

**Oracle® Retail Convenience and Fuel Point of
Service**

Supervisor Retail Training Checklist
Release 13.2

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Contents

1 Supervisor Operation 1

 Retail Till Training1

Supervisor Operation

Note: The rebranding for the latest version of this documentation set is in development as part of post MICROS acquisition activities. References to former MICROS product names may exist throughout this existing documentation set.

Retail Till Training

	Pos Function	Completed
Log on/ off	▪ Note integrity of passwords	
General POS	▪ Authorising functions	
	▪ Off line functionality	
	▪ When Exit is needed	
	▪ Restart	
Modifying the sale	▪ Refund / returned sales	
	▪ Validated Refunds	
Functions	▪ Item Search / price enquiry	
	▪ Till check	
	▪ View Journal / reprint receipts	
	▪ Paid out / in	
	▪ Training mode	
	▪ Safe drops	
Shift End	▪ Close shift / Day end	
	▪ Manual Day end	

Please sign below to confirm training completed.

Site Name	
Date	Trainer / Engineer
Trainee Names	I confirm I have received training and understand the above functions.
Print	Trainee to sign
