

## **Agile Product Lifecycle Management for Process**

Computer Aided Compliance Screening User Guide

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**February 2012**

# DOCUMENT CONTROL

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# ABOUT THIS MANUAL

## Agile Product Lifecycle Management for Process Documentation

The Agile Product Lifecycle Management (PLM) for Process documentation set includes Adobe® Acrobat™ PDF files. The Oracle Technology Network (OTN) Web site: <http://www.oracle.com/technetwork/documentation/agile-085940.html> contains the latest versions of the Agile PLM for Process PDF files. You can view or download these manuals from the Web site, or you can ask your Agile administrator if there is an Agile PLM for Process Documentation folder available on your network from which you can access the Agile PLM for Process documentation (PDF) files.

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**Note** To read the PDF files, you must use the free Adobe Reader™ version 7.0 or later. This program can be downloaded from the Adobe Web site: <http://www.adobe.com/>.

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If you need additional assistance or information, please go to <http://metalink.oracle.com> or phone 1.800.233.1711 for assistance.

Before calling Oracle Support about a problem with an Agile PLM for Process manual, please have the full part number, which is located on the title page.
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## Agile Training Aids

Go to the Oracle University Web page [http://www.oracle.com/education/chooser/selectcountry\\_new.html](http://www.oracle.com/education/chooser/selectcountry_new.html) for more information on Agile Training offerings.

## Accessibility of Code Examples in Documentation

Screen readers may not always correctly read the code examples in this document. The conventions for writing code require that closing braces should appear on an otherwise empty line; however, some screen readers may not always read a line of text that consists solely of a bracket or brace.

## Accessibility of Links to External Web Sites in Documentation

This documentation may contain links to Web sites of other companies or organizations that Oracle does not own or control. Oracle neither evaluates nor makes any representations regarding the accessibility of these Web sites.

## Audience

This guide is intended for end users who are responsible for creating and managing information in Agile Product Lifecycle Management for Process. Information about administering the system resides in the *Agile Product Lifecycle Management for Process Administrator User Guide*.

## Variability of Installations

Descriptions and illustrations of the Agile PLM for Process user interface included in this manual may not match your installation. The user interface of Agile PLM for Process applications and the features included can vary greatly depending on such variables as:

- ❑ Which applications your organization has purchased and installed
- ❑ Configuration settings that may turn features off or on
- ❑ Customization specific to your organization
- ❑ Security settings as they apply to the system and your user account

## Where to Find Information

Consult the table below to find specific information from the relevant Agile Product Lifecycle Management for Process information source.

Table 1: Agile Product Lifecycle Management for Process documentation topics, by source

Information type	CACS User Guide	Admin. User Guide	Release Notes	Agile training	Help Desk	Agile sales rep
<b>Administering Agile Product Lifecycle Management for Process</b>		●		●		
<b>Cache management</b>		●				
<b>Compliance</b>	●					
<b>Compliance screening</b>	●					
<b>Core data management</b>		●				
<b>Custom data management</b>		●				
<b>Custom sections</b>		●		●		
<b>Extended attributes</b>	●	●		●		
<b>Feature requests</b>					●	●
<b>Group management</b>		●				
<b>Installing Agile Product Lifecycle Management for Process</b>				●		●
<b>Known issues</b>			●			
<b>New in this release</b>			●	●		●
<b>Printing</b>				●		
<b>Resolved issues</b>			●			



Table 1: Agile Product Lifecycle Management for Process documentation topics, by source (continued)

Information type	CACS User Guide	Admin. User Guide	Release Notes	Agile training	Help Desk	Agile sales rep
<b>System-based roles</b>		●				
<b>Technical support</b>					●	
<b>Using the CACS application</b>	●			●		

## Document Conventions

The following formatting elements appear in Agile Product Lifecycle Management for Process documentation.

Element	Meaning
<b>Helvetica Condensed, 9 pt. bold type</b>	A user interface (UI) element that a procedure is instructing you to click, select, or type into. For example, buttons or text entry fields.
9 pt. monospace font	Code samples
10 pt. monospace font	File names or directory names
<i>Blue italic font</i>	The linked portion of a cross-reference. Click it to go to the referenced heading, table, or figure.
Minion Typeface, Title Case	A named UI element that a procedure is describing but not instructing you to click, select, or type into.
<b>Note</b> Minion 11.5 pt, with faint blue bar over & under	Alerts you to supplemental information.
<b>Caution!</b> Minion 11.5 pt, with faint red bar over & under	Alerts you to possible data loss, breaches of security, or other more serious problems.
<b>Important</b> Minion 11.5 pt, with thick red bar over & under	Alerts you to supplementary information that is essential to the completion of a task.



# CHAPTER 1

## Introduction

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*This chapter presents an overview of the Computer Aided Compliance Screening application and describes a few basic features. Topics in this chapter include:*

- ❑ *Overview*
  - ❑ *Touch Points with Other Applications*
  - ❑ *Getting Started with Computer Aided Compliance Screening*
- 

### Overview

Computer Aided Compliance Screening (CACS) is a configurable solution in which you can inspect specifications for compliance against any number of user-defined screens. These screens can include several types of constraints and can be nested to enable more complex screening scenarios. You design constraints around compliance standards, usage approval, nutritional attributes, and user defined data that can be captured using extended attributes.

CACS screens can be applied at three levels: raw materials, intermediate materials, and top level materials. The screens are available during the product development lifecycle. This availability can help you achieve early detection of compliance issues.

When running a compliance screen, you obtain feedback on compliance issues through a red/green color code. You can then examine the results to search for the root causes of compliance deviations.

### Touch Points with Other Applications

CACS is integrated with several types of specifications in Global Specification Management (GSM).

### Global Specification Management

You can run compliance screens against the following specification types in Global Specification Management (GSM):

- ❑ Trade specifications
- ❑ Menu Item specifications
- ❑ Product specifications
- ❑ Ingredient specifications

- ❑ Formulation specifications
- ❑ Packaging material specifications
- ❑ Printed packaging specifications

Refer to [Running Screens Against Specifications](#) on page 2-8, or for more information, see the *Agile Product Lifecycle Management for Process Global Specification Management User Guide*.

## Getting Started with Computer Aided Compliance Screening

### Accessing CACS

To access the CACS application, select **CACS** from the left navigation panel, shown in figure 1-1 below, or select **CACS** from the Applications top menu bar.

Figure 1-1: Selecting CACS from left navigation panel



For general information on using Agile Product Lifecycle Management for Process software, see the *Agile Product Lifecycle Management for Process Getting Started Guide*.

# Using Computer Aided Compliance Screening

*This chapter describes the capabilities and applied uses of the Computer Aided Compliance Screening product. It includes the following topics:*

- ❑ *Creating a New Compliance Screen*
- ❑ *Copying a Compliance Screen*
- ❑ *Running Screens Against Specifications*

## Creating a New Compliance Screen

Use the Computer Aided Compliance Screening (CACS) application to create and manage compliance screens. To create a new screen, click **Create New** on the search page.

Figure 2-1: Computer Aided Compliance Screening Search page

Computer Aided Compliance Screening Search

Search Criteria

-- [v] [v] [v] [more criteria...](#)

[v] Load [v] Save [v] Search [v] Reset

Search Results

Results Per Page 10 [v]

Screens contain three tabs: Summary, CACS Constraints, and Related Screens, shown in figure 2-2 on the next page.

**Note** The role [SCREEN\_CREATOR] is required to create new screens.

## Summary Tab

The Summary tab of a CACS screen provides additional information that helps uniquely identify the screen when you are searching using the search form. The tab also identifies where the screen is available to be used for compliance checking in other applications.

Figure 2-2: Summary tab

Computer Aided Compliance Screening

Summary CACS Constraints Related Screens

Summary Information

Title:

Screen #: 5000741

Description:

[Available In:](#)

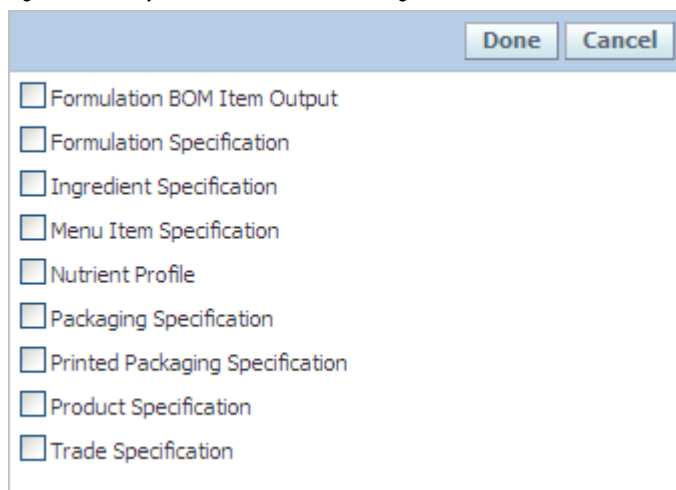
### Summary Information Section

The Summary Information section consists of the following fields:

- **Title**—The user-defined title of the screen
- **Screen #**—A system-defined number associated with this screen
- **Description**—The user-defined description of the screen
- **Available In**—The types of objects that are able to use the screen

When you create a new screen, **Title** is the only field required to save the screen. When you click the **Available In** link, a dialog box displays specification types that are able to use the screen, as shown in figure 2-3 below.

Figure 2-3: Objects available for screening



Click the checkboxes to select objects, and then click **Done**. When multiple objects are added using the Available In link, the list of constraints available will be based on the object with the fewest available constraints. For example, if you add ingredients and packaging specifications, you would only have Extended Attribute and Business Unit constraints to define since packaging specifications do not have nutrient or compliance constraints. See [CACS Constraints Tab](#) on page 2-3 for more information.

---

**Note** If the Available In data is not provided, the screen being created will not be available to run against specifications in GSM.

---

Once you have completed the Summary tab, click the **CACS Constraints** tab.

## CACS Constraints Tab

Use the CACS Constraints tab to provide the parameters, or rules, that a specification must comply with in order to pass the screening process.

Build constraints around the following parameters:

- Presence and/or concentration of allergens, additives, and sensitivities (intolerances)
- Country of origin
- General compliance (i.e. kosher, non-GM, organic, vegan, etc.)
- Nutrient levels
- Known usage restrictions (i.e. business unit, country, etc.)
- Custom attributes (using extended attributes)

Figure 2-4 below shows the CACS Constraints tab.

Figure 2-4: CACS Constraints tab

**Computer Aided Compliance Screening**

Summary **CACS Constraints** Related Screens

---

**Compliance Constraints**

CACS Attribute	Value	Constraint

Add New

---

**Usage Approval Constraints**

CACS Attribute	Business Unit	Country	Concept(s)	Constraint

Add New

---

**Nutrient Constraints**

Nutrient	Constraint

Add New

---

**Extended Attribute Constraints**

Extended Attribute Type	Extended Attribute

Add New

---

**Lower Level Screens**

Number	Title

Add New

To add a new constraint, identify which type of constraint needs to be added and then click **Add New** under the desired section. Each constraint category has a unique configuration.

## Compliance Constraints Section


For each compliance constraint, do the following:


- 1 Select a compliance attribute from the CACS Attributes drop-down list.
- 2 Click the add data icon (+) to add the value for the attribute in the **Value** field.
- 3 Set the constraint on the value in the **Constraint** fields.



These actions are reflected below in figure 2-5.

Figure 2-5: Compliance Constraints section

Compliance Constraints				
	CACS Attribute	Value	Constraint	
	KTC Allergen	Peanut Contamination	= 0.00000 %	
<a href="#">Add New</a>				

Once you have completed the setup for the constraint, click the apply changes icon (  ) to save the new constraint.

For example, you might want to ensure there is no peanut or peanut oil in your specification. To set up a constraint verifying this, create a screen and add the following constraint:


- CACS Attribute—KTC Allergen (Known to Contain Allergen)
- Value—Peanut / Peanut Oil
- Constraint = 0


When a specification is investigated with this screen, if there is any value defined on the specification for Peanut / Peanut Oil other than 0, this constraint would fail.

## Usage Approval Constraints Section

As figure 2-6 shows below, for usage approval constraints, you will add a compliance attribute, define some combination of business unit, country, and concept and finally, set the constraint on the value.

Figure 2-6: Usage Approval Constraints section

Usage Approval Constraints						
	CACS Attribute	Business Unit	Country	Concept(s)	Constraint	
	AFUI Country		Canada		= 100.00000 %	
<a href="#">Add New</a>						

Once you have completed the setup for the constraint, click the apply changes icon (  ) to save the new constraint.

For example, you might want to make sure that all the specifications in a formulation are approved for use in Canada. To make sure that is the case, create a screen and add the following constraint:


- CACS Attribute—AFUI Country (Approved for Use in Country)
- Country—Canada
- Constraint = 100


When a specification is investigated with this screen, if there is any specification in the formula that is not approved for use in Canada, the constraint would fail.

## Nutrient Constraints Section

For nutrient constraints, add a nutrient item and set the constraint on the nutrient, as figure 2-7 shows below.

Figure 2-7: Nutrient Constraints section

Nutrient Constraints	
Nutrient	Constraint
 Vitamin C	> 10.00000 mg
<a href="#">Add New</a>	

Once you have completed the setup for the constraint, select the apply changes icon (  ) to save the new constraint.

For example, you might want to make sure there is at least 10g of Vitamin C in a formula. To ensure that is the case, create a screen and add the following constraint:







- Nutrient—Vitamin C
- Constraint  $\geq 10g$


When a specification is investigated with this screen, if the formula has a Vitamin C content that is less than 10g/100g, the constraint will fail.

## Extended Attribute Constraints Section

For extended attribute constraints, add an extended attribute type and set the value on the extended attribute, as figure 2-8 shows below.

Figure 2-8: Extended Attribute Constraints section

Extended Attribute Constraints	
Extended Attribute Type	Extended Attribute
  Coefficient of Friction (Kinetic)	target: =  <input type="text"/> min: =  <input type="text"/> max: =  <input type="text"/> other  <input type="text"/>

Once you have completed the setup for the constraint, click the apply changes icon (  ) to save the new constraint. The constraint varies based on the type of attribute you are using, but the results are returned similarly to all other constraints.

You can add multiple constraints to any given screen.

---




**Note** The only extended attributes that are available for screens are those that are marked as distinct and numeric: Numeric, Calculated Numeric, Quantitative Range, and Quantitative Tolerance. For more information, refer to the *Agile Product Lifecycle Management for Process Administrator User Guide*.

---

## Lower Level Screens Section

CACS screens are nested within a given screen to enable you to create complex screening scenarios in a modular way. To link a screen to the screen that you are creating, click **Add New** and use the search page to select the screens that you want to nest. Figure 2-9 on the next page shows the Lower Level Screens section and the **Add New** button.

Figure 2-9: Lower Level Screens section

Lower Level Screens			
	Number	Title	
	<a href="#">5000210</a>	Additive Watchlist	
	<a href="#">5000278</a>	BU Constraints	
	<a href="#">5000502</a>	August Compliance Screen	
<a href="#">Add New</a>			

---

**Note** When the screen is investigating a specification, it will return the results for all nested screens at the same time.

---

## Related Screens Tab

The Related Screens tab shows parent screens based on the relationship established in the Lower Level Screens section. When a screen is added as a lower level screen, it displays the specification that it was added to as a parent screen.

## Copying a Compliance Screen

Click **Create Copy** from a CACS screen to create a copy of the compliance screen. A new screen number will be assigned and displayed in the Screen # field. All other fields will be copied from the original screen.

---

**Note** The role [SCREEN\_CREATOR] is required to use the copy feature.

---

## Running Screens Against Specifications

In order to investigate a specification using a compliance screen, you must first select the GSM specification to investigate. Once you access the specification, click the **CACS** tab. This action opens a dialog box that you use to set up the review parameters for screening.

### CACS Review Parameters

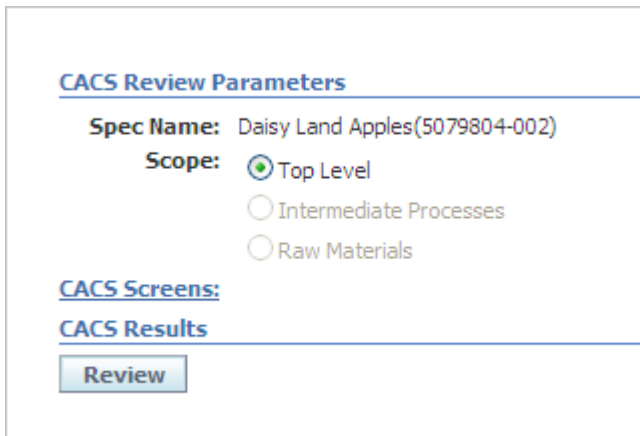
**Note** The role [COMPLIANCE\_REVIEWER] is required to run compliance screens.

CACS review parameters define the rules of investigation for the system. You must select the scope of the investigation and the screens to use. Figure 2-10 below shows the CACS Review Parameters section.

The scope is the level of the hierarchy that you want to run the screens against. The following levels are available:

- **Top Level**—Interrogates the specification that you are currently on.
- **Intermediate Processes**—Interrogates any specifications that are used within the current specification. Available for formulation specifications only.
- **Raw Materials**—Interrogates the raw materials level of the hierarchy. Available for formulation specifications only.

Figure 2-10: CACS Review Parameters section



**Note** When running nutritional screens on specifications, CACS will only screen the nutrient information on the nutrient profile attached to the top level specification. It is not possible to screen nutritional information on a specification below the top level.

The screens are the previously defined rules that you want to use to determine whether the specifications are in line with the compliance rules. You can add screens to this list by clicking the **CACS Screens** link. The search page is displayed, shown in figure 2-11 below.

Figure 2-11: Search page

The screenshot shows a web-based search interface. At the top right is a 'Cancel' button. Below it is the 'Search Criteria' section, which includes two dropdown menus (the first shows '--'), a text input field, and a 'more criteria...' link. Below these are 'Load' and 'Save' buttons. To the right are 'Search' and 'Reset' buttons. The 'Search Results' section has a 'Results Per Page' dropdown set to '10'. Below that is the 'Selected Items' section, which contains a large empty rectangular box. At the bottom are 'Remove' and 'Clear' buttons on the left, and a 'Done' button on the right.

Enter search criteria, then click **Search**. The Search Results section lists screens that match the defined criteria, shown in figure 2-12 below.

Figure 2-12: Search results

The screenshot displays a web interface for search results. At the top right is a 'Cancel' button. Below it is the 'Search Criteria' section, which includes a dropdown menu set to 'Title', a 'Contains' dropdown, a text input field with 'calcium', and a link 'more criteria...'. Below these are 'Load' and 'Save' buttons. To the right are 'Search' and 'Reset' buttons. The 'Search Results' section follows, featuring a 'Results Per Page' dropdown set to '10'. Below this is a table with three columns: 'Screen Number', 'Title', and 'Description'. The table contains one row with the screen number '5000455', title 'calcium', and description 'Calcium Constraint'. Below the table is a 'Selected Items' section with a large empty rectangular box. At the bottom are 'Remove', 'Clear', and 'Done' buttons.

Screen Number	Title	Description
5000455	calcium	Calcium Constraint

To include screens in the compliance check, click the screen numbers in the Screen Number column. Selected screens display in the Selected Items section.

Once you have selected all the screens to be run, click **Done** to return to the screening page.

To begin the investigation, click **Review**. The results of the screening will be displayed in the CACS Results section, as figure 2-13 shows below.

Figure 2-13: CACS Results section







**CACS Review Parameters**

**Spec Name:** 2% Sweet Water (5088946-001)

**Scope:** ☒ Top Level  
☐ Intermediate Processes  
☐ Raw Materials

**CACS Screens:** Alergen Compliance

**CACS Results**

Screens	CACS Attribute	Value	Constraints	CACS Level	
Alergen Compliance	KTC Allergen	Abalone	= 5.00000 %	0.0000000000 %	
Alergen Compliance	KTC Allergen	Acacia gum	= 0.50000 %	0.0000000000 %	
Alergen Compliance	KTC Allergen	Albumen	= 0.05000 %	0.0000000000 %	
Alergen Compliance	MNC Allergen	Balsam of Peru	= 0.00000 %	0.0000000000 %	
Alergen Compliance	MNC Allergen	Banana	= 0.00000 %	0.0000000000 %	
Alergen Compliance	MNC Allergen	Barley	= 0.00000 %	0.0000000000 %	

[Click here to view details.](#)

[Review](#)

## Screen Results and Details


When CACS has finished its review, it will return the results with immediate feedback on compliance issues using a red/green color code. If a constraint has passed, it will be displayed in green. If the constraint has failed, it will be displayed in red. In order to see the details of the constraint results, click the view details icon (). When you click the icon, a dialog box will be displayed with the constraint details, as figure 2-14 shows below.

Figure 2-14: CACS Details dialog box

**CACS Details**

Spec Name	CACS Attribute	CACS Value	CACS Level
2% Sweet Water v521 (5088946-001)			0.0000000000 %

The details contain the specification being screened along with the attribute, value, and levels that were found during investigation of the constraint. This view will help you quickly determine and remedy the root cause of any compliance deviations.

