

**Oracle® Retail Convenience and Fuel Point of  
Service**

Cashier Fuel Till Training Checklist  
Release 13.2

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# Cashier Operation

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**Note:** The rebranding for the latest version of this documentation set is in development as part of post MICROS acquisition activities. References to former MICROS product names may exist throughout this existing documentation set.

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## Fuel Till Training

	Pos Function	Completed
Log on/ off	<ul style="list-style-type: none"> <li>Logging on &amp; off shift</li> </ul>	
Sell item by scanning	<ul style="list-style-type: none"> <li>Scanning the barcode</li> <li>Manually entering the barcode/ for damaged barcodes</li> <li>Multiple items</li> <li>What to do when item not recognised</li> <li>Age restricted products</li> </ul>	
Selling non barcoded items	<ul style="list-style-type: none"> <li>Selecting stock in item panel</li> <li>Value stock in item panel</li> <li>Manually entering item plu number</li> </ul>	
Taking Payments	<ul style="list-style-type: none"> <li>Cash</li> <li>Cards</li> <li>Other payments</li> <li>No means of payment for fuel</li> <li>Drive offs</li> </ul>	
Fuel Sales	<ul style="list-style-type: none"> <li>Authorise pumps</li> <li>Taking Payment for fuel</li> <li>Overdue payment warning</li> </ul>	
Modifying the sale	<ul style="list-style-type: none"> <li>Removing single item / voiding</li> <li>Removing whole transaction</li> <li>Reduced price item</li> <li>Discount on sale</li> <li>Item search for price enquiry</li> <li>Suspend / Resume Transaction</li> </ul>	
Other Functions	<ul style="list-style-type: none"> <li>No Sale</li> <li>Receipt printing /fuel only receipt</li> <li>Safe drops</li> <li>View journal / reprint receipts.</li> </ul>	

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Please sign below to confirm training completed.

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**Site Name**

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**Date**

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**Trainer / Engineer**

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**Trainee Names**

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**I confirm I have received training and  
understand the above functions.**

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**Print**

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**Trainee to sign**

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