

Activities columns and fields imported from XLS files

Columns

WBS Code

Calendar

Percent Complete Type

Activity Status

Activity ID ***

Activity Name

Remaining Duration

Original/Planned Duration

Actual Start

Actual Finish

Activity % Complete

Primary Constraint

Primary Constraint Date

Secondary Constraint

Secondary Constraint Date

Project Codes

Activity Codes

All UDFs

Field Name

wbs_id

clndr_id

complete_pct_type

status_code

task_code

task_name

remain_drtn_hr_cnt

target_drtn_hr_cnt

act_start_date

act_end_date

complete_pct

cstr_type

cstr_date

cstr_type2

cstr_date2

proj_catg_XXXXX_id

actv_code_XXXX_id

Though not marked (*) Project Codes cannot be updated or imported.

Notes:

Columns marked with an asterisk (*) in the export file indicate that they are calculated fields or non-importable fields and are ignored during import.

If you modify a field name in the export file, the column will be ignored during import.

*** Refer to the P6 Professional Help topic "Modify Unique Fields in the XLS file" for information about updating these columns.

Expenses columns and fields imported from XLS files

Columns	Field Name
Cost Account ID	acct_id
Activity ID ***	task_id
Expense Item ***	cost_name
Document Number	po_number
Vendor	vendor_name
Actual Cost	act_cost
Remaining Cost	remain_cost
Budgeted/Planned Cost	target_cost
Budgeted/Planned Units	target_qty
Unit of Measure	qty_name
Expense Description	cost_descr
At Completion Cost	total_cost
Actual Units	act_units
Remaining Units	remain_units
At Completion Units	at_completion_units
All UDFs	

Notes:

Since any hierarchical information relating to cost accounts is not exported to Excel, ensure that Cost Account IDs are unique throughout the entire dictionary. Note that any cost accounts that do not have unique Cost Account IDs may be overwritten during the import process.

For example, assume that the P6 Professional database has two cost accounts AAA and ZZZ, both of which have child cost accounts with Cost Account ID of 01. In this case, the child cost accounts will have fully qualified paths of AAA.01 and ZZZ.01. However, both of these cost accounts will be exported to Excel with 01 in Cost Account ID column. Attempts to use the resulting Excel spreadsheet to import data into P6 Professional may not succeed.

Ensuring that all Cost Account IDs are unique throughout the dictionary will avoid problems relating to Excel import/export operations.

The Activity Status column is used as an indicator in the Expenses/Resource Assignments/Activity Relationships section of the export file. This column is ignored during import.

You can update Activity Status in the Activities subject area.

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Relationships columns and fields imported from XLS files

Columns	Field Name
Successor ***	task_id
Predecessor ***	pred_task_id
Relationship Type ***	pred_type
Lag	lag_hr_cnt

Notes:

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*** Refer to the P6 Professional Help topic "Modify Unique Fields in the XLS file" for information about updating these columns.

Resources columns and fields imported from XLS files

Columns	Field Name
Calendar	clndr_id
User Login Name	user_id
E-Mail Address	email_addr
Employee ID	employee_code
Office Phone	office_phone
Other Phone	other_phone
Resource Name	rsrc_name
Resource ID	rsrc_short_name
Title	rsrc_title_name
Default Units / Time	def_qty_per_hr
Unit of Measure	unit_id
Resource Codes	rsrc_catg_XXXXXX_id
All UDFs	

Notes:

Columns marked with an asterisk (*) in the export file indicate that they are calculated fields or non-importable fields and are ignored during import.

If you modify a field name in the export file, the column will be ignored during import.

You cannot import any global data, such as resources and codes, that does not currently exist in the Project Management database.

*** Refer to the P6 Professional Help topic "Modify Unique Fields in the XLS file" for information about updating these columns.

Resource Assignments columns and fields imported from XLS files

Columns

Activity ID ***

Role ID ***

Cost Account ID ***

Resource ID ***

Remaining Units

Budgeted/Planned Units

Remaining Units/Time

Budgeted/Planned Cost

Remaining Cost

Actual Start

Actual Finish

Actual This Period Cost

Actual This Period Units

Curve

Actual Units

At Completion Units

Actual Cost

At Completion Cost

Original/Planned Duration

Remaining Duration

Units % Complete

Remaining Lag

Unit of Measure

Resource Codes

All UDFs

Field Name

Task_id

role_id

acct_id

rsrc_id

remain_qty

target_qty

remain_qty_per_hr

target_cost

remain_cost

act_start_date

act_end_date

act_this_per_cost

act_this_per_qty

curv_id

act_qty

total_qty

act_cost

total_cost

target_drtn_hr_cnt

remain_drtn_hr_cnt

effort_complete_pct

remain_lag_drtn_hr_cnt

unit_of_measure

rsrc_catg_XXXXX_id

Notes:

Since any hierarchical information relating to cost accounts is not exported to Excel, ensure that Cost Account IDs are unique throughout the entire dictionary. Note that any cost accounts that do not have unique Cost Account IDs may be overwritten during the import process.

For example, assume that the P6 Professional database has two cost accounts AAA and ZZZ, both of which have child cost accounts with Cost Account ID of 01. In this case, the child cost accounts will have fully qualified paths of AAA.01 and ZZZ.01. However, both of these cost accounts will be exported to Excel with 01 in Cost Account ID column. Attempts to use the resulting Excel spreadsheet to import data into P6 Professional may not succeed.

Ensuring that all Cost Account IDs are unique throughout the dictionary will avoid problems relating to Excel import/export operations.

Columns marked with an asterisk (*) in the export file indicate that they are calculated fields or non-importable fields and are ignored during import.

If you modify a field name in the export file, the column will be ignored during import.

*** Refer to the P6 Professional Help topic "Modify Unique Fields in the XLS file" for information about updating these columns.

Default columns per subject area

Activities	Activity Relationships	Expenses	Resources	Resource Assignments
Activity ID	Predecessor	Activity ID	Resource ID	Activity ID
Activity Status	Successor	Expense Item	Resource Name	Activity Status
WBS Code	Relationship Type	Activity Status	Resource Type	Resource ID
Activity Name	Predecessor Activity Status	Budgeted/Planned Cost	Unit of Measure	Role ID
Start	Successor Activity Status	Actual Cost	Role ID	Cost Account ID
Finish	Predecessor Project	Remaining Cost	Default Units / Time	Resource Type
Resources	Successor Project	At Completion Cost		Price / Unit
	Predecessor WBS			Start
	Successor WBS			Finish
	Predecessor Activity Name			
	Successor Activity Name			
	Lag			
	Predecessor Primary Resource			
	Successor Primary Resource			

Note:

Blue text indicates that the column is required for importing and exporting. The column cannot be removed from the export template and must exist in the import file to import successfully.