered on a purchase order and lists the company, item number, item description and SKU. The system uses the program name defined in the *RF Item Label Print Program (E24)* system control value to print purchase order item labels

How to print: Complete the:

- Print and/or Fax Pop-Up Window in PO entry, maintenance or inquiry
- Print POs and Worksheets by PO Screen (**PPWS**)
- PO Print/EDI Generation Selection Screen (**MPRP**)

The KL Company



TRSK100001BLUELRGE

TRSK1000001 BLUE LRGE
TABLE CLOTH BLUE CALICO

Contents:

- Company description (the company where the purchase order was created)
- Barcode
- Item number
- SKU
- Item description

Open PO's by Vendor Report

How to print: Complete the Print Open PO's By Vendor Screen (MPPO).

CWDirect Rel 2.1		Print Open PO's By Vendor				LIZ_P	POR0464	7/17/97 15:46:13				Page	5			
		The Mail Order Company														
Due Dates Selected From :		2/15/97 To 10/15/97														
Vendor # . . . :		909 PRODUCTIONS COMPANY														
		Entry Item/	SKU/	Promise/Due	Net	Net	SKU	Qty	Qty	Days	---Days From Entry---					
PO No.	Line	Date Vendor	Item Description	Date	Qty	Cost	O/O	O/O	Avail	Req'd	0-7	8-14	15-22	22+		
350	1	7/16/97	SHORTS	BRN LRGE 7/17/97	200	4000.00	1	200	199	2	200	0	0	0		
		COTTON SHORTS														
350	2	7/16/97	TANK TOPS	BRN 7/17/97	100	1000.00	1	100	99	2	100	0	0	0		
		SILK TANK TOPS														
351	1	7/16/97	LOTION	SP4 7/15/97	50	175.00	1	60	480	2	50	0	0	0		
		SUN TAN LOTION														
326	3	5/28/97	LOTION	SP4 6/18/97	10	35.00	1	60	480	14	0	0	0	10		
		SUN TAN LOTION														
319	1	5/22/97	LAWN MOWERS	BLCK 6/17/97	20	1200.00	0	20	40	6	0	0	0	20		
		MOWERS														
319	2	5/22/97	TSHIRTS	BLUE SMLL 6/17/97	50	250.00	2	50	161	6	0	0	0	50		
		V-NECK TSHIRTS														
Total Cost for Vendor :		6660.00														

- due dates selected from (date range you selected)
- vendor number
- vendor name
- purchase order number
- line number
- entry date
- vendor item
- item
- SKU description
- promise/due date (if the promise date is blank, the system uses the due date)
- net quantity (quantity that remains open on the purchase order)

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- net cost (the cost after discounts or surcharge have been applied)
- SKU open orders (number of open customer orders)
- quantity on order (amount that covers all open purchase orders for the item)
- quantity available (quantity available plus quantity on order)
- days required (the number of days between the entry date and the due date, not including weekend days)
- days from entry (the number of days since the purchase was entered; the number of units is represented in each column)
 - 0-7 days
 - 8-14 days
 - 15-22 days
 - 22 or more days
- total cost for vendor

Purchase Order Auto Cancel Report

How to print: Complete the PO Auto Cancel Date Selection Pop-Up Window (**MPAC**).

CWDirect	Purchase Order Auto Cancel Report				TRISH_R	2/20/94	9:28:28	Page 1			
P/O #	Reference #	Vendor #	Vendor Name	Cancel Date	Entry Date	Due Date	Print Date	Revised Date	Buyer	Whs	Sts
43	B123	409	SUPPLIES UNLIMITED	2/21/94	2/16/94	2/28/94			JEC	1	O
45		409	SUPPLIES UNLIMITED	2/21/94	2/16/94	2/28/94			JEC	1	O
61		409	SUPPLIES UNLIMITED	2/21/94	2/16/94	2/28/94		2/18/94	JEC	1	O
63		409	SUPPLIES UNLIMITED	2/21/94	2/16/94	2/28/94			JEC	1	O
64		409	SUPPLIES UNLIMITED	2/21/94	2/16/94	2/28/94			JEC	1	O

Contents:

- **PO # (Purchase order number):** The number assigned to a purchase order.
- **Ref # (Reference number):** An internal reference number that may be stored with the purchase order. For example, the reference number may represent an internal purchase order number from a pre-printed purchase order or an internal control for departmental purchase orders.
- **Vendor # (Vendor number):** The code that identifies the vendor or supplier of an item.
- **Vendor name:** The name of the vendor or supplier.
- **Cancel date:** The date that the purchase order should be flagged for cancellation.
- **Entry date:** The date that the purchase order was entered on the system.
- **Due date:** The date that the purchase order is due to be received
- **Print date:** The date that the purchase order was printed.
- **Revised date:** The date that the purchase order was revised.
- **Buyer:** A code that identifies a person who is authorized to make purchases for your company.
- **Whs (Warehouse):** A code that represents the warehouse into which merchandise will be received.
- **Sts:** The status of the purchase order. When you first create a PO, the status will be Open or Suspended. Status options:

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- **C** - Cancelled
- **H** - Held
- **O** - Open
- **R** - Recurring
- **S** - Suspended
- **X** - Closed

PO Expected Delivery Report

Purpose: Use this report to review open purchase order lines that are due to be received within a specified date range.

This report sorts in warehouse/vendor #/PO #/Item/SKU code/due date sequence.

How to print: Select **Accept** at the PO Expected Delivery List Prompt screen (**PEXD**).

CWDirect	Rel 8.5	Expected Delivery				KBOTTGER	POR0381	6/16/04 13:34:03	Page	1
		KAB Co.								
		6/15/04 thru 6/16/04								
Warehouse 10 THE MAIN WAREHOUSE										
Vendor #	Vendor Name	P/O #	Item	SKU	Item Desc	SKU Description	Due Date	Open Quantity	Extension	
9782723	BOTTGER COLLABO	1316	2004IT3M1		WHITE BONE TEACUP		6/16/04	100	500.00	
Warehouse 10 Totals								100	500.00	
Warehouse 50 RETAIL STORE WAREHOUSE										
Vendor #	Vendor Name	P/O #	Item	SKU	Item Desc	SKU Description	Due Date	Open Quantity	Extension	
9782723	BOTTGER COLLABO	1316	BU76Y		4OZ GLASS TUMBLER		6/16/04	50	250.00	
Warehouse 50 Totals								50	250.00	
Warehouse 204 204 NE WAREHOUSE										
Vendor #	Vendor Name	P/O #	Item	SKU	Item Desc	SKU Description	Due Date	Open Quantity	Extension	
202	ACME SUPPLIES	1315	2004IT871		SINGLE BUD VASE		6/16/04	1	5.00	
202	ACME SUPPLIES	1317	2004S551	RED WMNS LRGE	GARDEN GLOVES W COTTON SURE GRI		6/16/04	90	450.00	
202	ACME SUPPLIES	1317	2004S551	RED WMNS MEDM	GARDEN GLOVES W COTTON SURE GRI		6/16/04	80	400.00	
202	ACME SUPPLIES	1317	2004S551	RED WMNS SMLL	GARDEN GLOVES W COTTON SURE GRI		6/16/04	70	350.00	
202	ACME SUPPLIES	1317	2004S551	YELW WMNS LRGE	GARDEN GLOVES W COTTON SURE GRI		6/16/04	60	300.00	
202	ACME SUPPLIES	1317	2004S551	YELW WMNS MEDM	GARDEN GLOVES W COTTON SURE GRI		6/16/04	50	250.00	
202	ACME SUPPLIES	1317	2004S551	YELW WMNS SMLL	GARDEN GLOVES W COTTON SURE GRI		6/16/04	40	200.00	
Warehouse 204 Totals								391	1955.00	

Contents:

- **Date range:** The date range you entered at the PO Expected Delivery List Prompt screen (**PEXD**), limiting the report to open purchase order lines whose *Due date* falls within this date range.
- **Warehouse:** The code and description of the warehouse expected to receive the inventory on the purchase order line. This is the *Whs* field in the PO Detail file.

For each purchase order line in the PO Detail file whose *Status* is **O** (open) and whose *Due date* falls within the report's *PO due date range*.

- **Vendor #:** The vendor number associated with the open purchase order line. This is the *Vendor #* field in the PO Detail file.
- **Vendor name:** The name of the vendor associated with the open purchase order line.
- **P/O #:** The purchase order number containing the open purchase order line. This is the *P/O #* field in the PO Detail file.
- **Item:** The code for the item on the open purchase order line. This is the *ITM number* field in the PO Detail file.
- **SKU:** The SKU code for the item on the open purchase order line. This is the *SKU code* field in the PO Detail file. **Note:** This field prints only if you selected to *Print SKU details* at the PO Expected Delivery List Prompt screen (**PEXD**).
- **Item description:** The first 25 positions of the description of the item on the purchase order line. If you selected to *Print SKU detail*, only the first 15 positions of the item description prints.
- **SKU description:** The first 15 positions of the description of the SKU on the purchase order line. **Note:** This field prints only if you selected to *Print SKU details* at the PO Expected Delivery List Prompt screen (**PEXD**).
- **Due date:** The date the open purchase order line is due to be received. This is the *Due date* field in the PO Detail file.
- **Open qty:** The open quantity on the open purchase order line that is expected to be received within the report's date range. The system uses this calculation for open purchase order lines in the PO Detail file whose *Due date* falls within the report's date range: $\text{order qty} - \text{rec qty} = \text{open qty}$. **Note:** If you did not select to *Print SKU details*, the *Open qty* represents the quantity on all open purchase order lines in the PO Detail file for the same *P/O #*, *Vendor #*, *Due date*, and *ITM number*.
- **Extension:** The extended cost of the items on the open purchase order line. The system uses this calculation for open purchase order lines in the PO Detail file whose *Due date* falls within the report's date range: $\text{Price} - (\text{Unit Dsc amount} + \text{PDT unit discount amt 1} + \text{PDT unit discount amt 2} + \text{PDT unit discount amt 3}) \times \text{Open qty} = \text{extension}$. **Note:** If you did not select to *Print SKU details*, the *Extension* represents the extended cost on all open purchase order lines in the PO Detail file for the same *P/O #*, *Vendor #*, *Due date*, and *ITM number*.
- **Warehouse totals:** *Open quantity* and *Extension* totals by warehouse.

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- **Open quantity:** The total open quantity across all open purchase order lines that are expected to be delivered to the specified warehouse within the report's date range. The system uses this calculation for open purchase order lines in the PO Detail file for the specified *Whs* whose *Date date* falls within the report's date range: $\text{order qty} - \text{rec qty} = \text{open qty}$
- **Extension:** The total extended cost across all open purchase order lines that are expected to be delivered to the specified warehouse within the report's date range. The system uses this calculation for open purchase order lines in the PO Detail file for the specified *Whs* whose *Due date* falls within the report's date range: $\text{Price} - (\text{Unit Dsc amount} + \text{PDT unit discount amt 1} + \text{PDT unit discount amt 2} + \text{PDT unit discount amt 3}) \times \text{Warehouse total open qty} = \text{extension}$

Item Sales Analysis Report

How to print: Complete the Item Sales Analysis Save Options Screen (**MISA**)

CWDirect Rel 3.5 Item Sales Analysis Report EKAPLAN INR0583 1/20/99 11:23:03 Page 1
EZK Mail Order

By Vendor, \$ Sold Asn

Report code: CREATIVE CREATIVITY TOYS

Sort selection....: C3

Last Run Date/Time: 1/20/99 / 11:22:29

Starting accounting period: 98 / 1

FIFO option: Include on order: Status: Show cost:

Ending accounting period...: 98 / 12

Department Categ Item STS Whs Vendor # Buyer P/O # Item

Class
0 CRT 2 0 0

By Vendor, \$ Sold Asn

Vendor : 12 JACK'S JOKE SHOP

Item	SKU	Description	Sts	Whs	O/H Qty	Cost	Cost Extension	% of Cost	Units Sold	\$ Sold	% of \$	O/O Qty	Units Retd	\$ Retd
GC1000		GIFT CERTIFICATE	2		0	.000	.00	.00	5	10.00	7.00	0	0	.00
CRE1234		CREATURES CD-ROM	2	108	20.0000	2160.00	82.00		3	89.90	59.00	0	2	49.90
	89.90	59.00	0	2	49.90									

By Vendor, \$ Sold Asn

Vendor : 201 TOY WORKS

Item	SKU	Description	Sts	Whs	O/H Qty	Cost	Cost Extension	% of Cost	Units Sold	\$ Sold	% of \$	O/O Qty	Units Retd	\$ Retd
NA123		NAIL ART KIT	2	96	5.0000	480.00	18.00		3	52.00	34.00	0	0	.00
Final totals						2640.00	100.00		1	51.90	100.00			

Contents:

- Sort selection
- Report code and description
- Date and time of report generation
- Starting and ending accounting periods included on the report
- Additional selection criteria, including the department, category, class, status, warehouse, vendor, or buyer (the remaining selection options are not currently implemented)
- For each sort option (vendor number in the sample report)
 - Item/SKU and description

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- Item status
- *Primary warehouse* assigned to the item
- Number of units on-hand in the warehouse
- Cost of the item, derived from the Average, Standard, or FIFO cost in the SKU file, depending on your *Costing Method (A25)*
- Cost extension: total quantity on-hand * cost
- Percentage that this item represents in the overall cost of the items on the report: extended cost of item / total extended cost of all items on the report
- Number of units sold during the selection time period
- Total dollar value of the units sold during the selection period, based on the price to the customer
- Percentage that this item represents in the overall dollars sold on the report: total dollars sold / total dollars sold for all items on the report
- On-order quantity on unreceived purchase orders
- Total units returned by customers
- Total dollar value of customer returns
- Total cost of all items on the report
- Total percentage cost of all items on the report (100.00%)
- Total dollar value sold of all items on the report
- Total percentage sold of all items on the report (100.00%)

Item Stock Status Report

How to print: Select the Print Only or Save and Print option at the Item Stock Status Save Options Screen (**MISS**). The system generates the report, according to your selections and submits a batch job (**ITM_STKSTS**).

CWDirect	Item Stock Status Report					TRICIA_R	1/21/94	9:00:01	Page 1				
CWDirect Company													
By Item Class, Item, Whs													
Item class :		EVN NIGHTWARE			Qty	Qty	Qty	Qty	Qty	Qty	Backorder		
Item	SKU	Description	Whs	Sts	On Hand	On Hold	Open	On Order	Reserve	Backorder	Price	Dollars	
2222	WHT LRG	NIGHTSHIRT	1		0	0	0	0	0	0	.00	.00	
		WHITE LARGE											
2222	WHT MED	NIGHTSHIRT	1		175	0	0	0	11	11	.00	.00	
		WHITE MEDIUM											
2222	WHT SML	NIGHTSHIRT	1		100	0	0	0	0	0	.00	.00	
		WHITE SMALL											

Contents:

- Item/SKU: A user-defined code that represents a unit of inventory.
- Description: The description of the item/SKU entered in the Item/SKU field.
- Warehouse: A code that represents the warehouse, validated against the Warehouse file.
- Status: A user-defined code that represents the item's status such as obsolete, discontinued, etc.
- On-hand quantity: The number of units in the warehouse at the time the report was run.
- On-hold quantity: The number of units on hold at the time the report was run.
- Open quantity: The number of units open at the time the report was run.
- On-order quantity: The number of units on order at the time the report was run.
- Reserve quantity: The number of units on reserve at the time the report was run.
- Backorder quantity: The number of units on backorder at the time the report was run.
- Price: The price of the item/SKU. Derived from the Item or SKU file.

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- Backorder dollars: The accumulated dollar amount of all units on backorder for the selected time period. This value is incremented during Billing.

Stock Aging Report

How to print: Complete the Stock Aging Report screen (**STAG**).

CWDirect Rel 2.1 Stock Aging Report LIZ_P INR1100 7/16/97 15:38:51 Page 1

Stock older than 30 days The Mail Order Company

Vendor#: 909 OMAR PRODUCTIONS

Item	SKU	Whs Loc	On Hand	Reservd	Printed	Pending	Physical	Last Placed	1-30	31-60	61-90	91-120	120+
BUG SPRAY	REGU	1 P020102	10				5/28/97		10				
OFF									20				
Buyer: MELISSA LUCAS			Cost:		2.0000		Ext:		20.0000				

CD PLAYER		1 P010101	41	14	3		7/02/97		41				
7 DISC CD PLAYER									4403				
Buyer: MELISSA LUCAS			Cost:		104.4444		Ext:		4,282.2204				

DCHAIRS		1 P010101	40				6/16/97	5/22/97	40				
DECK CHAIRS									1800				
Buyer: MELISSA LUCAS			Cost:		45.0000		Ext:		1,800.0000				

Contents:

- vendor number
- item
- SKU
- warehouse where the item is kept
- location where the item is kept
- on-hand quantity (the number of units at the location)
- reserved quantity for the item in the warehouse (appears for the first location listing for the item in the warehouse)
- quantity of the item on printed pick slips for the item location
- pending transaction quantity
- date of the last physical inventory for this item location

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- date when the item was first placed in this location
- aged units and cost associated with inventory from inventory transactions (the extended cost appears below the number of units) broken out into the following aging buckets:
 - 1-30 days old
 - 31-60 days old
 - 61-90 days old
 - 91-120 days old
 - 120 days old or more
- average, standard, or FIFO cost from the SKU file, depending on your *Costing Method (A25)*
- extended cost (cost multiplied by units on-hand)
- *Buyer* assigned to the item

Incomplete Item/SKU List

How to print: Complete the Print Incomplete Item/SKU List Screen (**PISK**).

CWDirect Rel 2.1 Incomplete Item/SKU List LIZ_P INR1096 7/24/97 9:02:44 Page 1
 Current Offer: 10 The Mail Order Company
 Vendor#: 0

		Manufac		----- Incomplete Reasons -----											
Item	Description	SKU	Vendor#	Vendor#	Cat	Vnd	Cst	UOM	Loc	I/W	V/I	Prc	Cls	Cat	
BE123	PLASTIC BEACH BALL		0	0		N			N		N	N		N	
			Whs: 10	Loc:				Open:		29					
RE456	BLACK AND DECKER		0	0		N					N		N	N	
			Whs: 1	Loc: P010102				Open:		1					
SW1000			0	0				N	N	N	N		N	N	N
			Whs: 10	Loc:				Open:		0					
DRE999	BLACK DRESS PANTS	BLCK				1		0			N		N		N
			Whs: 3	Loc:				Open:		0					
DRE654	TAN DRESS PANTS	TAN				1		0			N		N		N
			Whs: 3	Loc:				Open:		0					

Contents:

- current offer (from *Current Offer* system control value)
- item
- description
- SKU
- *Vendor* (from the item file)
- *Manufacturing vendor* (from the item file)
- *Item category* associated with SKU
- incomplete reasons: **N** indicates the value below is the reason the item is incomplete or missing; **blank** indicates the value is not the reason the item is incomplete or missing.
 - vendor

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- SKU cost
- *Unit of measure*
- *Primary warehouse*
- item warehouse
- *Vendor item* (must be the vendor item associated with the primary vendor)
- current offer *Price* (the system uses the *Current Offer (A33)* system control value to determine if this price is missing)
- Item *Class*
- *Item category*
- *Primary warehouse*
- *Primary location*
- open (whether there are any orders open for this item/SKU)

Merchandising Cost Report

How to print: Complete the Select Offers for Merchandising Cost Report Screen (PMCR).

CWDirect Rel 4.0 Merchandising Cost Report EKAPLAN INX1338 11/30/99 14:49:06 Page 1

EZK Mail Order

Offer MIL THIRD MILLENIUM OFFER

Item\SKU	Item Description	Vendor/Item Price	Duty	Royalties	Prep	Freight	Other	Total	Item/Offer	GM %
						Cost	Charges	Cost	Price	
Class 222 HEALTH SUPPLMENTS										
Long SKU Department 1234										
GA123	NATURAL GARLIC TABS	1.31	.00	.00	.00	.00	.00	1.31	3.89	66.32
GRE456	GREEN TEA W/PEACH	1.29	.00	.00	.00	.00	.00	1.29	3.50	63.14
VIT789 B25	VITAMIN E 400IU	.79	.00	.00	.00	.00	.00	.79	10.00	92.10
VIT789 B50	VITAMIN E 400IU	.00	.00	.00	.00	.00	.00	.00	6.23	100.00
Class 222 Totals: 4									Average	5.91 85.64
Offer MIL Totals: 4									Average	5.91 85.64

CWDirect Rel 4.0 Merchandising Cost Report EKAPLAN INX1338 11/30/99 14:49:06 Page 2

EZK Mail Order

Offer QQQ NEW YEAR SPECIAL

Item\SKU	Item Description	Vendor/Item Price	Duty	Royalties	Prep	Freight	Other	Total	Item/Offer	GM %
						Cost	Charges	Cost	Price	
Class 012 OFFICE										
Long SKU Department 0123										
GEL888 BLUE	GEL WRITER PEN	.50	.00	.00	.00	.00	.00	.50	1.50	66.67
GEL888 GREN	GEL WRITER PEN	.50	.00	.00	.00	.00	.00	.50	1.50	66.67
GEL888 NAVY	GEL WRITER PEN	.50	.00	.00	.00	.00	.00	.50	1.50	66.67
GEL888 ORAN	GEL WRITER PEN	.50	.00	.00	.00	.00	.00	.50	1.50	66.67
GEL888 PINK	GEL WRITER PEN	.50	.00	.00	.00	.00	.00	.50	1.50	66.67
GEL888 YELW	GEL WRITER PEN	.50	.00	.00	.00	.00	.00	.50	1.50	66.67
Class Totals: 6									Average	1.50 66.67
Class 123 SOFT TOYS										
Long SKU Department 1234										
AUG678	AUGIE DOGGIE DOLL	2.00	.00	.00	.00	2.01	.00	4.01	12.00	66.58
Class 123 Totals: 1									Average	12.00 66.58
Offer QQQ Totals: 7									Average	3.00 66.61

Contents:

- Offer code and description
- Item Class code and description

- *Long SKU department code*
- For each item within an offer, item class, and long SKU department:
 - item and SKU code and description
 - vendor/item *Price* for the item's default vendor. The price is converted, if necessary, based on unit of measure or vendor currency. (**Note:** If the item does not have a vendor/item record for its default vendor, the item does not appear on the report. However, if there is a vendor/item but no vendor/item price, the item will appear, but the vendor/item price will appear as .00)
 - vendor/item additional charges, broken out into duty (type = **D**), royalties (type = **R**), prep (type = **P**), freight cost (type = **F**), and other charges (all other types of additional charges assigned to the vendor/item). These charges are also converted, if necessary, in the same way as the vendor/item price. You use Working with PO Additional Charges (**WPAC**) to create additional charges of specific types. You can then assign these additional charges to vendor/items, specifying a percentage or per-unit amount for each type of charge.
 - total cost, including the vendor/item price and all additional charges
 - the most current *Price* for the item/SKU in this offer. The system determines the “most current price” by using the single-unit price with the latest effective date, including dates in the future.
 - the gross margin percentage, calculated by:

$((\text{Item/offer price} - \text{Total cost}) / \text{Item/offer price}) \times 100$

- total number of items/SKUs for the class
- average item/offer price for the class
- average gross margin percentage for the class
- total number of items/SKUs for the offer
- average item/offer price for the offer
- average gross margin percentage for the offer

Item Upload Processed Records Report

Purpose: Use this report to review records from the RI Item Upload file that processed successfully.

This report sorts in request type/request date/request time/record type/item/SKU sequence.

How to print: Select **Process File** at the Work with Retail Item Upload Screen (**RIIU**) to process the Retail Integration Item Upload File (**RIIUPP**).

CWDirect	Rel 5.0	Item Upload Processed Records Report			KBOTTGER	INR1733	12/27/00	8:48:24	Page	1	
					KAB Co.						

Request Type: A Add

Request	Request	Record	Item	SKU				
Date	Time	Type						
12/27/00	8:23:00	Item/SKU	RIIUPP2					
Request	Request	Record			Item			
Date	Time	Type	Item	SKU	Offer			
12/27/00	8:45:00	Item Offer	RIIUPP2		RET			
Request	Request	Record			Itm Prc	Effective	Itm Prc	
Date	Time	Type	Item	SKU	Offer	Date	Quantity	
12/27/00	8:48:00	Item Price	RIIUPP2		RET	12/27/00	0000001	
Request	Request	Record			UPC			
Date	Time	Type	Item	SKU	Type	UPC #		
12/27/00	8:53:00	Item UPC	RIIUPP2		E8	00000088997764		

Number of processed records for request A Add : 4

Total # of records processed: 4

Contents:

- **Request type:** a code indicating the type of information processed through the item upload.
 - **A:** Add
 - **C:** Change
 - **D:** Delete
- **Request date:** The date the item upload record was created.
- **Request time:** The time the item upload record was created.

- **Record type:** A description of the type of information processed through the item upload.
 - Item/SKU
 - Item/Offer
 - SKU/Offer
 - Item Price
 - SKU Price
 - Vendor Item
 - Item UPC
- **Item:** A code for the item associated with the item upload record.
- **SKU:** A code for the SKU associated with the item upload record.

Additional field for Item/Offer record types:

- **Item offer:** A code for the offer associated with the Item/Offer record type.

Additional field for SKU/Offer record types:

- **SKU offer:** A code for the offer associated with the SKU/Offer record type.

Additional fields for Item Price record types:

- **Item price offer:** A code for the offer associated with the Item price record type.
- **Effective date:** The date the item price becomes effective.
- **Item price quantity:** The amount of the item that a customer must order to receive this item offer price.

Additional fields for SKU Price record types:

- **SKU price offer:** A code for the offer associated with the SKU price record type.
- **Effective date:** The date the SKU price becomes effective.
- **SKU price quantity:** The amount of the SKU that a customer must order to receive this SKU offer price.

Additional fields for Vendor Item record types:

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- **Vendor number:** A code for the vendor associated with the Vendor Item record type.
- **Vendor item number:** A code the vendor uses to identify the item.

Additional fields for Item UPC record types:

- **UPC type:** The type of UPC code. The UPC type determines the type of validation the system performs against the UPC code.
- **UPC number:** The UPC code defined for the item/SKU.
- **Number of processed records:** The total number of records processed for a specific request type.
- **Total number of records processed:** The total number of records processed across all request types.

Item Upload Error Report

Purpose: Use this report to review item upload records that did not process correctly because they contain errors. You can correct errors at the Change Item Upload screens (**RIIU**).

This report sorts in created date/created time/record type/request type/sequence number sequence.

How to print: Select **Process File** at the Work with Retail Item Upload Screen (**RIIU**) to process the Retail Integration Item Upload File (**RIIUPP**).

CWDirect	Rel 5.0	Item Upload Error Report			KMCCONNAUG INR1723	12/13/00 16:50:02	Page	1
KAB Co.								
Created Date: 12/13/00								
Created Time: 14:25:00								
Record Type: 01 Item/SKU								
Req	Key							
Typ	Typ		Item	SKU	Error Message			
C	Maintain	RS	Rtl Style #	LANTERN2	RED	Invalid country of origin for SKU.		
Record Type: 04 SKU Offer								
Req	Key							
Typ	Typ		Item	SKU	Error Message			
D	Delete	RS	Rtl Style #	LANTERN2	RED	Invalid SKU offer.		
Record Type: 05 Item Price								
Req	Key							
Typ	Typ		Item	SKU	Error Message			
D	Delete	LS	Long SKU	RED	An Item/SKU was not found with the given surrogate key.			
D	Delete	LS	Long SKU	RED	Item required.			
Record Type: 06 SKU Price								
Req	Key							
Typ	Typ		Item	SKU	Error Message			
A	Add	RS	Rtl Style #	LANTERN2	RED	Invalid sku offer for sku price.		

Contents:

- **Created date:** The date the item upload record was created.
- **Created time:** The time the item upload record was created.
- **Record type:** The code and description of the type of information processed through the item upload.

- **01:** Item/SKU
- **03:** Item/Offer
- **04:** SKU/Offer
- **05:** Item Price
- **06:** SKU Price
- **07:** Vendor Item
- **08:** Item UPC
- **Request type:** A code indicating the type of information processed through the item upload.
 - **A:** Add
 - **C:** Change
 - **D:** Delete
- **Key type:** A code that define how the system identifies the CWDirect item or SKU associated with the item upload record.
 - **IT:** Item/SKU
 - **LS:** Long SKU values
 - **RS:** Retail style number
 - **UP:** Item UPC code
- **Item:** A code for the item associated with the item upload record.
- **SKU:** A code for the SKU associated with the item upload record.
- **Error Message:** A description of the error associated with the item upload record.

Record Deleted from RI Item Upload Report

Purpose: Use this report to review item upload records that were deleted at the Work with Retail Item Upload Screen (**RIIU**).

This report sorts in request date/request time/sequence number sequence.

How to print: Select **Process File** at the Work with Retail Item Upload Screen (**RIIU**) to process the Retail Integration Item Upload File (RIIUPP).

CWDirect	Rel 5.0	Record Deleted from RI Item Upload				KBOTTGER	INR1774	12/27/00 11:15:11	Page	1
KAB Co.										
Request Date	Request Time	Request Type	Record Type	Seq #	Item	SKU	Changed By User			
12/27/00	11:16:00	D	01	14	ITEM		KBOTTGER			
12/27/00	11:22:00	D	01	15	PRICEITEM15		KBOTTGER			
Total # of records deleted:				2						

Contents:

- **Request date:** The date the item upload record was created.
- **Request time:** The time the item upload record was created.
- **Request type:** a code indicating the type of information processed through the item upload.
 - **A:** Add
 - **C:** Change
 - **D:** Delete
- **Record type:** The code and description of the type of information processed through the item upload.
 - **01:** Item/SKU
 - **03:** Item/Offer
 - **04:** SKU/Offer
 - **05:** Item Price
 - **06:** SKU Price

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- **07:** Vendor Item
- **08:** Item UPC
- **Sequence number:** The sequence number associated with the item upload record that was deleted.
- **Item:** A code for the item associated with the item upload record.
- **SKU:** A code for the SKU associated with the item upload record.
- **Changed by user:** The user ID of the person who deleted the item upload record.
- **Total number of records deleted:** The total number of item upload records that were deleted.

Retail Price Change Upload Error List

Purpose: Use this report to review the errors that occurred during retail price change edit/update processing.

This report sorts in effective date, item, SKU, UPC, long SKU department, long SKU class, long SKU style sequence.

How to print: Select **Submit** at the Work with Retail Price Change Upload Screen (**WRPU**) to submit the Retail Price Change Upload Process.

CWDirect	Rel 5.0	Retail Price Change Upload Error List					KBOTTGER	INR2008	11/13/00	9:15:50	Page	1
							KAB Co.					
Effective Date	Item	SKU	UPC	L/S Dept	L/S Class	L/S Style		Retail Price	Error Description			
10/00/11								30.00	Req Flds not filled			
11/10/00	PRICESKU4	BLUEBOYSLRGE							Retail Price is Zero			
11/13/00				6690	6690	6690LSSTYLE		66.00	Multiple Item Match			
11/13/00			123456789012					78.00	Req Flds not filled			
11/13/00	PRICEITEM3								Retail Price is Zero			
11/13/00	PRICEITMM4							55.00	Item not found			

Contents:

- **Effective date:** The date the retail price change becomes valid.
- **Item:** The code for the item associated with the retail price change upload.
- **SKU:** The SKU for the item associated with the retail price change upload.
- **UPC code:** The UPC code defined for the item or SKU associated with the retail price change upload.
- **L/S department:** A code for the long SKU department defined for the item associated with the retail price change upload.
- **L/S class:** A code for the long SKU class defined for the item/SKU associated with the retail price change upload.
- **L/S style:** A code for the long SKU style defined for the item/SKU associated with the retail price change upload.
- **Retail price:** The new retail price change to take effect on the date defined in the *Effective date* field.
- **Error description:** A description of the first error associated with the retail price change upload record. Errors include:

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The required fields for the key type defined are not entered:

Required Fields not filled

The calculated retail price is zero, based on the percent you defined in the *Percentage off* field or the dollar amount you defined in the *Dollars off* field:

\$ off *GE Retail

More than one CWDirect item matches the retail price change upload record, based on the key type defined for the record:

Multiple Item Match

The system cannot find a CWDirect item/SKU that matches the retail price change upload record, based on the key type defined for the record and the item identifier fields that are entered:

Item not found

The effective date is blank:

Invalid Effective Date

Retail Price Change Update Report

Purpose: Use this report to review the retail price changes uploaded successfully to the RI Price Change History Detail file.

This report sorts in effective date, item, and SKU sequence.

How to print: Select **Submit** at the Work with Retail Price Change Screen (**WRPC**) to submit the Retail Price Change Update Process.

CWDirect	Rel 5.0	Retail Price Change Update			KBOTTGER	INR2044	12/01/00 11:53:12	Page	1
				KAB Co.					
Effective Date	Item	SKU	Item Description			Retail Price			
12/01/00	PRICEITEM10		RETAIL PRICE CHANGE ITEM 10			100.00			

Contents:

- **Effective date:** The date the retail price becomes valid.
- **Item:** The code for the item associated with the retail price change upload.
- **SKU:** The SKU for the item associated with the retail price change upload.
- **Item description:** The description of the item.
- **Retail price:** The new retail price to take effect on the date defined in the *Effective date* field.

Order Entry Reports

- [Order Batch Listing](#)
- [Phone Order Batch Totals Report](#)
- [Custom Special Handling Error Listing](#)
- [Phone Errors Report](#)
- [Retail Order Cross Reference Report](#)
- [Business to Business Order Error Listing](#)

Order Batch Listing

Purpose: When you accept a batch, the system prints this report.

How to print: At the Work with Order Batches Screen (**OEOM**), select **Accept Batch** for the balanced batch to accept it. This changes the status of the batch to ACCEPTED and the individual orders in the batch from “suspended” to “open.” The system automatically submits this report (OER0751\$). After running this report, the system deletes the balanced batch from the Work with Order Batches screen.

CWDirect Rel 1.2 Order Batch Listing LEE_H OER0751 11/13/95 16:53:43 Page 1
Mail Order Company

Batch # 27

Order #	Rcps	Ord Date	Ent Date	Entered By	Typ	Source	Sold To #	Name	Order Total	Paid
448	1	11/10/95	11/13/95	LEE_H	P	A123	15	ADVANCED FORM SYSTEMS ATTN: SWEENEY, WILL	21.50	21.50
449	1	11/10/95	11/13/95	LEE_H	P	A123	20	DUNHAM, GINNY	21.50	21.50

Batch #: 27 Total # orders: 2 Total order value: 43.00 Total paid: 43.00

** END OF REPORT **

Contents:

- batch number
- order number
- number of recipients (shipping addresses on the order)
- order date

- entry date
- entered by
- order type
- source code
- customer number (Sold To Customer number)
- customer name or company name
- order total

The following information about the batch prints at the bottom of this report:

- batch number
- total number of orders in the batch
- total order value in the batch
- total paid in the batch

Phone Order Batch Totals Report

How to print: Use the Load Phone Orders menu option on the Submit Phone Order Load Screen (**LPHO**).

CWDirect Rel 3.5	Print Phone Order Batch Totals	EKAPLAN	PHR0019	7/16/99 11:50:09	Page	1
	EZK Mail Order					
	Batch #: 9228	# of Phone Orders:	7			

Contents:

- order batch number (assigned from the Number Assignment file; if any of the orders are in error, you can use batch order entry to correct the order(s) in this batch.
- number of phone orders included in the batch

Custom Special Handling Error Listing

Purpose: This report is generated by the PHONE_LOAD job when you use the Load Phone Orders menu option on the Submit Phone Order Load screen (**LPHO**) if there are any custom special handling errors included in the phone order load. Custom special handling information is passed in record enter **9** in the Phone Orders file if an item (record type **4**) has custom special handling instructions.

CWDirect Rel 3.5		Custom Special Handling Error Listing EKAPLAN						PHR0103	7/16/99 11:50:11		Page	1
EZK Mail Order												
Batch #	Order #	Shp	Seq #	Item Number	SKU	Source	Ofr	Add	Error	Description		
		To						Chg				
9999	5499	1	1	INVITATIONS	B10	SOURCETWO	OFR	E	Input	Sequence # does not match the Special Format Detail		
9999	5504	1	2	INVITATIONS	B50	SOURCETWO	OFR	TS	Input	Sequence # does not match the Special Format Detail		
9999	5504	1	2	INVITATIONS	B50	SOURCETWO	OFR	TS	Input	Sequence # does not match the Special Format Detail		
9999	5504	1	2	INVITATIONS	B50	SOURCETWO	OFR	TS	Input	Sequence # does not match the Special Format Detail		
9999	5505	1	2	INVITATIONS	B50	SOURCETWO	OFR		Additional Charge code is missing			

Contents:

- batch number of the order in error
- order number
- order ship-to number
- custom special handling format sequence number: custom special handling formats can contain multiple types of handling instructions, such as monogramming color or style, size, and so on; each piece of information is assigned a unique sequence number by the system at the time you are setting up the custom special handling format.
- item and SKU
- source code
- offer
- additional charge code
- error description: only two types of errors cause an item with special handling to appear on this report:

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- the sequence number passed in the phone order load does not match a sequence number for the custom special handling format
- there is no additional charge code defined for the item on the order, even though custom special handling information was passed in the phone order load

The above errors do not place the order in an error status; however, you will need to determine the correct special handling format and assign it to the item to correct the order.

Other types of errors: Additional types of errors related to custom special handling are identified and flagged when you run the phone order edit.

Phone Errors Report

Purpose: This report identifies the remote orders that contain errors and describes the cause(s) of the error. Use this list as a worksheet to fix the errors through Batch Order Entry.

How to print: Use the Submit Phone Order Load screen (**LPHO**). This report prints after you run the Load Phone Orders (with edit), Rerun Phone Order Edit, or Reprint Phone Order Edit Listing option.

CWDirect	Print Phone Errors	LEE_H	09/01/95 09:25:03	Page 1
----------	--------------------	-------	-------------------	--------

```

Order #Cust #SourceName
code
133793100MARYLOU ORMOND

ShipArrivalCSTCSHShipName
to #dateCustomer #Ship to #Via

109/05/9593 1          01          UNITED PARCEL SERVICE

Error Description
==>No Detail Lines
  
```

How to use this report: There are two pieces of information that are most important on this report: the order number and the error description. The error description identifies what is wrong with the order. This is helpful if you need to update a file or if you are going to update the order itself. You need to enter the order number in Batch Order Entry to correct the order or to accept the order after updating the file.

Each order printed on the Phone Errors Report remains in the order batch in an **E** status until you correct all errors and accept the order. You may have to rerun the Phone Order Edit or the Phone Errors report to identify the orders that still contain errors.

Retail Order Cross Reference Report

How to print: Enter **POCR** in the *Fast path* field at the top of any menu, or select Print Order Cross Reference Report from a menu. The system submits the job OR_CRS_REF, which produces the report.

CWDirect	CWDirect Rel 1.3	Retail Order Cross Reference Report	ELISE_K	OER0827	6/20/96	13:09:57	Page 1
Warehouse	Retail	Mozart	Order	Customer	Customer	Ship	Order
Number	Order #	Order #	Date	Number	Name	Via	Total
753	101	1075	06/18/96	4	W.C. HONEYCUTT, INC. ATTN: HONEYCUTT, W.C	3	52.37
753	102	1076	06/18/96	317	MUNDI, GLORIA	3	49.50
753	103	1077	06/18/96	291	BROWN, SARAH	3	12.77-
753	104	1078	06/18/96	4798	BULFINCH, CHARLES	3	102.00
753	105	1079	06/18/96	5266	SOSE, KEYSER	3	49.95
753	106	1080	06/18/96	0	ATLAS, CHARLES	3	37.50
753	107	1081	06/18/96	293	VAN VOORHIS, PETER	3	78.00
753	108	1082	06/18/96	302	KAPLAN, ROSE	3	98.00
753	109	1083	06/18/96	5117	GREY, DARLEEN	3	18.95-
753	110	1084	06/18/96	4321	MARX, ARTHUR	3	62.50
753	111	1085	06/18/96	9135	LEACH, ARCHIE	3	39.00
753	112	1086	06/18/96	3141	SULLIVAN, ANDREW	3	38.90
753	113	1087	06/18/96	926	CANNY, OLIVIA ROSE	3	42.50
753	114	1089	06/18/96	10122	JOHNSTON, MARK T	10	56.44
753	115	1090	06/18/96	6627	FRIEDENTHAL, IRENE	3	11.00
753	116	1091	06/18/96	2153	NOSEL, MELODY	3	107.40
753	117	1092	06/18/96	4497	LO PRESTI, ANTHONY	3	52.35-
753	118	1093	06/18/96	6124	GLUCK, ESTHER	3	19.95
753	119	1094	06/18/96	882	KALIKOW, SHIRLEY	3	78.45
753	120	1095	06/18/96	9260	BISMARCK, BETTY	3	52.35

Contents:

- the warehouse number associated with the retail outlet or remote site; validated against the Warehouse file
- the retail order number or cross reference number
- the CWDirect order number
- the order date
- the customer who placed the order; validated against the Customer file

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- the shipping method on the order; validated against the Ship Via file
- the order total (negative numbers represent returns)

Business to Business Order Error Listing

How to print: The system generates this report when you enter business to business orders in order entry if there are any errors.

CWDirect Rel 3.5	B2B Order Error Listing	KLETENDRE	PHR0112	4/06/99	15:03:20	Page 1
KAL Co.						
Order #:	3395	Source Code:	SOURCEA	Customer:	133 TEA AND COFFEE COMPANY ATTN: SINGER, ST	
Ship To In Error:	1	Customer #:	133	Ship to #:	1	TEA AND COFFEE COMPANY ATTN: O'CONNER, Ship Via: 1
Line in error:	1	Item/Sku:	ITEM	Qty Ordered:	16	Price: 30.00 N/C:
==> Line \$value > max allowed						
Ship To In Error:	2	Customer #:	133	Ship to #:	2	TEA AND COFFEE COMPANY ATTN: PETTEYS, I Ship Via: 2
==> Invalid Ship Via for SCF						
Line in error:	1	Item/Sku:	ITEM	Qty Ordered:	16	Price: 30.00 N/C:
==> Line \$value > max allowed						
Ship To In Error:	3	Customer #:	133	Ship to #:	3	TEA AND COFFEE COMPANY ATTN: OGORZALY, Ship Via: 1
Line in error:	1	Item/Sku:	ITEM	Qty Ordered:	16	Price: 30.00 N/C:
==> Line \$value > max allowed						
Ship To In Error:	4	Customer #:	133	Ship to #:	4	TEA AND COFFEE COMPANY ATTN: DOW, RANDY Ship Via: 1
Line in error:	1	Item/Sku:	ITEM	Qty Ordered:	16	Price: 30.00 N/C:
==> Line \$value > max allowed						
Ship To In Error:	5	Customer #:	133	Ship to #:	5	TEA AND COFFEE COMPANY ATTN: TREIMAN, J Ship Via: 1
Line in error:	1	Item/Sku:	ITEM	Qty Ordered:	6	Price: 30.00 N/C:
==> Line \$value > max allowed						
Ship To In Error:	6	Customer #:	133	Ship to #:	6	TEA AND COFFEE COMPANY ATTN: LAFLAME, Ship Via: 1
Line in error:	1	Item/Sku:	ITEM	Qty Ordered:	6	Price: 30.00 N/C:
==> Line \$value > max allowed						
Ship To In Error:	7	Customer #:	133	Ship to #:	9	TEA AND COFFEE COMPANY ATTN: AYES, JEFF Ship Via: 1
Line in error:	1	Item/Sku:	ITEM	Qty Ordered:	3	Price: 30.00 N/C:
==> Line \$value > max allowed						
Ship To In Error:	9	Customer #:	133	Ship to #:	21	TEA AND COFFEE COMPANY ATTN: SAYELL, DE Ship Via: 1
Line in error:	1	Item/Sku:	ITEM	Qty Ordered:	4	Price: 30.00 N/C:
==> Line \$value > max allowed						

Contents:

- order number
- source code
- sold to customer number
- sold to customer company name, last name, and first name

- ship to customer number whose order information contains errors
- sold to customer number
- ship to customer number
- ship to customer company name, last name, and first name
- ship via defined for ship to customer
- order line number that contains errors
- item number
- SKU code
- quantity ordered
- unit price for item/SKU
- no charge indicator
- error message

How can I correct order errors? You can correct the errors that occurred for a business to business order through entering batched orders.

If a business to business order contains any errors, the system creates an order batch in Batch Order Entry using the batch number defined in the *Batch for Business to Business Orders in Error (G09)* system control value. If a batch number has not been defined in this system control value, the system creates an order batch and assigns the batch a batch number of **0**.

System Operations Reports

- [Tax Jurisdiction Report](#)
- [Orders Released from Time Hold Report](#)
- [Mark Up/Down Report](#)
- [General Ledger Download Audit Report](#)
- DMT interface:
 - [DMT Order Header Interface Summary Report](#)
 - [DMT Order Detail Interface Summary Report](#)
 - [DMT Customer Status Change Interface Report](#)
 - [DMT Customer Inquiry Interface Summary Report](#)
 - [DMT Change of Address Interface Summary Report](#)
 - [DMT Source Code Summary Report](#)
- [Order Billing History Consolidation Report](#)
- Resets:
 - [Print Reset Audit Log](#)
 - [Reset Audit Log for Item Warehouse](#)
 - [Reset Audit Log for SKU](#)
- Authorizations:
 - [Credit Card Authorization Listing](#)
 - [Address Verification Response List](#)
 - [Declined Drop Ships](#)
 - [Pick/Authorization Listing](#)
 - [Online Credit Card Authorization Listing](#)

- [Print Purged Coupons Report](#)
- [Purged Order List](#)
- [Rejected Batch Listing](#)
- [Purged SKU List](#)
- [Purchase Order Purge Listing](#)
- [Order Billing History Purge Report](#)
- [Deposit Proof Listing By Pay Type](#)
- [Deposit Proof Listing](#)
- [Unconfirmed Deposits Listing](#)
- [Auto Deposit Confirmation Report](#)
- [Deposit History Summary Report](#)
- [Credit Card Deposit Schedule](#)
- [Credit Card Deposit Schedule Summary](#)
- [Pending Payment Plan Deposits Report](#)
- [E-Commerce Order Maintenance Errors Report](#)
- [Order Error Listing](#)
- [Data Warehouse Staging Errors Report](#)
- [Order Broker Aging Report](#)
- [Stored Value Card Assignment Errors Report](#)
- [Unactivated Stored Value Card Report](#)
- [NonOrder CC Encryption Convert Report](#)

- [Cancel Report for Orders Pending Payment](#)

Tax Jurisdiction Report

How to print: Use Print Tax Jurisdiction Report screen (PTJX).

CWDirect Rel 1.2 Tax Jurisdiction Report LEE_H ACR0307 6/21/95 16:06:17 Page1
CWDIRECT COMPANY

Period 5 / 95

Tax Juris	Description	Amount Charged	Amount Credited
BOSTON	Boston, Massachusetts		
CUMBERLAND	Cumberland, Rhode Island	5.50	1.75
LINCOLN	Lincoln, Rhode Island	2.75	
		8.25	1.75

Contents :

- Period: the accounting period during which the tax was collected or credited to this jurisdiction. An accounting period is a period of time for which you define start and stop dates for accounting purposes. Accounting periods are defined in and validated against the Accounting Periods file.
- Year: the year associated with the accounting period of the report
- Tax jurisdiction: The area for which a special tax structure exists. Tax jurisdictions are defined in the Tax Jurisdiction file.
- Description: the description associated with the tax jurisdiction.
- Amount charged: the amount of tax collected for this jurisdiction during the accounting period
- Amount credited: the amount of tax credited for this jurisdiction during the accounting period.

Orders Released from Time Hold Report

How to print: The system prints this report automatically when you execute the Daily Periodic Process, which includes the Release Orders from Time Hold job.

Note: The job produces two copies of this report: one for prepaid orders and one for credit card orders. Even if there were no orders eligible for release, the job still produces reports containing no records:

CWDirect Rel 1.1 Orders Released from Time Hold LEE_H CSR0556 5/30/95 14:39:01 Page 1

Order #	Entered On	Customer
5235	5/24/95	57 ROGER WHEELER

Number of Orders Released 1

Contents:

- Order number
- Date entered
- Sold to customer number
- Sold to customer name
- Total number of prepaid or credit card orders released

Mark Up/Down Report

How to print this report: This report prints when you run the **STSGEN** periodic function. This report lists transactions that had a mark-up or mark-down and indicates transactions in which the list price was less than the selling price.

This report selects records based on:

- the company code you entered when you processed the periodic function
- the invoice date (system only selects invoices whose date matches the date when you ran the periodic function)
- whether the list price (from the SKU record) does not equal the selling price (from the invoice detail).

CWDirect Rel 2.5		STS Mark Up/Down Report				KLETENDRE IFR0023 4/23/98 16:16:59 Page 1					
		The KL Mail Order Company									
Invoice Date :		4/23/98									
Dept.	Item	SKU	Quantity	Order #	Invoice #	Inv Type	List Price	Actual Price	Mark Up/Down	Emp Selling Price	Employee Discount
9	STSCU7564		1	2585	304	I	22.00	40.00	18.00- *	36.00	4.00
9	STSS86	BLUE	1	2585	304	I	30.00	11.00	19.00	9.90	1.10
9	STSSPE8677		1	2585	304	I	13.00	5.00	8.00	4.50	.50
Total for Department						:	9	9.00	50.40	5.60	
Dept.	Item	SKU	Quantity	Order #	Invoice #	Inv Type	List Price	Actual Price	Mark Up/Down	Emp Selling Price	Employee Discount
1111	STS1111		1	2585	304	I	10.00	25.00	15.00- *	22.50	2.50
Total for Department						:	1111	15.00-	22.50	2.50	
Dept.	Item	SKU	Quantity	Order #	Invoice #	Inv Type	List Price	Actual Price	Mark Up/Down	Emp Selling Price	Employee Discount
2222	STS2222		1	2585	304	I	10.00	3.00	7.00	2.70	.30
Total for Department						:	2222	7.00	2.70	.30	
Dept.	Item	SKU	Quantity	Order #	Invoice #	Inv Type	List Price	Actual Price	Mark Up/Down	Emp Selling Price	Employee Discount
5555	ITE6		2	2572	295	I	100.00	72.22	55.56	130.00	14.44
5555	IT58		2	2581	300	I	100.00	33.33	133.34	60.00	6.66
5555	IT36		1	2582	301	I	100.00	90.00	10.00	81.00	9.00
5555	IT08		1	2583	302	I	100.00	95.55	4.45	86.00	9.55
5555	IT12		1	2584	303	I	100.00	133.33	33.33- *	120.00	13.33
Total for Department						:	5555	926.72	516.00	57.28	

Contents:

- invoice date
- department (taken from the value defined in the *Long SKU department* field in Work with Item/SKUs)
- item
- SKU (the *Split SKU Inventory (A26)* system control value determines whether three separate SKU fields print or one SKU field prints)
- quantity shipped (the quantity prints as a negative amount if this is a credit invoice)
- order number
- invoice number
- inventory type (I = invoice; C = credit)
- list price (the selling price prints if it is greater than the list price)
- actual price (unit selling price)
- mark up/down (an asterisk prints next to this amount if the selling price is greater than the list price)
- employee selling price (the price the employee paid, defined on the invoice)
- employee discount (the system performs the following calculation to determine the employee discount:
$$\text{quantity} \times \{\text{selling price before employee discount} - \text{selling price}\} = \text{employee discount}$$
)
- total for department

General Ledger Download Audit Report

How to print: The system generates this report when you populate the General Ledger Summary Download File (IXGLDS) (if the *G/L Download Type (G03)* system control value is set to **SUMMARY**). Use this report to review the total transaction amounts included in the summary download file, and the total number of General Ledger Interface records captured.

Note: This report includes all records that are currently in the download file. If you did not clear the download file before using the Generate General Ledger Download File menu option, the report includes newly added and previously existing records.

CWDirect 3.5 General Ledger Download Audit Report EKAPLAN GLX0088 2/16/99 12:52:35 Page 1
EZK Mail Order

Selection Criteria:

Date: : 02/28/98

Excluded Division:

Date	Cross Reference Number	Journal Source	Journal Source Description	Transaction Amount	# GL Records
02/16/98	6786786	D	Sale/Merchandise discount	\$ 10.00	1
	4545454	3	Sale/Cash/Check	\$ 11.00-	1
	1234567	T	Sale/Tax	\$ 1.00	1
			02/16/98 Totals: Debits	\$ 11.00-	
			Credits	\$ 11.00	
02/19/98	6786786	D	Sale/Merchandise discount	\$ 20.00	1
	2342342	4	Sale/Coupon/Gift Certif.	\$ 22.00-	1
	1234567	T	Sale/Tax	\$ 2.00	1
			02/19/98 Totals: Debits	\$ 22.00-	
			Credits	\$ 22.00	
02/20/98	6786786	D	Sale/Merchandise discount	\$ 10.08-	1
	7897897	R	Sale/Merchandise return	\$ 20.00	1
	1231231	6	Sale/Accounts Receivable	\$ 10.92-	1
	1234567	T	Sale/Tax	\$ 1.00	1
			02/20/98 Totals: Debits	\$ 21.00-	
			Credits	\$ 21.00	
02/26/98	2323232	8	Rfnd/Refund	\$ 13.00	1
	8989898	8	Rfnd/Refund	\$ 13.00-	2
			02/26/98 Totals: Debits	\$ 13.00-	
			Credits	\$ 13.00	
			Grand totals	\$ 67.00-	
			Credits	\$ 67.00	

Total Number of Download Records Created : 12

Total Number of G/L Records Selected . . : 13

Contents:

- latest date to include on the report (the date you selected at the prompt screen)
- excluded division, if any, from the *Division to Exclude from General Ledger Download File (F68)* system control value
- date when each transaction took place
- cross reference number from the General Ledger Interface file. The cross reference number is derived from the Chart of Accounts (Working with Chart of Accounts (**WCA**))
- code for the journal source
- description of the journal source
- total transaction amount for the date, cross reference, and journal source. This amount is net of credits; negative amounts are indicated with a minus sign.
- total number of General Ledger Interface records that are summarized in the download record
- total debits and credits for each date
- total debits and credits for all records in the download file
- total number of records in the download file
- total number of General Ledger Interface records that are summarized in the download file

DMT Order Header Interface Summary Report

Purpose: This report displays order summary information for records in the DMT Order Header File.

The system creates a record in the DMT Order Header file for each record in the Marketing Download Trigger file with a trigger type of **OH** (order header) that you download. The system creates **OH** (order header) trigger records when you:

- create a new order in order entry or accept an order in batch order entry. A separate record is created for each order ship to.
- add a new ship to address (using **Accept/Add Rcp**) to an order in order maintenance.

This report sorts in entity sequence. A summary of the totals on this report for the specified company and across entities prints at the end of the report.

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How to print: At a command line, enter this command to print the DMT Order Header Interface Summary report, where XXX is your company code: CALL CSX1044 (' ' ' ' 'COMPANY NAME' X'XXXF')

CWDirect	Rel 6.0	DMT Order Header Interface Summary				KBOTTGER	CSX1045	6/17/02 10:18:44 Page		1
kab co										
Entity	202	2002 ENTITY				Total Order \$. :				324.10
						Average Order \$:				36.01
Sold To		Total		Mailable		Not Mailable				
Address Type		Orders		Deliverable		Deliverable				
USA :		4		3		1				
Canadian :		1		0		1				
International :		4		0		4				
Total :		9		3		6				
Mail	Do Not			Club		E-Mail	Gift	Ship-To	---- Flex Pmt ----	
Code	Rent	Undlvrlble		Fraud	Member	Address	Giver	Flag	Install	Deferred
6	7	0		4	0	9	1	2	1	2
Order Type				Quantity		Percent				
P PHONE ORDERS				7		77.7 %				
X E-COMMERCE ORDER TYPE				2		22.2 %				
CWDirect	Rel 6.0	DMT Order Header Interface Summary				KBOTTGER	CSX1045	6/17/02 10:18:44 Page		2
kab co										
DMT Order Header Interface Summary										
Total Order \$:		324.10								
Average Order \$:		36.01								
Sold To		Total		Mailable		Not Mailable				
Address Type		Orders		Deliverable		Deliverable				
USA :		4		3		1				
Canadian :		1		0		1				
International :		4		0		4				
Total :		9		3		6				
Mail	Do Not			Club		E-Mail	Gift	Ship-To	---- Flex Pmt ----	
Code	Rent	Undlvrlble		Fraud	Member	Address	Giver	Flag	Install	Deferred
6	7	0		4	0	9	1	2	1	2
Order Type				Quantity		Percent				
P PHONE ORDERS				7		77.7 %				
X E-COMMERCE ORDER TYPE				2		22.2 %				
Total DMT Order Header records sent to DMT : 9										

Contents:

- **Entity:** the code and description of the entity associated with the order. This is the value defined in the *Entity* field in the DMT Order Header file.
- **Total order dollars:** the total merchandise amount on the orders associated with the specified company and entity; this is the merchandise amount for the order ship to, including soldout order lines and cancelled order lines if the cancel reason code has *Reduce demand* **unselected**. This is the sum of the values defined in the *Order amount* field in the DMT Order Header file for orders in the specified company and entity.
- **Average order dollars:** the average merchandise amount on orders associated with the specified company and entity. The system uses this calculation to determine the average order dollars: $\text{total order dollars} / \text{number of orders} = \text{average order dollars}$.
- **Sold to address type:** the address type defined for the sold to customer on the order in the DMT Order Header file for the specified company and entity. The report displays the total orders for each address type and provides a breakdown of the order total by orders that are deliverable and orders that are non-deliverable.
 - **USA:** the sold to customer's address is a US address. The system uses the value defined in the *Default Country for Customer Address (B17)* system control value as the country code used for US addresses.
 - **Canadian:** the sold to customer's address is a Canadian address. The system uses the country codes **CA** or **CAN** as the country code used for Canadian addresses and the following state codes: **AB** (Alberta), **BC** (British Columbia), **MB** (Manitoba), **NB** (New Brunswick), **NF** (New Foundland), **NT** (Northwest Territory), **NS** (Nova Scotia), **ON** (Ontario), **PE** (Price Edward Island), **PQ** (Quebec), **QC** (Quebec alternate), **SK** (Saskatchewan), **YT** (Yukon Territory).
 - **International:** the sold to customer's address is an address other than US or Canadian. The system uses any country code other than **CA**, **CAN**, or the country code defined in the *Default Country for Customer Address (B17)* system control value as the country code used for International addresses.
- **USA total orders:** the total number of orders in the DMT Order Header file for the specified company and entity whose sold to customer address is a US address.
- **USA mailable deliverable orders:** the total number of US orders in the DMT Order Header file for the specified company and entity that are considered deliverable. The system considers an address deliverable if all of the following is true:
 - the *Mail name* field or the *Entity mail name* field for the DMT order header record is **Y**.

- the *Deliverable code* field for the DMT order header record is blank.
- the *Hold/bypass/fraud* field for the DMT order header record is blank or **B** (bypass).
- the *Customer class* field for the DMT order header record is blank.
- **USA not mailable deliverable orders:** the total number of US orders in the DMT Order Header file for the specified company and entity that are considered non-deliverable. The system considers an address non-deliverable if one or more of the following is true:
 - the *Mail name* field or the *Entity mail name* field for the DMT order header record is **N**.
 - the *Deliverable code* field for the DMT order header record is not blank.
 - the *Hold/bypass/fraud* field for the DMT order header record is **F** (fraud) or **H** (hold).
 - the *Customer class* field for the DMT order header record is not blank.
- **Canadian total orders:** the total number of orders in the DMT Order Header file for the specified company and entity whose sold to customer address is a Canadian address.
- **Canadian mailable deliverable orders:** the total number of Canadian orders in the DMT Order Header file for the specified company and entity that are considered deliverable. The system considers an address deliverable if all of the following is true:
 - the *Mail name* field or the *Entity mail name* field for the DMT order header record is **Y**.
 - the *Deliverable code* field for the DMT order header record is blank.
 - the *Hold/bypass/fraud* field for the DMT order header record is blank or **B** (bypass).
 - the *Customer class* field for the DMT order header record is blank.
- **Canadian not mailable deliverable orders:** the total number of Canadian orders in the DMT Order Header file for the specified company and entity that are considered non-deliverable. The system considers an address non-deliverable if one or more of the following is true:
 - the *Mail name* field or the *Entity mail name* field for the DMT order header record is **N**.
 - the *Deliverable code* field for the DMT order header record is not blank.
 - the *Hold/bypass/fraud* field for the DMT order header record is **F** (fraud) or **H** (hold).
 - the *Customer class* field for the DMT order header record is not blank.
- **International total orders:** the total number of orders in the DMT Order Header file for the specified company and entity whose sold to customer address is an International address.

- **International mailable deliverable orders:** the total number of International orders in the DMT Order Header file for the specified company and entity that are considered deliverable. The system considers an address deliverable if all of the following is true:
 - the *Mail name* field or the *Entity mail name* field for the DMT order header record is **Y**.
 - the *Deliverable code* field for the DMT order header record is blank.
 - the *Hold/bypass/fraud* field for the DMT order header record is blank or **B** (bypass).
 - the *Customer class* field for the DMT order header record is blank.
- **International not mailable deliverable orders:** the total number of International orders in the DMT Order Header file for the specified company and entity that are considered non-deliverable. The system considers an address non-deliverable if one or more of the following is true:
 - the *Mail name* field or the *Entity mail name* field for the DMT order header record is **N**.
 - the *Deliverable code* field for the DMT order header record is not blank.
 - the *Hold/bypass/fraud* field for the DMT order header record is **F** (fraud) or **H** (hold).
 - the *Customer class* field for the DMT order header record is not blank.
- **Total orders:** the total number of orders in the DMT Order Header file for the specified company and entity across US, Canadian, and International addresses.
- **Total mailable deliverable orders:** the total number of US, Canadian, and International orders in the DMT Order Header file for the specified company and entity that are considered deliverable.
- **Total not mailable deliverable orders:** the total number of US, Canadian, and International orders in the DMT Order Header file for the specified company and entity that are considered non-deliverable.
- **Mail code:** the number of orders in the DMT Order Header file for the specified company and entity whose *Mail code* field contains a value.
- **Do not rent:** the number of orders in the DMT Order Header file for the specified company and entity whose *Rent name* field is **N**.
- **Undeliverable:** the number of orders in the DMT Order Header file for the specified company and entity whose *Deliverable code* field contains a value.
- **Fraud:** the number of orders in the DMT Order Header file for the specified company and entity whose *Hold/bypass/fraud* field is **F** (fraud).

- **Club member:** this value is not implemented.
- **E-mail address:** the number of orders in the DMT Order Header file for the specified company and entity whose *Internet address* field contains a value.
- **Gift giver:** the number of orders in the DMT Order Header file for the specified company and entity whose *Recipient* field contains a value.
- **Ship-to flag:** the number of orders in the DMT Order Header file for the specified company and entity whose *Ship to* field is **Y**.
- **Installment flexible payment:** the number of orders in the DMT Order Header file for the specified company and entity whose *FPO type* field is **I**.
- **Deferred flexible payment:** the number of orders in the DMT Order Header file for the specified company and entity whose *FPO type* field is **D**.
- **Order type:** the code and description of the order type defined for the order in the DMT Order Header file for the specified company and entity. The report displays the total number of orders and total percentage of orders for each order type.
 - **Quantity:** the total number of orders associated with the specified order type in the DMT Order Header file for the specified company and entity.
 - **Percent:** the total percentage of orders associated with the specified order type in the DMT Order Header file for the specified company and entity. The system uses this calculation to determine the order percentage: $\text{order type record count} / \text{entity record count} = \text{order type percentage count}$.

DMT Order Header Interface Summary: the system provides totals at the end of the report for the above fields for the specified company and across entities.

- **Total order dollars:** the total merchandise amount on the orders associated with the specified company and across entities.
- **Average order dollars:** the average merchandise amount on orders associated with the specified company and across entities.
- **Sold to address type:** the address type defined for the sold to customer on the order in the DMT Order Header file for the specified company and across entities.
- **USA:** the total number of orders, mailable deliverable orders, and not mailable deliverable orders for US addresses for the specified company and across entities.

- **total orders:** the total number of orders in the DMT Order Header file for the specified company and across entities whose sold to customer address is a US address.
- **mailable deliverable orders:** the total number of US orders in the DMT Order Header file for the specified company and across entities that are considered deliverable.
- **not mailable deliverable orders:** the total number of US orders in the DMT Order Header file for the specified company and across entities that are considered non-deliverable.
- **Canadian:** the total number of orders, mailable deliverable orders, and not mailable deliverable orders for Canadian addresses for the specified company and across entities.
 - **total orders:** the total number of orders in the DMT Order Header file for the specified company and across entities whose sold to customer address is a Canadian address.
 - **mailable deliverable orders:** the total number of Canadian orders in the DMT Order Header file for the specified company and across entities that are considered deliverable.
 - **not mailable deliverable orders:** the total number of Canadian orders in the DMT Order Header file for the specified company and across entities that are considered non-deliverable.
- **International:** the total number of orders, mailable deliverable orders, and not mailable deliverable orders for International addresses for the specified company and across entities.
 - **total orders:** the total number of orders in the DMT Order Header file for the specified company and across entities whose sold to customer address is an International address.
 - **mailable deliverable orders:** the total number of International orders in the DMT Order Header file for the specified company and across entities that are considered deliverable.
 - **not mailable deliverable orders:** the total number of International orders in the DMT Order Header file for the specified company and across entities that are considered non-deliverable.
- **Total:** the total number of orders, total mailable deliverable orders, and total non mailable deliverable orders in the DMT Order Header file for the specified company and across entities and address types.
 - **total orders:** the total number of orders in the DMT Order Header file for the specified company and across entities and address types.
 - **total mailable deliverable orders:** the total number of orders in the DMT Order Header file for the specified company and across entities and address types that are considered deliverable.

- **total non mailable deliverable orders:** the total number of orders in the DMT Order Header file for the specified company and across entities and address types that are considered non-deliverable.
- **Mail code:** the number of orders in the DMT Order Header file for the specified company and across entities whose *Mail code* field contains a value.
- **Do not rent:** the number of orders in the DMT Order Header file for the specified company and across entities whose *Rent name* field is **N**.
- **Undeliverable:** the number of orders in the DMT Order Header file for the specified company and across entities whose *Deliverable code* field contains a value.
- **Fraud:** the number of orders in the DMT Order Header file for the specified company and across entities whose *Hold/bypass/fraud* field is **F** (fraud).
- **Club member:** this value is not implemented.
- **Email address:** the number of orders in the DMT Order Header file for the specified company and across entities whose *Internet address* field contains a value.
- **Gift giver:** the number of orders in the DMT Order Header file for the specified company and across entities whose *Recipient* field contains a value.
- **Ship to flag:** the number of orders in the DMT Order Header file for the specified company and across entities whose *Ship to* field is **Y**.
- **Installment flexible payment:** the number of orders in the DMT Order Header file for the specified company and across entities whose *FPO type* field is **I**.
- **Deferred flexible payment:** the number of orders in the DMT Order Header file for the specified company and across entities whose *FPO type* field is **D**.
- **Order type:** the code and description of the order type defined for the order in the DMT Order Header file for the specified company and across entities. The report displays the total number of orders and total percentage of orders for each order type.
 - **quantity:** the total number of orders associated with the specified order type in the DMT Order Header file for the specified company and across entities.

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- **percent:** the total percentage of orders associated with the specified order type in the DMT Order Header file for the specified company and across entities.
- **Total DMT order header records sent to DMT:** the total number of orders in the DMT Order Header file for the specified company, and across entities.

DMT Order Detail Interface Summary Report

Purpose: This report displays order detail summary information for records in the *DMT Order Detail File*.

The system creates a record in the DMT Order Detail file for each record in the Marketing Download Trigger file with a trigger type of **LH** (order line history) or **OH** (order header) that you download.

- The system creates **LH** (order line history) trigger records when you create order line history (for example, cancelling an item on an order, adding an item, or performing other updates in order maintenance; or billing an order).
- The system creates **OH** (order header) trigger records when you create a new order in order entry or accept an order in batch order entry.

This report sorts in entity sequence. For each entity, the system provides totals for transactions associated with new orders for a specified company and entity and transactions associated with maintained orders for a specified company and entity and also provides totals across entities. The total number of records in the DMT Order Detail file prints at the end of the report.

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How to print: At a command line, enter this command to print the DMT Order Detail Interface Summary report, where XXX is your company code: CALL CSX1058 (' ' ' ' 'COMPANY NAME' X'XXXF')..

DMT Order Detail Interface Summary												
kab co												
Entity	202	2002	ENTITY	Record	Order	Ship	Return	Cancel	Sold Out	Exchange	B/O	Price
				Count	Qty	Qty	Qty	Qty	Qty	Qty	Flag	Promotions
												Overrides
												Sale
												Price
OH Sent this week	:	5		5	5	3	0	0	1	0	1	0
OH Not Sent this week	:	4		0	0	1	1	0	1	0	0	4
Total	:	9		5	5	4	1	0	2	0	1	9
Entity	302	JAPANESE	ENTITY MAR 2002	Record	Order	Ship	Return	Cancel	Sold Out	Exchange	B/O	Price
				Count	Qty	Qty	Qty	Qty	Qty	Qty	Flag	Promotions
												Overrides
												Sale
												Price
OH Sent this week	:	6		7	7	2	0	0	2	1	1	0
OH Not Sent this week	:	0		0	0	0	0	0	0	0	0	0
Total	:	6		7	7	2	0	0	2	1	1	5
Entity	555	ENTITY	555	Record	Order	Ship	Return	Cancel	Sold Out	Exchange	B/O	Price
				Count	Qty	Qty	Qty	Qty	Qty	Qty	Flag	Promotions
												Overrides
												Sale
												Price
OH Sent this week	:	6		5	5	0	5	1	2	5	1	0
OH Not Sent this week	:	0		0	0	0	0	0	0	0	0	0
Total	:	6		5	5	0	5	1	2	5	1	6
DMT Order detail totals												
				Record	Order	Ship	Return	Cancel	Sold Out	Exchange	B/O	Price
				Count	Qty	Qty	Qty	Qty	Qty	Qty	Flag	Promotions
												Overrides
												Sale
												Price
OH Sent this week	:	17		17	17	5	5	1	5	6	3	0
OH Not Sent this week	:	4		0	0	1	1	0	1	0	0	4
Total	:	21		17	17	6	6	1	6	6	3	20
Total DMT Order Detail records sent to DMT : 21												

Contents:

- **Entity:** the code and description of the entity associated with the order line. This is the value defined in the *Entity* field in the DMT Order Detail file.
- **OH sent this week:** the number of DMT order detail records created as a result of an **OH** (order header) trigger record (the DMT order detail records are associated with DMT order header records). This is the number of order lines that exist on newly created orders for the specified company and entity.

- **Record count:** the number of new order lines in the DMT Order Detail file for the specified company and entity.
- **Order quantity:** the number of units ordered on new order lines for the specified company and entity. This is the sum of the values defined in the *Quantity ordered* field in the DMT Order Detail file for new order lines in the specified company and entity.
- **Ship quantity:** the number of units shipped on new order lines for the specified company and entity. This is the sum of the values defined in the *Quantity shipped* field in the DMT Order Detail file for new order lines in the specified company and entity.
- **Return quantity:** the number of units returned on new order lines for the specified company and entity. This is the sum of the values defined in the *Quantity returned* field in the DMT Order Detail file for new order lines in the specified company and entity.
- **Cancel quantity:** the number of units cancelled on new order lines for the specified company and entity. This is the sum of the values defined in the *Quantity cancelled* field in the DMT Order Detail file for new order lines in the specified company and entity.
- **Sold out quantity:** the number of units soldout on new order lines for the specified company and entity. This is the sum of the values defined in the *Quantity sold out* field in the DMT Order Detail file for new order lines in the specified company and entity.
- **Exchange quantity:** the number of units exchanged on new order lines for the specified company and entity. This is the sum of the values defined in the *Quantity exchanged* field in the DMT Order Detail file for new order lines in the specified company and entity.
- **B/O flag:** the number of new order lines in the DMT Order Detail file for the specified company and entity whose *Backorder flag* field is Y.
- **Price promotions:** the number of new order lines in the DMT Order Detail file for the specified company and entity whose *Unit offer price* field value does not match the *Unit price* field value and the *Price override code* field is blank.
- **Price overrides:** the number of new order lines in the DMT Order Detail file for the specified company and entity whose *Unit offer price* field value does not match the *Unit price* field value and the *Price override code* field contains a value.
- **Sale price:** the number of new order lines in the DMT Order Detail file for the specified company and entity whose *Price method* field is **SB** (sale book item).
- **OH not sent this week:** the number of DMT order detail records created as a result of an **LH** (order line history) trigger record. This is the number of order lines updated during order maintenance for the specified company and entity.
 - **Record count:** the number of maintained order lines in the DMT Order Detail file for the specified company and entity.
 - **Order quantity:** the number of units added to existing order lines for the specified company and entity. This is the sum of the values defined in the *Quantity ordered* field in the DMT Order Detail file for maintained order lines in the specified company and entity.

- **Ship quantity:** the number of units shipped on existing order lines for the specified company and entity. This is the sum of the values defined in the *Quantity shipped* field in the DMT Order Detail file for maintained order lines in the specified company and entity.
- **Return quantity:** the number of units returned on existing order lines for the specified company and entity. This is the sum of the values defined in the *Quantity returned* field in the DMT Order Detail file for maintained order lines in the specified company and entity.
- **Cancel quantity:** the number of units cancelled on existing order lines for the specified company and entity. This is the sum of the values defined in the *Quantity cancelled* field in the DMT Order Detail file for maintained order lines in the specified company and entity.
- **Sold out quantity:** the number of units soldout on existing order lines for the specified company and entity. This is the sum of the values defined in the *Quantity sold out* field in the DMT Order Detail file for maintained order lines in the specified company and entity.
- **Exchange quantity:** the number of units exchanged on existing order lines for the specified company and entity. This is the sum of the values defined in the *Quantity exchanged* field in the DMT Order Detail file for maintained order lines in the specified company and entity.
- **B/O flag:** the number of maintained order lines in the DMT Order Detail file for the specified company and entity whose *Backorder flag* field is **Y**.
- **Price promotions:** the number of maintained order lines in the DMT Order Detail file for the specified company and entity whose *Unit offer price* field value does not match the *Unit price* field value and the *Price override code* field is blank.
- **Price overrides:** the number of maintained order lines in the DMT Order Detail file for the specified company and entity whose *Unit offer price* field value does not match the *Unit price* field value and the *Price override code* field contains a value.
- **Sale price:** the number of maintained order lines in the DMT Order Detail file for the specified company and entity whose *Price method* field is **SB** (sale book item).
- **Total:** the total number of order lines in the DMT Order Detail file for the specified company and entity across new and maintained order lines.
 - **Record count:** the number of order lines in the DMT Order Detail file for the specified company and entity.
 - **Order quantity:** the number of units on order lines for the specified company and entity. This is the sum of the values defined in the *Quantity ordered* field in the DMT Order Detail file for order lines in the specified company and entity.

- **Ship quantity:** the number of units shipped on order lines for the specified company and entity. This is the sum of the values defined in the *Quantity shipped* field in the DMT Order Detail file for order lines in the specified company and entity.
- **Return quantity:** the number of units returned on order lines for the specified company and entity. This is the sum of the values defined in the *Quantity returned* field in the DMT Order Detail file for order lines in the specified company and entity.
- **Cancel quantity:** the number of units cancelled on order lines for the specified company and entity. This is the sum of the values defined in the *Quantity cancelled* field in the DMT Order Detail file for order lines in the specified company and entity.
- **Sold out quantity:** the number of units soldout on order lines for the specified company and entity. This is the sum of the values defined in the *Quantity sold out* field in the DMT Order Detail file for order lines in the specified company and entity.
- **Exchange quantity:** the number of units exchanged on order lines for the specified company and entity. This is the sum of the values defined in the *Quantity exchanged* field in the DMT Order Detail file for order lines in the specified company and entity.
- **B/O flag:** the number of order lines in the DMT Order Detail file for the specified company and entity whose *Backorder flag* field is Y.
- **Price promotions:** the number of order lines in the DMT Order Detail file for the specified company and entity whose *Unit offer price* field value does not match the *Unit price* field value and the *Price override code* field is blank.
- **Price overrides:** the number of order lines in the DMT Order Detail file for the specified company and entity whose *Unit offer price* field value does not match the *Unit price* field value and the *Price override code* field contains a value.
- **Sale price:** the number of order lines in the DMT Order Detail file for the specified company and entity whose *Price method* field is **SB** (sale book item).
- **DMT order detail totals:** the record count, order quantity, ship quantity, return quantity, cancel quantity, sold out quantity, exchange quantity, B/O flag, price promotions, price overrides, and sale price for new order lines across entities and maintained order lines across entities.
- **DMT order detail totals OH sent this week:** the number of DMT order detail records created as a result of an **OH** (order header) trigger record (the DMT order detail records are associated with DMT order header records). This is the number of order lines that exist on newly created orders for the specified company and across all entities.
 - **Record count:** the number of new order lines in the DMT Order Detail file for the specified company and across all entities.
 - **Order quantity:** the number of units ordered on new order lines for the specified company and across all entities. This is the sum of the values defined in the *Quantity ordered* field in the DMT Order Detail file for new order lines in the specified company and across entities.

- **Ship quantity:** the number of units shipped on new order lines for the specified company and across entities. This is the sum of the values defined in the *Quantity shipped* field in the DMT Order Detail file for new order lines in the specified company and across entities.
- **Return quantity:** the number of units returned on new order lines for the specified company and across entities. This is the sum of the values defined in the *Quantity returned* field in the DMT Order Detail file for new order lines in the specified company and across entities.
- **Cancel quantity:** the number of units cancelled on new order lines for the specified company and across entities. This is the sum of the values defined in the *Quantity cancelled* field in the DMT Order Detail file for new order lines in the specified company and across entities.
- **Sold out quantity:** the number of units soldout on new order lines for the specified company and across entities. This is the sum of the values defined in the *Quantity sold out* field in the DMT Order Detail file for new order lines in the specified company and across entities.
- **Exchange quantity:** the number of units exchanged on new order lines for the specified company and across entities. This is the sum of the values defined in the *Quantity exchanged* field in the DMT Order Detail file for new order lines in the specified company and across entities.
- **B/O flag:** the number of new order lines in the DMT Order Detail file for the specified company and across entities whose *Backorder flag* field is **Y**.
- **Price promotions:** the number of new order lines in the DMT Order Detail file for the specified company and across entities whose *Unit offer price* field value does not match the *Unit price* field value and the *Price override code* field is blank.
- **Price overrides:** the number of new order lines in the DMT Order Detail file for the specified company and across entities whose *Unit offer price* field value does not match the *Unit price* field value and the *Price override code* field contains a value.
- **Sale price:** the number of new order lines in the DMT Order Detail file for the specified company and across entities whose *Price method* field is **SB** (sale book item).
- **DMT order detail totals OH not sent this week:** the number of DMT order detail records created as a result of an **LH** (order line history) trigger record. This is the number of order lines updated during order maintenance for the specified company and across entities.
 - **Record count:** the number of maintained order lines in the DMT Order Detail file for the specified company and across entities.
 - **Order quantity:** the number of units added to existing order lines for the specified company and across entities. This is the sum of the values defined in the *Quantity ordered* field in the DMT Order Detail file for maintained order lines in the specified company and across entities.

- **Ship quantity:** the number of units shipped on existing order lines for the specified company and across entities. This is the sum of the values defined in the *Quantity shipped* field in the DMT Order Detail file for maintained order lines in the specified company and across entities.
- **Return quantity:** the number of units returned on existing order lines for the specified company and across entities. This is the sum of the values defined in the *Quantity returned* field in the DMT Order Detail file for maintained order lines in the specified company and across entities.
- **Cancel quantity:** the number of units cancelled on existing order lines for the specified company and across entities. This is the sum of the values defined in the *Quantity cancelled* field in the DMT Order Detail file for maintained order lines in the specified company and across entities.
- **Sold out quantity:** the number of units soldout on existing order lines for the specified company and across entities. This is the sum of the values defined in the *Quantity sold out* field in the DMT Order Detail file for maintained order lines in the specified company and across entities.
- **Exchange quantity:** the number of units exchanged on existing order lines for the specified company and across entities. This is the sum of the values defined in the *Quantity exchanged* field in the DMT Order Detail file for maintained order lines in the specified company and across entities.
- **B/O flag:** the number of maintained order lines in the DMT Order Detail file for the specified company and across entities whose *Backorder flag* field is **Y**.
- **Price promotions:** the number of maintained order lines in the DMT Order Detail file for the specified company and across entities whose *Unit offer price* field value does not match the *Unit price* field value and the *Price override code* field is blank.
- **Price overrides:** the number of maintained order lines in the DMT Order Detail file for the specified company and across entities whose *Unit offer price* field value does not match the *Unit price* field value and the *Price override code* field contains a value.
- **Sale price:** the number of maintained order lines in the DMT Order Detail file for the specified company and across entities whose *Price method* field is **SB** (sale book item).
- **Total:** the total number of order lines in the DMT Order Detail file for the specified company and across new and maintained order lines for all entities.
 - **Record count:** the number of order lines in the DMT Order Detail file for the specified company and across entities.
 - **Order quantity:** the number of units on order lines for the specified company and across entities. This is the sum of the values defined in the *Quantity ordered* field in the DMT Order Detail file for order lines in the specified company and entity.

- **Ship quantity:** the number of units shipped on order lines for the specified company and entity. This is the sum of the values defined in the *Quantity shipped* field in the DMT Order Detail file for order lines in the specified company and across entities.
- **Return quantity:** the number of units returned on order lines for the specified company and across entities. This is the sum of the values defined in the *Quantity returned* field in the DMT Order Detail file for order lines in the specified company and across entities.
- **Cancel quantity:** the number of units cancelled on order lines for the specified company and across entities. This is the sum of the values defined in the *Quantity cancelled* field in the DMT Order Detail file for order lines in the specified company and across entities.
- **Sold out quantity:** the number of units soldout on order lines for the specified company and across entities. This is the sum of the values defined in the *Quantity sold out* field in the DMT Order Detail file for order lines in the specified company and across entities.
- **Exchange quantity:** the number of units exchanged on order lines for the specified company and across entities. This is the sum of the values defined in the *Quantity exchanged* field in the DMT Order Detail file for order lines in the specified company and across entities.
- **B/O flag:** the number of order lines in the DMT Order Detail file for the specified company and across entities whose *Backorder flag* field is **Y**.
- **Price promotions:** the number of order lines in the DMT Order Detail file for the specified company and across entities whose *Unit offer price* field value does not match the *Unit price* field value and the *Price override code* field is blank.
- **Price overrides:** the number of order lines in the DMT Order Detail file for the specified company and across entities whose *Unit offer price* field value does not match the *Unit price* field value and the *Price override code* field contains a value.
- **Sale price:** the number of order lines in the DMT Order Detail file for the specified company and across entities whose *Price method* field is **SB** (sale book item).
- **Total DMT order detail records sent to DMT:** the total number of records that exist in the DMT Order Detail file.

DMT Customer Status Change Interface Report

Purpose: This report displays customer information for sold to customers whose information has changed; this is customer status change information for records in the DMT Customer Status Change File.

The system creates a record in the DMT Customer Status Change file for each record in the Marketing Download Trigger file with a trigger type of **CS** (customer status change) that you download. The system creates **CS** (customer status change) trigger records when you change one or more of these fields for a customer sold to:

- Mail name
- Customer sold to entity mail name
- Rent name
- Deliverable code
- Hold/bypass/fraud
- Customer class
- Mail code
- Call code

This report sorts in entity sequence. Entity 0 (no entity specified) prints at the top of the report. The total number of records in the DMT Customer Status Change file prints at the end of the report.

CWDirect 18.0

How to print: At a command line, enter this command to print the DMT Customer Status Change Interface Summary report, where XXX is your company code: CALL CSX1061 (' ' ' ' 'COMPANY NAME' X'XXXF').

```

CWDirect  Rel 6.0          DMT Customer Status Change Interface  KBOTTGER  CSX1062  6/17/02 16:00:30 Page    1
                           kabco

Entity    0  ENTITY NOT SPECIFIED
|----- Address Type -----| |----- Customer -----| |----- Entity -----|
USA       Canadian  International  Mail Flag = Y  Mail Flag = N  Mail Flag = Y  Mail Flag = N
      7           1           2           6           4           10           0
                Mail      Do Not      Customer
                Code      Rent      Undeliverable  Fraud      Class
                5           4           0           4           4

DMT customer status change totals :
|----- Address Type -----| |----- Customer -----| |----- Entity -----|
USA       Canadian  International  Mail Flag = Y  Mail Flag = N  Mail Flag = Y  Mail Flag = N
      7           1           2           6           4           10           0
                Mail      Do Not      Customer
                Code      Rent      Undeliverable  Fraud      Class
                5           4           0           4           4

Total DMT customer status change records sent to DMT :      10

```

Contents:

- **Entity:** the code and description of the entity associated with the updated sold to customer. This is the value defined in the *Entity* field in the DMT Customer Status Change file.
- **Address type:** the address type defined for the updated sold to customers in the DMT Customer Status Change file for the specified company and entity. The report displays the total number of updated customers for each address type.
 - **USA:** the number of updated sold to customers in the DMT Customer Status Change file for the specified company and entity whose address is a US address. The system uses the value defined in the *Default Country for Customer Address (B17)* system control value as the country code used for US addresses.
 - **Canadian:** the number of updated sold to customers in the DMT Customer Status Change file for the specified company and entity whose address is a Canadian address. The system uses the country code **CA** or **CAN** as the country code used for Canadian addresses and the following state codes: **AB** (Alberta), **BC** (British Columbia), **MB** (Manitoba), **NB** (New Brunswick), **NF** (New Foundland), **NT** (Northwest Territory), **NS** (Nova Scotia), **ON** (Ontario), **PE** (Price Edward Island), **PQ** (Quebec), **QC** (Quebec alternate), **SK** (Saskatchewan), **YT** (Yukon Territory).

- **International:** the number of updated sold to customers in the DMT Customer Status Change file for the specified company and entity whose address is an International address. The system uses any country code other than **CA**, **CAN**, or the country code defined in the *Default Country for Customer Address (B17)* system control value as the country code used for International addresses.
- **Customer:** the mail name setting defined for the updated sold to customers in the DMT Customer Status Change file for the specified company and entity. The report displays the total number of updated customers for each mail name setting (**Y** or **N**).
 - **Mail flag = Y:** the number of updated sold to customers in the DMT Customer Status Change file for the specified company and entity whose *Mail name* value is **Y**.
 - **Mail flag = N:** the number of updated sold to customers in the DMT Customer Status Change file for the specified company and entity whose *Mail name* value is **N**.
- **Entity:** the entity mail name setting defined for the updated sold to customers in the DMT Customer Status Change file for the specified company and entity. The report displays the total number of updated sold to customers for each entity mail name setting (**Y** or **N**).
 - **Mail flag = Y:** the number of updated sold to customers in the DMT Customer Status Change file for the specified company and entity whose *Entity mail name* value is **Y** or blank.
 - **Mail flag = N:** the number of updated sold to customers in the DMT Customer Status Change file for the specified company and entity whose *Entity mail name* value is **N**.
- **Mail code:** the number of updated sold to customers in the DMT Customer Status Change file for the specified company and entity whose *Mail code* field contains a value.
- **Do not rent:** the number of updated sold to customers in the DMT Customer Status Change file for the specified company and entity whose *Mail name* field or *Entity mail name* field is **N**.
- **Undeliverable:** the number of updated sold to customers in the DMT Customer Status Change file for the specified company and entity whose *Deliverable code* field contains a value.
- **Fraud:** the number of updated sold to customers in the DMT Customer Status Change file for the specified company and entity whose *Hold/bypass/fraud* field is **F** (fraud) or **H** (hold).
- **Customer class:** the number of updated sold to customers in the DMT Customer Status Change file for the specified company and entity whose *Customer class* field contains a value.

DMT customer status change totals: the address type, customer mail flag, entity mail flag, mail code, do not rent, undeliverable, fraud, and customer class totals for the updated sold to customers in the DMT Customer Status Change file for the specified company and across entities.

- **Address type:** the address type defined for the updated sold to customers in the DMT Customer Status Change file for the specified company and across entities. The report displays the total number of updated customers for each address type.
 - **USA:** the number of updated sold to cosmetics in the DMT Customer Status Change file for the specified company and across entities whose address is a US address.
 - **Canadian:** the number of updated sold to customers in the DMT Customer Status Change file for the specified company and across entities whose address is a Canadian address.
 - **International:** the number of updated sold to customers in the DMT Customer Status Change file for the specified company and across entities whose address is an International address.
- **Customer:** the mail name setting defined for the updated sold to customers in the DMT Customer Status Change file for the specified company and across entities. The report displays the total number of updated customers for each mail name setting (**Y** or **N**).
 - **Mail flag = Y:** the number of updated sold to customers in the DMT Customer Status Change file for the specified company and across entities whose *Mail name* value is **Y**.
 - **Mail flag = N:** the number of updated sold to customers in the DMT Customer Status Change file for the specified company and across entities whose *Mail name* value is **N**.
- **Entity:** the entity mail name setting defined for the updated sold to customers in the DMT Customer Status Change file for the specified company and across entities. The report displays the total number of updated sold to customers for each entity mail name setting (**Y** or **N**).
 - **Mail flag = Y:** the number of updated sold to customers in the DMT Customer Status Change file for the specified company and across entities whose *Entity mail name* value is **Y** or blank.
 - **Mail flag = N:** the number of updated sold to customers in the DMT Customer Status Change file for the specified company and across entities whose *Entity mail name* value is **N**.
- **Mail code:** the number of updated sold to customers in the DMT Customer Status Change file for the specified company and across entities whose *Mail code* field contains a value.

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- **Do not rent:** the number of updated sold to customers in the DMT Customer Status Change file for the specified company and across entities whose *Mail name* field or *Entity mail name* field is **N**.
- **Undeliverable:** the number of updated sold to customers in the DMT Customer Status Change file for the specified company and across entities whose *Deliverable code* field contains a value.
- **Fraud:** the number of updated sold to customers in the DMT Customer Status Change file for the specified company and across entities whose *Hold/bypass/fraud* field is **F** (fraud) or **H** (hold).
- **Customer class:** the number of updated sold to customers in the DMT Customer Status Change file for the specified company and across entities whose *Customer class* field contains a value.
- **Total DMT customer status change records sent to DMT:** the total number of records that exist in the DMT Customer Status Change file for the specified company.

DMT Customer Inquiry Interface Summary Report

Purpose: This report displays customer inquiry information for records that exist in the DMT Customer Inquiry File.

The system creates a record in the DMT Customer Inquiry file for each record in the Marketing Download Trigger file with a trigger type of **CI** (customer inquiry) or **CN** (customer action note) that you download. The system creates **CI** (customer inquiry) trigger records when you:

- create a catalog request.
- create a new customer in order entry, even if you don't accept the order.
- create a new customer entity record, if the *Track Customer History at Entity Level (F89)* system control value is **selected**.

The system creates **CN** (customer action note) trigger records when you create, work with, or resolve a customer action note.

This report sorts in entity sequence. Entity 0 (no entity specified) prints at the top of the report; DMT customer inquiry records that represent customer action notes do not include entity. The total number of records in the DMT Customer Inquiry file prints at the end of the report.

CWDirect 18.0

How to print: At a command line, enter this command to print the DMT Customer Inquiry Interface Summary report, where XXX is your company code: `CALL CSX1066 (' ' ' ' 'COMPANY NAME' X'XXXF')..`

Entity		202	2002	ENTITY	Total	Mailable Deliverable	Not Mailable Deliverable	Customer Action Note					
Address Type					Inquiries	Inquiries	Inquiries	Inquiries					
USA	:				6	0	3	3					
Canadian	:				3	0	3	0					
International	:				1	0	1	0					
Total	:				10	0	7	3					
Entity					Total		Mail	Do Not					
Mail Type					Inquiries		Code	Rent	Undeliverable	Fraud	Club		
Buyer	:				2		7	6	2	4	Member		0
Suspect	:				3								
Recipient	:				0								
Rental	:				1								
Catalog Req	:				4								

DMT Customer Inquiry Interface Summary		Mailable Deliverable Inquiries	Not Mailable Deliverable Inquiries	Customer Action Note Inquiries			
Address Type	Total Inquiries						
USA :	6	0	3	3			
Canadian :	3	0	3	0			
International :	1	0	1	0			
Total :	10	0	7	3			
Entity Mail Type	Total Inquiries		Mail Code	Do Not Rent	Undeliverable	Fraud	Club Member
Buyer :	2		7	6	2	4	0
Suspect :	3						
Recipient :	0						
Rental :	1						
Catalog Req :	4						
Total DMT inquiry records sent to DMT :			10				

Contents:

- **Entity:** the code and description of the entity associated with the customer sold to. This is the value defined in the *Entity* field in the DMT Customer Inquiry file.
- **Address type:** the address type defined for the sold to customer in the DMT Customer Inquiry file for the specified company and entity. The report displays the total inquiries for each address type and provides a breakdown of the inquiries total by inquiries that are deliverable and inquiries that are non-deliverable. The total customer action note inquiries also prints for each address type.
 - **USA:** the sold to customer's address is a US address. The system uses the value defined in the *Default Country for Customer Address (B17)* system control value as the country code used for US addresses.
 - **Canadian:** the sold to customer's address is a Canadian address. The system uses the country code **CA** or **CAN** as the country code used for Canadian addresses and the following state codes: **AB** (Alberta), **BC** (British Columbia), **MB** (Manitoba), **NB** (New Brunswick), **NF** (New Foundland), **NT** (Northwest Territory), **NS** (Nova Scotia), **ON** (Ontario), **PE** (Price Edward Island), **PQ** (Quebec), **QC** (Quebec alternate), **SK** (Saskatchewan), **YT** (Yukon Territory).
 - **International:** the sold to customer's address is an address other than US or Canadian. The system uses any country code other than **CA**, **CAN**, or the country code defined in the *Default Country for Customer Address (B17)* system control value as the country code used for International addresses.
- **USA total inquiries:** total number of inquiries in the DMT Customer Inquiry file for the specified company and entity whose sold to customer address is a US address.
- **USA mailable deliverable inquiries:** the total number of US inquiries in the DMT Customer Inquiry file for the specified company and entity that are considered deliverable, not including DMT customer inquiry records whose *Action reason code* field contains a value. The system considers an address deliverable if all of the following is true:
 - the *Mail name* field or the *Entity mail name* field for the DMT customer inquiry record is **Y**.
 - the *Deliverable code* field for the DMT customer inquiry record is blank.
 - the *Hold/bypass/fraud* field for the DMT customer inquiry record is blank or **B** (bypass).
 - the *Customer class* field for the DMT customer inquiry record is blank.
- **USA not mailable deliverable inquiries:** the total number of US inquiries in the DMT Customer Inquiry file for the specified company and entity that are considered non-deliverable, not including DMT customer inquiry records whose *Action reason code* field contains a value. The system considers an address non-deliverable if one or more of the following is true:

- the *Mail name* field or the *Entity mail name* field for the DMT customer inquiry record is **N**.
- the *Deliverable code* field for the DMT customer inquiry record is not blank.
- the *Hold/bypass/fraud* field for the DMT customer inquiry record is **F** (fraud) or **H** (hold).
- the *Customer class* field for the DMT customer inquiry record is not blank.
- **USA customer action note inquiries:** the total number of US inquiries in the DMT Customer Inquiry file for the specified company and entity that are associated with customer action notes. A DMT customer inquiry record is associated with a customer action note if the *Action reason code* field contains a value.
- **Canadian total inquiries:** total number of inquiries in the DMT Customer Inquiry file for the specified company and entity whose sold to customer address is a Canadian address.
- **Canadian mailable deliverable inquiries:** the total number of Canadian inquiries in the DMT Customer Inquiry file for the specified company and entity that are considered deliverable, not including DMT customer inquiry records whose *Action reason code* field contains a value. The system considers an address deliverable if all of the following is true:
 - the *Mail name* field or the *Entity mail name* field for the DMT customer inquiry record is **Y**.
 - the *Deliverable code* field for the DMT customer inquiry record is blank.
 - the *Hold/bypass/fraud* field for the DMT customer inquiry record is blank or **B** (bypass).
 - the *Customer class* field for the DMT customer inquiry record is blank.
- **Canadian not mailable deliverable inquiries:** the total number of Canadian inquiries in the DMT Customer Inquiry file for the specified company and entity that are considered non-deliverable, not including DMT customer inquiry records whose *Action reason code* field contains a value. The system considers an address non-deliverable if one or more of the following is true:
 - the *Mail name* field or the *Entity mail name* field for the DMT customer inquiry record is **N**.
 - the *Deliverable code* field for the DMT customer inquiry record is not blank.
 - the *Hold/bypass/fraud* field for the DMT customer inquiry record is **F** (fraud) or **H** (hold).
 - the *Customer class* field for the DMT customer inquiry record is not blank.
- **Canadian customer action note inquiries:** the total number of Canadian inquiries in the DMT Customer Inquiry file for the specified company and entity that are associated with customer action notes. A DMT customer inquiry record is associated with a customer action note if the *Action reason code* field contains a value.

- **International total inquiries:** total number of inquiries in the DMT Customer Inquiry file for the specified company and entity whose sold to customer address is an International address.
- **International mailable deliverable inquiries:** the total number of International inquiries in the DMT Customer Inquiry file for the specified company and entity that are considered deliverable, not including DMT customer inquiry records whose *Action reason code* field contains a value. The system considers an address deliverable if all of the following is true:
 - the *Mail name* field or the *Entity mail name* field for the DMT customer inquiry record is **Y**.
 - the *Deliverable code* field for the DMT customer inquiry record is blank.
 - the *Hold/bypass/fraud* field for the DMT customer inquiry record is blank or **B** (bypass).
 - the *Customer class* field for the DMT customer inquiry record is blank.
- **International not mailable deliverable inquiries:** the total number of International inquiries in the DMT Customer Inquiry file for the specified company and entity that are considered non-deliverable, not including DMT customer inquiry records whose *Action reason code* field contains a value. The system considers an address non-deliverable if one or more of the following is true:
 - the *Mail name* field or the *Entity mail name* field for the DMT customer inquiry record is **N**.
 - the *Deliverable code* field for the DMT customer inquiry record is not blank.
 - the *Hold/bypass/fraud* field for the DMT customer inquiry record is **F** (fraud) or **H** (hold).
 - the *Customer class* field for the DMT customer inquiry record is not blank.
- **International customer action note inquiries:** the total number of International inquiries in the DMT Customer Inquiry file for the specified company and entity that are associated with customer action notes. A DMT customer inquiry record is associated with a customer action note if the *Action reason code* field contains a value.
- **Total inquiries:** the total number of customer inquiries in the DMT Customer Inquiry file for the specified company and entity across US, Canadian, and International addresses.
- **Total mailable deliverable orders:** the total number of US, Canadian, and International customer inquiries in the DMT Customer Inquiry file for the specified company and entity that are considered deliverable.
- **Total not mailable deliverable orders:** the total number of US, Canadian, and International customer inquiries in the DMT Customer Inquiry file for the specified company and entity that are considered non-deliverable.

- **Total customer action note inquiries:** the total number of US, Canadian, and International inquiries in the DMT Customer Inquiry file for the specified company and entity that are associated with customer action notes.
- **Mail type:** the mail type defined for the sold to customer in the DMT Customer Inquiry file for the specified company and entity. The report displays the total inquiries for each mail type.
 - **Buyer:** the total number of inquiries in the DMT Customer Inquiry file for the specified company and entity whose mail type is **B** (buyer).
 - **Suspect:** the total number of inquiries in the DMT Customer Inquiry file for the specified company and entity whose mail type is **S** (suspect).
 - **Recipient:** the total number of inquiries in the DMT Customer Inquiry file for the specified company and entity whose mail type is **R** (recipient).
 - **Rental:** the total number of inquiries in the DMT Customer Inquiry file for the specified company and entity whose mail type is **L** (rental).
 - **Catalog request:** the total number of inquiries in the DMT Customer Inquiry file for the specified company and entity whose mail type is **C** (catalog request).
- **Mail code:** the number of customer inquiries in the DMT Customer Inquiry file for the specified company and entity whose *Mail code* field contains a value.
- **Do not rent:** the number of customer inquiries in the DMT Customer Inquiry file for the specified company and entity whose *Rent name* field is **N**.
- **Undeliverable:** the number of customer inquiries in the DMT Customer Inquiry file for the specified company and entity whose *Deliverable code* field contains a value.
- **Fraud:** the number of customer inquiries in the DMT Customer Inquiry file for the specified company and entity whose *Fraud* field is **F** or **H**.
- **Club member:** this value is not implemented.

DMT Customer Inquiry Interface Summary: the total inquiries, mailable deliverable inquiries, not mailable deliverable inquiries, customer action note inquiries, entity mail type total inquiries, mail code, do not rent, undeliverable, fraud, and club member totals for the updated sold to customers in the DMT Customer Inquiry file for the specified company and across entities.

- **Address type:** the address type (USA, Canadian, International) defined for the sold to customer in the DMT Customer Inquiry file for the specified company and across entities. The report displays the total inquiries for each address type and provides a breakdown of the inquiries total by inquiries that are deliverable and inquiries that are non-deliverable. The total customer action note inquiries also prints for each address type.
- **Total inquiries:** total number of inquiries in the DMT Customer Inquiry file for the specified company and across entities for each address type and a total across address types.
- **Mailable deliverable inquiries:** the total number of inquiries in the DMT Customer Inquiry file for the specified company and across entities that are considered deliverable for each address type and a total across address types; these totals do not include DMT customer inquiry records whose *Action reason code* field contains a value.
- **Not mailable deliverable inquiries:** the total number of inquiries in the DMT Customer Inquiry file for the specified company and across entities that are considered non-deliverable for each address type and a total across address types; these totals do not include DMT customer inquiry records whose *Action reason code* field contains a value.
- **Customer action note inquiries:** the total number of inquiries in the DMT Customer Inquiry file for the specified company and across entities that are associated with customer action notes for each address type and a total across address types.
- **Mail type total inquiries:** the mail type defined for the sold to customer in the DMT Customer Inquiry file for the specified company and across entities. The report displays the total inquiries for each mail type: buyer, suspect, recipient, rental, catalog request.
- **Mail code:** the number of customer inquiries in the DMT Customer Inquiry file for the specified company and across entities whose *Mail code* field contains a value.
- **Do not rent:** the number of customer inquiries in the DMT Customer Inquiry file for the specified company and across entities whose *Rent name* field is **N**.
- **Undeliverable:** the number of customer inquiries in the DMT Customer Inquiry file for the specified company and across entities whose *Deliverable code* field contains a value.
- **Fraud:** the number of customer inquiries in the DMT Customer Inquiry file for the specified company and across entities whose *Fraud* field is **F** or **H**.
- **Club member:** this value is not implemented.
- **Total DMT Inquiry records sent to DMT:** the total number of records in the DMT Customer Inquiry file.

DMT Change of Address Interface Summary Report

Purpose: This report displays customer address information for the records in the DMT Customer Address Change File.

The system creates a record in the DMT Customer Address Change file for each record in the Marketing Download Trigger file with a trigger type of **CA** (customer address change) that you download. The system creates **CA** (customer address change) trigger records when you change a customer sold to or change or create a permanent customer ship to address, including phone numbers and email address.

How to print: At a command line, enter this command to print the DMT Change of Address Interface Summary report, where XXX is your company code: CALL CSX1069 (' ' ' ' 'COMPANY NAME' X'XXXXF').

CWDirect Rel 6.0	DMT Change of Address Interface			KBOTTGER	CSX1070	6/18/02 11:20:51	Page	1
	kabco							
	----- Address Type -----							
	USA	Canadian	International					
Sold To Address	3	4	3					
Ship To Address	1	1	1					
Total	4	5	4					

Contents:

- **Address type:** the address type defined for the sold to customer or ship to customer in the DMT Customer Address Change file for the specified company. The report displays the number of address changes for each address type by sold to address changes and ship to address changes.
 - **USA sold to address:** the sold to customer address change is a US address. The system uses the value defined in the *Default Country for Customer Address (B17)* system control value as the country code used for US addresses.
 - **Canadian sold to address:** the sold to customer address change is a Canadian address. The system uses the country code **CA** or **CAN** as the country code used for Canadian addresses and the following state codes: **AB** (Alberta), **BC** (British Columbia), **MB** (Manitoba), **NB** (New Brunswick), **NF** (New Foundland), **NT** (Northwest Territory), **NS** (Nova Scotia), **ON** (Ontario), **PE** (Price Edward Island), **PQ** (Quebec), **QC** (Quebec alternate), **SK** (Saskatchewan), **YT** (Yukon Territory).
 - **International sold to address:** the sold to customer address change is an address other than US or Canadian. The system uses any country code other than **CA**, **CAN**, or the country code defined in the *Default Country for Customer Address (B17)* system control value as the country code used for International addresses.

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- **USA ship to address:** the ship to customer address change is a US address.
- **Canadian ship to address:** the ship to customer address change is a Canadian address.
- **International ship to address:** the ship to customer address change is an address other than US or Canadian.
- **Total:** The total number of address changes for each address type, including sold to customer address changes and ship to customer address changes.
 - **USA:** the number of US address changes, including sold to customers and ship to customers.
 - **Canadian:** the number of Canadian address changes, including sold to customers and ship to customers.
 - **International:** the number of address changes other than US or Canadian, including sold to customers and ship to customers.

DMT Source Code Summary Report

Purpose: This report displays source code information for the records in the DMT Source Code File.

The system creates a record in the DMT Source Download report when you run the DMT Source Download command.

This report sorts in company, entity sequence.

How to print: At a command line, enter this command to print the DMT Source Code Interface Summary report: `CALL PGM(CSX1036) PARM(' ')`.

CWDirect	Rel 6.0	DMT Source Code Interface Summary		KBOTTGER	CSX1037	6/18/02 11:48:55	Page	1
Company	555 KAB Co.							
	Entity	Description	Quantity					
	0		2					
	100	STATIONARY COMPANY	2					
	202	2002 ENTITY	1					
	302	JAPANESE ENTITY MAR 2002	3					
	555	ENTITY 555	30					
	666	ENTITY 666	1					
	777	ENTITY 777	1					
		Total for company 555 :	40					
		Total for transmission	40					

Contents:

- **Company:** The number of records in the DMT Source Download file for the specified company.
- **Entity:** The code for the entity defined for the source code in the DMT Source Download file for the specified company.
- **Description:** The description of the entity defined for the source code in the DMT Source Download file for the specified company.
- **Quantity:** The number of records in the DMT Source Download file for the specified company and entity.
- **Total for company:** The number of records in the DMT Source Download file for the specified company and across entities.
- **Total for transmission:** The number of records in the DMT Source Download file across companies.

Order Billing History Consolidation Report

Purpose: Use this report to review the criteria you selected at the Consolidate Order Billing History screen and the total number of records consolidate.

How to print: The system generates this report when you select **Submit** at the Consolidate Order Billing History screen (**MOBH**) to submit the Consolidate Order Billing History batch job, and then release the job from hold..

CWDirect Rel 3.5 **Order Billing History Consolidation** EKAPLAN CSR1015 5/10/99 10:16:10 Page 1
EZK Mail Order

```

Consolidate transactions up to : 6/01/98
Consolidate by Customer . . . : Y
      Ship To . . . . : Y
      Item . . . . . : Y
      SKU . . . . . : N
      Ship Via . . . : N
      Source . . . . : N
      Offer . . . . . : Y
      Salesman . . . : N
      Item Class . . : Y
      Long SKU Dept . : N
      Long SKU Class : N
      Order # . . . . : N
      Trans Code . . : Y
      Placer . . . . . : N
      Originator . . : N
      Entity . . . . . : Y
# Detail records consolidated/purged . : 9,745
# New consolidated records . . . . . : 3,376

```

Contents:

- your selection criteria from the Consolidate Order Billing History screen
- the total number of order billing history records that were consolidated and purged
- the resulting number of new consolidated records

Print Reset Audit Log

How to print: Complete the Reset Pick Control screen (MRPC).

CWDirect	Rel 4.0	Print Reset Audit Log	EKAPLAN	FLR0754	4/28/00	9:41:19	Page	1
EZK Mail Order								
PRINTED								
Order #	11 -	1						
Line	Item	SKU	File	Whs	Original Quantity	Current Quantity		
1	5678	WHITE 17	RESERVED ORDER LINE	1	4	4		
Order #	12 -	1						
Line	Item	SKU	File	Whs	Original Quantity	Current Quantity		
1	5678	WHITE 17	RESERVED ORDER LINE	1	8	8		
1	5678	WHITE 17	RESERVED ORDER LINE	1	3	3		
Order #	529 -	1						
Line	Item	SKU	File	Whs	Original Quantity	Current Quantity		
0			RESERVED ORDER LINE	2	5	5		
Order #	787 -	1						
Line	Item	SKU	File	Whs	Original Quantity	Current Quantity		

Contents:

- Order and ship-to number of the printed order line
- Order line number
- Item and SKU
- File where the printed quantity was reset
- warehouse code
- original printed quantity in the file
- current quantity after the reset

Reset Audit Log for Item Warehouse

How to print: Complete the Reset Item/Warehouse B/O Quantity Screen (**MRBO**).

CWDirect	Rel 4.0	Reset Audit Log for Item Warehouse						EKAPLAN	FLR0909	4/21/00 12:54:34 Page				1
EZK Mail Order														
Warehouse	1													
Item	SKU	Orig Qty	Curr Qty	Orig Qty	Curr Qty	Orig Qty	Curr Qty	Orig Qty	Curr Qty	Orig Qty	Curr Qty	Orig Qty	Curr Qty	
		Reserved	Reserved	S/H Rsvd	S/H Rsvd	Tran Rsvd	Tran Rsvd	Tran Rsvd	Tran Rsvd	B/O	B/O			
	AU2345	0	0	0	0	0	0	0	0	10	8			
	DRO9999	0	0	0	0	0	0	0	0	0	21			
Warehouse	2	MAIN WAREHOUSE												
Item	SKU	Orig Qty	Curr Qty	Orig Qty	Curr Qty	Orig Qty	Curr Qty	Orig Qty	Curr Qty	Orig Qty	Curr Qty	Orig Qty	Curr Qty	
		Reserved	Reserved	S/H Rsvd	S/H Rsvd	Tran Rsvd	Tran Rsvd	Tran Rsvd	Tran Rsvd	B/O	B/O			
	BAN8888	0	42	0	0	0	0	0	0	3	0			
	BIS23423	0	0	0	0	0	0	0	0	5	4			
	KIW33343	0	21	0	0	0	0	0	0	101	100			
	SMI23234	0	0	0	0	0	0	0	0	0	1			

Contents:

- warehouse where the backorder quantity was reset
- item and SKU
- original quantity before the reset, and current quantity after the reset, for:
 - reserved units
 - special handling reserved units
 - transfer units reserved (for pending inventory transactions)
 - backordered units

Reset Audit Log for SKU

Purpose: This report lists each SKU whose *SKU open quantity*, *On hold quantity*, or *Quantity order direct ship* was reset through the Reset SKU Open Order Quantity option (**MRSO**).

How to print: Complete the Reset SKU Open Order Quantity screen.

CWDirect	Rel 10.5	Reset Audit Log for SKU EZK Mail Order				EKAPLAN	FLR0910	9/08/06 15:57:19	Page 1
Item	SKU	Orig Qty SKU Open	Curr Qty SKU Open	Orig Qty SKU Held	Curr Qty SKU Held	Orig Qty SKU D/S	Curr Qty SKU D/S		
NO1234		7	7	0	3	0	0		
SM5555		65	65	61	65	0	0		
AC2323		5	4	1	1	0	0		
AL2083		59	50	30	0	0	0		
AL7963	MEDM	1-	0	1	0	0	0		
AL7963	SMLL	1-	0	1	0	0	0		
AN5392	PINK LRGE	6	8	5	8	0	0		
AN5392	PINK SMLL	6	7	4	5	0	0		
AN5392	WHIT LRGE	1	5	1	5	0	0		
AN8935		18	15	1	11	3-	0		
AN1652		21	23	0	21	0	0		
AP1009		197	222	16	138	0	0		

Contents:

- Item and SKU
- Original *SKU quantity open* before running the reset
- Current *SKU quantity open* after running the reset
- Original *On hold quantity* before running the reset
- Current *On hold quantity* after running the reset
- Original *Quantity order direct ship* before running the reset
- Current *Quantity order direct ship* after running the reset

Credit Card Authorization Listing

How to print: The system prints this report when credit card orders are authorized during pick slip generation, or when you reprocess the authorizations at the Reprocess Authorizations screen (**RPAA**). Two versions are produced: one lists authorized orders, and one lists declines. The system also generates this report as part of drop ship processing.

Note: You can print a similar report using the Printing the Online Credit Card Authorization List (**PATL**) menu option.

CWDirect	Rel 6.0	Credit Card Authorization Listing				KBOTTGER	AAR0063	8/13/02 12:25:39				Page	1		
						KAB Co.									
Declines															
Authorization Service: PAYMENTECH								Billing batch #		1943					
Order #	Via	Status	Cust #	Credit Card #	Exp	Rsp1	Rsp2	Auth #	Ath Date	P/T	AVS	Resp	\$ Amount	Name	Alt Curr Cde
6215	1	DECLINED	42	4788****0012****	09/02	238	S		8/13/02				114.80	MATT MCSTAY	15344.00 JPY
													INVALID CURRENCY		
													1829 SOUTH ST		
													47		
													BLAIR NE 68008		
													# of transactions: 1		

Contents:

- **Authorization service:** the name of the credit card authorization service.
- **Billing batch number:** the billing batch number associated with the authorization transactions. This field is not included when you generate this report as part of drop ship processing.
- **Order number:** the order number containing the credit card requesting authorization.
- **Ship via:** the ship via defined on the order header.
- **Status:** the status of the credit card authorization request.
- **Customer number:** the bill to customer defined for the credit card; if a bill to customer is not defined, the sold to customer prints.
- **Credit card number:** the credit card number requesting authorization. If you do not have authority to the *Display Full Credit Card Number (B14)* secured feature, the credit card number prints in the format specified at the Credit Card Number Layout screen (**WPAY**) for the associated pay type. For example, 4788*****1443**** may print instead of the entire credit card number. If you use credit card tokenization, this number may be a token rather than the actual credit card number.

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- **Credit card expiration date:** the date the credit card expires.
- **Authorization response:** the authorization response from the authorization service.
- **Card security response:** the card security response from the authorization service.
- **Authorization number:** the authorization number from the authorization service.
- **Authorization date:** the date the credit card received a response from the authorization service.
- **P/T:** paytype code.
- **AVS response:** the address verification response from the authorization service. **Note:** The system does not print the AVS response if you generated the report using the Printing the Online Credit Card Authorization List (**PATL**) menu option.
- **Authorization amount:** the amount to authorize for the credit card in the local currency (the currency defined in the *Local Currency Code (A55)* system control value).
- **Name:** the name and address of bill to customer; if a bill to customer is not defined, the sold to customer name and address prints.
- **Alternate currency amount:** the amount to authorize for the credit card in the alternate currency. This field prints only if the *Use Alternate Currency Pricing (H89)* system control value is **selected**. CWDirect uses this calculation to determine the alternate currency amount: $\text{authorization amount} \times \text{conversion rate defined for the order in the Order Header Extended file} = \text{alternate currency amount}$. If the *Decimalized currency* field for the alternate currency is **selected**, CWDirect includes the decimals in the alternate currency amount; if the *Decimalized currency* field is **unselected**, CWDirect rounds the alternate currency amount to the nearest whole unit of currency. For example, if the authorization amount is 24.00 in the local currency and the conversion rate is 2.36, the alternate currency amount is 56.64. If the *Decimalized currency* field for the alternate currency is **unselected** the alternate currency amount is 57.00. This field remains blank if the authorization is for an order in the local currency.
- **Currency code:** the currency associated with the credit card authorization. This field prints only if the *Use Alternate Currency Pricing (H89)* system control value is **selected**. This is the currency code defined for the order in the Order Header Extended file. This field remains blank if the authorization is for the local currency (the currency code and conversion rate for the order are blank).
- **Number of transactions:** the number of credit card transactions requesting authorization.
- **Total amount:** the total amount for the credit card transactions requesting authorization in the local currency.

Address Verification Response List

How to print: This report prints when you receive the Authorization file. Refer to this report when you contact the customer to correct the address problem. The system also generates this report as part of drop ship processing.

CWDirect	Rel 6.0	Address Verification Response List				KBOTTGER	AAR0072	4/18/02	9:02:19	Page	1
						KAB Co.					
Authorization Service: PMT						Billing batch #		1800			
Order #	Tran Date	Customer				Auth #	Auth Amount	AVS Response			
5764	4/18/02	ROBERT LETENDRE				100	190.54	ZIP=MATCH, PLUS-4=MATCH, LOCALE=MATCH			
		Cust#	51								
		Card#	4788****0012****			09 / 02	Alt Currency	25468.00	Code JPY		

Contents:

- **Authorization service:** the service bureau that performed address verification.
- **Billing batch number:** the billing batch number associated with the credit card authorizations. This field is not included when you generate this report as part of drop ship processing.
- **Order number:** the order number containing the credit card requesting authorization.
- **Transmission date:** the date the credit card received a response from the authorization service.
- **Customer:** the name and address of the bill to customer; if a bill to customer is not defined, the sold to customer name and address prints.
- **Authorization number:** the authorization number from the authorization service.
- **Authorization amount:** the amount to authorize for the credit card in the local currency (the currency defined in the *Local Currency Code (A55)* system control value).
- **AVS response:** the address verification response from the authorization service.
- **Customer number:** the bill to customer number; if a bill to customer is not defined, the sold to customer number prints.

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- **Credit card number:** the credit card number requesting authorization. If you do not have authority to the *Display Full Credit Card Number (B14)* secured feature, the credit card number prints in the format specified at the Credit Card Number Layout screen (**WPAY**) for the associated pay type. For example, 4788*****1443**** may print instead of the entire credit card number.
- **Credit card expiration date:** the date the credit card expires.
- **Alternate currency amount:** the amount to authorize for the credit card in the alternate currency. This field prints only if the *Use Alternate Currency Pricing (H89)* system control value is **selected**. CWDirect uses this calculation to determine the alternate currency amount: authorization amount x conversion rate defined for the order in the Order Header Extended file = alternate currency amount. If the *Decimalized currency* field for the alternate currency is **selected**, CWDirect includes the decimals in the alternate currency amount; if the *Decimalized currency* field is **unselected**, CWDirect rounds the alternate currency amount to the nearest whole unit of currency. For example, if the authorization amount is 24.00 in the local currency and the conversion rate is 2.36, the alternate currency amount is 56.64. If the *Decimalized currency* field for the alternate currency is **unselected**, the alternate currency amount is 57.00. This field remains blank if the authorization is for an order in the local currency.
- **Currency code:** the currency associated with the credit card authorization. This field prints only if the *Use Alternate Currency Pricing (H89)* system control value is **selected**. This is the currency code defined for the order in the Order Header Extended file. This field remains blank if the authorization is for the local currency (the currency code and conversion rate for the order are blank).

Declined Drop Ships

Purpose: Use this report to review orders that contain a credit card payment method that received a declined authorization. Each order contains one or more drop ship items (the *Drop ship* field for the item is **selected**).

How to print: This report prints when you perform drop ship processing (**MDSP**) or select to receive and process authorizations at the Reprocess Authorizations screen (**RPAA**).

CWDirect	Rel 5.0	Declined Drop Ships	KBOTTGER	AAR0065	8/09/01 15:10:40	Page	1
Order #	4635						
Order #	4687						
Order #	4688						

Contents: Order number

Pick/Authorization Listing

Purpose: Use this report to review the authorization status of pick slips for a particular billing batch number.

How to print: The report prints when credit card orders are authorized during pick slip generation, or when you reprocess the authorizations at the Reprocess Authorizations screen (**RPAA**). The system also generates this report as part of drop ship processing (**MDSP**).

CWDirect	Rel 5.0	Pick/Authorization Listing	KBOTTGER	AAR0008	8/09/01 14:29:52	Page	1
		KAB Co.					
	Billing batch #	1319					
	Picks ready to print	3					
	Picks awaiting authorization:	3					
	Picks with decline auth . . .	0					
	Total picks	6					

Contents:

- Billing batch number. This field is not included when you generate this report as part of drop ship processing.
- Picks ready to print
- Picks awaiting authorization
- Picks with decline authorization
- Total picks

Online Credit Card Authorization Listing

Purpose: Use this report to review whether credit cards have been authorized, declined, not yet sent for authorization, or sent for authorization for a specific date range.

This report sorts in:

- pay type/authorization date/status order if you entered **1** in the *Report sorts* field when generating the report.
- status/pay type/credit card number order if you entered **2** in the *Report sorts* field when generating the report.

How to print: Select **Accept** at the Authorization Listing screen in the Printing the Online Credit Authorization List (**PATL**) menu option, or perform batch authorization using the Performing Batch Authorization (**SATH**) menu option.

Note: A similar report prints when you receive authorizations during pick slip generation. See [Credit Card Authorization Listing](#).

CWDirect Rel 4.2		Credit Card Authorization Listing								KBOTTGER AAR0205 2/23/01 15:10:48 Page 1			
Order #	Billed	Status	Cust #	Credit Card #	Exp Dat	CC Response	Auth #	Auth Date	AVS Resp	\$ Amount	Name		
4442	N	A	10	478825000012****	9/02	100	100	2/23/01		10.50	BERNADETTE T MIRANDA		
		Authorized									11 SANFORD STREET		
											MEDWAY, MA 02053 USA		
4317	N	A	158	49483737	9/02	00	123456	2/22/01		137.55	ANN KENNEDY		
		Authorized									1305 MEMORIAL AVENUE		
											WEST SPFLD, MA 01089 USA		
4448	N	D	10	444433332222****	9/02	201				10.50	TROY W BOTTGER		
		Declined									10 SPEEN STREET		
											FRAMINGHAM, MA 01789 USA		
4263	N	D	158	384746		02				130.00	LINDA WARREN		
		Declined									24 PRIME PARK WAY		
											NATICK, MA 01760 USA		
4367	N	S	26	478825000012****	6/02					921.90	GINGER MCSTAY		
		Sent for Authorization									217 TAMARACK DRIVE		
											SPRINGFIELD, MA 01129 USA		
4371	N	S	26	478825000012****	6/02					15.00	BERNADETTE T MIRANDA		
		Sent for Authorization									11 SANFORD STREET		
											MEDWAY, MA 02053 USA		

Contents:

- **Order number:** the order number associated with the credit card authorization.
- **Billed flag:** indicates if the order has been confirmed and processed through the Billing Async.
- **Authorization status:** the status of the credit card authorization. Valid statuses are:
 - blank = not yet sent to the authorization service for authorization
 - **A** = authorized
 - **D** = declined
 - **O** = authorized, but not used
 - **S** = sent to the authorization service for authorization
- **Customer number:** the number for the customer associated with the credit card. This is the bill to customer is one exists; otherwise this is the sold to customer.
- **Credit card number:** the credit card number requesting authorization. If you do not have authority to the *Display Full Credit Card Number (B14)* secured feature, the credit card number prints in the format specified at the Credit Card Number Layout screen (**WPAY**) for the associated pay type. For example, 4788*****1443**** may print instead of the entire credit card number. If you use credit card tokenization, this number may be a token rather than the actual credit card number.
- **Expiration date:** the date this credit card is no longer valid.
- **Credit card response:** the response received from the authorization service. The vendor response indicates whether the credit card has been approved or declined. You can set up vendor responses at the screen.
- **Authorization number:** the number used to authorize the credit card.
- **Authorization date:** the date the credit card was authorized.
- **AVS response:** the AVS response received from the authorization service, if any. The AVS response indicates whether the credit card billing address is legitimate or invalid. You can set up AVS responses at the screen.
- **Dollar amount:** the dollar amount authorized against the credit card.

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- **Name:** The billing name and address for the credit card. This is the bill to customer name and address in one exists; otherwise this is the sold to customer name and address.

Print Purged Coupons Report

How to print: When you purge coupon records at the Purge Coupons screen (**MPCP**), the system prints this report.

CWDIRECT	CWDirect	Rel 1.3	Print Purged Coupons	KAREN_L	CSR0625	6/18/96	14:38:58	Page 1
	Date	Date					Issued	Redeemed
Certif#	Issued	Redeemed	Customer#	Sold To			Order#	Order#
162	6/18/96	6/18/96	0				0	698
163	6/18/96	6/21/96	0				0	699
164	6/18/96	6/21/96	0				0	701
165	6/18/96	6/24/96	0				0	702
166	6/18/96	6/28/96	0				0	703
167	6/18/96	6/29/96	0				0	704
168	6/18/96	6/33/96	0				0	705
169	6/18/96	6/48/96	0				0	706
Final totals								

Contents:

- the certificate number
- the date the coupon was issued
- the date the coupon was redeemed
- the customer sold to number
- the issued order number
- the redeemed order number

Purged Order List

How to print: The system produces this report when you use the Purging Orders (**MPOR, FORP, VORP, DORP**) option. If you archive orders to optical disk, each order selected for archiving appears on this report. If you do not archive orders to optical disk, each order purged from the system appears on the list.

```

CWDIRECT  CWDirect Rel 1.3 Purged Order List      ELISE_K  OER0721    8/07/96 11:23:15 Page   1
Purge date: 8/07/96                               Mail Order
Purge days:    200

# of
Order# Recip Order Dt Customer# Name                               Ord
Batch# Type Source
2001    1   8/28/95      329 MURPHY, FRED                               0   P   WINTER2
2048    1   9/18/95      302 BEEKUMS INT'L ATTN: KAPLAN, ROSE A      0   P   WINTERU
2198    1  11/29/95      291 BROWN, SARAH RAE E                      0   P   WINTER1
2221    1  12/07/95      291 BROWN, SARAH RAE E                      0   P   WINTER1
2223    1  12/12/95      322 JONES, ALICE                          0   M   WINTER1
2224    1  12/12/95      312 THOMAS, DONALD                        0   M   WINTER1
2229    1  12/12/95      191 CALCATERRA, SALVATORE                  0   M   WINTER2
2231    1  12/12/95      394 KEATING, MICHAEL                      0   P   WINTER3
2232    1  12/12/95      404 TEAGUE, MARJORIE N                    0   M   WINTER3
2233    1  12/12/95      281 NESBAUER, ADAM                        0   M   WINTER3
2234    1  12/12/95      302 BEEKUMS INT'l ATTN: KAPLAN, ROSE A      0   P   WINTER4
2235    1  12/12/95      311 MACK, MARY MOE                       0   P   WINTER1
2237    1  12/12/95      294 BROWN, HANNAH E                      0   P   WINTER3
2242    1  12/26/95      288 NESBIT, OTIS                         0   M   SPRING1
2243    1  12/26/95      291 BROWN, SARAH RAE E                      0   P   SPRING2
2244    1  12/27/95      294 BROWN, HANNAH E                      0   P   SPRING1
2245    1  12/27/95      427 MARX, MILTON                         0   M   SPRING2
2246    1  12/27/95      293 VAN VOORHIS, PETER W                  0   P   SPRING3
2247    1  12/27/95      291 BROWN, SARAH RAE E                      0   P   SPRING1
2249    1  12/29/95      293 VAN VOORHIS, PETER W                  0   P   SPRING2
2254    1   1/16/96      294 BROWN, HANNAH E                      0   P   SPRING2
2262    1   1/18/96      291 BROWN, SARAH RAE E                      0   P   SPRING2
2263    1   1/18/96      106 BOUVIER, MARGARET                    0   M   SPRING1
Orders purged . . . :                23

```

Contents:

- the *Purge date* entered on the Purge Orders screen
- the *Order Purge Days (C62)* defined in the System Control file

- at the bottom of the report, the total number of orders purged

For each order:

- the order number
- the number of recipients
- the original order date
- the sold-to customer number
- the sold-to customer name or company name
- the batch number, if you used Batch Order Entry
- the order type (i.e., mail, phone, fax, phone interface, etc.)
- the source code

Rejected Batch Listing

How to print: The system creates this report when you use the Purging Suspended Orders (**PSOR**) option or when you reject an order batch

CWDirect Rel 2.5 Rejected Batch Listing ELISE_K OER0637 1/04/97 9:02:25 Page 1

Batch # 9174

Order #	Recip	Ord Date	Ent Date	Entered By	Typ	Source	Sold To #	Name	Order Total
287	1	5/10/94	5/10/94	JEANNE_N	P	JMNSRC	57	PELLOWS, SAM	640.00
Final totals									

Contents:

- order number
- recipient (ship-to number)
- order date
- entered date
- user ID of person who entered order
- order type
- source code
- sold-to customer number
- sold-to customer name
- order dollar total

Purged SKU List

How to print: This report prints when you select **Submit** to process the SKU purge using Purging SKUs (**MPSK**). The report displays all item/SKUs that can be purged based on the selection criteria you entered on the SKU Purge screen.

If you **selected** the *Print only do not update* field, the system prints this report and does not purge the item/SKUs that are available to purge. If you **unselected** this field, the system prints this report and purges all item/SKUs that are available to purge.

CWDirect Rel 3.0 Purged SKU List KLETENDRE INR1131 3/04/98 10:14:17 Page 1
The KL Mail Order Company

Update Run: N

Purge days: 30

Status: U PURGE

PRGE7		CONVENTIONAL TOASTER OVEN	
SHOES54	BLCK LRGE	ITALIAN LEATHER SHOES	BLACK LARGE
SHOES53	BLCK MEDM	ITALIAN LEATHER SHOES	BLACK MEDIUM
SHOES64	BRN LRGE	ITALIAN LEATHER SHOES	BROWN LARGE
SHOES63	BRN MEDM	ITALIAN LEATHER SHOES	BROWN MEDIUM
SHOES62	BRN SMLL	ITALIAN LEATHER SHOES	BROWN SMALL
SW10000	YELW LRGE	LADY'S MOHAIR SWEATER	YELLOW LARGE
TR10000	BLCK 6	LADY'S LINED WOOL TROUSERS	BLACK SIZE 6
TR10000	BLUE 10	LADY'S LINED WOOL TROUSERS	SKY BLUE SIZE 10
TR10000	BLUE 6	LADY'S LINED WOOL TROUSERS	SKY BLUE SIZE 6
TR10000	BLUE 8	LADY'S LINED WOOL TROUSERS	SKY BLUE SIZE 8
VASE	BLCK	GLASS FLOWER VASE	BLACK
VASE	BRN	GLASS FLOWER VASE	BROWN
VASE	CLR	GLASS FLOWER VASE	CLEAR
Total purged for status:		14	

Contents:

- Update run (indicates whether the item/SKUs have been purged. **Selected** = all item/SKUs that print on this report have been purged; **Unselected** = all item/SKUs that print on this report have not been purged)
- Purge days (the number of days to retain SKUs that are not contained on any existing order. This number defaults from the *SKU Purge Days (F11)* system control value)
- Status (item status)

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- Item
- SKU
- Item description
- SKU description

Purchase Order Purge Listing

How to print: Complete the Purchase Order Purge Selection screen (MPOP).

CWDirect	Rel 10.0	Purchase Order Purge Listing	EKAPLAN	POR0171	9/08/06	9:40:44	Page	1
Sarah's Fun Shop								
Selection Criteria: Purge cancelled: N Purge completed: Y Summary/detail: D								

P/O #	Reference #	Vendor #	Reference #	Placed with name	Rev	Buyer	Nbr	Whs
198		10001			HEB		1	10
Entry...	11/23/98	Confirming P/O :	N	Customer #	0			
Promise :		Recurring P/O :	N	Order #	0			
Due.....	12/01/98			Offer #	002			
Print...		Currency code ..	USD	Shipping instructions:				
Receipt :	11/23/98	Currency rate ..	1.00000000	Ship to #	0			
Revised :	11/23/98	Discount %00	Ship via	1			
Cancel...		Negotiate price:	N					
Ln#	Item	SKU	Order Qty	Rec Qty	In Transit Qty	Unit UOM	Cost	Unit Disc Amount
1	KIBBLE		100	100	0	EA	2.0000	.0000
Due ...: 12/01/98 Promise ...: Cancel ...:								
Vendor's details: Vendor: 10001 Item: Order qty: 0 UOM:								
Control	Date	Time	Rate	Cost	UOM Qty	UOM qty	Paid	Payable
81	11/23/98	7:27:49	1.00000000	2.0000	EA	100	100	.00000000
Suspense flag: N Multiple locations: N Receipt disposition:								
2	MOUSECHOW	5 POUNDS	100	100	0	EA	2.0000	.0000
Due ...: 12/01/98 Promise ...: Cancel ...: 0 UOM:								
Vendor's details: Vendor: 10001 Item: Order qty: Currency at Cost at Customs								
Control	Date	Time	Rate	Cost	UOM Qty	UOM qty	Paid	Payable
81	11/23/98	7:27:49	1.00000000	2.0000	EA	100	100	.00000000
Suspense flag: N Multiple locations: N Receipt disposition:								

Note: Information on the purchase order detail lines is included on the report only if you select **Detail** at the Purchase Order Purge Selection screen.

Order Billing History Purge Report

How to print: Complete the Purge Order Billing History screen (**POBH**).

CWDirect	Rel 10.5	Order Billing History Purge	EKAPLAN	CSR1023	9/08/06 11:12:19	Page	1
		EZK Mail Order					
Purge transactions prior or equal to . . . :		1/01/06					
# of non-consolidated records purged . . :		24,410					
# of consolidated records purged . . . :							

Contents:

- cutoff date for purging selected at the Purge Order Billing History screen
- total number of non-consolidated Order Billing History records purged
- total number of consolidated Order Billing History records purged

Deposit Proof Listing By Pay Type

How to print: The system produces this report when the system receives confirmations of deposits from the deposit service. This report lists each deposit that was included in the transmission to the deposit service, although not necessarily confirmed. This is the version of the report that prints if you are not using the separate Prestige process for deposits.

CWDirect Rel 6.0		Deposit Proof Listing by Pay Type				KBOTTGER AAR0141 4/18/02 9:55:10		Page 1			
				KAB Co.							
Auth Service: PMT PAYMENTECH											
Billing Method Regular											
Tran Date : 4/18/02											
Pay type . : 4 VISA PAYMENTECH											
Order #	Inv #	Trans	Pay Type	Credit Card #	Exp	Dt	Auth#	Auth Date	Deposit Amount	Alt Currency	Code
5737	1516	*RETURN	4 VISA PAYMENTECH	*****1443	09	/ 02			100.33-	13,410.00-	JPY
5738	1518	*RETURN	4 VISA PAYMENTECH	*****1443	09	/ 02			13.74-	1,836.00-	JPY
5760	1535	*RETURN	4 VISA PAYMENTECH	*****1443	09	/ 02			95.55-	12,771.00-	JPY
5761	1536	*RETURN	4 VISA PAYMENTECH	*****1443	09	/ 02			79.99-	10,691.00-	JPY
Total for . . . : *RETURN				289.61-							
5737	1515	*PURCH	4 VISA PAYMENTECH	*****1443	09	/ 02	tntC09	4/15/02	114.33	15,281.00	JPY
5738	1517	*PURCH	4 VISA PAYMENTECH	*****1443	09	/ 02	tntC09	4/15/02	19.74	2,638.00	JPY
5760	1533	*PURCH	4 VISA PAYMENTECH	*****1443	09	/ 02	tntC09	4/17/02	109.55	14,642.00	JPY
5761	1534	*PURCH	4 VISA PAYMENTECH	*****1443	09	/ 02	tntC09	4/17/02	91.99	12,295.00	JPY
5762	1537	*PURCH	4 VISA PAYMENTECH	*****1443	09	/ 02	tntC09	4/17/02	112.05	14,977.00	JPY
5764	1538	*PURCH	4 VISA PAYMENTECH	*****1443	09	/ 02	100	4/18/02	190.54	25,468.00	JPY
Total for . . . : *PURCH				638.20							
Total for Pay type: 4 VISA PAYMENTECH				348.59							
Total For : Regular				348.59							
Total for Auth Srv: PMT PAYMENTECH				348.59							
Grand Total				348.59							

Contents:

- **Authorization service:** the code and description of the deposit service to settle the deposits, as defined in the Pay Type file.
- **Currency code:** currency code and description (this information appears only if you use *Multi Currency by Offer (E03)*).
- **Billing method:** regular, deferred, or installment.
- **Transaction date:** date of the deposit transaction.
- **Pay type:** pay type code and description.

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For each deposit:

- **order number:** order number associated with the deposit.
- **invoice number:** invoice number associated with the deposit.
- **transaction:** type of transaction (*PURCH = purchase; *RETURN = return).
- **pay type:** credit card pay type code and description.
- **Credit card number:** the credit card number for the deposit. If you do not have authority to the *Display Full Credit Card Number (B14)* secured feature, the credit card number prints in the format specified at the Credit Card Number Layout screen (**WPAY**) for the associated pay type. For example, 4788*****1443**** may print instead of the entire credit card number. If you use credit card tokenization, this number may be a token rather than the actual credit card number.
- **expiration date:** credit card expiration date.
- **authorization number:** credit card authorization number from pick slip generation, or the number entered in order entry or order maintenance for a manual authorization.
- **authorization date:** credit card authorization date.
- **deposit amount:** transaction amount (positive amounts represent deposits; negative amounts represent credit card credits) in the local currency (the currency defined in the *Local Currency Code (A55)* system control value).
- **alternate currency amount:** the transaction amount (deposit or credit card credit) in the alternate currency. This field prints only if the *Use Alternate Currency Pricing (H89)* system control value is **selected**. The system uses this calculation to determine the alternate currency amount: transaction amount x conversion rate defined for the order in the Order Header Extended file = alternate currency amount. If the *Decimalized currency* field for the alternate currency is **selected**, the system includes the decimals in the alternate currency amount; if the *Decimalized currency* field is **unselected**, the system rounds the alternate currency amount to the nearest whole unit of currency. For example, if the authorization amount is 24.00 in the local currency and the conversion rate is 2.36, the alternate currency amount is 56.64. If the *Decimalized currency* field for the alternate currency is **unselected** the alternate currency amount is 57.00. This field remains blank if the transaction is for an order in the local currency.
- **currency code:** the currency associated with the credit card transaction. This field prints only if the *Use Alternate Currency Pricing (H89)* system control value is **selected**. This is the currency code defined for the order in the Order Header Extended file. This field remains blank if the transaction is for the local currency (the currency code and conversion rate for the order are blank).
- **Total credits:** total credits for this pay type, authorization service, billing method, and deposit date.

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- **Total purchases:** total purchases for this pay type, authorization service, billing method, and deposit date.
- **Total for pay type:** total deposit amount (net of deposits minus credits) for this pay type.
- **Total for payment plan:** total deposit amount (net of deposits minus credits) for this payment plan.
- **Total for authorization service:** total deposit amount (net of deposits minus credits) for the authorization service.
- **Grand total:** grand total deposit amount (net of deposits minus credits) for all authorization services.

Deposit Proof Listing

How to print: This report prints only when you use the separate (Prestige) process for foreign currency. Unlike the [Deposit Proof Listing By Pay Type](#), this report does not include any information related to pay plans, because you cannot process pay plan deposits with the Prestige deposit process. This report also sorts and page breaks differently from the [Deposit Proof Listing By Pay Type](#).

CWDirect Rel 3.0			Deposit Proof Listing			EKAPLAN	AAR0135	8/26/98	16:04:48	Page	1
Auth Service: PRE											
Order #	Inv #	Trans	Pay Type	Credit Card #	Exp Dt	Auth#	Auth Date	Deposit Amt	For Curr	Currency	Curr Code
4784	3296	*PURCH	82 PAYTYPE 82	*****4234	01 / 99	123456	98/08/26	51.94	.00	.00000000	USA
4785	3297	*PURCH	82 PAYTYPE 82	*****SFASFD	06 / 99	098765	98/08/26	108.90	.00	.00000000	USA
4786	3298	*PURCH	82 PAYTYPE 82	*****09870987	12 / 99	234567	98/08/26	16.68	16.68	1.00000000	USA
Auth Service Code: PRE								Total	. . . :	177.52	16.68

Contents:

- the code and description of the deposit service (*Auth Service*) to settle the deposits, as defined in the Pay Type file
- for each deposit:
 - order number
 - invoice number
 - type of transaction (*PURCH = purchase; *RETURN = return)
 - credit card pay type code and description
 - credit card number. If you do not have authority to the *Display Full Credit Card Number (B14)* secured feature, the credit card number prints in the format specified at the Credit Card Number Layout screen (**WPAY**) for the associated pay type. For example, 4788*****1443**** may print instead of the entire credit card number. If you use credit card tokenization, this number may be a token rather than the actual credit card number.
 - credit card expiration date
 - credit card authorization number from pick slip generation, or the number entered in order entry or order maintenance for a manual authorization
 - credit card authorization date (YY/MM/DD format)
 - transaction amount (positive amounts represent deposits; negative amounts represent credit card credits)
 - the amount of the transaction in the foreign currency

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- the currency conversion rate used
- currency code
- totals (net of deposits minus credits) for the authorization service in both currencies

Unconfirmed Deposits Listing

How to print: The system produces this report when the system receives confirmations of deposits from the deposit service. For each deposit service, the report lists each deposit included in the transmission but not confirmed or authorized by the service.

Note:

- This report includes only those deposits unconfirmed from the current **AUTO_DEP** job. You can review and work with all accumulated unconfirmed deposits through Resubmitting Rejected Deposits (**SRDP**).
- Foreign currency transactions that use the separate process will not produce this report, since these transactions are not confirmed interactively through Processing Auto Deposits (**SDEP**).

CWDirect	Rel 6.0	Unconfirmed Deposits							KBOTTGER	AAR0090	4/18/02	9:55:11	Page 1	
														KAB Co.
Auth Service: PMT PAYMENTECH														
Regular														
Order #	Inv #	Trans	Pay	Type	Credit Card #	Exp	Dt	Auth#	Auth Date	Deposit	Amount	Resp	Alt	Currency Code
5737	1515	*PURCH	4	VISA	PAYMENTECH	*****1443	09 / 02	tntC09	102/04/15		114.33			15,281.00 JPY
5737	1516	*RETURN	4	VISA	PAYMENTECH	*****1443	09 / 02				100.33-			13,410.00- JPY
5738	1517	*PURCH	4	VISA	PAYMENTECH	*****1443	09 / 02	tntC09	102/04/15		19.74			2,638.00 JPY
5738	1518	*RETURN	4	VISA	PAYMENTECH	*****1443	09 / 02				13.74-			1,836.00- JPY
5760	1533	*PURCH	4	VISA	PAYMENTECH	*****1443	09 / 02	tntC09	102/04/17		109.55			14,642.00 JPY
5760	1535	*RETURN	4	VISA	PAYMENTECH	*****1443	09 / 02				95.55-			12,771.00- JPY
5761	1534	*PURCH	4	VISA	PAYMENTECH	*****1443	09 / 02	tntC09	102/04/17		91.99			12,295.00 JPY
5761	1536	*RETURN	4	VISA	PAYMENTECH	*****1443	09 / 02				79.99-			10,691.00- JPY
5762	1537	*PURCH	4	VISA	PAYMENTECH	*****1443	09 / 02	tntC09	102/04/17		112.05			14,977.00 JPY
Total Regular					158.05									
Total		158.05												

Contents:

- Authorization service:** the deposit service to settle the deposits, as defined in the Pay Type file.
- Billing method:** regular, deferred, or installment payment plan.

For each deposit:

- **order number:** order number associated with the deposit.
- **invoice number:** invoice number associated with the deposit.
- **transaction type:** *PURCH = purchase; *RETURN = return.
- **pay type:** pay type code and description.
- **credit card number:** the credit card number for the deposit. If you do not have authority to the *Display Full Credit Card Number (B14)* secured feature, the credit card number prints in the format specified at the Credit Card Number Layout screen (**WPAY**) for the associated pay type. For example, 4788*****1443**** may print instead of the entire credit card number. If you use credit card tokenization, this number may be a token rather than the actual credit card number.
- **expiration date:** credit card expiration date.
- **authorization number:** credit card authorization number from pick slip generation, or the number entered in order entry or order maintenance for a manual authorization.
- **authorization date:** authorization date (YY/MM/DD format).
- **deposit amount:** transaction amount (positive amounts represent deposits; negative amounts represent credit card credits) in the local currency (the currency defined in the *Local Currency Code (A55)* system control value).
- **response:** response code from the deposit service.
- **alternate currency:** the transaction amount (deposit or credit card credit) in the alternate currency. This field prints only if the *Use Alternate Currency Pricing (H89)* system control value is **selected**. The system uses this calculation to determine the alternate currency amount: $\text{transaction amount} \times \text{conversion rate defined for the order in the Order Header Extended file} = \text{alternate currency amount}$. If the *Decimalized currency* field for the alternate currency is **selected**, the system includes the decimals in the alternate currency amount; if the *Decimalized currency* field is **unselected**, the system rounds the alternate currency amount to the nearest whole unit of currency. For example, if the authorization amount is 24.00 in the local currency and the conversion rate is 2.36, the alternate currency amount is 56.64. If the *Decimalized currency* field for the alternate currency is **unselected** the alternate currency amount is 57.00. This field remains blank if the transaction is for an order in the local currency.
- **code:** the currency associated with the credit card transaction. This field prints only if the *Use Alternate Currency Pricing (H89)* system control value is **selected**. This is the currency code defined for the order in the Order Header Extended file. This field remains blank if the transaction is for the local currency (the currency code and conversion rate for the order are blank).
- **Total for billing method:** total deposit amount (net of deposits minus credits) for the billing method in the local currency.
- **Total for service:** total deposit amount (net of deposits minus credits) for the deposit service in the local currency.

Auto Deposit Confirmation Report

How to print: The system produces this report when the system receives confirmations of deposits from the deposit service.

Note: Each foreign currency transaction that uses the separate process will appear on this report; since these transactions are not confirmed interactively through Processing Auto Deposits (**SDEP**), the system considers each transaction “confirmed” when it writes the record in the Credit Card Deposit Prestige file.

CWDirect Rel 3.0		Auto Deposit Confirmation Report				EKAPLAN AAR0070		8/14/98 16:23:02		Page	1
		EZK Mail Order									
		----- SENT -----				----- CONFIRMED -----					
Pay Type	# Deps	\$ Deposits	Refunds	\$ Refunds	Net \$	# Deps	\$ Deposits	Refunds	\$ Refunds	Net \$	
5 VISA											
Regular	2	209.33	0		209.33	2	209.33	0		209.33	
Deferred	2	350.09	0		350.09	2	350.09	0			
Totals:	4	559.42	0		559.42	4	559.42	0			
8 AMEX											
Regular	1	51.04	0		51.04	0		0			
Deferred	1	51.04	3	73.45	22.41-	0		3	73.45		
Installment	1	23.90	0		23.90	1	23.90	0			
Totals:	3	125.98	3	73.45	52.53	1	23.90	3	73.45		
Grand Totals:	7	685.40	3	73.45	611.95	5	583.32	3	73.45		

Contents:

- pay type code and description
- for each billing method (regular, deferred, or installment):
 - number of deposits sent and confirmed
 - dollar amount of deposits sent and confirmed
 - number of refunds sent and confirmed
 - dollar amount of refunds sent and confirmed
 - net dollar amount (deposits - refunds) sent and confirmed
- total numbers and amounts for each pay type

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- grand total numbers and amounts for the AUTO_DEP job

In addition, this report for separate processing of foreign currency includes the following fields:

- net amount (deposits - refunds) in foreign currency sent and confirmed

Deposit History Summary Report

How to print: Select **Submit** at the Deposit History Summary screen (**PDHS**).

CWDirect Rel 3.0	Deposit History Summary	EKAPLAN	FLR0727	7/28/98 13:43:24	Page 1
EZK Mail Order					
From: 7/22/98 To: 7/23/98					
Dep Date Pay Type	Regular Deposits	Deferred Deposits	Installment Deposits	Total	
7/22/98 5 VISA					
Debits	6,820.95	.00	.00	6,820.95	
Credits	44.00-	.00	.00	44.00-	
	-----	-----	-----	-----	
Net	6,776.95	.00	.00	6,776.95	
Totals for date - Debits	6,820.95	.00	.00	6,820.95	
Credits	44.00-	.00	.00	44.00-	
	-----	-----	-----	-----	
Net	6,776.95	.00	.00	6,776.95	
7/23/98 5 VISA					
Debits	323.09	69.18	17.29	409.56	
Credits	.00	.00	.00	.00	
	-----	-----	-----	-----	
Net	323.09	69.18	17.29	409.56	
Totals for date - Debits	323.09	69.18	17.29	409.56	
Credits	.00	.00	.00	.00	
	-----	-----	-----	-----	
Net	323.09	69.18	17.29	409.56	
Final totals:	7,100.04	69.18	17.29	7,186.51	

Contents:

- date range included on the report
- date when deposits were processed
- pay type
- for each pay type deposited on a given date, total debits, total credits, and net of debits and credits, broken out into:
 - regular (non-pay plan) deposits

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- deferred
- installment
- totals, all deposit types
- totals for all pay types deposited on a given date, broken out as described above
- totals for the entire range of dates on the report, broken out as described above

Credit Card Deposit Schedule

How to print: Select **Submit** at the Credit Card Deposit Schedule Screen (**PCCD**) to print this report, as well as the [Credit Card Deposit Schedule Summary](#).

CWDirect Rel 3.0 Credit Card Deposit Schedule EKAPLAN FLR0736 7/30/98 11:24:09 Page 1
EZK Mail Order

From: 8/01/98 To: 8/01/98

--Installment--										
Date	I/D	PT	Order #	Invoice	Deposit	Amount	Tot	Rem	Int	Sold To
8/01/98	I	5	4710	3209		13.96	4	2		COMMERCIALWARE ATTN: MUNDI, GLORIA
8/01/98	I	5	4732	3229		15.67	4	3		ESCHER, M.C.
Total For I Installment						29.63	Debits			29.63 Credit .00
Pay type 5 VISA						29.63	Debits			29.63 Credit .00
8/01/98	D	8	4734	3231		92.54				HAMMETT, DASHIEL
Total For D Deferred						92.54	Debits			92.54 Credit .00
8/01/98	I	8	4737	3234		19.14	4	3		SNOOZER, BUFORD R
Total For I Installment						19.14	Debits			19.14 Credit .00
Pay type 8 AMEX						111.68	Debits			111.68 Credit .00
Total For 8/01/98						141.31	Debits			141.31 Credit .00
Final totals						141.31	Debits			141.31 Credit .00

Contents:

- date range included in the report
- date of the expected deposit
- payment plan type:
 - **I** = installment
 - **D** = deferred
 - **'** (blank) = regular (non-pay plan) deposit
- pay type code
- order number
- invoice number

- deposit amount
- for installments:
 - total number of installments
 - total installments remaining
 - installment interval, if the pay plan was set up to use a set number of days as an interval rather than to use a specific billing date
- for deferred or regular deposits:
 - sold to customer name
- totals, including total debits and credits, for:
 - all installments for a pay type on a given date
 - all deferrals for a pay type on a given date
 - all regular deposits for a pay type on a given date
 - all deposit types (regular, installment, or deferral) for a pay type on a given date
 - all expected deposits on a given date
 - final totals for all dates on the report

Credit Card Deposit Schedule Summary

How to print: Select **Submit** at the Credit Card Deposit Schedule Screen (**PCCD**) to print this report and the [Credit Card Deposit Schedule](#) report.

CWDirect Rel 3.0 Credit Card Deposit Schedule Summary EKAPLAN FLR0756 7/29/98 13:46:53 Page 1
EZK Mail Order

From: 8/01/98 To: 8/01/98

Deposit Type	Deposit Amount	Debits	Credits
Installment	29.63	29.63	.00
Total VISA	29.63	29.63	.00
Deferred	92.54	92.54	.00
Installment	19.14	19.14	.00
Total AMEX	111.68	111.68	.00
Total For 8/01/98	141.31	141.31	.00
Final totals	141.31	141.31	.00

Contents:

- date range included on the report
- for each date:
 - description of the deposit type (installment, deferred, or regular)
 - description of the credit card pay type
 - totals for the deposit type/credit card pay type combination, broken out into total deposit amount, debits, and credits
 - totals for the pay type, broken out as above
 - final totals for the entire report period, broken out as above

Pending Payment Plan Deposits Report

How to print: Select **Submit** at the Pending Payment Plan Deposit Report Screen (PPPD).

CWDirect Rel 3.0 Pending Payment Plan Deposits EKAPLAN FLR0095 7/30/98 10:59:57 Page 1

EZK Mail Order

From: 7/01/98 To: 7/28/98

FPO	Invoice	I/D	PT	Order #	Inv #	Depos Amount	Depos To Date	Remaining Bal	Sold To
Plan	Date								
INST4	7/22/98	I	5	4710	3209	69.18	17.29	41.89	COMMERCIALWARE ATTN: MUNDI, GLORIA
Total For:	7/22/98					69.18	17.29	51.89	
DEF2D	7/27/98	D	5	4726	3224	35.30	.00	35.30	ACME ENTERPRIZES ATTN: ACME, LOIS
DEF2D	7/27/98	D	5	4728	3225	145.75	.00	145.75	MACK, MARY MOE
INS28	7/27/98	I	5	4723	3221	43.48	10.87	32.61	BEEKUMS R US ATTN: KAPLAN, ROSE A
INS28	7/27/98	I	5	4724	3220	30.20	.00	22.65	BEEKUMS R US ATTN: KAPLAN, ROSE A
INS28	7/27/98	I	5	4725	3222	39.54	9.88	29.66	COMMERCIALWARE ATTN: MUNDI, GLORIA
INS28	7/27/98	I	5	4727	3223	35.30	.00	26.48	SOSE, KEYSER
S28	7/27/98	I	5	4729	3226	157.24	39.31	117.93	REED, DONNA
Total For:	7/27/98					486.81	60.06	426.75	
DEF30	7/28/98	D	8	4730	3227	23.61	.00	23.61	FREEMAN, ROCER
DEF30	7/28/98	D	5	4731	3228	33.90	.00	33.90	D'ARC, NOAH
DEF30	7/28/98	D	8	4734	3231	92.54	.00	92.54	HAMMETT, DASHIEL
INST4	7/28/98	I	5	4732	3229	62.71	.00	62.71	ESCHER, M.C.
INS28	7/28/98	I	5	4733	3230	83.00	.00	83.00	FIREFLY, JOHN T
INS28	7/28/98	I	8	4735	3232	65.08	.00	65.08	KENNEDY, MARY
INS60	7/28/98	I	8	4736	3233	104.74	.00	104.74	REED, DONNA
Total For:	7/28/98					465.58	.00	465.58	
Final totals						1,021.57	77.35	944.22	

Contents:

- range of invoice dates included on the report
- pay plan code
- invoice date (the date when you confirmed shipment)
- pay plan type:
 - **I** = installment
 - **D** = deferred

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- credit card pay type used on the order
- order number
- invoice number (if there was more than one shipment on the order, each is listed separately)
- total deposit amount (the total billing amount on the shipment for the credit card pay type)
- total amount deposited to date
- remaining amount to be deposited
- the name of the sold to customer
- totals for each date
- totals for the entire range of dates on the report

E-Commerce Order Maintenance Errors Report

How to print: This report is generated automatically through the ECOMM_CANC or ECOMM_MNT jobs when a maintenance or cancel request from the web storefront fails. You can also generate this report on demand by selecting **Error List** at the Work with Batch OM Transactions Screen (**WBOM**), Display Batch OM Transactions Screen (Header) (**WBOM**), Display Batch OM Transactions Screen (Detail) (**WBOM**), or Display Batch OM Errors Screen (**WBOM**).

CWDirect	Rel 5.0	E-Commerce Order Maintenance Errors				EKAPLAN	ECR0274	10/27/00 13:34:55	Page	1
EZK Mail Order										
Order #	4289 - 1	Sold To: KAPLAN, ELISE Z					Ship To: KAPLAN, ELISE Z			
Maintenance Activity: Cancel Lines on Order										
E-Mail Address:										
Activity	Line#	Cnl	New Item	New Sku	Qty	Spl	S/H Chrg	G/W	Price	
		Rsn				Hnd				
Line Cancellation	10	23			1				.00	
Error Description										
====> Line is not Open										
Order #	4289 - 1	Sold To: KAPLAN, ELISE Z					Ship To: KAPLAN, ELISE Z			
Maintenance Activity: Cancel Lines on Order										
E-Mail Address:										
Activity	Line#	Cnl	New Item	New Sku	Qty	Spl	S/H Chrg	G/W	Price	
		Rsn				Hnd				
Line Cancellation	9	23			1				.00	
Error Description										
====> Invalid Cancel Reason										
Order #	4830 - 1	Sold To: SARAH BROWN'S COMPANY ATTN: BROWN, SARAH					Ship To: SARAH BROWN'S COMPANY ATTN: BROWN, SARAH			
Maintenance Activity: Maintain Order										
E-Mail Address:										
Error Description										
====> Dtl Errs Prevent Hdr Edit										
Activity	Line#	Cnl	New Item	New Sku	Qty	Spl	S/H Chrg	G/W	Price	
		Rsn				Hnd				
Change Line	18	0	CONTINUITY		3				.00	
Error Description										
====> Line is not Open										

Contents:

- order number with ship-to number
- sold-to customer

- ship-to customer
- maintenance activity:
 - maintain order
 - cancel lines on an order
 - cancel order
- cancel reason, if included in a cancel request
- ship via, if included in the maintenance request
- Y if the order is flagged as a gift in the maintenance request
- gift message, if included in the maintenance request
- new ship-to name and address, if included in the maintenance request
- email address (listed only if it was included in the maintenance request)
- description of each error at the header level

For each requested detail-level transaction that resulted in an error:

- activity
 - add new line
 - line cancellation
 - change line
- order line number
- cancel reason
- new item and SKU, if specified
- quantity to add, change, or cancel
- special handling code, if included in the maintenance request

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- special handling charge, if included in the maintenance request
- **Y** if the maintenance request specified gift wrap
- unit price
- special handling instructions, if included in the maintenance request
- description of each error at the detail level

Order Error Listing

How to print: This report is generated automatically through the ECOMM_ORDR job when a new order request from the web storefront fails the editing process. The person who started the e-commerce jobs receives this report.

This report is generated separately for each order that fails the edit. Use batch order entry to review all orders that are in error.

CWDirect	Rel 6.0	Order Error Listing	EKAPLAN	PHR0112	4/18/02 12:56:01	Page	1
		EZK Mail Order					
Order #:	6593	Source Code: SOURCE	Customer:	705 DODGESON, GEORGE			
Ship To In Error:	1	Customer #:	0	Ship to #:	0	Ship Via:	1
====> Duplicate PO#							

Contents:

- order number
- source code
- sold-to customer number
- ship-to number in error
- sold-to customer number of the order recipient, if different from the customer placing the order
- ship-to number on order, if the order used a permanent ship-to address
- ship via code
- error

Typical errors include:

- **Payment:**
 - Multiple CCs with \$0: The order includes more than one credit card, or a credit card and an A/R payment method, without an *amt_to_charge*; only one payment method can be the “catch-all.”
 - No catch all pay method: There is no payment method on the order with the *amt_to_charge* field blank.

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- **CC Expiration Date:** The credit card payment method did not include a valid expiration date, or the expiration date is passed.
- **No Paytypes for Order:** No payment methods were specified on the order.
- **Invalid Pay Type:** The payment method was missing essential information; for example, you would see this message if the order included a *gift_certificate_number* and *gift_certificate_amount*, but there was no *gc_type* in the message and the *Default Pay Type for Gift Certificates/Coupons (G48)* system control value is blank.
- **Invalid Coupon:** The *gift_certificate_number* is not a valid number from the Coupon Redemption file, or the coupon/gift certificate is already redeemed.
- **Ship via:**
 - **Invalid Ship Via for SCF:** There is not an SCF/ship via record for the postal code on the shipping address.
 - **Invalid Ship Via:** There was not a valid ship via code on the order.
- **Individual:**
 - **Placer Invalid:** There is not a valid individual placer on the order (a placer is required if the *Individuals Required in Order Entry (E01)* system control value is **selected**, or if the customer sold-to has an existing individual).
 - **Originator Invalid:** The individual number specified as the order originator is not valid. An originator is required if there is a placer on the order and if the *Originator unknown* field is **unselected**.
- **Other:**
 - **Duplicate PO#:** The *ship_to_po_number* or the *po_number* is a duplicate (the system checks for duplicate PO numbers only if the *Verify Duplicate PO Numbers for A/R Orders (D80)* system control value is **selected**).
 - **Price is zero:** The system could not find a price for an item on the order, and there was not a valid price override reason code.

Data Warehouse Staging Errors Report

Purpose: Use this report to review order transactions that contain item or SKU errors. For example you perform a merge/purge which updates an old order that contains an item or SKU that has since been deleted. Transactions that contain item/SKU errors remain in the DW Capture Transaction file until the errors are corrected.

The system deletes any records in the following data warehouse staging files that are related to the order transaction in error:

- DW Order Header
- DW Order Detail
- DW Order Ship To
- DW Order Payment
- DW Order Payment Activity
- DW Order Detail Activity
- DW Order Additional Charges

This report sorts in company, date, order number, line number, item, SKU sequence. The report page breaks for each company that contains item or SKU errors.

How to print: Process data warehouse changes by:

- submitting the Initial Load, selecting **OK** at the Process Data Warehouse Changes Window (**WDWT**).
- submitting the Process DW Changes (**DWCHG**) periodic function (**DWR0068**).

CWDirect	Rel 6.0	Data Warehouse Staging Errors			KBOTTGER	DWR0092	3/14/02 10:28:05	Page	1
				KAB Co.					
Date	Order#	Line#	Item	SKU	Error				
3/14/02	5509 -	1	1 BUGGY		<<< Order Contains An Invalid Item >>>				
3/14/02	5524 -	1	1 B234U		<<< Order Contains An Invalid Item >>>				
3/14/02	5525 -	1	1 CH75K		<<< Order Contains An Invalid Item >>>				
3/14/02	5525 -	2	1 B94NY		<<< Order Contains An Invalid Item >>>				
3/14/02	5525 -	2	3 GI756FE		<<< Order Contains An Invalid Item >>>				

Contents:

- **date:** the date when the order transaction in error was submitted to the staging data warehouse.
- **order number:** the order number containing the item or SKU in error.
- **line number:** the order line number containing the item or SKU in error.
- **item:** the item number that is in error.
- **SKU:** the SKU code that is in error.
- **error:** a description of the error. The only error that prints on this report is `Order Contains an Invalid Item`.

Stored Value Card Assignment Errors Report

Purpose: Use this report to review orders containing virtual stored value cards that did not get assigned a stored value card number. The system cannot assign a number to a virtual stored value card if records do not exist in the Virtual Card Number file (**FLSVCA**).

Note: It is your responsibility to populate the Virtual Card Number file with stored value card numbers supplied by your service bureau. If this file does not contain an available number to assign to a virtual stored value card, the order for the stored value card will not be billed and the order will print on this report. Orders continue to print on this report until you add records to the Virtual Card Number file to assign to the virtual stored value cards.

This report sorts in order number, line number sequence.

How to print: Generate pick slips. This report prints each time you run pick slip generation, regardless if you are generating pick slips for orders containing stored value cards.

CWDirect	Rel 7.5	Stored Value Card Assignment Errors			KBOTTGER	FLR1094	8/13/03 10:50:27	Page	1
KAB Co.									
Pick Generation Template: ORDER NUMBER									
Order#	Line#	Date	Customer#	Item		Ord	Qty		
6660 - 001	1	8/13/03	6	SVCV	25		1		
6664 - 001	1	8/13/03	6	SVCV	25		2		

Contents:

- **Pick generation template:** The pick slip generation template used to generate pick slips for the order containing the virtual stored value card.
- **Order#:** The order number and ship to number containing the virtual stored value card.
- **Line#:** The order line number containing the virtual stored value card.
- **Date:** The date the order was entered.
- **Customer#:** The sold to customer on the order.
- **Item:** The item number and SKU of the virtual stored value card that was not assigned a number.
- **Ord Qty:** The quantity ordered for the virtual stored value card on the order line.

Unactivated Stored Value Card Report

Purpose: Use this report to review stored value cards that require attention because:

- the stored value card was declined by the service bureau for activation
- the stored value card was billed at the manifest station without a number assignment

The stored value card will continue to print on this report until the card receives an approved activation or the card is assigned a number.

This report sorts in descending date and ascending card number sequence.

How to print: Run the Unactivated Stored Value Cards periodic function (program name **PFR0075**).

CWDirect	Rel 7.5	Unactivated Stored Value Card Report				KBOTTGER	CSR1372	8/15/03 10:39:34	Page	1
KAB Co.										
PMT PAYMENTECH										
Order #	Line#	Date	Card#	Amount	Response					
6675 - 001	1	8/14/03		25.00						
6676 - 001	1	8/14/03	SVCE8142****	25.00	200	DECLINED				
6676 - 001	1	8/14/03	SVCE8142****	25.00	200	DECLINED				
6676 - 001	1	8/14/03	SVCE8184****	25.00	210	INVALID NUMBER				
6658 - 001	2	8/13/03	*ZERO	25.00						
6659 - 001	1	8/13/03	*ZERO	25.00						
6662 - 001	1	8/13/03	*ZERO	25.00						
6663 - 001	1	8/13/03	*ZERO	25.00						
6661 - 001	1	8/13/03	8132003****	25.00	210	INVALID NUMBER				
6643 - 001	1	8/08/03	8080381****	25.00	200	DECLINED				

Contents:

- **Service bureau:** The code and description of the service bureau defined in the *Stored Value Card Activation Authorization Service (I26)*. This is the service bureau that processes stored value card activation requests.
- **Order #:** The order number and ship to number where the stored value card item was purchased.
- **Line#:** The order line number containing the stored value card item.
- **Date:** The date the stored value card item was billed.

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- **Card#:** The number assigned to the stored value card. This field is blank if the card was billed at the manifest station without first being assigned a number. If you do not have authority to the *Display Full Credit Card Number (B14)* secured feature, the stored value card number prints in the format specified at the Credit Card Number Layout screen (**WPAY**) for the associated pay type. For example, 4788*****1443**** may print instead of the entire stored value card number.
- **Amount:** The amount applied to the stored value card.
- **Response:** The activation response received from the service bureau.

NonOrder CC Encryption Convert Report

Purpose: Use this report to review the CWDirect files encrypted by an encryption process.

- If the process was successful, the last line of the report displays the message `Ending Non Order Cvt.`
- If the process ended abnormally, the last line of the report indicates which file the process was working on when the job ended. You will need to restart the non-order encryption process using the restart code associated with the file.

How to print:

- Submit the non-order credit card encryption process.
- Submit the non-order encryption key switch conversion process.
- Enter the following command at a command line within CWDirect, where 999 is the CWDirect company: `SBMJOB CMD(CALL PGM(OER1399) PARM(' ' X'999F')) JOB(CCREPORT).`

CWDirect	Rel 9.0	NonOrder CC Encryption Convert Report	KBOTTGER	OER1398	2/11/05	9:24:16	Page	1
		KAB CO						
Time	Message							
12:42:33	Starting Non Order Cvt							
12:42:33	Starting CustSoldToBML-1							
12:44:23	Ending CustSoldToBML-1							
12:44:23	Starting CustSldToOrdH-2							
12:45:57	Ending CustSldToOrdH-2							
12:45:57	Starting CustMembershp-3							
12:47:32	Ending CustMembershp-3							
12:47:32	Starting CustShpToOrdH-4							
12:49:08	Ending CustShpToOrdH-4							
12:49:08	Starting Pay Type Ext -5							
12:49:08	Ending Pay Type Ext -5							
12:49:08	Starting BillSVCDtaQue-6							
12:50:47	Ending BillSVCDtaQue-6							
12:50:47	Starting AR Pay Detail-7							
12:52:24	Ending AR Pay Detail-7							
12:52:24	Starting Misc Fraud -8							
12:54:03	Ending Misc Fraud -8							
12:54:07	Ending Non Order Cvt							

Contents:

- **Time:** The system time when the step in the non-order credit card encryption process started.
- **Message:** A description of the step the non-order credit card encryption process performed.

Message	Step Performed
Starting Non Order Cvt	Started the non-order credit card encryption process.
Starting CustSoldToBML-1	Started encrypting the Customer Sold To BML file. Use restart code 1 to rerun the process starting with this file.
Ending CustSoldToBML-1	Finished encrypting the Customer Sold To BML file.
Starting CustSldToOrdH-2	Started encrypting the Customer Sold To Order History file. Use restart code 2 to rerun the process starting with this file.
Ending CustSldToOrdH-2	Finished encrypting the Customer Sold To Order History file.
Starting CustMembershp-3	Started encrypting the Customer Membership file. Use restart code 3 to rerun the process starting with this file.
Ending CustMembershp-3	Finished encrypting the Customer Membership file.
Starting CustShpToOrdH-4	Started encrypting the Customer Ship To Order History file. Use restart code 4 to rerun the process starting with this file.
Ending CustShpToOrdH-4	Finished encrypting the Customer Ship To Order History file.
Starting Pay Type Ext -5	Started encrypting the Pay Type Extended file. Use restart code 5 to rerun the process starting with this file.
Ending Pay Type Ext -5	Finished encrypting the Pay Type Extended file.
Starting BillSVCDtaQue-6	Started encrypting the Billing SVC Data Queue file. Use restart code 6 to rerun the process starting with this file.

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Message	Step Performed
Ending BillSVCDtaQue-6	Finished encrypting the Billing SVC Data Queue file.
Starting AR Pay Detail-7	Started encrypting the A/R Payment Detail file. Use restart code 7 to rerun the process starting with this file.
Ending AR Pay Detail-7	Finished encrypting the A/R Payment Detail file.
Starting Misc Fraud -8	Started encrypting the Miscellaneous Fraud file. Use restart code 8 to rerun the process starting with this file.
Ending Misc Fraud -8	Finished encrypting the Miscellaneous Fraud file.
Ending Non Order Cvt	Finished the non-order credit card encryption process successfully.

Order Broker Aging Report

How to print: Select **Print Aging Report** at the Work with Order Broker screen (**WOBR**) and complete the Print Aging Report window.

CWDirect	Rel 18.0	Order Broker Aging Report				EKAPLAN	OER1526	12/16/14 16:29:06	Page	1
EZK Mail Order										
Open records older than	1 days	Selected location: ALL				Selected status: A				
Fulfilling location 10		Store 10 Worc Massachuset								
Date	Status	Order#	Line#	Item	SKU	Request ID		Quantity		
12/02/14	A Accepted	201036 -	1	1	12345	81929		1		
12/02/14	A Accepted	201036 -	1	2	KABNOSKU	81930		1		
Total for status A								2		
Total for 12/02/14								2		
Total for 10								2		
CWDirect	Rel 18.0	Order Broker Aging Report				EKAPLAN	OER1526	12/16/14 16:29:06	Page	2
EZK Mail Order										
Open records older than	1 days	Selected location: ALL				Selected status: A				
Fulfilling location 2		Direct warehouse.....								
Date	Status	Order#	Line#	Item	SKU	Request ID		Quantity		
10/17/14	A Accepted	200844 -	1	1	CLOVE	80574		2		
Total for status A								2		
Total for 10/17/14								2		
Total for 2								2		
Final totals								4		

Contents:

- The number of days old an Order Broker request needed to be in order to be included on the report. The default is 1 day, which means that the report does not include Order Broker records created on the current or previous date.
- The selected fulfilling location for the report; set to **ALL** if you did not select a fulfilling location at the Print Aging Report window.

For each separate fulfilling location included on the report:

- The fulfilling location and fulfilling location description for one or more Order Broker requests
- For each Order Broker request:
 - date created
 - current status code and description
 - order number and ship-to number
 - order line sequence number
 - item and SKU
 - Order Broker request ID

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- requested quantity
- total quantity for the same fulfilling location, status, and date
- total quantity for the same fulfilling location and date
- total quantity for the fulfilling location
- total quantity for the report

Cancel Report for Orders Pending Payment

Purpose: Use this report to review the orders that contain an online cash pay type that has not been paid by the customer within the number of days specified in the *# of Days to Auto Cancel Orders Pending Payment (K18)* system control value.

How to print: Complete the *Update orders* field on the Auto Cancel Orders Pending Payment screen (**WCOP**) and select **Accept**.

- If the *Update orders* field is selected, the system generates this report and also automatically cancels the orders eligible for cancellation.
- If the *Update orders* field is unselected, the system generates this report and does not cancel the orders.

Sample report:

CWDirect	Rel 12.5	Cancel Rpt for Orders Pending Payment WPURDON				OER1541	2/05/09 11:34:31	Page	1
NO UPDATE - LIST ONLY		Wendys Company							
Order	Customer	Order	Order	Ref ID					
Date	Sold To #	Order #	Total	Ref ID					
2/02/09	13096	7329	33.25	38424					
2/02/09	13096	7330	61.10	38428					
2/04/09	13096	7338	112.70	38467					
2/04/09	13682	7342	92.23	0204093					
2/04/09	13682	7343	92.23	0204095					
2/04/09	13682	7345	92.23	0204096					
2/04/09	13682	7346	60.50						
2/04/09	13682	7355	92.23	02040912					
2/04/09	13682	7356	92.23	02040912					
2/05/09	13682	7357	92.23	0205091					
2/05/09	13682	7359	37.00	38494					
2/05/09	13681	7362	96.59	0205094					
2/05/09	13334	7365	54.95	38500					
2/05/09	13249	7368	100.03	38501					

Contents:

- *Update orders* setting:
 - **ORDERS CANCELLED** Indicates the system generates this report and also automatically cancels the orders eligible for cancellation.

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- **NO UPDATE - LIST ONLY** indicates the system generates this report and does not cancel the orders.
- *Order date*: The date the order was entered in MM/DD/YY format.
- *Customer sold to #*: The sold to customer on the order.
- *Order #*: The order number that is eligible for cancellation.
- *Order total*: The total dollar amount of the order, across all ship to customers. If the order is cancelled, this amount represents the cancellation amount.
- *Ref ID*: The order reference ID assigned by the online bill pay system to identify the order.

Warehousing Reports

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 - [Physical Inventory Ticket](#)
 - [LPN Total Greater Than Item Location List](#)
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- Physical inventory update/reporting:
 - [Physical Inventory Item Location Audit Report](#)
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- Sets and finished goods:
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- Purchase order receipts:
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- RA DOS:
 - [Customer Address Change Report](#)
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 - [PO Receipt Records Processed Report](#)

Physical Inventory Batch Work Sheet

How to print: Use the Generating a Physical Inventory (**MGPI**) menu option.

CWDirect Rel 4.0 PI Batch Work Sheet KLETENDRE INR0868 8/27/99 10:25:09 Page 1

Control# 1 / 1 Count: SECOND
Warehouse 60 PHYSICAL INVENTORY

PRIMARY LOCATIONS	Item	SKU	Location	Class	LPN	On Hand	Qty	
BUN01			PA1		0	25		_____
FUZZY BUNNY TOY								
FIEL89			PA1		0	25		_____
BRIGHT ORANGE FIELD VEST								
JUIC54			PA1		0	5		_____
THE FAMOUS JUICER MACHINE								
MIT8Y	RED	SMLL	PA1		0	69		_____
HOMEMADE MITTENS								
RED SMALL MITTENS								
MIT8Y	RED	MEDM	PA1		0	97		_____
HOMEMADE MITTENS								
RED MEDIUM MITTENS								
MIT8Y	RED	LRGE	PA1		0	25		_____
HOMEMADE MITTENS								

Contents:

- The control number assigned by the system to identify the physical inventory.
- The batch number assigned by the system for the locations on the sheet. The *Assign Batch Numbers (A07)* system control value determines whether the system assigns batch numbers. The *Batch Size (A08)* system control value determines the number of item locations that each batch contains.
- The physical count for which the sheets were printed. When the system prints the sheets at the time you first generate the physical inventory, the count will be **FIRST**. You can generate sheets for the second or final count through Entering Counts Using Physical Inventory Worksheets (**MPIE**) or Reprinting Batch Sheets or Tickets (**RPIF**).
- The code and description of the warehouse where you are performing the inventory.
- The location type. Valid values are **PRIMARY**, **SECONDARY**, **BULK**, and **TEMPORARY**.
- The item code and SKU being counted, and the description of the item and of the SKU.
- The location where the item(s) are being counted.

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- The location class, if any.
- The LPN (license plate number) used to track the inventory in your warehouse, if any. You would normally use LPNs if you also use radio frequency to manage your inventory. If there is more than one LPN of an item in a location, each LPN counts as a separate item location for the purposes of printing batch sheets or entering counts **only**. Any “loose” items in an item location appear grouped under LPN **0**. Items in a primary location are never associated with an LPN (the number would be **0**). The LPN would also be **0** if you **select** the *Clear LPN file before generate* field at the Generate Physical Inventory File screen.
- The on-hand quantity. This quantity prints only if the *Print On Hand Quantity (A11)* system control value is **selected**. In the case of LPNs (see description above) the total on-hand quantity for the item location that is not assigned to an LPN appears under LPN **0**.

Physical Inventory Ticket

How to print: Use the Generating a Physical Inventory (**MGPI**) menu option.

CWDirect Rel 2.0 Physical Inventory Ticket ELISE_K 3/23/97 14:39:31 Page 1

CWDirect Company					
Warehouse 500	RODEO DRIVE SHOWROOM	Control#	2 -	11	
Item	SKU	Location	LPN	On Hand	COUNT 1
KAREN1	BLUE	P010101	0	25	
CHOO CHOO TRAIN					
Ticket #		1			

Contents:

- The code and description of the warehouse where you are performing the inventory.
- The control number assigned by the system to identify the physical inventory.
- The batch number assigned by the system. The *Assign Batch Numbers (A07)* system control value determines whether the system assigns batch numbers. The *Batch Size (A08)* system control value determines the number of item locations that each batch contains.
- The item code and SKU being counted, and the description of the item and of the SKU.
- The physical count for which the tickets were printed. When the system prints the tickets at the time you first generate the physical inventory, the count will be **FIRST**. You can generate tickets for the second or final count through Entering Counts Using Physical Inventory Tickets. You can reprint tickets through this option, or with Reprinting Batch Sheets or Tickets (**RPIF**).
- The location where the item is being counted.
- The LPN (license plate number) used to track the inventory in your warehouse, if any. You would normally use LPNs if you also use radio frequency to manage your inventory. If there is more than one LPN of an item in a location, each LPN prints on a separate ticket and you must enter the counts separately. If there is a “loose” quantity of an item not assigned to an LPN, it appears as LPN **0**. Items in a primary location are never associated with an LPN (the number would be **0**). The LPN would also be **0** if you **select** the *Clear LPN file before generate* field at the Generate Physical Inventory Screen.
- The on-hand quantity. This quantity prints only if the *Print On Hand Quantity (A11)* system control value is **selected**. The total on-hand quantity in the item location not assigned to an LPN appears on LPN **0**.

- The ticket number.

LPN Total Greater Than Item Location List

Purpose: The system produces this report at the time you generate a physical inventory if you use LPNs to manage your inventory. You can use this report to help you find item locations where the actual on-hand may be out of sync with the records in the LPN file. Although there might be situations where the total quantity on-hand for an item location would be larger than the LPN quantity (for example, if you put away a broken case not associated with an LPN in the location), there would not normally be a situation where the LPN quantity would exceed the quantity on-hand according to the system.

How to print: Use the Generating a Physical Inventory (**MGPI**) menu option.

CWDirect Rel 2.0 LPN Total Greater Than Item Location ELISE_K INR1031 3/25/97 10:37:51 Page 1

Item	SKU	Location	Whse	On Hand	LPN Total	Difference
EZK Mail Order						
AA100		BULK	2	121	198	77
BB200		BULK	2	14	26	12

Contents:

- item code and SKU code, if any
- location code
- warehouse code
- on-hand quantity for the item location
- total quantity assigned to LPNs for the item location
- the difference: LPN quantity - on-hand quantity

Physical Inventory Upload Error List

Purpose: Use this to review records that were in error when you uploaded the contents of the Physical Inventory Upload file to the Physical Inventory file. To correct these errors, you can use Working with the Physical Inventory Upload (**WPIU**).

Note: There may be more than one error associated with a count record, although only one error status code appears on the report. You must correct each error before you can upload the count record to the Physical Inventory file.

How to print: Complete the Physical Inventory Upload Selection screen (**MPIU**).

CWDirect Rel 2.0		Physical Inventory Upload Error List		ELISE_K	INR0214	3/27/97 17:31:02	Page	1
		EZK Mail Order						
Cmp	Whse	Location	Item/SKU	LPN	Count	Status		
1	2	B560101	20036M-RED-M	20001	12	IS Invalid Item/SKU		
1	3	DEFECT	62056M-NAVY-10	1425	10	MW Loc at Multiple Whs		
27	8	I010372	28066M-NAVY-10	0	1	LC Invalid Loc Cntl Char		
27	8	P012245	28066M-NAVY-10	2001	14	LP LPN w/primary location		

Contents:

- Company code
- Warehouse code
- Location code
- Item and SKU codes
- LPN (license plate number)
- Inventory count
- Status code and description of the error.

Physical Inventory Item Location Audit Report

Purpose: Use this report to review the warehouse locations created as a result of the physical inventory upload process.

Overview: If the *Create Location/Item Location/Item Warehouse from PI Upload (F09)* system control value is **selected**, you can create new locations within your warehouse as a result of information received through the physical inventory upload. If this system control value is **unselected**, the count record will be flagged with an error code if it is not in a valid location.

When creating locations through the upload is enabled, the system still checks each record for errors as it normally does. If the record is error-free in all other respects except that the location is not currently set up in your Location file, the system creates the new location code. At this point, the system also creates an Item Location record, and, if necessary, an Item Warehouse record. These records, which are usually created through routine transactions such as creating an item or receiving a purchase order, are necessary for reservation, transfers, and any other inventory activity.

Note: The new item location will be created initially with an on-hand quantity of zero, because when you process the physical inventory update based on the upload information, the on-hand quantity for the item location will increase by the count information. For example, if the upload file contains a count of 50, the on-hand quantity for the item location increases by 50 units when you process the physical inventory update.

Setup: Because certain fields in the Location, Item Location, and Item Warehouse files are required, you must specify default settings before processing the upload the first time after you have **selected** the system control value; otherwise, you would not be able to create the necessary records and process the physical inventory count upload. The system checks the Default Options file for these settings. Because each field name must be an exact match for the system to recognize it, the easiest way to create these defaults initially is to type at a command line while CWDirect is running:

```
CALL INR1134 PARM(' ' x'999F')
```

where **999** represents the number of the company where you are working. If the company number is less than three positions, you must pad it with zeroes (for example, **027**).

Once you have set up the defaults in this way, you can use Working with Default Options (**WDFT**) to change any settings to those that are most useful to you. For example, if you determine that you will usually be creating pickable locations through the physical inventory upload, you would **selected** the *Pickable* field default.

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The table below describes the fields that you create in the Default Options file through the command described above:

Field	Attributes	Initial Default	Valid Values/Comments
Location file (INLOC)			
LOC CUBIC CAPACITY	Numeric, 7 positions; optional		
LOC HANG/FLAT	Alphanumeric, 1 position; required	H	F = flat H = hang
LOC HEIGHT	Numeric, 3 positions; optional		
LOC LENGTH	Numeric, 3 positions; optional		
LOC PICKABLE	Alphanumeric, 1 position; required	N	Selected = pickable Unselected = not pickable
LOC STOCK TYPE	Alphanumeric, 3 positions; optional	DEF	DEF = defective RTV = return to vendor
LOC TYPE	Alphanumeric, 1 position; required	B	B = bulk P = primary S = secondary T = temporary
LOC UNIT CAPACITY	Numeric, 7 positions; optional		
LOC WEIGHT CAPACITY	Numeric, 7 position with a 2-place decimal; optional		
LOC WIDTH	Numeric, 3 positions; optional		
LOC FREEZE	Alphanumeric, 1 position; required	N	Selected = location is frozen for replenishments Unselected = location is not frozen for replenishments

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Field	Attributes	Initial Default	Valid Values/Comments
LOC PICKING SEQUENCE	Numeric, 7 positions; optional		You can use picking sequence to generate pick slips sorted in a different order than by location code.
LOC FILL FACTOR	Numeric, 5 positions with a 2-place decimal; optional		You can use the fill factor percentage to indicate location capacity for the suggest location placement process at purchase order receiving.
FRQ FREQUENCY	Alphanumeric, 1 position; optional	First frequency code found in the Frequency file	If you have not set up any frequency codes no default option will be created.
LCL LOCATION CLASS	Alphanumeric, 2 positions; optional	First location class code found in the Location Class file	If you have not set up any location class codes, no default option will be created.
Item Location file (INILOC)			
ITL CASE/PIECE FLAG	Alphanumeric, 1 position; optional	P	P = piece C = case This field is not currently implemented in the system.
ITL FREEZE FLAG	Alphanumeric, 1 position; required	N	Selected = this item in this location cannot be reserved in order entry Unselected = this item in this location can be reserved

Field	Attributes	Initial Default	Valid Values/Comments
Item Warehouse file (INIWRE)			
ITW ALLOCATE FREEZE	Alphanumeric, 1 position; required	N	Selected = this item in this warehouse cannot be reserved in order entry Unselected = this item in this warehouse can be reserved in order entry

Afterward, the report will be generated as part of the **PIUPLOAD** job whenever the system creates any new location records. You can use this report to review the new locations, and change any of the field settings from the defaults, if necessary.

CWDirect Rel 2.5 PI Item Location Audit EKAPLAN INR1123 12/19/97 12:48:48 Page 1
EZK Mail Order

Whs	Location	Item	SKU	On Hand
2 MAIN WAREHOUSE	C123456	CU0001		100
2 MAIN WAREHOUSE	P123456	PE0001		150

Contents:

- warehouse code and description
- new location code
- item code and SKU
- on-hand quantity for the location

Note: You can also create a new location through Working with the Physical Inventory Upload (**WPIU**), but this option does not produce the report.

Physical Evaluation Variance Report by Unit Variance

How to print: Select **Physical Inventory Evaluation Variance Report** at the Physical Inventory Evaluation Report Screen (**MPIR**).

CWDirect	Rel 16.0	Physical Evaluation Variance Report										EKAPLAN	INR0145	6/21/13 10:23:09 Page				1
By Unit Variance																		
EZK Mail Order																		
Control #:	1 Partial physical																	
Warehouse	2 MAIN WAREHOUSE																	
				1st	2nd	Final	Eval					Unit	Unit	1st	2nd	Final		
Item	SKU	Location	LPN	Count	Count	Count	Count	O/H Qty	Var	% Var					Batch#	Ticket#	Ticket#	Ticket#
BALLOON	GREN LRGE		0	18 *	0	0	18	19	1-	5.26-					1	1	0	0
CUP			0	8 *	0	0	8	9	1-	11.11-					1	4	0	0
CONTROL #:	1			26	0	0	26	28	2-	7.14-								

Contents:

- physical inventory control number
- whether the report is for a complete physical or a partial physical
- warehouse code and description
- item
- SKU
- location
- LPN
- LPN details (this information appears only if the *Display LPN details* field was **selected**)
- first, second, and third count quantities entered to date; the evaluation count is indicated with an asterisk (*)
- the count quantity used to evaluate variance (Evaluation count)
- on-hand quantity on record before the physical inventory (On-hand quantity); if the report includes LPN details, the total for the item location will appear *in addition to* the total for each LPN

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- unit variance, calculated by subtracting the Evaluation count from the On-hand quantity for the item location
- unit percentage variance, calculated by dividing the Unit variance by the on-hand quantity (a unit percentage variance greater than 999.99 will not print)
- item cost (from the Item/SKU file)
- cost variance, calculated by multiplying the unit variance by the cost
- cost percentage variance, which is the same as the unit percentage variance unless the cost is zero

Note: The three cost fields, above, do not print on the report if you use FIFO costing.

- batch control number
- first, second, and final ticket numbers if you use tickets

Physical Evaluation Variance Report by Item Warehouse

How to print: Select **Physical Inventory Evaluation Variance Report** at the Physical Inventory Evaluation Report Screen (**MPIR**). The system generates this version of the report only if you use FIFO costing.

CWDirect Rel 3.5 Physical Evaluation Variance Report EKAPLAN INR1292 1/08/99 5:19:41 Page 1

By Item Warehouse Level - Unit Variance

EZK Mail Order

Control #: 1 Partial physical

Warehouse 2 MAIN WAREHOUSE

Item	SKU	Eval Count	O/H Qty	Unit Var	Eval Ext Cost	O/H Ext Cost	Var Ext Cost	Cost % Var	Unit % Var
PEN		220	100	120	220.0000	100.0000	120.0000	120.00	120.00
BRUSH	GREN LRGE	0	0	0	.0000	.0000	.0000	100.00	100.00
A		0	93	93-	.0000	.0000	.0000	100.00	100.00-
CONTROL #:	1	220	193	27	220.0000	100.0000	120.0000		

Contents:

- physical inventory control number
- whether the report is for a complete physical or a partial physical
- warehouse code and description
- item
- SKU
- the count quantity used to evaluate variance (Evaluation count) for all warehouse locations included in the physical inventory
- on-hand quantity on record before the physical inventory (On-hand quantity) for all warehouse locations included in the physical inventory
- unit variance, calculated by subtracting the Evaluation count from the on-hand quantity for the item location
- evaluation extended cost, calculated by adding the extended cost derived from all FIFO layers selected by the standard hierarchy
- on-hand extended cost, calculated by adding the extended cost from all FIFO layers for the SKU within the warehouse
- extended cost variance, calculated by comparing the evaluation extended cost with the on-hand extended cost

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- cost percentage variance, calculated by dividing the variance extended cost by the on-hand extended cost
- unit percentage variance, calculated by dividing the Unit variance by the on-hand quantity
- batch control number

Compare Physical Inventory Counts by Batch Report

How to print: Select **Compare Physical Inventory Counts Listing** at the Physical Inventory Evaluation Report Screen (**MPiR**) if you use sheets for count entry.

Selecting a batch: You can select a batch for this report by entering a valid control number and batch in the appropriate fields. If you leave these fields blank, the report runs for all current batches. The system submits the job **CMPBTCCNT**, which produces this report.

CWDirect Rel 2.1 Compare Physical Counts by Batch # ELISE_K INR0082 6/11/97 15:36:36 Page 1								
EZK Mail Order								
Control/Batch# 004 - 1 2nd count in progress								
Whs	Item	SKU	Location	LPN	Count 1	Count 2	Variance	Created
2	AU123		BULK	0	5	10	5	N
2	AU123		BULK	100	10	20	10	N
2	AU123		BULK	112	15	30	15	N
2	AU123		BULK	113	20	99	79	N
2	AU123		BULK	114	100	99	1	N
2	AU123		BULK	115	100	99	1	N
2	AU123		BULK	116	100	0	100	N
2	BALLOON	GREN LRGE	BULK	0	100	0	100	N
2	BALLOON	GREN LRGE	BULK	55	100	20	80	N
2	BLIND	GRN	BULK	0	90	25	65	N
2	BLIND	YLW	BULK	0	80	25	55	N
2	BOITEM5		BULK	0	70	25	45	N
2	CD300		BULK	0	60	25	35	N
2	COST		BULK	0	50	0	50	N
2	DE400		BULK	0	0	5	5	N
2	DR4567		BULK	0	0	4	4	N
2	DR4567		BULK	0	0	0	0	N

Contents:

- contains the following information:
- control number and batch number
- batch status description. Valid status messages are:
- First count not entered
- Second count not entered
- Final count required

CWDirect 18.0

- Final count in progress
- warehouse code
- item code and SKU
- location code
- LPN
- count one quantity entered
- count two quantity entered
- variance between first and second counts
- a flag to indicate whether you created the item location or LPN during count entry (if **selected**)

Compare Physical Count Tickets Report

How to print: Select **Compare Physical Inventory Counts Listing** at the Physical Inventory Evaluation Report Screen (**MPIR**) if you use tickets for count entry. You can also print this report when entering ticket counts by selecting **Print Ticket Reports** at the Physical Inventory Ticket Entry Screen (**MPIE**), then selecting this report at the Ticket Entry Report Prompt Screen (Printing Ticket Reports) with the **Compare Physical Inventory Counts Listing** option.

Selecting a batch: You can select a batch for this report by entering a valid control and batch number in the appropriate fields. If you leave these fields blank, the report runs for all current batches. When you select this report at the Physical Inventory Report Selection Screen (**MPIR**), the system submits the job **COMPTCKCNT**, which produces this report.

```

CWDirect Rel 2.1 Compare Physical Count Tickets ELISE_K INR0096 6/10/97 14:40:28 Page 1
      EZK Mail Order
Control #   1 Warehouse   2 QUALITY ASSURANCE WAREHOUSE
      --- Count 1 --- --- Count 2 ---
Item  SKU  Location LPN    Qty  Ticket#    Qty  Ticket#  Variance  Crt  Batch#
BB123  A099    A099      0      1      3      28      2  N      1  Final count required
LL456  A099    A099      0     99      0      29     99  N      1  Second Count Not Entered
MM555  A099    A099      0     50      0      30     50  N      1  Second Count Not Entered
OO222  A099    A099      0      0      4     60     31     60  N      1  Final count required
PP223  A099    A099      0     52      5     50     32      2  N      1  Final count required
QR777  A099    A099      0     40      6     50     33     10  N      1  Final count required
RD888  A099    A099      0      9      7      0     34      9  N      1  Final count required
  
```

Contents:

- information:
- control number
- warehouse code and description
- item code and SKU
- location code
- LPN
- first count quantity entered and ticket number
- second count quantity entered and ticket number

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- variance between the first and second count for the ticket
- a flag to indicate whether you created the item location or LPN during count entry (if **selected**)
- batch number
- current count status of the item location. Valid status messages are:
- First count not entered
- Second count not entered
- Final count required
- Final count in progress

Physical Inventory Ticket Listing

How to print: Select **Physical Inventory Ticket Listing** at the Physical Inventory Report Selection Screen (**MPiR**) if you use tickets for count entry. You can also print this report when entering ticket counts by selecting **Print Ticket Reports** at the Physical Inventory Ticket Entry Screen (**MPiE**), then selecting this report at the Ticket Entry Report Prompt Screen (Printing Ticket Reports) the **Physical Inventory Ticket Listing** option.

Selecting a batch: You can select a batch for this report by entering a valid control and batch number in the appropriate fields. If you leave these fields blank, the report runs for all current batches. When you select this report at the Physical Inventory Report Selection Screen (**MPiR**), the system submits the job **PI_TLST**, which produces the report.

```
CWDirect Rel 2.1  Physical Inventory Ticket Listing ELISE_K INR0147 6/10/97 14:40:21 Page 1
Control #   1 Warehouse   2  QUALITY ASSURANCE WAREHOUSE
Ticket# Item   SKU Location LPN Count On Hand Batch# Status
Count 1 Ticket.....:   1 BB234      A099      0      1      0      1
Count 2 Ticket.....:  28 BB234      A099      0      3      0      1
Count 1 Ticket.....:   2 LL456      A099      0     99     100     1
Count 2 Ticket.....:  29 LL456      A099      0      0     100     1
Count 1 Ticket.....:   3 NT777      A099      0     50     50     1
Count 2 Ticket.....:  30 NT777      A099      0      0     50     1
Count 1 Ticket.....:   4 OP345      A099      0      0     20     1
Count 2 Ticket.....:  31 OP345      A099      0     60     20     1
Count 1 Ticket.....:   5 PP999      A099      0     52     50     1
Count 2 Ticket.....:  32 PP99      A099      0     50     50     1
Count 1 Ticket.....:   6 QT555      A099      0     40     50     1
Count 2 Ticket.....:  33 QT555      A099      0     50     50     1
Count 1 Ticket.....:   7 RR666      A099      0      9     40     1
Count 2 Ticket.....:  34 RR666      A099      0      0     40     1
Count 1 Ticket.....:   8 TU098      A099      0     49     10     1
Count 2 Ticket.....:  35 TU098      A099      0     10     10     1
Count 1 Ticket.....:   9 0164 05 L A099      0      0     48     1 Uncounted ticket
Count 2 Ticket.....:  36 0164 05 L A099      0      0     48     1 Uncounted ticket
Count 1 Ticket.....:  10 7106      A099      0      0    175     1 Uncounted ticket
Count 2 Ticket.....:  37 7106      A099      0      0    175     1 Uncounted ticket
```

Contents:

- control number
- warehouse code and description
- ticket number for each count you have generated so far
- item and SKU code

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- location code
- LPN (if the item location is not associated with an LPN, this number will be zero)
- unit count for the ticket
- on-hand quantity for the item location or LPN
- batch number
- ticket status. Valid values are:
 - '' (a count has been entered for the ticket and no additional count is required)
 - Uncounted ticket
 - **Second count required** (a first count has been entered but you require two counts)
 - **Final count required** (the first and second counts do not agree, and you have not yet entered a final count)
 - **Discrepancy in counts** (the first and second counts do not agree, and you have entered a final count)

Outstanding Physical Listing

How to print: Select **Print Outstanding Physicals** at the Physical Inventory Report Selection Screen (**MPiR**). You do not need to enter a control and batch number. You can also print this report by selecting **Print Evaluation Report** at the Work with Physical Inventory Batches Screen (**DPIF**).

CWDirect Rel 2.0		Outstanding Physical Listing		
		EZK Mail Order		
	Date	Generated		
Control #	Generated	By	User name	
001 - 1	4/01/97	ELISE_K	elise_k	
001 - 2	4/01/97	ELISE_K	elise_k	
002 - 3	4/01/97	ELISE_K	elise_k	
002 - 4	4/01/97	ELISE_K	elise_k	
002 - 5	4/01/97	ELISE_K	elise_k	
002 - 6	4/01/97	ELISE_K	elise_k	

Contents:

- control and batch number
- date generated
- User ID of the person who generated the physical inventory
- name of the user who generated the physical inventory, as defined in the User Profile file

No Entry Audit Report

How to print: Select **Print Physical Inventory No Entry Audit** at the Physical Inventory Report Selection Screen (**MPiR**). You will also need to select a control and batch number at this screen. The system also produces this report when you accept a batch if any of the item locations or LPNs have unentered count quantities for the accepted count. When you accept a batch this report will print, but not contain any records, if:

- all item locations or LPNs in the batch had been counted in a previous count, *but*
- you did not enter count quantities for each item location or LPN in the batch for the count you have just accepted (for example, you entered count quantities only for an item location where you found a discrepancy).

The system submits the job **PI_NO**, which produces this report.

The first, second, and final count quantities will each be zero.

CWDirect Rel 2.1 No Entry Audit Report ELISE_K INR1016 6/10/97 14:40:56 Page 1											
EZK Mail Order											
Control/Batch# 1 - 1											
Warehouse 2 QUALITY ASSURANCE WAREHOUSE											
Item	SKU	Location/Class	Type	LPN	1st Count	1st Ticket#	2nd Count	2nd Ticket#	Final Count	Final Ticket#	O/H Qty
0164	05 L	A099	S	0	0	9	0	36	0	0	48
7106		A099	S	0	0	10	0	37	0	0	175
AUGIE		BULK	B	0	0	11	0	38	0	0	0
AUGIE		BULK	B	100	0	12	0	39	0	0	20
AUGIE		BULK	B	112	0	13	0	40	0	0	100
AUGIE		BULK	B	113	0	14	0	41	0	0	50
AUGIE		BULK	B	114	0	15	0	42	0	0	10
AUGIE		BULK	B	115	0	16	0	43	0	0	16
CD300		BULK	B	0	0	23	0	50	0	0	500
COST		BULK	B	0	0	24	0	51	0	0	812
DE400		BULK	B	0	0	25	0	52	0	0	5
DROPSHIP		BULK	B	0	0	26	0	53	0	0	51
DROPSHIP1		BULK	B	0	0	27	0	54	0	0	7

Contents:

- control and batch number
- warehouse code and description
- item and SKU codes

- location code and location class
- location type. Valid values are:
 - **B**= bulk
 - **P** = primary
 - **S** = secondary
 - **T** = temporary
- LPN (if the items are not assigned to an LPN, the LPN is **0**)
- first count quantity
- first count ticket number if you use tickets
- second count quantity
- second count ticket number if you use tickets
- final count quantity
- final count ticket number if you use tickets
- on-hand quantity of record before generating the physical inventory (if the item location includes both LPN and "loose" units, the total on-hand quantity minus the quantity assigned to LPNs will appear under LPN **0**)

The first, second, and final count quantities will each be zero.

Zero Count Report

How to print: Select **Print Physical Inventory Zero Count Report** at the Physical Inventory Report Selection Screen (**MPIR**). You will also need to specify a control and batch number. The system submits the job **PI_ZERO**, which produces the report.

CWDirect Rel 2.1 Zero Count Report ELISE_K INR1037 6/11/97 17:01:54 Page 1

EZK Mail Order

Control/Batch# 2 - 1

Warehouse 2 QUALITY ASSURANCE WAREHOUSE

Item	SKU	Location/Class	Type	LPN	1st Count	1st Status	2nd Count	2nd Status	Final Count	Status	O/H	Qty
GR123		BULK	B	0	11	Y	10	Y	0	Y		100
JK678		BULK	B	0	2	Y	0	Y	0	Y		50
JMN006		BULK	B	0	3	Y	0	Y	0	Y		0
KY555		BULK	B	0	0	Y	100	Y	0	Y		100
MM0256		BULK	B	0	0	Y	9	Y	0	Y		50
MY9702		BULK	B	0	100	Y	0	N	0	Y		18

Contents:

- control number and batch number
- warehouse code and description
- item and SKU codes
- location code
- location class
- location type. Valid types are:
 - **P** = primary
 - **S** = secondary
 - **B** = bulk
 - **T** = temporary
- LPN. If the item location is not associated with an LPN, the LPN is **0**
- first count quantity

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- first count ticket number if you use tickets
- first count status, where:
 - **Selected** = counted
 - **Unselected** = not counted
- second count quantity, ticket number and status, as above
- final count quantity, ticket number and status, as above
- on-hand quantity for the item location before generating the physical inventory. If an item location contains a quantity assigned to one or more LPNs and a "loose" quantity, the item location quantity not assigned to LPNs will appear under LPN **0**

Physical Inventory New On Hand Change Report

The Physical Inventory New On Hand Change Report lists each item location whose on-hand quantities were changed as a result of the physical inventory.

The system produces this report when you process a physical inventory update.

An error message appearing to the right indicates that the new on-hand quantity does not coincide with the evaluation quantity. Such an error could be caused by, for instance, transferring stock out of the location while the physical inventory was in progress, which could happen if you do not freeze item locations during a physical inventory. However, the system has updated the on-hand quantity for each item location on this report, although the new on-hand quantity may not reflect your actual inventory.

How to print: Process a physical inventory update through the Physical Inventory Report Selection Screen (MPIR).

CWDirect Rel 2.1 P/I New On Hand Quantities ELISE_K INR0870 6/12/97 9:23:02 Page 1												
EZK Mail Order												
Control #:	1	Partial physical with update										
			Eval	Original	Unit		New		1st	2nd	Final	
Whs	Item	SKU	Location	Count	O/H Qty	Var	O/H Qty	Batch#	Ticket#	Ticket#	Ticket#	
2	LL123		A099	45	100	55-	45	1	2	0	0	*** Error ***
2	NR456		A099	49	50	1-	49	1	3	0	0	
2	OP222		A099	22	20	2	22	1	4	0	0	
2	PT109		A099	0	50	50-	0	1	5	0	0	
2	QT234		A099	0	50	50-	0	1	6	0	0	
Control #:	1			116	270	154-	116					

Contents:

- control number
- whether the update was complete or partial physical
- item code
- SKU code
- location code
- evaluation count (the count used from the physical inventory for update)
- original on-hand quantity recorded on your system before processing the physical inventory

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- unit variance (the difference between the evaluation count and the original on-hand quantity)
- new on-hand quantity
- batch number
- first, second, and final ticket numbers if you use tickets

An error message appearing to the right indicates that the new on-hand quantity does not coincide with the evaluation quantity. Such an error could be caused by, for instance, transferring stock out of the location while the physical inventory was in progress, which could happen if you do not freeze item locations during a physical inventory. However, the system has updated the on-hand quantity for each item location on this report, although the new on-hand quantity may not reflect your actual inventory.

Unprocessed Physical Inventory Records Report

This report lists each item location that was not changed as a result of the physical inventory update. Item locations that appear on this report are retained in the Physical Inventory file, and they remain frozen. An item location would remain unchanged because:

- you are processing a partial update, and the item location does not have a count entered
- you require two counts for a physical inventory (as defined in the System Control file), and only one count has been entered
- an inventory error; for example, there is a printed quantity for the item location that exceeds the evaluation quantity from the physical inventory count

If you do not freeze item locations (the *Freeze Item During Physical (A10)* system control value is **unselected**), no item locations will appear on this report.

An error message prints next to any record that was unprocessed because of an inventory transaction error.

How to print: Process a physical inventory update through the Physical Inventory Report Selection Screen (**MPiR**). If you do not freeze item locations (the *Freeze Item During Physical (A10)* system control value is **unselected**), no item locations will appear on this report.

CWDirect Rel 2.1 Unprocessed Physical Inventory Record ELISE_K INR0875 6/12/97 9:44:36 Page 1
EZK Mail Order

Control #: 1 Partial physical with update

Whs	Item	SKU	Location	Count	O/H Qty	Var	Unit	New	Batch#	1st	2nd	Final	
				Eval	Original			O/H Qty		Ticket#	Ticket#	Ticket#	
2	RB567		A099	15	40	25-		40	1	7	0	0	** I/T ERROR **
2	TU876		A099	0	10	0		10	1	8	0	0	
2	0164	05	L A099	0	48	0		48	1	9	0	0	
2	7106		A099	0	175	0		175	1	10	0	0	
2	AU123		BULK	0	121	0		121	1	11	0	0	
2	BA444	GRN	LRG BULK	0	20	0		20	1	18	0	0	
2	BL898	GRN	BULK	0	1000	0		1000	1	20	0	0	
2	BL898	YLW	BULK	0	100	0		100	1	21	0	0	
2	BO554		BULK	0	85	0		85	1	22	0	0	
2	CD300		BULK	0	500	0		500	1	23	0	0	
2	CO332		BULK	0	812	0		812	1	24	0	0	
2	DE400		BULK	0	5	0		5	1	25	0	0	
2	DR777		BULK	0	51	0		51	1	26	0	0	
2	DR778		BULK	0	7	0		7	1	27	0	0	
Control #: 1				15	2974	25-		2974					

Contents:

- Control number
- Type of update (complete or partial)
- item and SKU codes
- location code
- evaluation count from the physical inventory (if you have not yet entered a count, the evaluation count will be zero)
- original on-hand quantity for the item location
- unit variance (the difference between the evaluation count and the original on-hand quantity)
- new on-hand quantity, which is the same as the original on-hand quantity
- batch number
- first, second, and final ticket number, if you use tickets

Reserved Quantity Greater Than On Hand Report

The Reserved Quantity Greater Than On Hand Report lists each item location where the reserved quantity is greater than the on-hand quantity. The report includes all eligible item locations, not just those related to the physical inventory update.

How to print: Process a physical inventory update through the Physical Inventory Report Selection Screen (**MP**IR).

CWDirect	Rel 2.0	Reserved Qty Greater Than On Hand	ELISE_K	INR0873	4/04/97	12:36:29	Page 1
		EZK Mail Order					
Whs	Item	SKU	Location	On Hand Qty		Reserve Qty	
2	BLENDER	LRGE	PRIM4	6		14	

Contents:

- warehouse code
- item and SKU codes
- location code
- current on-hand quantity
- current reserved quantity

Work Order Error Listing

This report lists each work order detail line in error and the reason why the error occurred. You can use this report to fix each work order detail line that was in error and then recreate the work order.

How to print: Select **Print Errors** on the Create Work Order Details Screen (**WWOR**).

CWDirect Rel 3.0 Work Order Error Listing KLETENDRE INR1170 6/29/98 9:30:37 Page 1
 The KL Mail Order Company

Work order # : 527
 Warehouse : 40 WAREHOUSE 40
 Kit . . . : KNITTING KIT YARN IN A BASKET
 Quantity . . : 15

1	YARNABK	BLCK	ANGORA YARN	1	0	No avail. location found for component item
2	YARNABL	BLUE	ANGORA YARN	1	0	System couldn't reserve qty QTY avail=1
3	YARNABR	BRN	ANGORA YARN	1	0	No avail. location found for component item
4	YARNAGY	GREY	ANGORA YARN	1	0	No avail. location found for component item
5	YARNAG	GRN	ANGORA YARN	1	0	No avail. location found for component item
6	YARNANV	NAVY	ANGORA YARN	1	0	No avail. location found for component item
7	YARNAPI	PINK	ANGORA YARN	1	0	Warehouse qty 12 Less than requested qty 15
8	YARNAPU	PURP	ANGORA YARN	1	0	No avail. location found for component item
9	YARNARE	RED	ANGORA YARN	1	0	No avail. location found for component item
10	YARNAWH	WHITE	ANGORA YARN	1	0	No avail. location found for component item
11	YARNAYW	YELW	ANGORA YARN	1	0	No avail. location found for component item
12	BASKETSW		SEWING BASKET	1	0	No avail. location found for component item
13	NEEDLESW		SEWING NEEDLE	2	0	Warehouse qty 16 Less than requested qty 30
14	SCISSORS09		SCISSORS	1	0	No avail. location found for component item
15	TAPE MEASURE11		TAPE MEASURE	1	0	No avail. location found for component item

Contents:

- Work order number
- Warehouse number and description
- Kit name and description
- Kit quantity
- Sequence number

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- Component item and SKU
- Component description
- Kit quantity
- Total quantity
- Location
- Error reason

Work Order Ticket

Purpose: The work order ticket provides information about a finished good work order including:

- the work order number and its expected due date
- the finished good and its component items
- the component locations and quantities taken from each
- the quantity of components damaged during the work process

How to print: On the Work with Work Orders Screen (**WWOR**), select **Print Ticket** for the work order you wish to print a ticket for, or select **Print All Unprinted** to print all tickets that have not yet been printed for existing work orders. A message similar to the following displays at the bottom of the screen when you print a work order ticket:

Job 164051/KAREN_L/WORK_ORDR submitted to job queue QBATCH in library QGPL.

CWDirect Rel 2.0 Work Order Ticket KAREN_L INR0999 2/06/97 13:37:36 Page 1

The Mail Order Company

Work Order Number: 401 Date Printed . . . : 2/06/97

Item/SKU Number : SKETCH KIT Order Quantity . . : 4

Description . . . : FINISHED GOOD SKETCH KIT Date Ordered . . . : 2/05/97

Warehouse . . . : 10 THE MAIN WAREHOUSE Date Due : 2/06/97

Buyer : BLJ BERNADETTE L. JOHNSON

=====

Component/Sku	Description	Qty Per	Qty Req'd	Location	Qty Pulled
DRAWING PAD	LARGE DRAWING PAD	1	3	K010101	_____
DRAWING PAD	LARGE DRAWING PAD		1	K010102	_____
PENCILS LGHT	CHARCOAL PENCILS	1	4	K010101	_____
PENCILS MED	CHARCOAL PENCILS	1	4	K010101	_____
PENCILS DARK	CHARCOAL PENCILS	1	4	K010101	_____
MARKERS	BOX OF MARKERS	1	4	K010101	_____
CASE	PORTABLE ART CASE	1	4	K010101	_____

Work Order Pulled By: _____ Received in Work Center By : _____

Produced By : _____ Total Hours : _____

=====

Item: _____ Waste Prod: Qty _____ Location _____ Bind : Qty _____ Location _____ Total Qty: _____ Location _____

Receipts : Date: _____ Qty: _____ Location: _____ Rev'd By: _____ Inspect By: _____ Entered By: _____

Contents:

- work order number
- item/SKU number
- item description
- warehouse
- buyer
- date printed
- order quantity
- date ordered
- date due
- component/SKU
- component description
- quantity per finished good
- quantity required per location
- location
- quantity pulled
- workorder pulled by
- produced by
- received in workcenter by (a workcenter is an area within the warehouse where the finished good is assembled)
- total hours

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- item
- waste product (a component that was damaged during the finished good work order process)
 - waste product quantity
 - waste product location
- bind (a binder used during the finished good work order process)
 - bind quantity
 - bind location
- total quantity
- total location
- receipts
- receipt date
- receipt quantity
- receipt location
- reviewed by
- inspected by
- entered by

Inventory Transaction History Report

How to print: Use the Print Inventory Transaction History Screen (**PITH**).

CWDirect Rel 3.5 Inventory Transaction History EKAPLAN INR0054 12/24/98 9:27:30 Page 1

EZK Mail Order																		
Whs	Item	SKU			Date	Time	Loc	Cde	Qty	Old	O/H	New	O/H	Cost	Ext	Rsn	User	Id#
2	B5001	BLK	10	A	12/23/98	17:16:36	PRIM1	R	10				10	10.0000		0	EKAPLAN	
2	B5001	BLK	12	A	12/23/98	17:16:36	PRIM1	R	10				10	10.0000		0	EKAPLAN	
2	DE400				12/23/98	9:18:27		*			5		5	5.0000		0	EKAPLAN	
2	DE400				12/23/98	9:20:27	PRIM4	R	10				10	20.0000		0	EKAPLAN	
2	DE400				12/23/98	9:24:53	PRIM4	I	10		10			15.0000		0	NSCANLON	

Contents:

- Warehouse
- Item/SKU
- Transaction date
- Transaction time
- Location. Two separate transactions will print for transfer transactions, one showing the 'transfer from' location and one showing the 'transfer to' location. The location field is blank for issues of non-inventory or drop ship items, or for * transactions.
- Transaction code
- Transaction quantity
- Old on-hand quantity
- New on-hand quantity
- Cost. The unit cost appears if you use standard or average costing, while the extended cost of the transaction appears if you use FIFO costing.
- Inventory transaction reason code
- User ID

- Transaction ID number

Inventory Transaction Summary Report

How to print: Complete the Inventory Transaction Summary Screen (PITS).

CWDirect Rel 3.0		Inventory Transaction Summary			
The KL Mail Order Company					
From: 10/15/98 To: 11/13/98					
Whs	Cde	Description	Trans Dt	Units	Cost Extension
30	C	Customer Return	10/15/98	1	11.79
30	C	Customer Return	10/19/98	2	23.58
30	C	Customer Return	10/26/98	1	11.79
	Code	C Total		4	47.16

	Whs	30 Total		4	47.16

40	A	Adjustment	11/06/98	75	862.50
40	A	Adjustment	11/12/98	5	250.00
	Code	A Total		80	1,112.50

40	G	ITEM TO ITEM TRANSFER	11/06/98		
	Code	G Total			

40	I	Issue	10/15/98	2-	23.58-
40	I	Issue	10/16/98	2-	23.58-
40	I	Issue	10/19/98	4-	47.16-
40	I	Issue	10/28/98	3-	35.37-
	Code	I Total		16-	129.69-

40	R	Receiving	11/12/98	5	28.75
	Code	R Total		5	28.75

40	T	Transfer	11/06/98		
	Code	T Total			

40	V	Return to vendor	11/06/98	1-	10.00-
	Code	V Total		1-	10.00-

	Whs	40 Total		69	951.52

	Final Total			73	998.72
	Missing G/L# Total			12-	14.63

Contents:

- warehouse code
- inventory transaction code. This code indicates the type of transaction performed on inventory. Certain codes are supplied by the system, and you can set up your own. System-supplied codes are:
 - **A** = Adjustment
 - **C** = Customer Return
 - **E** = Express Bill
 - **G** = Item to Item Transfer
 - **I** = Issue
 - **M** = Makeup set
 - **O** = On-hand
 - **P** = Physical
 - **R** = Receiving
 - **T** = Transfer
 - **V** = Return to Vendor
- inventory transaction description
- transaction date
- the total number of units that are affected by the inventory transactions
- the extended cost of all transactions of a specific type on this date. If you are using average or standard costing, the system multiplies the total units by the average or standard cost from the SKU file to determine the extended cost of each transaction. If you are using FIFO costing, the system uses the total cost of all FIFO cost layers selected for the transactions. The *Costing Method (A25)* system control value controls the costing method for your company.
- warehouse code and totals for each warehouse
- final total (net of number of units and total cost)

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- missing G/L # total. The total number of units and dollar amount for which the system could not find a G/L number.

Inventory Transaction Summary by G/L# Report

How to print: Complete the Inventory Transaction Summary Screen (PITS).

CWDirect Rel 3.0 Inventory Transaction Summary By G/L# JCESTARO INR1122 12/11/98 14:49:23 Page 1
The KL Mail Order Company

From: 11/12/98 To: 12/11/98

Trans Dt	Account#	Description	Whs	Cde	Units	Cost	Extension
11/12/98	1213	ADJUSTMENT	40	A	5		250.00
	1213	Total			5		250.00
11/12/98	2424	RECEIPT (R) INV. TRANS. CODE	40	R	5		28.75
	2424	Total			5		28.75
11/12/98		Total			10		278.75

12/03/98	1214	TRANSFER	10	T	50-		
	1214	Total			50-		
12/03/98		Total			50-		

12/09/98	11	REFUND	10	G			
12/09/98	11	REFUND	40	C	1		10.00
12/09/98	0		40	I	1-		10.00-
	0	Total					
12/09/98	11	REFUND	40	V	10-		100.00-
	11	Total			10-		100.00-
12/09/98	18	RETURN	40	S	3-		150.00-
	18	Total			3-		150.00-
12/09/98	1214	TRANSFER	40	O	1		10.00
	1214	Total			1		10.00
12/09/98		Total			12-		240.00-

12/10/98	18		40	C	1		61.75
12/10/98	18		40	I	1-		61.75-
	18	Total					
12/10/98		Total					

	Final Total		52-		38.75		

Contents:

- date range included on the report
- transaction date

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- general ledger account number
- the description associated with the general ledger account number
- warehouse code
- inventory transaction code
- total units for this date, account number, warehouse and transaction code
- extended cost for all transactions by date, account number, warehouse and transaction code
- total units and extended cost by date and account number
- total units and extended cost for the date range selected for the report

See the [Inventory Transaction Summary Report](#) for more information on the fields listed above.

Inventory Receipt Exception Report

How to print: Complete the Print Inventory Receipt Exception Report Screen (**PIRE**). This report sorts by vendor, then by purchase order number with vendor, and page breaks by purchase order number.

CWDirect Technical Class		Inventory Receipt Exception Report		KLETENDRE	INR1538	1/31/00	9:01:36	Page	2
		KAL Co.							
Vendor # . . :	101	US VENDOR							
PO # . . . :	618								
PO Date . . :	1/31/00								
PO Due Date :	2/01/00								
Item	SKU	Description	Ord Qty	Rec Qty	Tran Rsn	Date	Price		
BUN01		FUZZY SLIPPERS	50	50	96	1/31/00	14.2500		
GOAX		SLING BACK SANDALS	100	100	97	1/31/00	52.2500		
ITEU		CLOGS	100	100	98	1/31/00	24.9100		
REGUIHN		HIGH HEEL PUMP	10	10	96	1/31/00	19.5000		
SKJN	BLUE SMLL CAPC	LOAFER	50	50	99	1/31/00	18.5000		
	GREY		20	20	97	1/31/00	18.3900		
	RED MEDM CAPC		50	50	98	1/31/00	18.5000		
SPEC98K		BALLET SLIPPER	100	100	99	1/31/00	9.5000		

Contents:

- Vendor number and description (this is the parent vendor number related to the vendor number on the purchase order header)
- Purchase order number from the item transaction history
- Purchase order entry date
- Purchase order due date
- Item number from the item transaction history
- SKU code from the item transaction history
- Item description
- Purchase order quantity from the purchase order detail line
- Purchase order receipt quantity

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- Inventory transaction reason code from the item transaction history (only inventory transaction reasons 96, 97, 98, and 99 print on this report)
- Item transaction history date (the date the item transaction history was created)
- Cost from the item transaction history

Aged Receiving Report

Purpose: This report displays inventory aged based on receipt transactions (*Transaction code R* in the Item Transaction History file). Only items with an on-hand quantity display on the report. If there are no items with an on-hand quantity for a vendor, a blank page with the vendor number and name displays.

The Aged Receiving report sorts by vendor. For each vendor, the report sorts in item, SKU sequence. Items that are not associated with a vendor (the *Vendor number* field for the item in the Item file is blank) display at the beginning of the report.

How to print: Select **OK** at the Aged Receiving Report Screen (**PARR**).

CWDirect	Rel 10.5	Aged Receiving Report				KBOTTGER	INR1798	9/06/06 14:33:02		Page	1
KAB Co											
Vendor#	12345		12345	ARGON LIMITED							
Include returns in aging buckets : N											
		Last	Last Primary		----- Aged Receivings -----						
Item	SKU	Purch Cost	Rec Date	Loc	On Hand	0-90	91-180	181-360	360+	Unknown	
12345A		5.0000	9/06/06	MAIN	50	10	20	20			
CANNING JAR LIDS - REGULAR						15	30	30			
Buyer: BERNADETTE T MIRANDA		Cost:	1.5000	Ext:	75.0000						

12345B		5.0000	9/06/06	MAIN	111	10	20	30	40	11	
CANNING JAR LIDS - WIDE MOUTH						15	30	45	60	17	
Buyer: BERNADETTE T MIRANDA		Cost:	1.5000	Ext:	166.5000						

2005AB89DDXN		1.0000		2050101	1						
CANNING JAR LIFTER						1					
Buyer: BERNADETTE T MIRANDA		Cost:	1.0000	Ext:	1.0000						

Total Cost		0-90	91-180	181-360		360+	Unknown				
242.5000		30.00	60.00	75.00		60.00	17.50				

Contents:

- **Vendor #:** The number and name of the vendor associated with the inventory. This is the vendor defined in the *Vendor number* field for the item in the Item file.
- **Include returns in aging buckets:** Indicates whether return transactions (*Transaction code C* in the Item Transaction History file) are included in the Aged Receiving buckets or the Unknown bucket.

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- **Y** = Return transactions are included in the Aged Receiving buckets.
- **N** = Return transactions are included in the Unknown bucket.

For each item/SKU:

- **item:** The item number for the inventory received. The first 20 positions of the description of the item displays below the item number.
- **SKU:** The SKU code for the inventory received. The description of the SKU displays next to the item description.
- **Last purchase cost:** The unit cost of the item on the last purchase order received. This is the last purchase cost from the *Last purchase cost* field in the SKU file.
- **Last receipt date:** The date the last purchase order was received. This is the last receipt date from the *Receipt date* field in the SKU file.
- **Primary location:** The primary location defined for the item. This is the location from the *Location* field in the SKU file.
- **On hand:** The total on hand for the item, across all warehouses. This is the on hand quantity from the *On hand quantity* field in the Item Warehouse file. If the item is located in more than 1 warehouse, the system sums the on hand quantity defined for each item warehouse to determine the total on hand quantity.
- **Aged receiving:** The system splits the on hand quantity into the appropriate aging bucket based on when the inventory was received.
 - **0-90:** The total units received for the item in the last 90 days.
 - **91-180:** The total units received for the item in the last 91-180 days.
 - **181-360:** The total units received for the item in the last 181-360 days.
 - **360+:** The total units received for the item over 360 days ago.
 - **Unknown:** The total units of the on hand quantity added to inventory by a method other than purchase order receipts. Transactions that update this value are positive inventory transactions, returns (that affect inventory), and purged inventory transaction history records. Returns are only included in the *Unknown* bucket if the *Include returns in aging buckets* field on the Aged Receiving Report Screen is **unselected**; otherwise, returns are included in the Aged receiving buckets.
 - **Extended cost for aging receiving:** (unlabeled field below the units for each aging bucket): The extended cost of the item for the specific aging bucket. This is the cost from the *Average cost*, *Standard cost*, or *FIFO cost* field in the SKU file (depending on your *Costing Method* (A25)) multiplied by the aging quantity ($\text{cost} \times \text{aging quantity} = \text{extended cost}$). **Note:** The system rounds the extended cost for aging to the nearest dollar. For example, if the extended cost for the 0-90 aging bucket is 606.60, the system displays 607 on the report.
- **Buyer:** The name of the buyer defined for the item. This is the buyer from the *Buyer* field in the Item file.

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- **Cost:** The cost of the item. This is the cost from the *Average cost*, *Standard cost*, or *FIFO cost* field in the SKU file (depending on your *Costing Method (A25)*).
- **Extended cost for item/SKU:** The extended cost of the item/SKU. This is the cost from the *Average cost*, *Standard cost*, or *FIFO cost* field in the SKU file (depending on your *Costing Method (A25)*) multiplied by the on hand quantity (cost x on hand quantity = extended cost).

Report totals:

- **Total cost:** The total cost of the inventory, across all inventory received. This is the sum of the extended cost defined for each item/SKU on the report.
- **Total 0-90 aged receiving cost:** The total cost of the units received in the last 90 days. This is the sum of the extended cost defined for the 0-90 bucket for each item/SKU on the report.
- **Total 91-180 aged receiving cost:** The total cost of the units received in the last 91-180 days. This is the sum of the extended cost defined for the 91-180 bucket for each item/SKU on the report.
- **Total 181-360 aged receiving cost:** The total cost of the inventory received in the last 181-360 days. This is the sum of the extended cost defined for the 181-360 bucket for each item/SKU on the report.
- **Total 360+ aged receiving cost:** The total cost of the inventory received over 360 days ago. This is the sum of the extended cost defined for the 360+ bucket for each item/SKU on the report.
- **Total unknown cost:** The total cost of the inventory received by a method other than purchase order receipts. This is the sum of the extended cost defined for the unknown bucket for each item/SKU on the report.

Inventory Valuation Report

Purpose: Use the Inventory Valuation report to review a summary of warehouse activity for a range of dates, including:

- activity broken out according to types of transactions (transaction codes) and transaction reasons (transaction reason codes)
- totals for allocatable, non-allocatable, and retail warehouses

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How to print: Select **Submit** at the Inventory Valuation Report screen (**PIVR**).

CWDirect	Rel 8.5		Inventory Valuation Report				KBOTTGER	INR1498	6/14/04 13:		
KAB Co.											
From 6/07/04 to 6/14/04											
	Valuation	Valuation	Valuation	Valuation	Valuation	Valuation	Transaction	Transaction	Variance	Variance	
	Starting	Starting	Ending	Ending	Change	Change	Change	Change	Change	Change	
	Units	Dollars	Units	Dollars	Units	Dollars	Units	Dollars	Units	Dollars	
Allocatable	15	25.0000	2,025	8,061.4000	2,010	8,036.4000	2,010	8,036.4000	0	.0000	
Store	10	24.0000	75	349.0000	65	325.0000	65	325.0000	0	.0000	
Non-Alloc	6	3.0000	14	43.0000	8	40.0000	8	40.0000	0	.0000	
TOTALS	31	52.0000	2,114	8,453.4000	2,083	8,401.4000	2,083	8,401.4000	0	.0000	
		Alloc	Alloc		Store	Store	Non-Alloc	Non-Alloc	Total	Total	
		Units	Dollars		Units	Dollars	Units	Dollars	Units	Dollars	
Starting Balance (Val)		15	25.0000		10	24.0000	6	3.0000	31	52.0000	
* COST ADJUSTMENT		0	2,007.0000-		0	.0000	0	.0000	0	2,007.0000-	
A Adjustment		2	10.0000		5	25.0000	3	15.0000	10	50.0000	
A ITEMS DAMAGED(3)		0	.0000		0	.0000	3	15.0000	3	15.0000	
A MISCOUNT (6)		2	8.0000		0	.0000	0	.0000	2	8.0000	
C Customer Return		1	5.0000		0	.0000	0	.0000	1	5.0000	
G ITEM TO ITEM TRANSFE		0	.0000		0	.0000	0	.0000	0	.0000	
I Issue		2-	10.0000-		0	.0000	0	.0000	2-	10.0000-	
K REMOVE LOCK CODE DEC		0	.0000		0	.0000	0	.0000	0	.0000	
L ADD LOCK CODE (INCRE		0	.0000		0	.0000	0	.0000	0	.0000	
M Makeup Set		1-	9.6000-		0	.0000	0	.0000	1-	9.6000-	
O ON-HAND		2,004	10,020.0000		50	250.0000	3	15.0000	2,057	10,285.0000	
P Physical		0	.0000		5	25.0000	0	.0000	5	25.0000	
R Receiving		10	50.0000		0	.0000	0	.0000	10	50.0000	
S NEGATIVE ADJUSTMENT		0	.0000		0	.0000	1-	5.0000-	1-	5.0000-	
T Transfer		5-	25.0000-		5	25.0000	0	.0000	0	.0000	
V Return to vendor		1-	5.0000-		0	.0000	0	.0000	1-	5.0000-	
TOTAL		2,010	8,036.4000		65	325.0000	8	40.0000	2,083	8,401.4000	
Ending Balance (Trans)		2,025	8,061.4000		75	349.0000	14	43.0000	2,114	8,453.4000	
Ending Balance (Val)		2,025	8,061.4000		75	349.0000	14	43.0000	2,114	8,453.4000	
Ending Balance Variance		0	.0000		0	.0000	0	.0000	0	.0000	

Contents:

- **Date range:** The date range defined for the report (the *From* and *To* dates selected at the Inventory Valuation Report screen (**PIVR**)).

Units and dollars for each warehouse type (Allocatable, Store, Non-allocatable).

- **Valuation starting units:** The number of inventory units up to, but not including, the *From date* entered at the Inventory Valuation Report screen. **Note:** The system does not include the number of units associated with a * transaction code.
 - **Allocatable:** The system totals the *Units* field in the Item Transaction Control file for each record whose *Warehouse* type is “Allocatable” and whose *Date* is before the *From date*.
 - **Store:** The system totals the *Units* field in the Item Transaction Control file for each record whose *Warehouse* type is “Store” and whose *Date* is before the *From date*.
 - **Non-allocatable:** The system totals the *Units* field in the Item Transaction Control file for each record whose *Warehouse* type is “Non-allocatable” and whose *Date* is before the *From date*.
- **Valuation starting dollars:** The dollar value of the inventory units up to, but not including, the *From date* entered at the Inventory Valuation Report screen.
 - **Allocatable:** The system totals the *Cost* field in the Item Transaction Control file for each record whose *Warehouse* type is “Allocatable” and whose *Date* is before the *From date*.
 - **Store:** The system totals the *Cost* field in the Item Transaction Control file for each record whose *Warehouse* type is “Store” and whose *Date* is before the *From date*.
 - **Non-allocatable:** The system totals the *Cost* field in the Item Transaction Control file for each record whose *Warehouse* type is “Non-allocatable” and whose *Date* is before the *From date*.
- **Valuation ending units:** The number of inventory units up to, and including, the *To date* entered at the Inventory Valuation Report screen. **Note:** The system does not include the number of units associated with a * transaction code.
 - **Allocatable:** The system totals the *Units* field in the Item Transaction Control file for each record whose *Warehouse* type is “Allocatable” and whose *Date* falls on or before the *To date*.
 - **Store:** The system totals the *Units* field in the Item Transaction Control file for each record whose *Warehouse* type is “Store” and whose *Date* falls on or before the *To date*.
 - **Non-allocatable:** The system totals the *Units* field in the Item Transaction Control file for each record whose *Warehouse* type is “Non-allocatable” and whose *Date* falls on or before the *To date*.
- **Valuation ending dollars:** The dollar value of the inventory units up to, and including, the *To date* entered at the Inventory Valuation Report screen.

- **Allocatable:** The system totals the *Cost* field in the Item Transaction Control file for each record whose *Warehouse* type is “Allocatable” and whose *Date* falls on or before the *To date*.
- **Store:** The system totals the *Cost* field in the Item Transaction Control file for each record whose *Warehouse* type is “Store” and whose *Date* falls on or before the *To date*.
- **Non-allocatable:** The system totals the *Cost* field in the Item Transaction Control file for each record whose *Warehouse* type is “Non-allocatable” and whose *Date* falls on or before the *To date*.
- **Valuation change units:** The difference between the valuation starting units and the valuation ending units.
 - **Allocatable:** The system uses this calculation: Allocatable valuation starting units - Allocatable valuation ending units = Allocatable valuation change units.
 - **Store:** The system uses this calculation: Store valuation starting units - Store valuation ending units = Store valuation change units.
 - **Non-allocatable:** The system uses this calculation: Non-allocatable valuation starting units - Non-allocatable valuation ending units = Non-allocatable valuation change units.
- **Valuation change dollars:** The difference between the valuation starting dollars and the valuation ending dollars.
 - **Allocatable:** The system uses this calculation: Allocatable valuation starting dollars - Allocatable valuation ending dollars = Allocatable valuation change dollars.
 - **Store:** The system uses this calculation: Store valuation starting dollars - Store valuation ending dollars = Store valuation change dollars.
 - **Non-allocatable:** The system uses this calculation: Non-allocatable valuation starting dollars - Non-allocatable valuation ending dollars = Non-allocatable valuation change dollars.
- **Transaction change units:** The number of units for all inventory transactions that occurred within the date range entered at the Inventory Valuation Report screen.
 - **Allocatable:** The value from the *Total allocatable units* field on this report.
 - **Store:** The value from the *Total store units* field on this report.
 - **Non-allocatable:** The value from the *Total non-allocatable units* field on this report.
- **Transaction change dollars:** The dollar value for all inventory transactions that occurred within the date range entered at the Inventory Valuation Report screen.

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- **Allocatable:** The value from the *Total allocatable dollars* field on this report.
- **Store:** The value from the *Total store dollars* field on this report.
- **Non-allocatable:** The value from the *Total non-allocatable dollars* field on this report.
- **Variance change units:** The difference between the transaction change units and the valuation change units. A value in this field indicates a discrepancy between the inventory units as defined in the Item Transaction Control file and the inventory units as defined in the Item Transaction History file.
 - **Allocatable:** The system uses this calculation: $\text{Allocatable transaction change units} - \text{Allocatable valuation change units} = \text{Allocatable variance change units}$.
 - **Store:** The system uses this calculation: $\text{Store transaction change units} - \text{Store valuation change units} = \text{Store variance change units}$.
 - **Non-allocatable:** The system uses this calculation: $\text{Non-allocatable transaction change units} - \text{Non-allocatable valuation change units} = \text{Non-allocatable variance change units}$.
- **Variance change dollars:** The difference between the transaction change dollars and valuation change dollars. A value in this field indicates a discrepancy between the inventory dollars as defined in the Item Transaction Control file and the inventory dollars as defined in the Item Transaction History file.
 - **Allocatable:** The system uses this calculation: $\text{Allocatable transaction change dollars} - \text{Allocatable valuation change dollars} = \text{Allocatable variance change dollars}$.
 - **Store:** The system uses this calculation: $\text{Store transaction change dollars} - \text{Store valuation change dollars} = \text{Store variance change dollars}$.
 - **Non-allocatable:** The system uses this calculation: $\text{Non-allocatable transaction change dollars} - \text{Non-allocatable valuation change dollars} = \text{Non-allocatable variance change dollars}$.
- **Totals:** The totals for each of the above categories across all types of warehouses (Allocatable, Store, and Non-allocatable).
 - **Valuation starting units:** The total valuation starting units, across all warehouse types. The system uses this calculation: $\text{Allocatable valuation starting units} + \text{Store valuation starting units} + \text{Non-allocatable valuation starting units} = \text{Total valuation starting units}$.
 - **Valuation starting dollars:** The total valuation starting dollars, across all warehouse types. The system uses this calculation: $\text{Allocatable valuation starting dollars} + \text{Store valuation starting dollars} + \text{Non-allocatable valuation starting dollars} = \text{Total valuation starting dollars}$.

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- **Valuation ending units:** The total valuation ending units, across all warehouse types. The system uses this calculation:
 $\text{Allocatable valuation ending units} + \text{Store valuation ending units} + \text{Non-allocatable valuation ending units} = \text{Total valuation ending units}.$
- **Valuation ending dollars:** The total valuation ending dollars, across all warehouse types. The system uses this calculation:
 $\text{Allocatable valuation ending dollars} + \text{Store valuation ending dollars} + \text{Non-allocatable valuation ending dollars} = \text{Total valuation ending dollars}.$
- **Valuation change units:** The total valuation change units, across all warehouse types. The system uses this calculation:
 $\text{Allocatable valuation change units} + \text{Store valuation change units} + \text{Non-allocatable valuation change units} = \text{Total valuation change units}.$
- **Valuation change dollars:** The total valuation change dollars, across all warehouse types. The system uses this calculation:
 $\text{Allocatable valuation change dollars} + \text{Store valuation change dollars} + \text{Non-allocatable valuation change dollars} = \text{Total valuation change dollars}.$
- **Transaction change units:** The total transaction change units, across all warehouse types. The system uses this calculation:
 $\text{Allocatable transaction change units} + \text{Store transaction change units} + \text{Non-allocatable transaction change units} = \text{Total transaction change units}.$
- **Transaction change dollars:** The total transaction change dollars, across all warehouse types. The system uses this calculation:
 $\text{Allocatable transaction change dollars} + \text{Store transaction change dollars} + \text{Non-allocatable transaction change dollars} = \text{Total transaction change dollars}.$
- **Variance change units:** The total variance change units, across all warehouse types. The system uses this calculation:
 $\text{Allocatable variance change units} + \text{Store variance change units} + \text{Non-allocatable variance change units} = \text{Total variance change units}.$
- **Variance change dollars:** The total variance change dollars, across all warehouse types. The system uses this calculation:
 $\text{Allocatable variance change dollars} + \text{Store variance change dollars} + \text{Non-allocatable variance change dollars} = \text{Total variance change dollars}.$
- **Starting balance (value):** The starting balances for each type of warehouse (Allocatable, Store, and Non-allocatable).
 - **Allocatable units:** The value from the *Allocatable valuation starting units* field on this report.
 - **Allocatable dollars:** The value from the *Allocatable valuation starting dollars* field on this report.
 - **Store units:** The value from the *Store valuation starting units* field on this report.
 - **Store dollars:** The value from the *Store valuation starting dollars* field on this report.
 - **Non-allocatable units:** The value from the *Non-allocatable valuation starting units* field on this report.

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- **Non-allocatable dollars:** The value from the *Non-allocatable valuation starting dollars* field on this report.
- **Total units:** The *Valuation starting units* across all warehouse types (Allocatable, Store, and Non-allocatable). The system uses this calculation: Starting balance allocatable units + Starting balance store units + Starting balance non-allocatable units = Starting balance total units.
- **Total dollars:** The *Valuation starting dollars* across all warehouse types (Allocatable, Store, and Non-allocatable). The system uses this calculation: Starting balance allocatable dollars + Starting balance store dollars + Starting balance non-allocatable dollars = Starting balance total dollars.

For all inventory transactions that occurred within the date range entered at the Inventory Valuation Report screen, the system provides unit and dollar totals. If an inventory transaction did not have any activity during the date range specified, the unit and dollar totals indicate a 0 balance.

- **Transaction code:** A code that represents an inventory transaction, such as **A** = inventory adjustment. All transaction codes defined in the Item Transaction Code file print on this report; the system sorts the transaction codes in alphabetical sequence.
- **Description:** A description of the transaction code. **Note:** If a transaction reason code has been used, separate totals are provided for each reason code; in this case, the description of the reason code is listed instead of the description of the transaction code; the reason code itself is also listed. Also, in this situation, the transaction code itself is listed first, with the totals for transactions that took place without a reason code, followed by a separate line for each different reason code used with the transaction. For example, you have processed transfer (**T**) transactions with:

- no reason code
- reason code 1 (REPLENISH PRIMARY)
- reason code 2 (OVERSTOCK TO BULK)

The report includes the following three lines for transfer totals:

- T Transfer
- T REPLENISH PRIMARY (1)
- T OVERSTOCK TO BULK (2)

For each inventory transaction code/reason:

- **Allocatable units:** The number of units in “Allocatable” warehouses for the specific inventory transaction code/reason that occurred within the date range entered at the Inventory Valuation Report screen. The system totals the *Qty* field in the Item Transaction History file for the specified *Transaction code* and *Transaction reason* whose *Warehouse* type is “Allocatable” and whose *Date* falls on or within the date range defined.
- **Allocatable dollars:** The dollar value for the number of units in “Allocatable” warehouses for the specific inventory transaction code/reason that occurred within the date range entered at the Inventory Valuation Report screen. The system uses this calculation for records in the Item Transaction History file with the specified *Transaction code* and *Transaction reason* whose *Warehouse* type is “Allocatable” and whose *Date* falls on or within the date range defined: $\text{Cost} \times \text{Qty} = \text{Allocatable dollars}$.
- **Store units:** The number of units in “Store” warehouses for the specific inventory transaction code/reason that occurred within the date range entered at the Inventory Valuation Report screen. The system totals the *Qty* field in the Item Transaction History file for the specified *Transaction code* and *Transaction reason* whose *Warehouse* is store and whose *Date* falls on or within the date range defined.
- **Store dollars:** The dollar value for the number of units in “Store” warehouses for the specific inventory transaction code/reason that occurred within the date range entered at the Inventory Valuation Report screen. The system uses this calculation for records in the Item Transaction History file with the specified *Transaction code* and *Transaction reason* whose *Warehouse* type is “Store” and whose *Date* falls on or within the date range defined: $\text{Cost} \times \text{Qty} = \text{Store dollars}$.
- **Non-allocatable units:** The number of units in “Non-allocatable” warehouses for the specific inventory transaction code/reason that occurred within the date range entered at the Inventory Valuation Report screen. The system totals the *Qty* field in the Item Transaction History file for the specified *Transaction code* and *Transaction reason* whose *Warehouse* is non-allocatable and whose *Date* falls on or within the date range defined.
- **Non-allocatable dollars:** The dollar value for the number of units in “Non-allocatable” warehouses for the specific inventory transaction code/reason that occurred within the date range entered at the Inventory Valuation Report screen. The system uses this calculation for records in the Item Transaction History file with the specified *Transaction code* and *Transaction reason* whose *Warehouse* type is “Non-allocatable” and whose *Date* falls on or within the date range defined: $\text{Cost} \times \text{Qty} = \text{Allocatable dollars}$.
- **Total units:** The number of units across all warehouse types (Allocatable, Store, and Non-allocatable) for the specific inventory transaction code/reason that occurred within the date range entered at the Inventory Valuation Report screen. The system uses this calculation: $\text{Allocatable units} + \text{Store units} + \text{Non-allocatable units} = \text{Total units}$.
- **Total dollars:** The dollar value for the number of units across all warehouse types (Allocatable, Store, and Non-allocatable) for the specific inventory transaction code/reason that occurred within the date range entered at the Inventory Valuation Report

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screen. The system uses this calculation: Allocatable dollars + Store dollars + Non-allocatable dollars = Total dollars.

- **Total:** The totals for each of the above categories (*Allocatable units*, *Allocatable dollars*, *Store units*, *Store dollars*, *Non-allocatable units*, *Non-allocatable dollars*, *Total units*, *Total dollars*) across all types of inventory transactions.
 - **Allocatable units:** The number of units in “Allocatable” warehouses across all inventory transactions that occurred within the date range entered at the Inventory Valuation Report screen. The system totals the *Qty* field in the Item Transaction History file for each record whose *Warehouse* type is “Allocatable” and whose *Date* falls on or within the date range defined.
 - **Allocatable dollars:** The dollar value for the number of units in “Allocatable” warehouses across all inventory transactions that occurred within the date range entered at the Inventory Valuation Report screen. The system uses this calculation for records in the Item Transaction History file whose *Warehouse* type is “Allocatable” and whose *Date* falls on or within the date range defined: $\text{Cost} \times \text{Qty} = \text{Allocatable transaction change dollars}$.
 - **Store units:** The number of units in “Store” warehouses across all inventory transactions that occurred within the date range entered at the Inventory Valuation Report screen. The system totals the *Qty* field in the Item Transaction History file for each record whose *Warehouse* type is “Store” and whose *Date* falls on or within the date range defined.
 - **Store dollars:** The dollar value for the number of units in “Store” warehouses across all inventory transactions that occurred within the date range entered at the Inventory Valuation Report screen. The system uses this calculation for records in the Item Transaction History file whose *Warehouse* type is “Store” and whose *Date* falls on or within the date range defined: $\text{Cost} \times \text{Qty} = \text{Store transaction change dollars}$.
 - **Non-allocatable units:** The number of units in “Non-allocatable” warehouses across all inventory transactions that occurred within the date range entered at the Inventory Valuation Report screen. The system totals the *Qty* field in the Item Transaction History file for each record whose *Warehouse* type is “Non-allocatable” and whose *Date* falls on or within the date range defined.
 - **Non-allocatable dollars:** The dollar value for the number of units in “Non-allocatable” warehouses across all inventory transactions that occurred within the date range entered at the Inventory Valuation Report screen. The system uses this calculation for records in the Item Transaction History file whose *Warehouse* type is “Non-allocatable” and whose *Date* falls on or within the date range defined: $\text{Cost} \times \text{Qty} = \text{Non-allocatable transaction change dollars}$.
 - **Total units:** The total number of units, across all warehouse types and all inventory transactions, that occurred within the date range entered at the Inventory Valuation Report screen. The system uses this calculation: $\text{Total allocatable units} + \text{Total Store units} + \text{Total Non-allocatable units} = \text{Total total units}$.

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- **Total dollars:** The dollar value for the total number of units, across all warehouses and all inventory transactions, that occurred within the date range entered at the Inventory Valuation Report screen. The system uses this calculation: $\text{Total allocatable dollars} + \text{Total Store dollars} + \text{Total Non-allocatable dollars} = \text{Total total dollars}$.

For each of the allocatable/store/non-allocatable unit and dollar buckets:

- **Ending balance (transactions):** The ending inventory balance from the Item Transaction History file, including all inventory transactions up to the *To* date.
 - **Allocatable units:** The system uses this calculation: $\text{Starting balance allocatable units} + \text{Total allocatable units} = \text{Ending balance (transactions) allocatable units}$.
 - **Allocatable dollars:** The system uses this calculation: $\text{Starting balance allocatable dollars} + \text{Total allocatable dollars} = \text{Ending balance (transactions) allocatable dollars}$.
 - **Store units:** The system uses this calculation: $\text{Starting balance store units} + \text{Total store units} = \text{Ending balance (transactions) store units}$.
 - **Store dollars:** The system uses this calculation: $\text{Starting balance store dollars} + \text{Total store dollars} = \text{Ending balance (transactions) store dollars}$.
 - **Non-allocatable units:** The system uses this calculation: $\text{Starting balance non-allocatable units} + \text{Total non-allocatable units} = \text{Ending balance (transactions) non-allocatable units}$.
 - **Non-allocatable dollars:** The system uses this calculation: $\text{Starting balance non-allocatable dollars} + \text{Total non-allocatable dollars} = \text{Ending balance (transactions) non-allocatable dollars}$.
 - **Total units:** The system uses this calculation: $\text{Ending balance (transactions) allocatable units} + \text{Ending balance (transactions) store units} + \text{Ending balance (transactions) non-allocatable units} = \text{Ending balance (transactions) total units}$.
 - **Total dollars:** The system uses this calculation: $\text{Ending balance (transactions) allocatable dollars} + \text{Ending balance (transactions) store dollars} + \text{Ending balance (transactions) non-allocatable dollars} = \text{Ending balance (transactions) total units}$.
- **Ending balance (value):** The ending inventory balance from the Item Transaction Control file, including all transaction dates up to the *To* date.
 - **Allocatable units:** The *Allocatable valuation ending units*.
 - **Allocatable dollars:** The *Allocatable valuation ending dollars*.

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- **Store units:** The *Store valuation ending units*.
- **Store dollars:** The *Store valuation ending dollars*.
- **Non-allocatable units:** The *Non-allocatable valuation ending units*.
- **Non-allocatable dollars:** The *Non-allocatable valuation ending dollars*.
- **Total units:** The system uses this calculation: Allocatable valuation ending units + Store valuation ending units + Non-allocatable valuation ending units = Ending balance (value) total units.
- **Total dollars:** The system uses this calculation: Allocatable valuation ending dollars + Store valuation ending dollars + Non-allocatable valuation ending dollars = Ending balance (value) total dollars.
- **Ending balance (variance):** The difference between the transactions ending balance and the value ending balance. A value in these fields indicates a discrepancy between the inventory balance as defined in the Item Transaction Control file and the inventory balance as defined in the Item Transaction History file.
 - **Allocatable units:** The system uses this calculation: Ending balance (transactions) allocatable units - Ending balance (value) allocatable units = Ending balance (variance) allocatable units.
 - **Allocatable dollars:** The system uses this calculation: Ending balance (transactions) allocatable dollars - Ending balance (value) allocatable dollars = Ending balance (variance) allocatable dollars.
 - **Store units:** The system uses this calculation: Ending balance (transactions) store units - Ending balance (value) store units = Ending balance (variance) store units.
 - **Store dollars:** The system uses this calculation: Ending balance (transactions) store dollars - Ending balance (value) store dollars = Ending balance (variance) store dollars.
 - **Non-allocatable units:** The system uses this calculation: Ending balance (transactions) non-allocatable units - Ending balance (value) non-allocatable units = Ending balance (variance) non-allocatable units.
 - **Non-allocatable dollars:** The system uses this calculation: Ending balance (transactions) non-allocatable dollars - Ending balance (value) non-allocatable dollars = Ending balance (variance) non-allocatable dollars.
 - **Total units:** The system uses this calculation: Ending balance (transactions) allocatable units + Ending balance (transactions) store units + Ending balance (transactions) non-allocatable units = Ending balance (value) total units.
 - **Total dollars:** The system uses this calculation: Ending balance (transactions) allocatable dollars + Ending balance (transactions) store dollars + Ending balance (transactions) non-allocatable dollars = Ending balance (value) total dollars.

Inventory Transaction Analysis Report

Purpose: Use this report to review a summary of inventory transactions by date, warehouse, transaction code and reason code. Totals are provided at the end of the report for each warehouse, date, and across all warehouses and dates.

For each date/warehouse/transaction code/reason code combination, the system provides unit and dollar totals.

This report sorts in date/warehouse/transaction code/transaction reason sequence.

How to print: Complete the Print Inventory Transaction Analysis screen (**PITA**) with the *Print detail* flag **unselected**.

CWDirect	Rel 8.5			Inventory Transaction Analysis		KBOTTGER	INR1501	6/11/04 13:38:20	Page	1
KAB Co.										
Transaction Dates . . . : 6/08/04 to 6/10/04										
Excluded Item Classes . : CPG CSH GC										
Alloc/Non-Alloc/Store . :										
Warehouse : 000										
Transaction Code . . . :										
Reason Code : 00										
Date	Whse	T	RC	Total Trns	(+) Units	(+) Cost	(-) Units	(-) Cost		

6/08/04	30	A	0	1	8	64.0000	0	.0000		
	Total for Whse 30	:		1	8	64.0000	0	.0000		
6/08/04	204	A	0	3	33	566.5000	1-	1.5000-		
	Total for Whse 204	:		3	33	566.5000	1-	1.5000-		
	Total for 6/08/04	:		4	41	630.5000	1-	1.5000-		
6/09/04	30	A	0	1	9	81.0000	0	.0000		
6/09/04	30	A	6	1	4	17.7600	0	.0000		
6/09/04	30	A	7	1	12	119.8800	0	.0000		
	Total for Whse 30	:		3	25	218.6400	0	.0000		
6/09/04	204	A	0	3	42	1,075.5000	1-	1.5000-		
6/09/04	204	C	0	1	5	27.5000	0	.0000		
6/09/04	204	O	0	1	4	18.0000	0	.0000		
	Total for Whse 204	:		5	51	1,121.0000	1-	1.5000-		
	Total for 6/09/04	:		8	76	1,339.6400	1-	1.5000-		
6/10/04	204	A	0	2	43	1,720.0000	1-	1.5000-		
	Total for Whse 204	:		2	43	1,720.0000	1-	1.5000-		
	Total for 6/10/04	:		2	43	1,720.0000	1-	1.5000-		
	Grand Total	:		14	160	3,690.1400	3-	4.5000-		

Contents:

- **Transaction dates:** The date range you entered at the Print Inventory Transaction Analysis screen, limiting the report to inventory transactions that occurred on or within this date range.
- **Excluded item classes:** Code(s) for the item class(es) you excluded at the Print Inventory Transaction Analysis screen. If you excluded an item class, the system does not include inventory transactions associated with the item class on the report.
- **Alloc/Non-alloc/Store:** A code for the warehouse type you selected at the Print Inventory Transaction Analysis screen. If you defined a warehouse type, the system limits the data on this report to those inventory transactions associated with the specified warehouse type.
- **Warehouse:** A code for the warehouse you selected at the Print Inventory Transaction Analysis screen. If you defined a warehouse, the system limits the data on this report to those inventory transactions associated with the specified warehouse.
- **Transaction code:** A code for the inventory transaction you selected at the Print Inventory Transaction Analysis screen. If you defined a transaction code, the system limits the data on this report to those inventory transactions associated with the specified transaction code.
- **Reason code:** A code for the inventory transaction reason you selected at the Print Inventory Transaction Analysis screen. If you defined a reason code, the system limits the data on this report to those inventory transactions associated with the specified reason code.
- **Date:** The date on which the inventory transaction occurred. This is the *Date* field from the Item Transaction History file.
- **Whse (warehouse):** A code for the warehouse where the inventory transaction occurred. This is the *Warehouse* field from the Item Transaction History file.
- **T (transaction code):** A code for the inventory transaction code associated with the inventory transaction. This is the *Transaction code* field from the Item Transaction History file.
- **RC (reason code):** A code for the inventory transaction reason code associated with the inventory transaction. This is the *Transaction reason* field from the Item Transaction History file. **0** prints if the inventory transaction is not associated with a reason code.

For each date/warehouse/transaction code/reason code combination, the system provides unit and dollar totals.

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- **Total trns** (total transactions): The number of inventory transactions that occurred on the specified date for the specified warehouse, transaction code and reason code. The system totals the number of records in the Item Transaction History file for the specified *Date*, *Warehouse*, *Transaction code*, and *Transaction reason*.
- **(+) Units**: The number of units added to the specified warehouse, for the specified date, transaction code, and reason code. The system totals the *Qty* field in the Item Transaction History file for each record with a *Positive effect on inventory* for the specified *Date*, *Warehouse*, *Transaction code*, and *Transaction reason*.
- **(+) Cost**: The dollar value increase for the number of inventory transactions that occurred on the specified date for the specified warehouse, transaction code and reason code. The system uses this calculation for records in the Item Transaction History file with a *Positive effect on inventory* for the specified *Date*, *Warehouse*, *Transaction code*, and *Transaction reason*: $\text{Cost} \times \text{Qty} = (+) \text{Cost}$.
- **(-) Units**: The number of units subtracted from the specified warehouse, for the specified date, transaction code and reason code. The system totals the *Qty* field in the Item Transaction History file for each record with a *Negative effect on inventory* for the specified *Date*, *Warehouse*, *Transaction code*, and *Transaction reason*.
- **(-) Cost**: The dollar value decrease for the number of inventory transactions that occurred on the specified date for the specified warehouse, transaction code and reason code. The system uses this calculation for records in the Item Transaction History file with a *Negative effect on inventory* for the specified *Date*, *Warehouse*, *Transaction code*, and *Transaction reason*: $\text{Cost} \times \text{Qty} = (+) \text{Cost}$.

Totals:

- **Total for warehouse**: Totals by warehouse for:
 - **Total transactions**: The number of inventory transactions that occurred on the specified date for the specified warehouse, across all transaction codes and reason codes. The system totals the number of records in the Item Transaction History file for the specified *Date* and *Warehouse*.
 - **(+) Units**: The number of units added to the specified warehouse for the specified date, across all transaction codes and reason codes. The system totals the *Qty* field in the Item Transaction History file for each record with a *Positive effect on inventory* for the specified *Date* and *Warehouse*.
 - **(+) Cost**: The dollar value increase for the number of inventory transactions that occurred on the specified date for the specified warehouse, across all transaction codes and reason codes. The system uses this calculation for records in the Item Transaction History file with a *Positive effect on inventory* for the specified *Date* and *Warehouse*: $\text{Cost} \times \text{Qty} = (+) \text{Cost}$.

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- **(-) Units:** The number of units subtracted from the specified warehouse for the specified date, across all transaction codes and reason codes. The system totals the *Qty* field in the Item Transaction History file for each record with a *Negative effect on inventory* for the specified *Date* and *Warehouse*.
- **(-) Cost:** The dollar value decrease for the number of inventory transactions that occurred on the specified date for the specified warehouse, across all transaction codes and reason codes. The system uses this calculation for records in the Item Transaction History file with a *Negative effect on inventory* for the specified *Date* and *Warehouse*: $\text{Cost} \times \text{Qty} = (+) \text{Cost}$.
- **Total for date:** Totals by date for:
 - **Total transactions:** The number of inventory transactions that occurred on the specified date across all warehouses, transaction codes and reason codes. The system totals the number of records in the Item Transaction History file for the specified *Date*.
 - **(+) Units:** The number of units added on the specified date, across all warehouses, transaction codes and reason codes. The system totals the *Qty* field in the Item Transaction History file for each record with a *Positive effect on inventory* for the specified *Date*.
 - **(+) Cost:** The dollar value increase for the number of inventory transactions that occurred on the specified date across all warehouses, transaction codes and reason codes. The system uses this calculation for records in the Item Transaction History file with a *Positive effect on inventory* for the specified *Date*: $\text{Cost} \times \text{Qty} = (+) \text{Cost}$.
 - **(-) Units:** The number of units subtracted from the specified date, across all warehouses, transaction codes and reason codes. The system totals the *Qty* field in the Item Transaction History file for each record with a *Negative effect on inventory* for the specified *Date*.
 - **(-) Cost:** The dollar value decrease for the number of inventory transactions that occurred on the specified date across all warehouses, transaction codes and reason codes. The system uses this calculation for records in the Item Transaction History file with a *Negative effect on inventory* for the specified *Date*: $\text{Cost} \times \text{Qty} = (+) \text{Cost}$.
- **Grand total:** Final totals across all warehouses and dates for:
 - **Total transactions:** The number of inventory transactions that occurred within the date range across warehouses, transaction codes and reason codes. The system totals the number of records in the Item Transaction History file whose *Date* falls within the report's *Transaction dates*.
 - **(+) Units:** The number of units added within the date range across all warehouses, transaction codes and reason codes. The system totals the *Qty* field in the Item Transaction History file for each record with a *Positive effect on inventory* whose *Date* falls within the report's *Transaction dates*.

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- **(+) Cost:** The dollar value increase for the number of inventory transactions that occurred within the date range specified, across all warehouses, transaction codes and reason codes. The system uses this calculation for records in the Item Transaction History file with a *Positive effect on inventory* whose *Date* falls within the report's *Transaction dates*: $\text{Cost} \times \text{Qty} = (+) \text{Cost}$.
- **(-) Units:** The number of units subtracted within the date range across all warehouses, transaction codes and reason codes. The system totals the *Qty* field in the Item Transaction History file for each record with a *Negative effect on inventory* whose *Date* falls within the report's *Transaction dates*.
- **(-) Cost:** The dollar value decrease for the number of inventory transactions that occurred within the date range specified, across all warehouses, transaction codes and reason codes. The system uses this calculation for records in the Item Transaction History file with a *Negative effect on inventory* whose *Date* falls within the report's *Transaction dates*: $\text{Cost} \times \text{Qty} = (-) \text{Cost}$.

Inventory Transaction Analysis Detail Report

Purpose: Use this report to review the details of inventory transactions by date, warehouse, transaction code and reason code. Totals are provided at the end of the report for each warehouse, date, and across all warehouses and dates. For each inventory transaction that prints on the report, the system provides unit and dollar totals.

This report sorts in date/warehouse/transaction code/reason code/item number/SKU code/time sequence.

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How to print: Complete the Print Inventory Transaction Analysis screen (**PITA**) with the *Print detail* flag **selected**.

CWDirect	Rel 8.5	Inventory Transaction Analysis Detail					KBOTTGER	INR1502	6/11/04 13:54:58 Page 1		
KAB Co.											
Transaction Dates : 6/08/04 to 6/09/04											
Excluded Item Classes . . : CPG CSH GC											
Alloc/Non-Alloc/Store . . :											
Warehouse : 000											
Transaction Code :											
Reason Code : 00											
Date	Whs	T	RC	Item	SKU	Description	Qty	Cost	User	Time	

6/08/04	30	A	0	TP1000		COPPER TEAPOT	8	64.0000	KBOTTGER	12:00:00	
				Total for Transaction Code/Reason Code :			8	64.0000			
				Total for Whs 30 :			8	64.0000			
6/08/04	204	A	0	WL2020		SPATULA	1-	1.5000-	KBOTTGER	12:52:01	
				Total for Transaction Code/Reason Code :			1-	1.5000-			
				Total for Whs 204 :			1-	1.5000-			
				Total for 6/08/04 :			7	62.5000			
6/09/04	30	A	0	GL6098		8OZ TUMBLER	9	81.0000	KBOTTGER	01:14:15	
				Total for Transaction Code/Reason Code :			9	81.0000			
6/09/04	30	A	6	PL3039		WHITE SAUCER	4	17.7600	KBOTTGER	01:26:12	
				Total for Transaction Code/Reason Code :			4	17.7600			
6/09/04	30	A	7	NP4948		LINEN TABLECLOTH	12	119.8800	KBOTTGER	01:26:16	
				Total for Transaction Code/Reason Code :			12	119.8800			
				Total for Whs 30 :			25	218.6400			
6/09/04	204	A	0	JP4948		JUICER	33	990.0000	KBOTTGER	01:36:44	
6/09/04	204	A	0	GR8747		GARLIC PRESS	1-	1.5000-	KBOTTGER	01:42:13	
				Total for Transaction Code/Reason Code :			32	988.5000			
6/09/04	204	C	0	CH4847		CHEESE GRATER	5	27.5000	KBOTTGER	01:44:15	
				Total for Transaction Code/Reason Code :			5	27.5000			
				Total for Whs 204 :			37	1,016.0000			
				Total for 6/09/04 :			62	1,234.6400			
				Grand Total :			69	1,297.1400			

Contents:

- **Transaction dates:** The date range you entered at the Print Inventory Transaction Analysis screen, limiting the report to inventory transactions that occurred on or within this date range.

- **Excluded item classes:** Code(s) for the item class(es) you excluded at the Print Inventory Transaction Analysis screen. If you excluded an item class, the system does not include inventory transactions associated with the item class on the report.
- **Alloc/Non-alloc/Store:** A code for the warehouse type you selected at the Print Inventory Transaction Analysis screen. If you defined a warehouse type, the system limits the data on this report to those inventory transactions associated with the specified warehouse type.
- **Warehouse:** A code for the warehouse you selected at the Print Inventory Transaction Analysis screen. If you defined a warehouse, the system limits the data on this report to those inventory transactions associated with the specified warehouse.
- **Transaction code:** A code for the inventory transaction you selected at the Print Inventory Transaction Analysis screen. If you defined a transaction code, the system limits the data on this report to those inventory transactions associated with the specified transaction code.
- **Reason code:** A code for the inventory transaction reason you selected at the Print Inventory Transaction Analysis screen. If you defined a reason code, the system limits the data on this report to those inventory transactions associated with the specified reason code.

For each inventory transaction in the Inventory Transaction History file that falls within the report's date range:

- **Date:** The date on which the inventory transaction occurred. This is the *Date* field from the Inventory Transaction History file.
- **Whse (warehouse):** A code for the warehouse where the inventory transaction occurred. This is the *Warehouse* field from the Inventory Transaction History file.
- **T (transaction code):** A code for the inventory transaction code associated with the inventory transaction. This is the *Transaction code* field from the Inventory Transaction History file.
- **RC (reason code):** A code for the inventory transaction reason code associated with the inventory transaction. This is the *Transaction reason* field from the Inventory Transaction History file. **0** prints if the inventory transaction is not associated with a reason code.
- **Item:** A code for the item associated with the inventory transaction. This is the *Item number* field from the Inventory Transaction History file.
- **SKU:** The SKU code for the item associated with the inventory transaction. This is the *SKU code* field from the Inventory Transaction History file.

- **Description:** A description of the item.
- **Qty:** The number of units of the item associated with the inventory transaction for the specified date, warehouse, transaction code, and transaction reason. The report displays the *Qty* field for each inventory transaction record in the Item Transaction History file that meets the specified *Item, SKU, Date, Warehouse, Transaction code, and Transaction reason* on a separate line of the report.
- **Cost:** The dollar value for the number of units of the item associated with the inventory transaction for the specified date, warehouse, transaction code, and transaction reason. The report displays the *Cost* field for each inventory transaction record in the Item Transaction History file that meets the specified *Item, SKU, Date, Warehouse, Transaction code, and Transaction reason*.
- **User:** The user ID of the user who performed the inventory transaction. This is the *User* field in the Item Transaction History file.
- **Time:** The time the inventory transaction occurred. This is the *Time* field in the Inventory Transaction History file.

Totals:

- **Total for transaction code/reason code:** Totals by transaction code and reason code for:
 - **Qty:** The number of units of the item associated with the inventory transaction for the specified date, warehouse, transaction code, and transaction reason. The system totals the *Qty* field in the Item Transaction History file for each record that meets the specified *Item, SKU, Date, Warehouse, Transaction code, and Transaction reason*.
 - **Cost:** The dollar value for the number of units of the item associated with the inventory transaction for the specified date, warehouse, transaction code, and transaction reason. The system totals the *Cost* field in the Item Transaction History file for each record that meets the specified *Item, SKU, Date, Warehouse, Transaction code, and Transaction reason*.
- **Total for Whs:** Totals by warehouse for:
 - **Qty:** The number of units of the item associated with the inventory transaction for the specified date and warehouse, across all transaction codes and transaction reasons. The system totals the *Qty* field in the Item Transaction History file for each record that meets the specified *Item, SKU, Date, and Warehouse*.
 - **Cost:** The dollar value for the number of units of the item associated with the inventory transaction for the specified date and warehouse, across all transaction codes and transaction reasons. The system totals the *Cost* field in the Item Transaction History file for each record that meets the specified *Item, SKU, Date, and Warehouse*.
- **Total for date:** Totals by date for:

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- **Qty:** The number of units of the item associated with the inventory transaction for the specified date, across all warehouses, transaction codes and transaction reasons. The system totals the *Qty* field in the Item Transaction History file for each record that meets the specified *Item*, *SKU*, and *Date*.
- **Cost:** The dollar value for the number of units of the item associated with the inventory transaction for the specified date, across all warehouses, transaction codes and transaction reasons. The system totals the *Cost* field in the Item Transaction History file for each record that meets the specified *Item*, *SKU*, and *Date*.
- **Grand total:** Final totals across all warehouses and dates for:
 - **Qty:** The number of units associated with the inventory transactions that occurred within the date range, across all items, warehouses, transaction codes and transaction reasons. The system totals the *Qty* field in the Item Transaction History file for each record whose *Date* falls within the report's *Transaction dates*.
 - **Cost:** The dollar value associated with the inventory transactions that occurred within the date range, across all items, warehouses, transaction codes and transaction reasons. The system totals the *Cost* field in the Item Transaction History file for each record whose *Date* falls within the report's *Transaction dates*.

Finished Good/Component On Hand Report

How to print: Complete the Finished Good/Component On Hand Screen (**MFGO**).

CWDirect Rel 2.5		Finished Good/Component on Hand		KAREN_L INR0883 12/09/97 12:49:40 Page 1			
		The KL Mail Order Company					
Warehouse	3 TAN CATALOG WAREHOUSE						
Item	SKU	Description	Kit Qty	On Hand	Reserved	Back Ordered	On Order
FRUIT BASKET		DELUXE FRUIT BASKET		16	0	0	
APPLES		DELUXE FRUIT BASKET	6	2	1	0	0
ORANGES		DELUXE FRUIT BASKET	4	36	0	0	0
GRAPEFRUIT		DELUXE FRUIT BASKET	2	68	4	0	0
PEARS		DELUXE FRUIT BASKET	4	36	0	0	0
BANANAS		DELUXE FRUIT BASKET	2	68	0	0	5
SAMPLER		SNACK SAMPLER		2	0	0	
APPLES		SNACK SAMPLER	4	2	1	0	0
APRICOTS		SNACK SAMPLER	2	96	0	0	15
STRAWBERRIES		SNACK SAMPLER	10	80	0	0	0
KIWIS		SNACK SAMPLER	4	92	0	0	0
PLUMS		SNACK SAMPLER	4	92	1	0	0

Contents:

- Warehouse
- Item
- SKU
- Item description
- Kit quantity (the quantity of the component item needed to make up the finished good)
- On hand quantity
- Reserved quantity
- Back order quantity
- On order quantity

Finished Good Explosion Report

How to print: Complete the Finished Goods Explosion Screen (**MKEX**).

CWDirect Rel 2.5	Finished Good Explosion	KAREN_L INR0268 12/09/97 9:42:04 Page 1
	The KL Mail Order Company	
Warehouse 3 TAN CATALOG WAREHOUSE		
Item	SKU	On Hand Reserve B/O
FRUIT BASKET		16 0 0
Item	SKU	O/H Qty Qty Qty Req
APPLES		16 6 0
ORANGES		16 4 0
GRAPEFRUIT		16 2 0
PEARS		16 4 0
BANANAS		16 2 0
SAMPLER		2 0 0
Item	SKU	O/H Qty Qty Qty Req
APRICOTS		2 2 0
STRAWBERRIES		2 10 0
KIWIS		2 4 0
PLUMS		2 4 0

Contents:

- Warehouse code and description
- Finished good item
- Finished good SKU
- Finished good on hand quantity
- Finished good reserved quantity
- Finished good backorder quantity
- Component item
- Component SKU
- Component on hand quantity

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- Component kit quantity (quantity needed to make up the finished good)
- Component requested quantity

Where Kit Component Item Used Report

How to print: Complete the Where Finished Good Component Item Usage Screen (**MKCU**).

CWDirect Rel 2.5	Where Kit Component Item Used	KAREN_L	INR0481	12/08/97	15:37:00	Page 1
	The KL Mail Order Company					
Component item APPLES						
Item	SKU					
FRUIT BASKET						Qty
SAMPLER						6

Contents:

- Component item
- Finished good item
- Finished good item SKU
- Kit quantity (the quantity of the component item needed to make up the finished good)

Where Set Component Item Used Report

How to print: Complete the Where Set Component Item Usage Screen (**MSCU**).

CWDirect Rel 2.5	Where Set Component Item Used	KAREN_L	INR0251	12/08/97	16:13:46	Page 1
The KL Mail Order Company						
Component item BL9E						
Item	SKU	Qty	Cost %	CG		
SET874		1	30.00	0		

Contents:

- Component item
- Set item
- Set SKU
- Set quantity (the quantity of the component item need to make up the set)
- Cost percent (the percentage of the set's cost that this item comprises)
- Coordinate group number

Where Variable Set Component Used Report

How to print: Complete the Where Variable Set Component Usage Screen (**MVCU**).

CWDirect Rel 2.5	Where Variable Set Component Used	KAREN_L INR0255 12/08/97 16:58:29 Page 1
Component item JACKET	BLCK	
Item	SKU	Group Description
SET873		1 VARIABLE SET 873

Contents:

- Component item
- Variable set item
- Variable set SKU
- Group
- Group description
- Number of items (the number of units the customer must order from this group)

PO Receiving Worksheet

How to print: Select **Print Receiving Worksheet** at the Work with Receipts in Control Screen (**PORC**).

PO Receiving Worksheet		KAREN_L POR0167 11/24/97 16:12:39 Page 1	
The KL Mail Order Company			
Purchase Order #:	372	Vendor:	101 TAN CATALOG VENDOR
		Terms: 30	Offer: JOY
Info:	Receiver:	Entry Date:	Ship #:
POs: _____	Cartons: _____	Weight: _____	Cube: _____
Ship Date: _____	Ship Via: _____	Receipt Date: _____	Count Date: _____
Charges:			
S BULK SHIPPING CHARGE		_____	
01 FREIGHT		_____	
02 DUTY		_____	

				----- Vendor Inf -----					
Due Date	Ln#	B/O	Qty	Item	COLR	SIZE	OTHR	Qty	UOM
11/25/97	1		0	JUCR				10	EA
				THE FAMOUS JUICER MACHINE					
				Primary: T010101					
								Cost	Item
								55.0000	
								Qty	UOM
								0	
								Qty Rcvd	Location
								_____	_____
								Total received:	

Contents:

- Purchase order number
- Vendor number and description
- Control number
- Shipper tracking number
- Terms
- Offer
- Receiver
- Entry date
- Ship number

- Entry number
- Purchase orders
- Cartons
- Weight
- Cube
- Units
- Ship date
- Ship via
- Receipt date
- Count
- Charges
- Due date
- Line number
- Backorder quantity
- Item
- SKU
- Quantity
- Unit of measure
- Cost
- Vendor item
- Vendor quantity

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- Vendor unit of measure
- Quantity received
- Location
- Total received

Receipt Cost Summary Report

How to print: Complete the Print P/O Costing Summary Report screen (PRCS).

CWDirect Rel 3.0		Receipt Cost Summary		KLETENDRE	POR0415	3/11/98	15:22:31	Page 1
		The KL Mail Order Company						
P/O #:	444	Control #:	179	Vendor #:	101			
Item	Description				Qty Rec	New Cost	Total Value	
AVE876	ROSE PRINT CHINA SET	876	4	PIECE CHINA	10	53.5431	535.4310	
AVE549	FALL LEAVES CHINA SET	549	4	PIECE CHINA	15	53.5431	803.1465	
AVE320	GOLDEN SUN CHINA SET	320	4	PIECE CHINA	15	53.5431	803.1465	
AVE093	DAISY PRINT CHINA SET	093	4	PIECE CHINA	50	53.5431	2677.1550	
AVE541	VINE PRINT CHINA SET	541	4	PIECE CHINA	10	54.8853	548.8530	
Batch totals:					100		5367.7320	

Contents:

- Purchase order number
- Control number
- Vendor number
- Item number
- SKU
- Item description
- SKU description
- Quantity received
- New cost (cost at receiving time)
- Total value (extended cost: quantity received x cost = extended cost)
- Batch totals

Receiving Worksheet--Weight Method

How to print: Complete the Print P/O Costing Summary Report screen (PRCS).

CWDirect Rel 3.0				Receiving Worksheet -- Weight Method								KLETENDRE POR0391 3/11/98 15:22:30 Page 1									
												The KL Mail Order Company									
P/O #:		444		Control #:		179		Vendor #:		101											
Item	Qty	Rec PO	Price	Exch	Rate	\$Price	Unit	Disc	Net\$	Comm%	Comm/Unit	Duty%	Duty/Unit	S&H Chg	Brokerage Fee	Total	Wgt	Cost/LB	Unit	Wgt	Cost/Unt
AV2	10		51.1590	1.0000000		51.1590	5.1159		46.0431	5.00	2.30	10.00	4.60	20.00	34.00	180.000		.30	2.000		.60
ROSE PRINT CHINA SET																					
AV4	15		51.1590	1.0000000		51.1590	5.1159		46.0431	5.00	2.30	10.00	4.60	20.00	34.00	180.000		.30	2.000		.60
FALL LEAVES CHINA SET																					
AV5	15		51.1590	1.0000000		51.1590	5.1159		46.0431	5.00	2.30	10.00	4.60	20.00	34.00	180.000		.30	2.000		.60
GOLDEN SUN CHINA SET																					
AV7	50		51.1590	1.0000000		51.1590	5.1159		46.0431	5.00	2.30	10.00	4.60	20.00	34.00	180.000		.30	2.000		.60
DAISY PRINT CHINA SET																					
AV9	10		52.4503	1.0000000		52.4503	5.2450		47.2053	5.00	2.36	10.00	4.72	20.00	34.00	180.000		.30	2.000		.60
VINE PRINT CHINA SET																					

Contents:

- Purchase order number
- Control number
- Vendor number
- Item number
- Quantity received
- Purchase order price
- Exchange rate
- Dollar price
- Unit discount amount
- Net cost (the cost after all discounts and surcharges have been applied)

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- Commission percent (defined in Working with Vendor Items (**WVNI**))
- Commission per unit (net cost x commission percent = commission per unit)
- Duty percent (defined in Working with Vendor Items (**WVNI**))
- Duty per unit (net cost x duty percent = duty per unit)
- Shipping and handling charge (defined in Receiving Purchase Orders (**PORC**))
- Brokerage fee (defined in Receiving Purchase Orders (**PORC**))
- Total weight (the weight defined in Receiving Purchase Orders (**PORC**))
- Cost per pound (shipping and handling charge + brokerage fee / total weight = cost per pound)
- Unit weight (the selling weight defined in Work with Item/SKUs (**MITM**))
- Cost per unit (cost per pound / unit weight = cost per unit)

Warehouse Utilization Report

How to print: Complete the Warehouse Utilization Report Selection Screen (MWUT).

CWDirect		Warehouse Utilization Report				
		CWDirect Company				
Warehouse: 1						
		Cubic	% of	Unit	% of	
	Location Capacity	Cubic Vol	Capacity	Unit Vol	C	
	A010101	1234567	.00	1234567	.00	1
	A011901	0	.00	0	.00	
	A011902	0	.00	0	.00	
	A012001	0	.00	0	.00	
	A012002	0	.00	0	.00	
Total Aisle: 1		1234567	.00	1234567	.00	1
	A021901	0	.00	0	.00	
	A021902	0	.00	0	.00	
	A022001	0	.00	0	.00	
	A022002	0	.00	0	.00	
Total Aisle: 2		0	.00	0	.00	
Total Zone: A		1234567	.00	1234567	.00	1
	B010101	0	.00	0	.00	
Total Aisle: 1		0	.00	0	.00	
Total Zone: B		0	.00	0	.00	
	C201045	0	.00	0	.00	
	C201145	0	.00	0	.00	
Total Warehouse: 1		1234567	.00	1234573	.00	1

Contents:

- Warehouse: The warehouse code and description of the warehouse being reported.
- Location: The code of the location being reported. The report can be run for all locations, for selected zones, or for selected aisle ranges within zones.
- Cubic Capacity: The cubic capacity of the warehouse location. This value is derived from the Capacity: Cubic field in the location record.

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- **% of Cubic Vol:** The percentage of the location that is full based upon the cubic volume of the location. The value is calculated as follows:

$(\text{On-hand} \times \text{unit cubic capacity}) / \text{Total cubic capacity}$

- **Unit Capacity:** The number of units of the item that can fit in the location. This amount is defined in the Location file.
- **% of Unit Vol:** The percentage of the location that is full based upon the number of units that can be stored in the location. This value is calculated as follows:

$\text{Total on-hand in location} / \text{Unit capacity}$

- **Weight Capacity:** The total weight the location can support. This amount is defined in the Location File.
- **% of Weight Vol:** The percentage of the location that is full based upon the total item weight that the location can hold. This value is calculated as follows:

$(\text{On-hand} \times \text{Shipping weight}) / \text{Weight capacity}$

- **Total On Hand:** The total number of units on hand in the location. This value is obtained from the Item Location file.

Inventory Control Report

How to print: Complete the Inventory Control Report Screen (PINC).

CWDirect Rel 3.0 Inventory Control Report EKAPLAN INR1142 3/18/98 10:26:49 Page 1

 EZK Mail Order

From 3/01/98 to 3/18/98

Warehouse 2 QUALITY ASSURANCE WAREHOUSE

	Units	Dollars
Inventory Starting Balance . . . :	2,380,886	223,770,180.3460
Inventory Ending Balance . . . :	2,380,858	223,769,871.9294
	-----	-----
Inventory Net Change :	28-	308.4166-
CUSTOMER RETURN	3	10.5157
ISSUE	41-	433.1083-
RECEIPT	10	114.1760
	-----	-----
Transaction Total :	28-	308.4166-
Out of Balance :	0	.0000

Contents:

- Start date and end date represented on the report
- Warehouse code and description
- Total number of units in the warehouse and total dollar value of inventory at the start date
- Total number of units in the warehouse and total dollar of value of inventory at the end date
- Net change in units and dollars over the reporting period
- Total units and dollars represented by each time of transaction. Transaction types include:
 - adjustments
 - customer returns
 - express bills
 - issues (shipment)
 - make up kits for finished good

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- actual (reset actual on-hand quantity)
- physical inventories
- purchase order receipts
- transfers
- returns to vendor
- other inventory transaction types you have defined
- total units and dollar value of all transactions
- total units and dollar value out of balance

On Hand by Warehouse Report

How to print: Complete the On Hand by Warehouse List Prompt Screen (**POHW**) with the *By warehouse/by warehouse vendor* field set to **Whse** or with a *Vendor* specified.

CWDirect	Rel 6.0	On Hand by Warehouse	EKAPLAN	INR0805	10/03/02 10:41:11	Page
		Sarah`s Pet Shop				
Warehouse 10	THE MAIN WAREHOUSE					
Item	SKU	Description	O/H	Vendor List	Extension	
CA1234	1 OZ	LOOSE CATNIP FOR CATS	1	.5000	.5000	
CP10000	5 LBS	COOK AND SERVE PARROT FOOD	84	6.0000	504.0000	
PU44444		PUPPY STARTER KIT	14	2.0000	28.0000	
GR45678		GROWN YOUR OWN KITTY GREENS	15	1.0000	15.0000	
KI22222		DACHSHUND KIBBLE	152	1.0000	152.0000	
MO3333333	10 LBS	HIGH-PROTEIN MOUSE CHOW	145	1.0000	145.0000	
MO3333333	5 LBS	HIGH-PROTEIN MOUSE CHOW	145	1.0000	145.0000	
PE4444444		KITTEN TOY KIT	5	2.0000	10.0000	
PF10000		MACAW CAGE 3x3x5'	43	120.0000	5,160.0000	
MI66666		MILLET SPRAY	20	1.0000	20.0000	
SO777777		DOG WASH APPLE SCENT	44	1.0000	44.0000	
SW10000	BLUE LRGE	CABLE DOG SWEATER	131	2.0000	262.0000	
SW10000	BLUE SMLL	CABLE DOG SWEATER	66	1.5000	99.0000	
TF10000		PEANUT BUTTER DOG BISCUITS	321	4.0000	1,284.0000	
TR10000	BLCK LRGE	STRIPE DOG SWEATER	124	3.0000	372.0000	
TR10000	BLCK MEDM	STRIPE DOG SWEATER	24	3.0000	72.0000	
TR10000	BLUE MEDM	STRIPE DOG SWEATER	200	3.0000	600.0000	
WA10000		COCKATIEL CAGE 24x20x32"	315	25.0000	7,875.0000	
YE22222		WOODEN MIRROR PERCH	20	1.0000	20.0000	
Warehouse Totals			1,869		16,807.5000	

Contents:

- warehouse number and description
- item code
- SKU code, if any
- item description
- total on-hand quantity for the item/SKU; does not include any purchase orders that are docked or received into suspense

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- based on your entry in the *Print cost* field at the On Hand by Warehouse List Prompt Screen (**POHW**):
 - **Cost:** the standard, average, or FIFO cost on the report, based on the *Costing Method (A25)* system control value. If the appropriate cost is not specified in the SKU file, the report uses the cost from the Item file. If you use FIFO costing, the unit cost of each item/SKU is not listed, only the extended cost, calculated as the totals of FIFO layers.
 - **Retail:** the most current price for the item/SKU, based on the latest *Effective date* that is not in the future. Also, the offer must still be active, based on the *End date* for the offer. If the item has SKUs, a price is listed only if there is a SKU Price record; if the item does not have SKUs, the price from the Item Price record is listed. The price does not include any discounts, price breaks, promotions, or other factors that affect selling price.
 - **Vendor list:** the vendor/item price for the item's primary vendor. No vendor/item price is listed if the item has no primary vendor, or if there is no vendor/item for the primary vendor.
 - **blank:** There is no cost or price information.
- The extended cost, retail price, or vendor list price for the item/SKU
- total on-hand quantity in the warehouse
- total extended cost, retail price, or vendor list price in the warehouse

Note:

- The report does not perform currency conversion when the vendor's currency is different from your own; in this situation, the unit and extended vendor/item prices may be incorrect.
- The vendor/item price is zero for kit items.

On Hand by Vendor by Warehouse Screen

How to print: Complete the On Hand by Warehouse List Prompt Screen (**POHW**) with the *By warehouse/by warehouse vendor* field set to **Whse vendor** and with no *Vendor* specified.

CWDirect	Rel 6.0	On Hand By Vendor	By Warehouse	EKAPLAN	INR0881	10/03/02	11:13:10	Page	1	
			Sarah`s Joke Shop							
Warehouse:	10	THE MAIN WAREHOUSE								
Vendor:	10000									
Item	SKU	Vendor Item	Vendor Desc	Returned	Issued	Adjusted	Received	O/H	Cost	Extension
				MTD	MTD	MTD	MTD			
GR45678		VI12345	TOY GRABBAG	0	1	0	0	14	5.0000	70.0000
PE444444444		VI23456	KITTEN KIT	0	0	0	0	5	4.0000	20.0000
Vendor Totals				0	1	0	0	19	9.0000	90.0000
CWDirect	Rel 6.0	On Hand By Vendor	By Warehouse	EKAPLAN	INR0881	10/03/02	11:13:10	Page	2	
			Sarah`s Joke Shop							
Warehouse:	10	THE MAIN WAREHOUSE								
Vendor:	10001									
Item	SKU	Vendor Item	Vendor Desc	Returned	Issued	Adjusted	Received	O/H	Cost	Extension
				MTD	MTD	MTD	MTD			
PU44444		PP-222	PUPPY KIT	1	7	0	20	14	1.05000	14.7000
GR45678		GR-425	GROW POT	1	1	0	0	15	4.00000	60.0000
CA1234	1 OZ	KT-123	CATNIP LOOSE	1	0	0	0	1	.00000	.0000
MI66666		ML-567	MILLET 1 OUNCE	0	5	0	20	20	1.00000	20.0000
KI22222		KB-987	DACHSHUND CHOW	30	40	2	100	152	1.00000	152.0000
YE22222		PE-456	PERCH NAT WOOD	0	3	0	20	17	13.33333	226.6661
Vendor Totals				33	56	2	160	219	20.38333	473.3661

Contents:

- warehouse number and description
- vendor number, based on the primary vendor identified for the item, regardless of whether this vendor or a different vendor actually sold you the inventory. This report starts a new page for each warehouse/vendor combination.
- item code
- SKU code, if any
- vendor/item code

- vendor/item description
- the total quantity of the item/SKU returned from the customer to the warehouse month-to-date
- the total quantity of the item/SKU shipped from the warehouse month-to-date
- the total quantity of the item/SKU adjusted (using an inventory transaction code of **A**) in the warehouse month-to-date
- the total quantity of the item/SKU received on purchase orders month-to-date (this quantity is updated when you place the stock, rather than when you dock a purchase order or place inventory in suspense)
 - **Cost:** the standard, average, or FIFO cost on the report, based on the *Costing Method (A25)* system control value. If the appropriate cost is not specified in the SKU file, the report uses the cost from the Item file. If you use FIFO costing, the unit cost of each item/SKU is not listed, only the extended cost, calculated as the totals of FIFO layers
 - **Retail:** This report does not currently support printing the retail price.
 - **Vendor list:** the vendor/item price for the item's primary vendor. No vendor/item price is listed if the item has no primary vendor, or if there is no vendor/item for the primary vendor.
 - **blank:** There is no cost or price information.
- The extended cost or vendor list price for the item/SKU
- Totals for the vendor and warehouse:
 - quantity returned month-to-date
 - quantity shipped month-to-date
 - quantity adjusted month-to-date
 - quantity received month-to-date
 - quantity on-hand
 - total of all unit costs or vendor/item prices
 - total of all extended costs or vendor/item prices

Note:

- This report does not currently support printing the retail price.
- The vendor is **0** for kit items.

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- The report does not perform currency conversion when the vendor's currency is different from your own; in this situation, the unit and extended vendor/item prices may be incorrect.
- The vendor/item price is zero for kit items.

Replenishment Detail by 'From' Location Report

This report lists the information contained in a single replenishment control request. You can use this report as a worksheet to assist you in confirming the item quantities that are replenished.

How to print: The system generates this report automatically when you create a Replenishment Control request. You can also generate this report by selecting **Cons. Rpt** at the Replenishment Confirmation by From Location Screen (**MSRP**).

For Replenishment Control requests that are generated by a submitted job, the system does not generate this report automatically.

Other report options:

- [Replenishment Detail Report by Item](#)
- [Replenishment Detail Report by 'To' Location](#)
- [Consolidated Replenishment Report by From Location](#)
- [Consolidated Replenishment Report by Item/SKU](#)
- [Consolidated Replenishment Report By To Location](#)

Priority items: Items that you need to replenish right away are listed on the first page(s) of the report. Also, these items are indicated by an asterisk (*).

Why are items flagged for priority replenishment? An item is flagged for priority replenishment if:

- you keep the item in more than one location, including both pickable and nonpickable locations, and
- the total quantity on printed pick slips is larger than the quantity currently available in the item's primary, pickable location.

In the above situation, you would need to replenish the item's primary location right away so that you will be able to fulfill all the pick slips that are currently printed.

Replenishment requests initiated by the system as the result of let down replenishment during pick slip generation are always flagged for priority replenishment, since the request is generated when there is not enough inventory in the primary location to fulfill all pick slips.

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Note: Typically, you would have priority replenishment items for a replenishment request you generate at the Work with Replenish Control screen only if the *Check Location Quantities During Pick Generation (C54)* system control value is **unselected**; however, if the replenishment request is initiated by the system as let down replenishment during pick slip generation, the *Check Location Quantities During Pick Generation (C54)* system control value must be **selected**.

Note: The format of this report is controlled by the *Replenishment Report Program Name (E47)* system control value. The standard replenishment report program name is **FLR0049**. Your report may appear different.

CWDirect	Rel 10.0	Replenishment Detail Report	KBOTTGER	FLR1156	4/11/06 11:02:19	Page	1
By From Location							

Selection Criteria:		Zones:	Start aisle:	End aisle:	User: KBOTTGER		

Warehouse : 5 QUICKPICK + REPLENISHMENT							
	Typ	Restock	Item	SKU	Description	Replen	Qty
	From	To				Qty	Remaining
_____	B	BULK1	MAIN1	VCS10PB	TOASTER OVEN	60 P	24
_____	B	BULK1	MAIN1	VCS10PSB	RICE COOKER	24	0
_____	B	BULK1	MAIN1	VCS20PB	4 SLOT TOASTER	24	0
_____	B	BULK1	MAIN1	VCS20PSB	VEGETABLE STEAM BASKET	60 P	0
_____	B	BULK1	MAIN2	VCS20PSB	VEGETABLE STEAM BASKET	24 P	0
_____	S	SECOND1	MAIN1	VCS10PSB	RICE COOKER	36 P	24
_____	S	SECOND1	MAIN2	VCS20PSB	VEGETABLE STEAM BASKET	48 P	72

Contents:

- Zones selected for replenishment
- Aisles selected for replenishment
- User ID of the person requesting the replenishment
- Warehouse code
- Warehouse description
- 'From' (source) location type. Valid values are **B** (bulk), **P** (primary), **S** (secondary), and **T** (temporary)

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- 'From' location code
- 'To' (destination) location code
- Location type
- Item code
- SKU code
- Item description
- Quantity to replenish (**Note:** This quantity is flagged with a **P** if you will not exhaust the total on-hand quantity in the 'From' location by processing the replenishment transfer)

The following fields are enterable on this report:

- Carton # (This field appears blank unless you are using radio frequency.
- Minimum quantity
- Maximum quantity
- Comments

Replenishment Detail Report by Item

How to print: You can print this report by selecting **Cons. Rpt** at the Replenishment Confirmation By Item screen. You advance to this screen by:

- selecting **Work with generated details** for a replenishment control at the Work with Replenish Control screen (**MSRP**)
- selecting **By Item** at the Replenishment Confirmation by Item screen (**MSRP**)

This report displays the information contained in the replenishment control request. This report is not controlled by the *Replenishment Report Program Name (E47)* system control value.

CWDirect Rel 2.0 Replenishment Detail Report By Item			KAREN_L	FLR0050	12/13/96	10:03:59	Page 1
Selection Criteria: Zones: A B C			Start aisle: 01 End aisle: 02 User: KAREN_L				
Warehouse : 10 THE MAIN WAREHOUSE							
				From Loc		Quantity	Moved
Item	SKU	Item Description	To Location	From Location	Type	Replenish	
BA23457		SAFETY BABY BATH	R010199	B010102	B	48	_____
CH343434		GRANDFATHER ROCKING CHAIR	Q010122	B010102	B	50	_____
DR9898988		TOOLED LEATHER BELT	A010101	B010102	B	52	_____

Contents:

- Zones selected for replenishment
- Aisles selected for replenishment
- User ID of the person requesting the replenishment
- Warehouse code
- Warehouse description
- Item code
- SKU code
- Item description

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- 'To' (destination) location code
- 'From' (source) location code
- 'From' location type. Valid values are **B** (bulk), **P** (primary), **S** (secondary), and **T** (temporary)
- Quantity to replenish

The following field is enterable on this report:

- Quantity moved

Replenishment Detail Report by 'To' Location

Purpose: Select **To Loc Rpt** for a replenishment control at the Work with Replenish Control screen (**MSRP**).

This report displays the information contained in the replenishment control request, and is not controlled by the *Replenishment Report Program Name (E47)* system control value.

Note: This report is generated as a spooled file at the Work with All Spooled Files screen, rather than as a submitted job on the Work with Submitted Jobs screen.

CWDirect	Rel 10.0	Replenishment Detail Report	KBOTTGER	FLR1155	4/11/06 11:35:20	Page	1
By To Location							

Selection Criteria: Zones:		Start aisle:	End aisle:	User: KBOTTGER			

REPRINT ***REPRINT*** ***REPRINT*** ***REPRINT*** ***REPRINT*** ***REPRINT*** ***REPRINT*** ***REPRINT***							
Warehouse : 5 QUICKPICK + REPLENISHMENT							
---	Restock	---	Typ	Item	SKU	Description	Replen Carton# Min Max Qty
To	From						Qty Remaining
_____	MAIN1	BULK1	B	VCS10PB		VCS10PB LOC MAIN1, BULK1	60 P _____ 24
_____	MAIN1	BULK1	B	VCS10PSB		VCS10PSB LOC MAIN1, SECOND1, BULK1	24 _____ 0
_____	MAIN1	SECOND1	S	VCS10PSB		VCS10PSB LOC MAIN1, SECOND1, BULK1	36 P _____ 24
_____	MAIN1	BULK1	B	VCS20PB		VCS20PB LOC MAIN12, BULK12	24 _____ 0
_____	MAIN1	BULK1	B	VCS20PSB		VCS20PSB LOC MAIN12, SECOND12, BULK	60 P _____ 0
_____	MAIN2	BULK1	B	VCS20PSB		VCS20PSB LOC MAIN12, SECOND12, BULK	24 P _____ 0
_____	MAIN2	SECOND1	S	VCS20PSB		VCS20PSB LOC MAIN12, SECOND12, BULK	48 P _____ 72

Contents:

- Zones selected for replenishment
- Aisles selected for replenishment
- User ID of the person requesting the replenishment
- Warehouse code
- Warehouse description

- 'To' (destination) location code
- 'From' (source) location code
- 'From' location type. Valid values are **B** (bulk), **P** (primary), **S** (secondary), and **T** (temporary)
- Item code
- SKU code
- Item description
- Quantity to replenish (**Note:** This quantity is flagged with a **P** if you will not exhaust the total on-hand quantity in the 'From' location by processing the replenishment transfer)

Note: Items flagged for priority replenishment are indicated with an asterisk (*), although they are not listed on a separate page as on the [Replenishment Detail by 'From' Location Report](#).

The following fields are enterable on this report:

- Carton # (This field appears blank unless you are using radio frequency.)
- Minimum quantity
- Maximum quantity
- Comments

Consolidated Replenishment Report by From Location

Use the Consolidated Replenishment Detail Reports as worksheets to assist you in confirming the item quantities that are replenished when several pick slip generation jobs are processed on the same day.

Consolidated replenishment reports are controlled by the *Consolidated Replenishment Report Program Name (G49)* system control value.

How to generate these reports: Select **Cons. Rpt** at the Work with Replenish Control screen (**MSRP**). To select one or more replenishment requests, enter **Y** in the *Cons Rept?* field for each replenishment request you want to include.

Important: All replenishment requests included in a consolidated report must have the same date. If you select replenishment requests with different dates, the system will generate a different set of consolidated reports for each date.

The reports page break by warehouse, location zone and location aisle of the 'From' location.

CWDirect Rel 4.0		Consolidated Replenishment Report		LWARREN	INR1595	8/12/99 13:05:07	Page 1		
		By From Location							
		Consolidated replenishment report for: 8/11/99		Bill Batch#					
879	ZONE RESERVATION PICK GEN							880	ZONE
		RESERVATION PICK GEN							
CWDirect Rel 4.0		Consolidated Replenishment Report		LWARREN	INR1595	8/12/99 13:05:07	Page 2		
		By From Location							
		Consolidated replenishment report for: 8/11/99		Warehouse: 100 WAREHOUSE 100					
Area : B01				From					
Replen	Actual	To	Location Item	COLO	STYL SIZE			UOM	Qty
Qty	Location		B010203 CROCUS	VIOL	CROCUS BULBS	VIOLET	10	A010203	
CWDirect Rel 4.0		Consolidated Replenishment Report		LWARREN	INR1595	8/12/99 13:05:07	Page 3		
		By From Location							
		Consolidated replenishment report for: 8/11/99							
Warehouse: 100		WAREHOUSE 100							Area
: C01				From					
Replen	Actual	To	Location Item	COLO	STYL SIZE				
				UOM	Qty	Qty	Location		C010203
MONARDA			BEE BALM POTTED PLANT	2		A010203			

Contents:

- Consolidated Replenishment Report for: date

Important: All replenishment requests included on a consolidated report must have the same date. If replenishment requests with different dates are selected, the system will generate a different set of consolidated reports for each date

- Billing batch number of each replenishment batch selected for this report, if the replenishment was created as let down replenishment during pick slip generation
- Description of the pick slip generation option for each replenishment request, if the replenishment request was created as let down replenishment during pick slip generation
- The warehouse for the replenishment request
- The area of the 'From' location. Area consists of zone code and aisle code
- The 'From' location
- The item code
- The SKU code
- Description. For non-SKU'd items, the first 30 positions of the description print. For SKU'd items, the first fifteen positions of the item description and the first fifteen positions of the SKU description print.
- The unit of measure for the item or SKU
- The quantity to replenish
- The location to which the inventory will be transferred

The following field is enterable on this report:

- Actual quantity of inventory to be transferred

Consolidated Replenishment Report by Item/SKU

How to print: See the [Consolidated Replenishment Report by From Location](#).

CWDirect Rel 4.0 Consolidated Replenishment Report LWARREN INR1600 8/12/99 13:05:07 Page 1									
By Item/SKU									
report for: 8/11/99									
879 ZONE RESERVATION PICK GEN									
RESERVATION PICK GEN									
Consolidated replenishment									
880 ZONE									
Bill Batch#									
CWDirect Rel 4.0 Consolidated Replenishment Report LWARREN INR1600 8/12/99 13:05:07 Page 2									
By Item/SKU									
report for: 8/11/99									
Warehouse: 100 WAREHOUSE 100									
Area : B01									
Consolidated replenishment									
Replen Actual To									
Qty Location									
CROCUS VIOL									
MONARDA BEE BALM POTTED PLANT									
COLO STYL SIZE									
CROCUS BULBS VIOLET									
10 _____ A010203									
2 _____ A010203									

Contents:

- Consolidated Replenishment Report for: date

Important: All replenishment requests included on a consolidated report must have the same date. If replenishment requests with different dates are selected, the system will generate a different set of consolidated reports for each date.

- Billing batch number of each replenishment batch selected for this report, if the request was created as let down replenishment during pick slip generation
- Description of the pick slip generation option for each replenishment request, if the request was created as let down replenishment during pick slip generation
- The warehouse for the replenishment request
- The area of the 'From' location. Area consists of zone code and aisle code
- The item code
- The SKU code

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- Description. For non-SKU'd items, the first 30 positions of the description print. For SKU'd items, the first fifteen positions of the item description and the first fifteen positions of the SKU description print.
- The unit of measure for the item or SKU
- The quantity to replenish
- The location to which the inventory will be transferred

The following field is enterable on this report:

- Actual quantity of inventory to be transferred

Consolidated Replenishment Report By To Location

How to print: See the [Consolidated Replenishment Report by From Location](#).

CWDirect Rel 4.0 Consolidated Replenishment Report LWARREN INR1602 8/12/99 13:05:07 Page 1

By To Location

report for: 8/11/99 Bill Batch#

879 ZONE RESERVATION PICK GEN 880 ZONE

RESERVATION PICK GEN

CWDirect Rel 4.0 Consolidated Replenishment Report LWARREN INR1602 8/12/99 13:05:07 Page 2

By To Location

report for: 8/11/99

warehouse: 100 WAREHOUSE 100

: B01

Replen Actual Location Item COLO STYL SIZE To UOM Qty Qty

A010203 CROCUS VIOL CROCUS BULBS VIOLET 10 _____

CWDirect Rel 4.0 Consolidated Replenishment Report LWARREN INR1602 8/12/99 13:05:07 Page 3

By To Location

report for: 8/11/99 Warehouse: 100 WAREHOUSE 100

Area : C01

Replen Actual Location Item COLO STYL SIZE To UOM Qty Qty

A010203 MONARDA BEE BALM POTTED PLANT 2 _____

Contents:

- Consolidated Replenishment Report for: date

Important: All replenishment requests included on a consolidated report must have the same date. If replenishment requests with different dates are selected, the system will generate a different set of consolidated reports for each date.

- Billing batch number of each replenishment batch selected for this report, if the request was created as let down replenishment during pick slip generation
- Description of the pick slip generation option for each replenishment request, if the request was created as let down replenishment during pick slip generation
- The warehouse for the replenishment request

The area of the 'From' location. Area consists of zone code and aisle code

- The location to which the inventory will be transferred
- The item code
- The SKU code
- Description. For non-SKU'd items, the first 30 positions of the description print. For SKU'd items, the first fifteen positions of the item description and the first fifteen positions of the SKU description print.
- The unit of measure for the item or SKU
- The quantity to replenish
- The location to which the inventory will be transferred

The following field is enterable on this report:

- Actual quantity of inventory to be transferred

Replenishment Pick Worksheet

Purpose: This worksheet lists each item in the 'From' warehouse that is to be transferred to the warehouse being replenished and the quantity in each location in the 'From' warehouse that should be picked. All allocated items and locations in the replenishment request print on the worksheet.

You can use this worksheet to assist you in confirming the actual item quantities picked from each system-recommended location.

The sample below was generated using the base print program, **FLR0335**, as specified in the *Warehouse Replenishment Pick Worksheet Print Program (G25)* system control value. Your worksheet may be different.

How to print: Select **Prt pick wrksh**t at the Work with Warehouse Replenishment Detail Screen (**MWRP**) (standard process or outlet transfers). This worksheet is also printed when you create a replenishment request using the standard process.

CWDirect Rel 4.0 Replenishment Pick Worksheet EKAPLAN FLR0327 10/05/99 8:38:34 Page 1

EZK Mail Order

Warehouse 2 MAIN WAREHOUSE

Loc	From	--	Replenish to --					Qty to	
Type	Location	Cmp	Whs	Location	Item	SKU	Description	Replenish	Qty Move
P	PRIM2	27	5	RESTOCK	AA123		GEL WRITER GIFT SET	5	_____
P	PRIM1	27	10	RESTOCK	AB100		BEAD LOOM	50	_____
P	PRIMD	27	1	RESTOCK	BB422		BRASS VASE 12"	2	_____
P	A010103	27	3	RESTOCK	BE555		SANTA'S VILLAGE GLAZES	5	_____
P	PRIM2	27	4	RESTOCK	BL127	MEDM	HEART CUTOUT SHELF UNFINISHED	5	_____
P	PRIM2	27	4	RESTOCK	BL127	SMLL	HEART CUTOUT SHELF UNFINISHED	5	_____
P	BLINDG	27	5	RESTOCK	BL999	GRN	GREEN GEL WRITER	10	_____
P	A010103	27	7	RESTOCK	BU001	WHIT SMLL	CHOCOLATE EASTER BUNNY.	5	_____
P	PRIM3	27	5	RESTOCK	CC123		FRIENDLY DOG STAMP	15	_____
P	PRIM1	27	7	RESTOCK	CC234		THANK YOU STAMP	2	_____
P	PRIM1	27	10	RESTOCK	CP100		SCRAPBOOK STARTER KIT	50	_____
P	PRIM5	27	1	RETURN	E		ETEST	5	_____
P	PRIM1	27	1	RETURN	H		HTEST	20	_____
P	PRIM2	27	3	DEFECT	I		ITEST	5	_____

Contents:

- Loc type: The location type code assigned to the location in the Location file. Valid codes are:
 - **P** - Primary location

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- **S** - Secondary location
- **B** - Bulk location
- From location: The location in the 'From' warehouse where the inventory will be picked. An item can be picked from multiple locations to fulfill a replenishment request. Each *From location* and the quantity to pick in that location will be printed for the item in location sequence.
- Cmp: The company code associated with the warehouse being replenished.
- Whs: The code of the warehouse being replenished. Multiple warehouses can be included in the same replenishment request (standard process only).
- Location: The auto-restock location code assigned to the warehouse being replenished (standard process) or the default outlet transfer location.
- Item/SKU: The item and SKU codes of the item.
- Item description: The description of the item.
- Qty to replenish: The number of units of the item to be picked from the location.
- Qty moved: A blank line where you can record the actual number of units picked from the location.

Replenishment Receiving Worksheet

Purpose: This worksheet lists the quantity of each item that has been allocated to fulfill the replenishment request. You can use this worksheet to confirm the actual item quantities received and to identify the warehouse locations to place the items.

All item quantities listed on the worksheet will be transferred to the receiving warehouse when you confirm the replenishment request. You should send a copy of this worksheet with the shipment to the warehouse being replenished. If you unallocate an item, you can re-run the receiving worksheet to reflect this change. The unallocated item will be deleted from the worksheet.

Note: If an item quantity listed on the worksheet differs from the quantity received, you must adjust the transaction quantity.

How to print: Select **Prt recv wrksh** at the Work with Warehouse Replenishment Detail Screen (**MWRP**) (standard process only). Also, the system generates this worksheet when you create a replenishment request through the standard process. You cannot generate this worksheet if you are using the outlet transfer process.

CWDirect	Replenishment Receiving Worksheet		KAREN_M	12/16/96	9:34:05	Page	1
	CWDirect Company						
Warehouse 500	DISTRIBUTION CENTER						
Item	SKU	Item Description	Quantity Replenished	Quantity Received	Location		
KAR321	GOLD	CHOO CHOO TRAIN	10	_____	_____		
KAR321	GOLD	CHOO CHOO TRAIN	10	_____	_____		
KAR321	GOLD	CHOO CHOO TRAIN	9	_____	_____		

Contents: A separate page prints for each warehouse included in the request.

- Warehouse: The code representing the warehouse being replenished ('To' warehouse).
- Description: The description associated with the warehouse.
- Item/SKU: The item and SKU codes of the item being replenished.
- Item description: The description of the item.
- Quantity replenished: The number of units of the item to replenish. This amount should match the *Quantity received* at the warehouse.

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- Quantity received: A blank line where you can record the actual number of units received. This amount should match the *Quantity replenished*.
- Location: A blank line where you can record the warehouse location where the items will be placed.

STS Request Error Report

How to print: Use Load STS Request File (LSRF).

CWDirect Rel 4.0	STS Request	Error Report	EKAPLAN	FLR0884	10/05/99 11:34:04	Page 1
Date	Store #	PO #	Short SKU	Requested Qty	Error	
10/05/99	0	1234	26	5	ST Invalid Store/Whse	
10/05/99	4	1234	9999	5	SK Invalid SKU	
10/05/99	10	1234	1549	0	QT Invalid Quantity	
10/05/99	300	1234	1485	5	ST Invalid Store/Whse	
Total Records in Error (unprocessed)				4		
Total Records Successfully Processed:				96		

Contents:

- the warehouse number that represents the outlet store requesting replenishment, as specified in the STS Request file
- the purchase order number specified in the STS Request file
- the short SKU number specified in the STS Request file; the system determines the item and SKU to include in the replenishment request by checking the *Short SKU* from the SKU file
- the quantity requested to replenish the outlet, as specified in the STS Request file
- the error code and description for each record in error (**Note:** If there is more than one error, only the first error is listed on the report):
 - SK** = Invalid SKU: the short SKU does not point to a valid item/SKU in CWDirect
 - WH** = Invalid Item/Warehouse: there is no existing item warehouse record for the item/SKU
 - ST** = Invalid Store/Warehouse: the store number does not represent a valid warehouse number in CWDirect
 - PO** = Missing PO #: no purchase order number is specified
 - QT** = Invalid Quantity: the requested replenishment quantity is not a whole, positive number
- the total number of records in error. All of these records will not be processed, and have been deleted from the STS Request file. You will need to reenter them.

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- the total number of records written to the Autostock Replenishment Work file. When you use Process Outlet Transfers (**MOTS**) these records will be available for processing (although the Process Outlet Transfers menu option performs a further edit before processing each record).

Autostock Feed Error Report

How to print: Complete the Outlet Transfer Process Screen (MOTS).

CWDirect Rel 2.0	Autostock Feed Error Report	ELISE_K	FLR0541	1/10/97 16:33:44	Page	1
Company: 27	Store: 999	PO#:	1234			
DD456		5	.0000	1/10/97 16:28:00	27	Warehouse not Valid

Purchase Orders in Docked Status Report

How to print: Enter **PDPO** in the *Fast path* field at the top of any menu, or select Print Docked Purchase Orders from a menu. A message similar to the following displays at the bottom of the screen informing you that the report has been printed:

Job 019122/KAREN_L/PO_DCKRPT submitted to job queue QBATCH in library.

CWDirect Rel 2.0 POS in Docked Status KAREN_L RFR0017 10/04/96 10:12:22 Page 1

P/O #	Vendor No	Vendor name	Docked Date
217	1010	J CLEGG	10/04/96
218	1010	J CLEGG	10/05/96
219	1017	S ROBERTS	10/05/96
220	1018	M JOHNSON	10/08/96
221	1023	T BRIGGS	10/08/96

Contents:

- purchase order number
- vendor number
- vendor name
- docked date

Docked but Past Due Purchase Orders Report

How to print: Complete the Docked But Past Due Screen (PDPD).

CWDirect Rel 2.0	Docked but Past Due	KAREN_L	RFR0007	10/08/96	9:40:07	Page 1
	The Mail Order Company					
Dock Date Range: 10/01/96 - 10/08/96						
PO#	Vendor No	Vendor name		Due Date	Docked Date	
213	1010	J CLEGG		10/02/96	10/04/96	
214	1010	J CLEGG		10/04/96	10/05/96	
215	1017	S ROBERTS		10/04/96	10/05/96	
216	1018	M JOHNSON		10/05/96	10/08/96	
216	1023	T BRIGGS		10/07/96	10/08/96	

Contents:

- dock date range
- purchase order number
- vendor number
- vendor name
- due date
- docked date

Item Location/LPN Discrepancy Report

How to print: Enter **PILR** in the *Fast path* field at the top of any menu, or select Item Location Reconciliation Report from a menu. A message similar to the following displays at the bottom of the screen informing you that the report has been printed:

Job 028893/KAREN_L/RF_IL_RPT submitted to job queue BATCH in library.

CWDirect Rel 2.0 Item Location/LPN Discrepancy Report KAREN_L RFR0048 10/17/96 15:24:46 Page 1
The Mail Order Company

Warehouse : 30 THE STAGING WAREHOUSE							
Location	Item	SKU	On-Hand	Quantity	LPN #	LPN Qty	Variance Qty
BULK	CARTON	SMLL	310				
			71	60			
			72	60			
			73	60			
			74	60			
			75	60			

Total LPN QTY/Variance						300	10
PRIMARY	BOX		460				
			3	45			
			4	45			
			5	45			
			6	45			
			7	45			
			8	45			
			9	45			
			21	45			
			22	45			
			23	45			

Total LPN QTY/Variance					450		10

Contents:

- Warehouse
- Location
- Item

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- SKU
- On-hand quantity
- LPN number
- LPN quantity
- Net variance (difference between on-hand quantity and total LPN quantity for the location)

Batch Sync Record Reconciliation Report

Purpose: Use this report to compare the number of physical inventory count records processed through the PIX async against the number of physical inventory count records that should have been processed through the PIX async.

If the total records counted does not match the record count defined on the trailer record, the system places all of the physical inventory record counts in the Sync Transaction file and the physical inventory is not processed. You must clear all of the records in the Sync Transaction record before a physical inventory can be processed.

How to print: Generate a physical inventory through PkMS using the PkMS physical inventory process.

CWDirect Rel 4.2	Batch Sync Record Reconciliation Report	KLETENDRE	PKR0082	7/27/00 11:37:26	Page 1
Total records counted:	398				
Record count from PkMS:	400				

Contents:

- **Total records counted:** The total number of **P** type inventory transaction records processed through the PIX async after the physical inventory header record was processed through the PIX async and before the physical inventory trailer record was processed through the PIX async.
- **Record count from PkMS:** the number defined in the *PIX reference 3* field on the physical inventory trailer record processed through the PIX async. This number represents the number of **P** type inventory transactions that should be processed between the physical inventory header and trailer records.

FIFO Cost Layer Listing

How to print: Enter the “from” and “to” items and complete any optional fields on the Print FIFO Cost Layers screen (**WFCF**). The system submits the **PRT_FIFO** job and displays a message indicating that the job was submitted.

CWDirect Rel 3.5		FIFO Cost Layer Listing		KAPLAN	INR1254	1/08/99 11:04:10	Page	1
		EZK Mail Order						
Warehouse		2						
Date Range		to						
Item/SKU Range		BU001		to BU001				
Sts	Item	SKU	Whs	FIFO Date	PO#	Cur FIFO Cost	Cur FIFO O/H	Cur Cost Ext
O	BU001	BLUE LRGE	2	6/01/98	981	9.0000	10	90.0000
O	BU001	BLUE LRGE	2	8/10/98	980	10.1000	4	40.4000
X	BU001	BLUE LRGE	2	11/10/98		12.0000	0	.0000
SKU Totals:							14	130.4000
O	BU001	CHOC LRGE	2	8/01/98	981	9.0000	10	90.0000
O	BU001	CHOC LRGE	2	9/01/98	980	10.2500	10	102.5000
O	BU001	CHOC LRGE	2	11/10/98		10.0000	85	850.0000
SKU Totals:							105	1042.5000
O	BU001	CHOC MEDM	2	8/01/98	981	7.0000	10	70.0000
O	BU001	CHOC MEDM	2	9/01/98	980	8.2500	10	82.5000
O	BU001	CHOC MEDM	2	11/10/98		1.5671	82	128.5022
SKU Totals:							102	281.0022
O	BU001	CHOC SMLL	2	5/05/98	981	5.0000	10	50.0000
O	BU001	CHOC SMLL	2	7/07/98	980	6.2500	10	62.5000
O	BU001	CHOC SMLL	2	11/10/98		1.4547	77	112.0119
O	BU001	CHOC SMLL	2	12/02/98		5.0000	6	30.0000
SKU Totals:							103	254.5119
X	BU001	WHIT LRGE	2	7/01/98	981	9.0000	0	.0000
X	BU001	WHIT LRGE	2	9/09/98	980	10.2500	0	.0000
X	BU001	WHIT LRGE	2	11/10/98		3.3333	0	.0000
SKU Totals:							0	.0000
Warehouse Totals:							324	1708.4141
Totals All Items:							324	1708.4141
Item Totals:							324	1708.4141

FIFO Stock Aging Report by Item

How to print: Complete the FIFO Stock Aging Report screen (**PFSA**).

CWDirect Rel 3.5 FIFO Stock Aging Report EKAPLAN INR1306 4/19/99 9:55:37 Page 1
EZK Mail Order

Selection Criteria :

```
Warehouse . . . . . :      0
Vendor . . . . . :      2
Buyer . . . . . :
Stock older than . . . . :      1
Stock over total dollars :      .0000
Item/SKU Selection . . . : BU001 to BU001
Sort by. . . . . : Item
```

Item	SKU	Whs	Aged Inventory Units & Dollars													
Item Description		SKU	Description	0 - 30 Days		31 - 60 Days		61 - 90 Days		91-120 Days		121-365 Days		365+ Days		
Aged Totals			OH	\$	OH	\$	OH	\$	OH	\$	OH	\$	OH	\$		
BU001	BLUE LRGE	2	0	.00	0	.00	0	.00	0	.00	17	157.40	0	.00	17	157.40
	CHOCOLATE EASTER	BUN	DESCRIPT: BLUE LARGE													
SKU Totals	:		0	.00	0	.00	0	.00	0	.00	17	157.40	0	.00	17	157.40
BU001	CHOC LRGE	2	0	.00	1	9.00	0	.00	0	.00	105	1042.50	0	.00	106	1051.50
	CHOCOLATE EASTER	BUN	GREAT BIG CHOCOLATE													
BU001	CHOC LRGE	6	0	.00	0	.00	0	.00	0	.00	8	80.00	0	.00	8	80.00
	CHOCOLATE EASTER	BUN	GREAT BIG CHOCOLATE													
BU001	CHOC LRGE	10	0	.00	0	.00	0	.00	0	.00	1	10.00	0	.00	1	10.00
	CHOCOLATE EASTER	BUN	GREAT BIG CHOCOLATE													
SKU Totals	:		0	.00	1	9.00	0	.00	0	.00	114	1132.50	0	.00	115	1141.50
BU001	CHOC MEDM	2	0	.00	0	.00	0	.00	0	.00	102	281.00	0	.00	102	281.00
	CHOCOLATE EASTER	BUN	DESCRIPT: CHOC MEDM													
SKU Totals	:		0	.00	0	.00	0	.00	0	.00	102	281.00	0	.00	102	281.00
BU001	CHOC SMLL	2	0	.00	0	.00	0	.00	0	.00	102	249.51	0	.00	102	249.51
	CHOCOLATE EASTER	BUN	DESCRIPT: CHOC SMLL													
SKU Totals	:		0	.00	0	.00	0	.00	0	.00	102	249.51	0	.00	10	10.00
BU001	CHOC XLRG	2	0	.00	0	.00	10	10.00	0	.00	0	.00	0	.00	10	10.00
	CHOCOLATE EASTER	BUN	GIANT 10-POUND CHOCO													
SKU Totals	:		0	.00	0	.00	10	10.00	0	.00	0	.00	0	.00	1	10.25
Item Totals		0	.00	2	9.00	10	10.00	0	.00	724	1680.01	0	.00	245	1600.15
Total All Items	. . .		0	.00	2	9.00	10	10.00	0	.00	724	1680.01	0	.00	245	1600.15

Contents:

- selection criteria for the report
- for each SKU:
 - warehouse number
 - total on-hand quantity and extended cost for each aging bucket
 - total on-hand quantity and extended cost for the SKU by warehouse
 - total on-hand quantity and extended cost for the SKU across all warehouses
- total on-hand quantity and extended cost for all SKUs of an item
- total for all items/SKUs and warehouses on the report

Note: The totals on the report are restricted to the selection criteria you specified at the prompt screen, and may not reflect the actual totals for the warehouse.

FIFO Stock Aging Report by Warehouse

How to print: Complete the FIFO Stock Aging Report screen (PFSA).

CWDirect Rel 3.5 FIFO Stock Aging Report EKAPLAN INR1300 4/19/99 11:09:38 Page 1
EZK Mail Order

Selection Criteria :

Warehouse : 2
Vendor : 2
Buyer :
Stock older than : 1
Stock over total dollars : .0000
Item/SKU Selection . . . : BU001 to BU001
Sort by : Whs

Whs	Item	SKU	Item Description	Aged Inventory Units & Dollars															
				SKU Description		0 - 30 Days		31-60 Days		61 - 90 Days		91-120 Days		121-365 Days		365+ Days		Aged Totals	
						OH	\$	OH	\$	OH	\$	OH	\$	OH	\$	OH	\$		
2	BU001	BLUE LRGE	0	.00	0	.00	0	.00	0	.00	17	157.40	0	.00	17	157.40			
		CHOCOLATE EASTER BUN	DESCRIPT: BLUE LARGE																
2	BU001	CHOC LRGE	0	.00	1	9.00	0	.00	0	.00	105	1042.50	0	.00	106	1051.50			
		CHOCOLATE EASTER BUN	GREAT BIG CHOCOLATE																
2	BU001	CHOC MEDM	0	.00	0	.00	0	.00	0	.00	102	281.00	0	.00	102	281.00			
		CHOCOLATE EASTER BUN	DESCRIPT: CHOC MEDM																
2	BU001	CHOC SMLL	0	.00	0	.00	0	.00	0	.00	102	249.51	0	.00	102	249.51			
		CHOCOLATE EASTER BUN	DESCRIPT: CHOC SMLL																
2	BU001	CHOC XLRG	0	.00	0	.00	10	10.00	0	.00	0	.00	0	.00	10	10.00			
		CHOCOLATE EASTER BUN	GIANT 10-POUND CHOCO																
2	BU001	WHIT LRGE	0	.00	1	10.25	0	.00	0	.00	0	.00	0	.00	1	10.25			
		CHOCOLATE EASTER BUN	DESCRIPT: WHIT LRGE																
2	BU001	WHIT MEDM	0	.00	0	.00	0	.00	0	.00	255	3069.76	0	.00	255	3069.76			
		CHOCOLATE EASTER BUN	DESCRIPT: WHIT MEDM																
2	BU001	WHIT SMLL	0	.00	0	.00	0	.00	0	.00	122	705.78	20	112.50	142	818.28			
		CHOCOLATE EASTER BUN	DESCRPT: WHIT SMLL																
Item Totals :			0	.00	2	19.25	10	10.00	0	.00	703	5505.95	20	112.50	735	5647.70			
Warehouse Totals . . :			0	.00	2	19.25	10	10.00	0	.00	703	5505.95	20	112.50	735	5647.70			
Total All Warehouses :			0	.00	2	19.25	10	10.00	0	.00	703	5505.95	20	112.50	735	5647.70			

Contents:

- selection criteria for the report
- for each SKU:
 - warehouse number
 - total on-hand quantity and extended cost for each aging bucket
 - total on-hand quantity and extended cost for all SKUs of the item in the warehouse
- total on-hand quantity and extended cost for all items in the warehouse
- total for all items/SKUs and warehouses on the report

Note: The totals on the report are restricted to the selection criteria you specified at the prompt screen, and may not reflect the actual totals for the warehouse.

FIFO Stock Aging Recap

How to print: Complete the FIFO Stock Aging Report screen (**PFSA**).

CWDirect Rel 3.5 FIFO Stock Aging Recap Report EKAPLAN INR1303 4/19/99 11:09:42 Page 1
EZK Mail Order

Selection Criteria :

```
Warehouse . . . . . : 0
Vendor . . . . . : 2
Buyer . . . . . :
Stock older than . . . . : 1
Stock over total dollars : .0000
Item/SKU Selection . . . : BU001 to BU001
Sort by . . . . . : Whs
```

		<u>Aged Inventory Units & Dollars</u>						
Whs		<u>0 - 30 Days</u>	<u>31-60 Days</u>	<u>61 - 90 Days</u>	<u>91-120 Days</u>	<u>121-365 Days</u>	<u>365+ Days</u>	<u>Aged Totals</u>
2	MAIN WAREHOUSE	.00	19.25	10.00	.00	5505.95	112.50	5647.70
6	STAGING WAREHOUSE	.00	.00	.00	.00	119.99	11.57	131.56
10	WEBSTER WAREHOUSE	.00	.00	.00	.00	10.00	.00	10.00
Total All Warehouses :		.00	19.25	10.00	.00	5635.94	124.07	5789.26

Contents:

- selection criteria for the report
- for each warehouse:
 - the warehouse number and description
 - total extended on-hand cost of all items within the selection criteria for each aging bucket
- total extended on-hand cost of all items within the selection criteria for all warehouses, for each aging bucket

Note: The totals on the report are restricted to the selection criteria you specified at the prompt screen.

FIFO Activity Report by Item

How to print: Complete the FIFO Activity Report Screen (PFCA). This version is sorted by item, SKU, warehouse, and FIFO date.

CWDirect Rel 3.5		FIFO Activity Report			EKAPLAN	INR1310	1/06/99 17: 26:55 Page			1				
		EZK Mail Order												
Selection Criteria :														
		Date		1/06/99										
		Warehouse		0										
		Vendor		0										
		Buyer												
		Stock older than		30										
		Stock over total dollars :		50.0000										
		Item/SKU Selection		BE123		to BL456								
		Sort by.		Item										

Contents:

- the selection criteria you entered at the FIFO Activity Report Screen
- the warehouse where you keep the item
- item and SKU codes
- FIFO date: the date when each FIFO cost layer was created for the item or SKU.
- for each transaction against the FIFO layer included in the selection criteria:
 - date when the transaction took place
 - reference number, if any. A purchase order number appears here if appropriate for the inventory transaction.
 - transaction code. This can be a code delivered with the system, or a user-defined code. System-defined codes include:
 - **A** = adjustment
 - **C** = customer return
 - **E** = express bill
 - **I** = issue
 - **M** = make up finished good
 - **P** = physical inventory
 - **R** = purchase order receipt
 - **T** = transfer (**Note:** only transfers between warehouses create FIFO activity)
 - **V** = vendor charge back
 - ***** = change to FIFO cost
 - transaction quantity. If the transaction reduced on-hand and was a transfer, adjustment, make finished good, or physical inventory count, the quantity appears as a negative number. Changes to FIFO cost (* transactions) display the total unit quantity affected by the cost change.
 - old on-hand quantity for the FIFO layer
 - new on-hand quantity for the FIFO layer as a result of the transaction. Changes to FIFO cost (* transactions) do not affect the on-hand quantity.

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- FIFO unit cost. For changes to FIFO cost (* transactions), this amount represents the increase or decrease to the previous FIFO unit cost.
- extended cost of the transaction, calculated by multiplying the unit FIFO cost by the transaction quantity
- total on-hand extended cost for the FIFO layer as a result of the transaction, calculated by subtracting (or adding) the transaction extended cost from (or to) the previous total on-hand extended cost
- for each SKU:
 - total transaction quantity (**Note:** This total field is not currently implemented)
 - total on-hand quantity
 - total extended on-hand cost, calculated by adding the total on-hand extended cost for each FIFO layer
 - weighted average FIFO cost from the SKU file
- for each item (**Note:** The following information will be the same as the SKU totals, above, for non-SKU'ed items):
 - total transaction quantity (**Note:** This total field is not currently implemented)
 - total on-hand quantity
 - total extended on-hand cost
 - weighted average FIFO cost from the SKU file

Note: The totals that appear on this report include only those FIFO layers that were included in the selection criteria. See below.

Not included on this report:

- any closed FIFO layers
- any FIFO layers or FIFO activity that do not meet the selection criteria. For example, the total on-hand extended cost for an item may not be current if you selected an earlier date for FIFO activity. Also, FIFO layers created in the past two days are excluded, since the *Stock older than...* field is required as part of the selection criteria, and the minimum number of days is 1

FIFO Activity Report by Warehouse

How to print: Complete the FIFO Activity Report Screen (PFCA). This version is sorted by warehouse, item, SKU, and FIFO date.

CWDirect Rel 3.5			FIFO Activity Report			EKAPLAN	INR1313	1/07/99 11:23:46		Page	1
			EZK Mail Order								
Selection Criteria :											
Date			1/07/99								
Warehouse			0								
Vendor			0								
Buyer											
Stock older than			1								
Stock over total dollars :			40.0000								
Item/SKU Selection			BE123			to BL456					
Sort by			Whs								
</											

Contents: This version of the report contains the same information as the [FIFO Activity Report by Item](#). However, the SKU and item totals on the “by warehouse” version of the report include only FIFO layers within the warehouse indicated.

Store Promotion Notification

How to print: Complete the Generate Store Promotion Notifications Screen (**GSPN**). This report sorts in store/promotion code/item sequence and page breaks for each store.

CWDirect Rel 3.5 Store Promotion Notification KLETENDRE INR1457 5/24/99 13:57:53 Page 1

KAL Co.

Store	:	50 RETAIL STORE WAREHOUSE 50			
Promo#	:	COPR55A	Start/End	5/21/99 /	5/28/99
Description	:	WEEKLY STORE FLYER			
Item	SKU	Description	Promo Price	Free	
CHI8577		HARDCOVER BOOKS	15.00	N	
GO58		3 SPEED FAN	25.00	N	
Promo#	:	STP 55	Start/End	5/21/99 /	5/28/99
Description	:	WEEKLY STORE COUPONS			
Item	SKU	Description	Promo Price	Free	
APP867		4 PACKAGE FELT TIP PENS	2.00	N	
BIC8676		MAILING ENVELOPES	15.00	N	
BIK84731		ENVELOPE BOX	3.50	N	
BUN87		WHITE SHEET PAPER	19.00	N	
SK6	BLUE SMLL CAPC	FILE CABINET	35.00	N	

Contents:

- Store code and description
- Store promotion code
- Store promotion start date
- Store promotion end date
- Store promotion description
- Item code for an item in the promotion
- SKU code of an item in the promotion
- Item description
- Price of item in store promotion

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- Free flag (this field indicates whether the item is free of charge in the store promotion)

Store Selection Exception Report

Use this report to review the stores that are not eligible for retail store restock.

A retail store may not be eligible for retail store restock if the quantity of each item in the store meets the minimum quantity defined for the store or if a retail store restock already exists for the store.

This report prints in store number sequence.

How to print: Complete the Submit Store Restock Screen (**WRSR**).

CWDirect Rel 3.5 Store Selection Exception Report KLETENDRE FLR0856 5/25/99 10:11:21 Page 1
Anticipated Store Restock
KAL Co.

Store	Description
30	KAL RETAIL STORE WHS 30
50	KAL RETAIL STORE WHS 50
55	KAL RETAIL STORE WHS 55
70	KAL RETAIL STORE WHS 70
100	KAL RETAIL STORE WHS 100

Contents:

- Store number
- Store description

Anticipated Store Restock Generation - Restock Summary Report

Use this report to review the stores that are eligible for retail store restock.

A retail store is eligible for retail store restock if the quantity of an item in the store equals or is less than the minimum quantity defined and a retail store restock does not already exist for the store.

The system generates pick slips for any restock orders that are associated with these stores when you generate the actual store restock.

This report sorts in store number sequence.

How to print: Complete the Submit Store Restock Screen (**WRSR**).

CWDirect Rel 3.5		Anticipated Store Restock Generation		KLETENDRE FLR0863 5/25/99 16:45:39 Page 1		
		Restock Summary				
		KAL Co.				
SSW	Description	Total Items	Total Units	Total Items	Total Units	
Store		Needed	Needed	Available	Available	
55	KAL RETAIL STORE WHS 55	1	12	1	500	
70	KAL RETAIL STORE WHS 70	1	50	1	500	
80	KAL RETAIL STORE WHS 80	2	60	2	1,000	
Totals:		4	122	4	2,000	

Contents:

- Store number
- Store description
- Total items needed for each store (if an item is included more than one time on the order, the item is listed more than once; the system does not include canceled items in this total)
- Total units needed for each store (the total units needed is across all items; the system does not include canceled items in this total)
- Total items in the from warehouse available for restock
- Total units in the from warehouse available for restock (the total units available is across all items)

Print Phone Errors Report

Use this report to review the errors that are on the restock order the system created when you submitted the actual store restock.

This job performs all of the same edits as the phone order load, and flags errors in orders based on the same criteria. Also, this is the same report produced by the phone order load.

You can use this report to review the errors and then go into Batch Order Entry to correct the errors.

How to print: Complete the Submit Store Restock Screen (**WRSR**).

CWDirect Rel 3.5		Print Phone Errors		KLETENDRE PHR0003 6/01/99 16:46:46 Page 1	
		KAL Co.			
		Source			
Batch#	Order#	Cust#	Code	Name	
81	3632	154	SOURCEA	RETAIL STORE 100 ATTN: WAREHOUSE, RETAIL	
Ship	Arrival	CST	CSH	Ship	Name
to #	date	Customer #	Ship to #	Via	
1	6/01/99	0	0	1	
Ln#	Sts	N/C	Arrival	Cancel	Price
			date	date	Qty
1			6/01/99		.00
2			6/01/99		.00
3			6/01/99		.00
4			6/01/99		.00
5			6/01/99		.00
6	E		6/01/99		.00
			Error Description		
			====> Item not valid for whs		
7	E		6/01/99		.00
			Error Description		
			====> Item not valid for whs		

Store Selection Exception - Store Restock Generation Report

Use this report to review stores that were not eligible for store restock.

A store may not be eligible for store restock if a restock order already exists for the store. If a restock order already exists for the store, the system updates the *Active* field for the store to **selected**. You cannot generate another restock order for the store until the *Active* field is **unselected**.

How to print: Complete the Submit Store Restock Screen (**WRSR**).

CWDirect Rel 3.5	Store Selection Exception Report	KLETENDRE FLR0856 6/14/99 15:55:58 Page 1
	Store Restock Generation	
	KAL Co.	
Store	Description	
5	RETAIL WAREHOUSE 5	
30	THE STAGING WAREHOUSE	
50	RETAIL STORE WAREHOUSE	
70	SECOND RETAIL STORE WAREHOUSE	
100	RETAIL STORE 3	
101	RETAIL STORE - WAREHOUSE 101	
102	RETAIL WAREHOUSE 102	

Contents:

- Store number
- Store description

Store Restock Generation - Restock Summary Report

Use this report to review the stores the were eligible for restock, the order number assigned to the restock order for each store, and the total number of items and units needed for restock. This report sorts in store number sequence.

How to print: Complete the Submit Store Restock Screen (**WRSR**).

CWDirect Rel 3.5		Store Restock Generation		KLETENDRE FLR0854 6/01/99 11:34:59 Page 1	
		Restock Summary			
		KAL Co.			
Store	Description	Order #	Total Items	Total Units	
60	OVERFLOW WAREHOUSE	3623	1	12	
101	RETAIL STORE - WAREHOUSE 101	3624	1	50	
102	RETAIL WAREHOUSE 102	3625	2	60	

Contents:

- Store number
- Store description
- Order number (the system assigns the next available order number to the restock order)
- Total number of items in need of restock (if an item is included on the restock order more than once, for example, the item was included as part of regular restock and was also included as a store add-on, the system counts the each time)
- Total units in need of restock (the total units is across all items in need of restock; this total also includes store add-on request items that were automatically canceled)

Store Add-on Request Backorder Report

Use this report to review the add-on request items on the restock order that are completely backordered in the *From warehouse* or were immediately canceled when the order line was created. The system immediately cancels a store add-on request order detail line if the *Exclude store restock* field for the item is **selected**.

The system prints a separate report for each retail store. This report is faxed to the store using Fast Fax, if the *Fax reports* field for the store is **selected**.

This report sorts in store/order number/item number sequence.

How to print: Complete the Submit Store Restock Screen (**WRSR**).

CWDirect Rel 3.5			Store Add-on Request			KLETENDRE FLR0865 6/14/99 14:35:44 Page 1		
			Backorder Report					
			KAL Co.					
Store: 6 RETAIL STORE WAREHOUSE 6								
Order #	Order Date	Qty	Qty	Item Number	SKU	Item Description	Rtl	Excl
		Ord	B/O				Cat	
3688	6/14/99	10	10	BADGER		BIG OLD BADGER		

Contents:

- Store number and description
- Order number
- The date the order was created
- Quantity ordered (this is the store add-on requested quantity)
- Quantity backordered
- Item number
- SKU code
- Item description (only the first 20 positions print)

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- Retail category (this field represents *User field 4* in the SKU file)
- Excluded (this field identifies whether the *Exclude store restock* field for the item is **selected**)

Order Batch Listing Report

Use this report to review the batch number assigned to the error-free orders that were created during the actual retail store restock, the order number for the order created for each eligible store in need of restock, and order information for each order, such as the sold to customer and the source code. The orders that print on this report are in an open or held status.

How to print: Complete the Submit Store Restock Screen (**WRSR**).

CWDirect Rel 3.5	Order Batch Listing	KLETENDRE OER0751 6/01/99 11:35:03 Page 1
	KAL Co.	
Batch #	77	
Order #	Rcps	Ord Date
3623	1	6/01/99
3624	1	6/01/99
3625	1	6/01/99
Batch #:	77	Total # orders:
		3
		Total order value:
		Total paid:

Pick Generation - Store Restock Orders Backorder Analysis Detail Report

Use this report to review items on a restock order that are completely backordered in the from warehouse or have been completely canceled on the restock order. The system prints this report during pick slip generation if the *Store restock orders* field for the pick slip template is **selected**.

This report sorts in store number/order number/item number/detail line number sequence.

How to print: Complete the Submit Store Restock Screen (**WRSR**).

CWDirect Rel 3.5			Pick Generation-Store Restock Orders			KLETENDRE INR1464 6/01/99 17:11:51 Page 1			
			Backorder Analysis - Detail						
			KAL Co.						
Billing batch #			838						
Store	Order#	Ln#	Item Number	SKU	Item Description	B/O Qty	From Whs O/H	From Whs Resd	From Whs Ptd
100	3632	4	MARK85		MARKER HIGHLIGHT	4	0	0	0
	3632	5	RETA84		FILE TABS	55	0	0	0
Total # of Items Backordered for Store 100 :					2	Total B/O'd:	59		

Contents:

- Billing batch number
- Store number
- Order number
- Order detail line number that is completely backordered or completely canceled
- Item number
- SKU code
- Item description
- Quantity that is completely backordered or completely canceled
- From warehouse on hand quantity

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- From warehouse reserved quantity
- From warehouse printed quantity
- Total number of items on backorder or canceled for store
- Total number of units on backorder or canceled

Store Restock Pick Generation - Restock Analysis Summary Report

Use this report to review the restock orders that were processed through pick slip generation. This report sorts in store number sequence.

How to print: Complete the Submit Store Restock Screen (**WRSR**).

CWDirect Rel 3.5		Store Restock Pick Generation		KLETENDRE INR1466 6/01/99 11:35:30 Page 1			
		Restock Analysis - Summary					
		KAL Co.					
Billing batch # 830							
Store Description		# Items	# Units	# Items	# Units	# Items	# Units
		Ordered	Ordered	Printed	Printed	B/O'd	B/O'd
60	OVERFLOW WAREHOUSE	1	12	1	12	0	0
101	RETAIL STORE - WAREHOUSE 101	1	50	1	50	0	0
102	RETAIL WAREHOUSE 102	2	60	2	60	0	0
Totals:		4	122	4	122	0	0

Contents:

- Billing batch number
- Store number
- Store description
- Number of items ordered for the store (this total includes order detail lines that were automatically canceled)
- Number of units ordered for the store (this total includes order detail lines that were automatically canceled)
- Number of items printed for the store
- Number of units printed for the store
- Number of items fully backordered or fully canceled for the store
- Number of units fully backordered or fully canceled for the store
- Total number of items ordered

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- Total number of units ordered
- Total number of items printed
- Total number of units printed
- Total number of items fully backordered or fully canceled
- Total number of units fully backordered or fully canceled

Store Restock Confirmation

How to print: Complete the Print Store Restock Shipping Confirmations Screen (PSSC).

CWDirect CWDirect Rel 3.5 Store Restock Shipping Confirmation LWARREN INR1481 6/03/99 10:04:16 Page 1
THE KAL COMPANY

Store: 555	#555 RETAIL WAREHOUSE	Order #:	3317	Order Date:	6/02/99	
Qty	Qty	Item Number	SKU Number	Description	Usr	Min
Shipped	B/O				Fld#	Max
8	2	ABACUS	CLAS LRGE	TRADITIONAL ABACUS		11
8	0	ABACUS	CLAS MEDM	TRADITIONAL ABACUS	U4	10
10	0	ABACUS	CLAS SMLL	TRADITIONAL ABACUS		5
10	0	ABACUS	DLUX LRGE	TRADITIONAL ABACUS		5
10	0	ABACUS	DLUX MEDM	TRADITIONAL ABACUS		5
5	0	ABACUS	DLUX SMLL	TRADITIONAL ABACUS		5
Store: 555 #555 RETAIL WAREHOUSE		Order #:	3317	Total Items:	6	Total Units Shipped: 51
Store: 555	#555 RETAIL WAREHOUSE	Order #:	3320	Order Date:	6/03/99	
Qty	Qty	Item Number	SKU Number	Description	Usr	Min
Shipped	B/O				Fld#	Max
5	0	ABACUS	CLAS LRGE	TRADITIONAL ABACUS		11
5	0	ABACUS	CLAS MEDM	TRADITIONAL ABACUS	U4	10
5	5	CALCULATOR		POCKET CALCLUATOR		20
10	0	ABACUS BOOK		ABACUS FOR DUMMIES BOOK		20
Store: 555 #555 RETAIL WAREHOUSE		Order #:	3320	Total Items:	4	Total Units Shipped: 35
** END OF REPORT **						

Contents:

- Store (Shipping confirmations for each store will print on separate pages.)
- Order number
- Order date
- Quantity of each item shipped
- Quantity of each item back ordered, for partially back ordered items. The report does not include fully back-ordered items.
- Item/SKU

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- Item description
- User field number from the fourth *User* field in the item/SKU file
- Minimum inventory quantity. This is the highest minimum specified in either the retail store's item warehouse file, or the item/promotion file, where minimum/maximum quantities are specified for store ranks.
- Maximum inventory quantity. This is the highest maximum specified in either the retail store's item warehouse file, or the item/promotion file, where minimum/maximum quantities are specified for store ranks.
- Order line message for store add-on request items. If the item is an add-on request, the first fifteen characters of the order line message from the store restock order will print.
- Total items shipped for each order
- Total units shipped for each order

Store Restock Shipping Confirmation Summary Analysis

How to print: Complete the Print Store Restock Shipping Confirmations Screen (PSSC).

CWDirect Rel 3.5		Store Restock Shipping Confirmation		LWARREN	INR1487	6/03/99 10:04:16		Page1	
Summary Analysis									
THE KAL COMPANY									
Store		Order#	Order Date	-----Ordered-----		-----Shipped-----		---Auto-Cancelled---	
				Items	Units	Items	Units	Items	Units
55	#55 RETAIL WAREHOUSE	3314	6/02/99	7	70	4	35	4	35
55	#55 RETAIL WAREHOUSE	3316	6/02/99	3	30	3	30	0	0
55	#55 RETAIL WAREHOUSE	3318	6/02/99	1	9	1	9	0	0
55	#55 RETAIL WAREHOUSE	3319	6/03/99	1	6	1	6	0	0
	Store 55 Totals:			12	115	9	80	4	35
	Store 55 Percentages:						69.57 %		30.43 %
Store		Order#	Order Date	-----Ordered-----		-----Shipped-----		---Auto-Cancelled---	
				Items	Units	Items	Units	Items	Units
555	#555 RETAIL WAREHOUSE	3315	6/02/99	7	62	2	11	5	51
555	#555 RETAIL WAREHOUSE	3317	6/02/99	6	51	6	51	0	0
555	#555 RETAIL WAREHOUSE	3320	6/03/99	2	10	2	10	0	0
	Store 555 Totals:			15	123	10	72	5	51
	Store 555 Percentages:						58.54 %		41.46 %
** END OF REPORT **									

** END OF REPORT **

Contents:

- Store ID
- Store description
- Order number
- Order date Number of items ordered
- Total number of units ordered
- Number of items shipped
- Total number of units shipped

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- Number of items which were completely backordered and auto-cancelled. If the Auto cancel B/O feature is set to **Y** in the retail store's customer file, back ordered items will be cancelled automatically; no back ordered items will be shipped at any time. Only completely backordered items print on this report; partially backordered items print on the Store Restock Shipping Confirmation for each store.
- Total number of units completely backordered and auto-cancelled
- Percentage of units shipped (units shipped/units ordered)
- Percentage of units auto-canceled (units auto-canceled/units ordered)

Customer Address Change Report

You can use this report to review a before and after image of the sold to customer addresses that have changed since the last time you ran the RA DOS Customer Address Change batch job. On this report, the old address prints on the left side and the new address prints on the right side.

You can send this report to each store so that the store can update the sold to customer address information in the retail store system.

This sorts and breaks by store and then sorts by customer sold to number. If you fax the report, the system uses the fax number defined for the warehouse that represents the store.

How to print: Complete the Submit Store Customer Address Changes screen.

CSR1087	Customer Address Change Report	8/02/99 13:21:26
	KAL Co.	Page 1
Changed Customer Information for Store: 2 FRAMINGHAM, MA		
OLD	NEW	
2	2	
SHANE MCGOWYN	MR. SHANE C MCGOWYN	
GREEKS	GREEKS PUB	
42 GALWAY BAY	42 GALWAY BAY	
SHANNOCK, RI 02875 USA	SHANNOCK, RI 02875 USA	
3	3	
FINNEUS MCCLOUD	MR. FINNEUS D MCCLOUD SR.	
UMASS	UNIVERSITY OF MASSACHUSETTS	
1438 GOLDEN OAK ROAD	1438 GOLDEN OAK ROAD BLDG 3	
THE RED HOUSE ON THE LEFT	THE RED HOUSE ON THE LEFT	
MILLIS, MA 02054 USA	MILLIS, MA 02054 USA	
6	6	
RICK'S AUTOBODY	MR. RICKY HARPER	
1086 SUMNER AVENUE	RICK'S AUTOBODY	
SPRINGFIELD, MA 01128 USA	1086 SUMNER AVENUE	
	SPRINGFIELD, MA 01128 USA	

Contents:

- Store code (this is the code for the warehouse that represents the retail store and that you defined in the *Warehouse* field on the order header)

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- City and state defined for the warehouse that represents the retail store in the RA DOS Customer Change file
- Sold to customer number defined in the RA DOS Customer Change file
- Sold to customer's prefix, first name, middle initial, last name and suffix defined in the RA DOS Customer Change file
- Company name for sold to customer in the RA DOS Customer Change file
- Street address and apartment number for sold to customer in the RA DOS Customer Change file
- Second line of street address for sold to customer in the RA DOS Customer Change file
- City, state, zip code, and country for sold to customer in the RA DOS Customer Change file

RA DOS Inventory Count Worksheet

This report displays inventory transaction errors related to the store(s) you selected to receive inventory recount information.

This worksheet indicates to the store that the inventory quantity for the item(s) should be recounted and updated in the system.

A separate report prints for each store so that you can fax or mail the report to the store.

How to print: Complete the Submit Store Inventory Recount Request screen.

INR1542	Count Worksheet	8/04/99 10:41:15
	KAL Co.	Page 1
Store: 2 FRAMINGHAM, MA		
Item-Number	Item-Description	Category
CHIC876	FORMICA SHELF UNIT	
Signature: _____		Date: ____ / ____ / ____
		Time: ____: ____
COUNT ALL ITEMS AND FAX ASAP TO 617-853-0077		

Contents:

- Store code (the system determines the store code by looking at the warehouse associated with the inventory transaction error)
- City and State where store is located (the system uses the city and state defined for the warehouse associated with the inventory transaction error)
- Item code and SKU of the item associated with an inventory transaction error (the system uses the program name defined in the *Item Number Cross Reference Program (G40)* system control value to translate the item code defined in CWDirect to the code for the item in the retail store system)
- Item description of the item associated with an inventory transaction error
- Category (this is first 5 positions of *User field 4* in the SKU file)
- Count (a user at the store will update this field with the inventory quantity for the item at the store)
- Signature (the signature of the user at the store who confirmed the inventory count worksheet)
- Date

- Time

RA DOS Customer Address Upload Error Report

This report lists the customer addresses that are in error or contain an action code of 3 (deletion) in the RA DOS Customer Account Data file. The system only prints customer addresses that contain a date updated that matches the date when you submitted the customer address upload. The system prints a separate report for the customer addresses that are in error and the customer addresses that have a deletion action code. Each report sorts and breaks by store number.

How to print: Complete the RA DOS Customer Address Upload Screen (**RACA**).

CWDirect Rel 3.5		RA DOS CUST ADDRESS UPLOAD ERROR RPT			KLETENDRE UCR0103 8/11/99 11:39:00 Page 1	
Retail POS Co						
RECORDS IN ERROR						
STORE: 900						
LAST NAME	FIRST NAME	ADDRESS LINE 1	CITY	STATE	ZIP CODE	
BANKS			FRAMINGHAM	MA	01701	
BLATZ			FRAMINGHAM	MA	01701	
BOTELHO	MANNY	10 SPEEN STREET	FRAMINGHAM	MA		
TOTAL . :	3					
Mozart Rel 3.5		RA DOS CUST ADDRESS UPLOAD ERROR RPT			KLETENDRE UCR0104 8/11/99 11:39:00 Page 1	
Retail POS Co						
RECORDS FOR DELETION						
STORE: 900						
LAST NAME	FIRST NAME	ADDRESS LINE 1	CITY	STATE	ZIP CODE	
BURNS	PETER	10 SPEEN STREET	FRAMINGHAM	MA	01701	
CULP	BILL	10 SPEEN STREET	FRAMINGHAM	MA	01701	
TOTAL . :	2					

Contents:

- Store number
- Last name
- First name
- Address line 1
- City
- State

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- Zip code
- Total customer addresses in error
- Total customer addresses for deletion

PO Receipt Records Processed Report

This report lists purchase order receipts that did not contain errors and have passed to PO Receipts. This report sorts in vendor number, warehouse number, purchase order number sequence.

How to print: Complete the RA DOS Receipt Upload screen (**RARU**).

CWDirect Rel 3.5		PO Receipt Records Processed			KLETENDRE POR0688 8/13/99 13:29:51 Page 1		
		Retail POS Co					
Vendor #		Whs	PO #	PO Seq #	Item/Sku	Qty	Rec
10001 ACME MANUFACTURING		900	50	1	AB1234		10
					EXTRA-SOFT BABY BLANKET		
10001 ACME MANUFACTURING		900	51	1	AB1234		10
					EXTRA-SOFT BABY BLANKET		
10001 ACME MANUFACTURING		900	52	1	AB1234		10
					EXTRA-SOFT BABY BLANKET		
Total Records Processed :			3				
Total Quantity Received :			30				

Contents:

- Vendor number
- Vendor description
- Warehouse/store code
- Purchase order number
- Purchase order sequence number
- Item and SKU codes
- Quantity received
- Item description
- Total records processed
- Total records received